



TOWN OF PAONIA
TUESDAY, JULY 13, 2021
TOWN BOARD MEETING AGENDA
WORK SESSION 5:30 PM
REGULAR MEETING 6:30 PM

Work Session Roll Call

- North Fork Valley Airport - Work Session

Roll Call

Approval of Agenda

- Approval of Agenda

Announcements

- Jean Ceriani - Information regarding the Closure of The West Elk Walk-In Clinic
- Drought Update and Town Water Information
- Other Announcements

Recognition of Visitors & Guests

1. Visitor's & Guests
2. Rural Community Assistance Corporation (RCAC) - Introduction and Explanation of Rate Study - Ty Long

Staff Reports

3. Administrator's Report
 - Public Works & Utilities Report
 - Police Report
 - Finance Report
 - Attorney Report

Treasurer's Report

4. Treasurer's Report

Disbursements

5. Disbursements

Consent Agenda

6. Regular Meeting Minutes:
 - 06/22/2021
 - Liquor License Renewals:
 - Third Street Bistro – Linda Little
 - Special Event Permits:
 - Friends of the Paradise Theatre – Pickin in the Park

Unfinished Business

7. Board Consideration of: Paonia Skate-Park Project Update and Location Commitment Request – Jay Canode

- [8.](#) Trustee Review: Riverbank Subdivision - Declaration of Covenants, Conditions and Restrictions (CCR's) and Subdivision Improvements Agreement (SIA)
- [9.](#) Board Consideration of: Coronavirus Relief Fund Update and Remaining Funds for Expenditure
- [10.](#) Board Consideration of: JDS Hydro Preliminary Report - Infrastructure Analysis and Discussion Regarding Public Access to Town Documents Regarding the Municipal Water Supply and System

New Business

- [11.](#) Board Consideration of: Clock Treatment Valve Vault Engineering Proposal
- [12.](#) FIRST READING: Ordinance 2021-06 Municipal Code Modification of Chapter 6 Article 1. - Alcoholic Beverage Licensing and Distance from Public Schools
- [13.](#) FIRST READING: Ordinance 2021-05 Imposition of Marijuana Occupational Tax
- [14.](#) Board Consideration of: Streetlight Review Committee Member Appointment Clarification
- [15.](#) Board Consideration of: Advisory Water Committee Recommendations for Water Project Priority List and Budgetary Expenditures of American Rescue Plan Act (ARPA) Funds
- [16.](#) Board Review of Town of Paonia Purchasing Policy

Mayor's Report

- [17.](#) Mayor's Report

Committee Reports

- [18.](#) Finance & Personnel
Governmental Affairs & Public Safety
Public Works-Utilities-Facilities
Tree Board
Advisory Water

Adjournment

- [19.](#) Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM



North Fork Valley Airport - Work Session

Summary:

Board discussion with NFV Airport Advisory Committee regarding the future use and Town involvement with the airport and the appointment of members to act alongside staff and town attorney as liaison for the Board at meetings with County representatives and Commissioner meetings.

Notes:

Additional explanation from County Attorney John Bair:

I have updated and given a little more detail to make this as current as possible. This represents only direct revenue and expenses. I am not an accountant, and this shouldn't be considered a complete accounting. I have endeavored to make this as accurate as possible while pulling information from multiple sources. I have also attached the Capital Improvement Plan worksheet for the NFVA (2020-2025). Let me know if you have any questions or need anything else. Thank you.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

AIRPORT CAPITAL IMPROVEMENT PLAN

Federal Aviation Administration

2020 - 2025

North Fork Valley Airport - Paonia, Colorado

Airport Name: North Fork Valley Airport	Airport Identifier:	7V2	Site No.:	N/A		
Sponsor Name: Delta County	State:	Colorado	Date:	11/13/2019		
Project Description & Year (By funding year in priority order)	Federal Funds	State Funds		Local Funds		Total Cost
		Overmatch	Match	Other	Match	
2020	0.00%	90.000%	0.000%	10.000%		
Pavement Maintenance - RWY 5/23, West Apron and Taxiway	\$0	\$117,000	\$0		\$13,000	\$130,000
2021						
No Projects	\$0	\$0	\$0		\$0	\$0
	\$0		\$0		\$0	\$0
2022						
Rehab East Apron	\$0	\$630,000	\$0		\$70,000	\$700,000
						\$0
2023						
No Projects	\$0	\$0	\$0		\$0	\$0
	\$0		\$0		\$0	\$0
2024						
AWOS	\$0	\$225,000	\$0		\$25,000	\$250,000
						\$0
2025						
Construct West Apron	\$0	\$810,000	\$0		\$90,000	\$900,000
						\$0
Future Projects						
	\$0		\$0		\$0	\$0
	\$0		\$0		\$0	\$0



North Fork Valley Airport revenue/expense 2016-2020

Delta County expenses per year

Average expenses (w/o capital)	\$23,256
<u>¼ average capital expenses</u>	<u>\$1,100</u>
Total average expenses	\$24,356

Delta County Revenue per year

Hangar Rentals	\$4,685
<u>¼ tower rental</u>	<u>\$2,550</u>
Total average revenue	\$7,235

Delta County average total revenue minus total average expenses per year

$$\$7,235 - \$24,356 = (\$17,121)$$

Town of Paonia average revenue minus and average expenses per year

¾ tower rental (revenue)	\$7,650
¾ average capital (expense)	\$0 By agreement this should have been \$3,300 average per year over the past 5 years. Delta County has not requested this amount from the Town of Paonia.

Paonia total average revenue minus total average expenses per year

$$\$7,650 - \$0 = \$7,650$$

Total average airport revenue (County and Town) minus average expenses per year

$$\$4,685 \text{ (hangar rental)} + \$10,200 \text{ (entire tower rental)} - \$24,356 = (\$9,471)$$

Notes:

1. Hangar rental amounts above reflect the current hangar rentals, not historic numbers.
2. Hangar rental does not include County owned (100%) hangar #101. This hangar is sized 80'x80'. At current rates the yearly rental would be 1,033.35. This could be considered a potential revenue but currently is a non-allocated expense for airport management.
3. Other potential revenue is the house located at the NFVA (owned ¼ County, ¾ Town) that is currently a non-allocated expense for airport management.
4. There are two additional potential hangar owners which depending upon size could be an additional \$1,100-\$1,400 per year revenue.
5. This document should not be considered a complete accounting of the airport but should be used for discussion purpose only. It is compiled using the best information available.
6. Over past 5 years Town of Paonia has received \$38,250 in tower rental.

AGENDA SUMMARY FORM



Approval of Agenda

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

July 10, 2021

AGENDA SUMMARY FORM



Jean Ceriani - Information regarding the Closure of The West Elk Walk-In Clinic

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

July 9, 2021

AGENDA SUMMARY FORM



Drought Update and Town Water Information

Summary:
Discussion of current spring flows and drought stages.

Notes:

Included in the packet are the updated monthly water data spreadsheet. Discussion may occur during the meeting regarding the necessity to move to Stage II Drought Restrictions. Restriction Resolution attached.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

RESOLUTION 2020-17

TOWN OF PAONIA, COLORADO

**Resolution of the Town Council of Paonia, Colorado
Ratifying the Town of Paonia Water Conservation and Management Plan**

WHEREAS, the water supply for the Town of Paonia is a precious, valuable, limited, and critical resource for the Paonia community; and

WHEREAS, the Town of Paonia, State of Colorado and the United States have seen periods of drought that significantly impact the local water supply, threatening the health, safety and welfare of our communities; and

WHEREAS, the Town of Paonia, through Municipal Code Chapter 13, Article 1 Section 13-1-80 may regulate, limit, or prohibit the use by a user if necessary; and

WHEREAS, the Town Council desires to be proactive in communicating with the Paonia community and water users of town-supplied water regarding the water conservation efforts that will be employed and the timing of such water restrictions; and

WHEREAS, the Town Council desires to conserve water in times of need to insure effective and safe delivery of water to the Paonia community during all times, including in times of restricted or limited water supply and drought.


NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAONIA, COLORADO the Paonia Water Conservation and Management Plan as defined herein is ratified.

IT IS FURTHER ORDERED that this Resolution shall be given prompt and general publicity and enacted immediately.



Mary Bachran, Mayor

ATTEST:



Corinne Ferguson, Town Clerk

Water Conservation and Management Plan

Stage	Trigger Condition	Actions
Stage I	Voluntary Restrictions: Diversion from Secondary Water Sources Imminent	<ul style="list-style-type: none"> • Does not apply to drip systems and use of hand- watering containers. • Reduce irrigating. • No irrigating when wind gusts or sustained winds, in order to minimize evaporation. • Outreach on water use and fixing leaks, limited gardening, etc. • Limit car washing, pond, or pool filling.
Stage II	Modified Mandatory Restrictions: Demand exceeds system capacity (no longer spilling excess water at treatment plant) after Stage I	<ul style="list-style-type: none"> • Even numbered properties water on even number days. No watering on Saturdays. • Odd numbered properties water on odd number days. No watering on Saturdays. • Town Parks/properties irrigated with domestic water limited to direct watering trees and planters.
Stage III	Mandatory Restrictions: Demand remains above system capacity and tank levels are not sustained after Stage I and Stage II actions	<ul style="list-style-type: none"> • Maintain town watering Stage II curtailments plus: • Water Waste Ordinance activated, including emergency rate structure increasing cost of water for usage over 10,000 gallons (may require more frequent meter readings – 2x month – for use and leak detection). • Request Restaurants only serve water upon customer request. • No outdoor irrigation. • No car washing, pond, or pool filling. • No sidewalk washing. • No use of potable water in water features (e.g., fountains, bird baths).

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TO DATE TOTAL
2MG	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	ONLINE	
RAW WATER REYNOLDS CREEK SPRING	2,762,470	2,569,620	2,738,540	2,377,130	2,430,270	2,158,510	15,036,540
RAW WATER GERMAN CREEK SPRINGS *	METER BROKEN	METER BROKEN	METER BROKEN	METER BROKEN	METER BROKEN	1st Month Data Collection	
WATER PRODUCED***	4524810***	8853790***	13562220***	5014510***	7,817,900	16,300,600	24,118,500
STORAGE TANK LEVEL	29.46	29.72	30.23	29.98	28.95	30.13	
SPILL AMOUNT	412,410	534,970	537,370	595,120	3,077,486	1,197,480	6,354,836
BACK WASH WATER **	163,550	319,870	500,720	153,240	129,680	111,990	1,379,050
WATER SOLD	5,503,144	6,912,361	4,422,485	7,489,338	8,627,540	10,914,410	43,869,278
TOTAL NUMBER OF TAPS	1,610	1,610	1,610	1,610	1,610	1,610	

* TO PROVIDE ACCURATE NUMBER TWO METERS NEED UPDATED - ONCE RECEIVED AND INSTALLED WE WILL PROVIDE FLOWS IN TO PLANT

** BACK WASH WATER IS INCLUDED IN PRODUCED WATER BUT IS NOT INCLUDED IN SOLD WATER

*** DISCREPANCY NOTED BETWEEN FILTERTECH MASTER METER AND COMPUTER SOFTWARE.

SKEWED NUMBERS MARKED WITH ASTERISK THROUGH MAY 15TH

NOTE: DATA IS APPROXIMATION ONLY AND DOES NOT ACCOUNT FOR USAGE ESTIMATION MONTHS, FIRE HYDRANT AND

WATERLINE FLUSHES, NON-METERED ACCOUNTS, SPILL AT SPRINGS

NON-METERED ACCOUNTS INCLUDE BUT ARE NOT LIMITED TO NFAA, SEWER PLANT, TOWN SHOP, PARK HYDRANTS, PARK RESTROOM.


WE ARE IN PROCESS OF INSTALLING NO-BILL METERS AT THESE LOCATIONS FOR TRACKING PURPOSES.

SIX RAW WATER SPRINGS CONVERGE AND FEED THE 2MG SYSTEM AT TWO POINTS, KNOW AS THE GERMAN CREEK LINE (GC)

AND THE REYNOLDS CREEK LINE (RC).


SYSTEM RESET - Starts calculation count over and requires manual tracking moving forward

AGENDA SUMMARY FORM

	Announcements		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

July 7, 2021

AGENDA SUMMARY FORM

	Visitor's & Guests		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

July 7, 2021

AGENDA SUMMARY FORM



Rural Community Assistance Corporation (RCAC) - Introduction and Explanation of Rate Study - Ty Long

Summary:

A brief introduction and explanation of the upcoming rate study.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

July 9, 2021

AGENDA SUMMARY FORM



Administrator's Report
 Public Works & Utilities Report
 Police Report
 Finance Report
 Attorney Report

Summary:

Notes:

VW – verbal warning
 WW – written warning
 CIT - citation
 CAA – clear adult arrest
 UTL – unable to locate
 UNF - unfounded

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck: :	Trustee Pattison:	Mayor Bachran:

July 7, 2021

“The first responsibility of a leader is to define reality. The last is to say thank you. In between, the leader is a servant.” Max DePree

Administrators Report for July 13, 2021

Please note: This report is not a comprehensive list of all projects but acts as a highlight for included packet documents, ongoing, and upcoming projects.

Previous Meetings Follow-up:

1. As reported at the June 22nd meeting I have included the sales tax revenue spreadsheet in the packet following this report.
2. The virtual plant tour video for the water treatment plants is complete and delivered. It can be accessed via YouTube following this link: <https://youtu.be/o7Nc241zkPI> and the Town website on Monday, July 12th. The Sewer treatment plant will follow.
3. Board requested JDS Hydro Correspondence is substantive and too large to attach to a permanent record packet. Included in this report is a public link to a Google File that contains the electronic record of correspondence and materials provided. Town Staff does not keep record of telephone correspondence. **As the packet is published prior to the Board meeting, please be advised that information may continue to be added to the file folder up to and including July 13th.** Link below:
https://drive.google.com/drive/folders/1t2bn56wl7F57fM_IVUbqsCMJL4JGKDPZ?usp=sharing
4. A community member questioned why the Town has not moved forward with the annexation of Hawk Haven Subdivision. The correspondence has been provided to the community member and the Board. The correspondence is available to the public upon request at Town Hall. In addition, the Administration believes we received good direction from the Board regarding annexation driven by Town Administration when former Town Administrator Knight request the Board approve initiating annexation of streets toward Highway 133. Should the Board deem it an appropriate time to prioritize Town initiated annexation, please advise.

Updates:

1. The annual paint recycling event is scheduled for Tuesday, July 20th beginning at 2pm in the lot behind Town Hall. This is a registration required event. You can register at: <https://paint-paonia.eventbrite.com>.
2. Watering at all Town Parks is underway. No treated water is being used in the parks other than small area beside the Town Park restrooms.

From the desk of Corinne Ferguson
Town Administrator/Clerk

3. I attended the Delta County Economic Forum in Delta June 30th. Most information presented showed growth and continued growth in the County. The main issue noted was availability of housing/affordable housing. Here is a link to the One Delta County website where you can access regular newsletters from Professor Perry regarding economic status for the State and County. <https://onedeltacounty.org/>
4. Colorado Municipal Clerks Institute is underway. The event is virtual during July and August. Deputy Clerk Mojarro will be attending a few sessions as well.
5. The Asset Inventory/Capital Improvement Plan Draft is under review by the Treasurer and Finance Committee.
6. Substantial documentation and data have been provided to Ty Long with RCAC to begin the rate study.
7. All additional information has been submitted to CDPHE for the final two open violations. I am ECSTATIC to report that as of July 1st we have now entered our tenth month with zero new violations.
8. I have reached out to our community member who has volunteered his expertise to review the ongoing maintenance at Town Park. We will be meeting onsite in the next few weeks following the BMW Rally. We got off to a late start, but our parks are looking fantastic, and we received a lot of positive feedback on our facilities during the Cherry Days event.
9. Doug Schwenke with JDS Hydro has requested that he be permitted to provide a status update at three-months on the Water Tap Moratorium Change Order, as the six-month data collection approved in the second change order will substantially impact the moratorium final report.
10. There has been some confusion regarding the meeting sheet provided during the Board meetings. This sheet is for individuals attending the meeting who may have a question they would like follow-up on from the appropriate department. This is not a location to request information be on the agenda. An agenda request form is available at Town Hall and on the Town website.
11. The posting for the open position on the Board of Adjustment/Board of Appeals is up on the Town Website. The deadline for application/letters of interest is July 22nd.

Upcoming:

1. Information to the Board will be forthcoming regarding the costs associated with the bulk fill station in relation to the current fee structure.
2. The WSCC & Nature Connection MOU and costs associated with the trails project will be included in an upcoming packet.

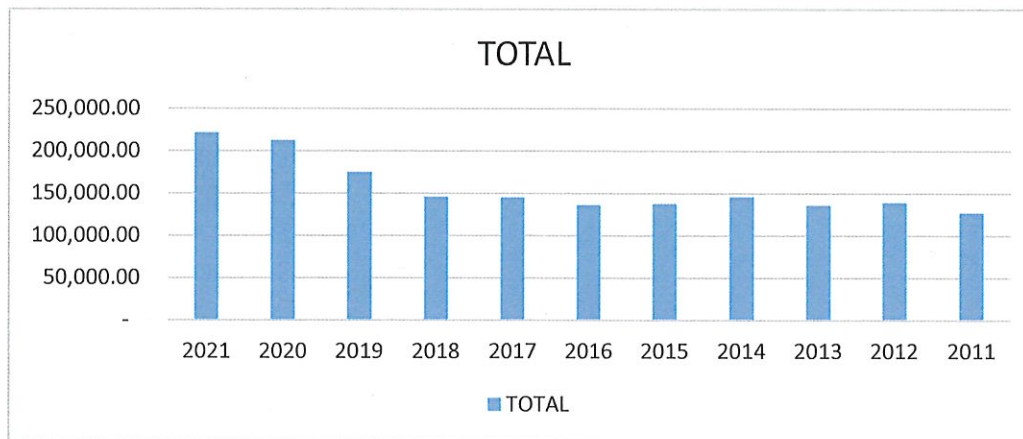
From the desk of Corinne Ferguson
Town Administrator/Clerk

3. An updated debt reserve discussion will follow on an agenda after the presentation of the Audit, scheduled for 5pm Tuesday, July 27th.
4. We are scheduling with SGM to attend an upcoming Board meeting to present the GIS Mapping and answer any questions.

2020 ORIGINAL BUDGET = \$187,500.00 7
 2021 ORIGINAL BUDGET= \$210,290.00

1% TOWN OF PAONIA SALES TAX HISTORY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	18,447.86	21,258.55	16,530.08	14,755.73	19,335.56	18,697.98	19,958.49	-	-	-	-	-	221,115.85
	14.015%	22.810%	13.434%	11.277%	27.036%	2.294%	9.751%	-100.000%	-100.000%	-100.000%	-100.000%	-100.000%	4.208%
2020	16,180.27	17,310.18	14,572.42	13,260.35	15,220.52	18,278.63	18,185.26	20,395.98	19,622.17	18,007.25	21,409.39	19,744.94	212,187.36
	60.219%	24.013%	31.210%	30.067%	23.638%	35.484%	24.754%	28.101%	12.003%	4.144%	-3.076%	22.349%	21.461%
2019	10,098.88	13,958.34	11,106.22	10,194.98	12,310.53	13,491.39	14,576.91	15,921.83	17,519.34	17,290.71	22,088.92	16,138.21	174,696.26
	-11.979%	-8.346%	14.068%	10.940%	11.277%	15.981%	8.267%	53.180%	39.223%	18.713%	51.176%	37.289%	19.903%
2018	11,473.28	15,229.39	9,736.50	9,189.63	11,062.95	11,632.44	13,463.92	10,394.22	12,583.67	14,565.19	14,611.35	11,754.93	145,697.45
	-6.497%	40.368%	0.000%	-12.305%	8.661%	10.377%	-2.207%	-27.075%	-1.680%	12.007%	-2.472%	-0.259%	0.727%
2017	12,270.51	10,849.60	9,736.50	10,479.06	10,181.13	10,538.80	13,767.79	14,253.29	12,798.70	13,003.87	14,981.76	11,785.43	144,646.42
	15.891%	4.810%	-2.966%	1.767%	-4.149%	2.161%	17.824%	4.624%	16.025%	5.638%	10.884%	2.754%	6.484%
2016	10,587.94	10,351.67	10,034.09	10,297.08	10,621.80	10,315.85	11,685.01	13,623.39	11,030.98	12,309.88	13,511.19	11,469.60	135,838.43
	25.867%	-22.283%	-10.002%	21.472%	-5.108%	-17.818%	4.826%	3.787%	-8.692%	8.414%	-0.155%	7.126%	-0.885%
2015	8,412.00	13,319.76	11,149.29	8,476.92	11,193.60	12,552.46	11,147.06	13,126.26	12,081.00	11,354.55	13,532.20	10,706.65	137,051.72
	-20.221%	7.998%	11.698%	-11.333%	-1.092%	5.186%	-18.275%	1.433%	-11.211%	-14.733%	-6.870%	-6.468%	-5.580%
2014	10,544.07	12,333.32	9,981.60	9,560.44	11,317.15	11,933.63	13,639.69	12,940.84	13,606.38	13,316.53	14,530.45	11,447.04	145,151.10
	0.814%	12.785%	2.509%	19.085%	5.647%	26.542%	19.287%	-6.400%	6.695%	5.726%	16.103%	-11.361%	7.249%
2013	10,458.93	10,935.27	9,737.34	8,028.25	10,712.25	9,430.58	11,434.34	13,825.67	12,752.64	12,595.33	12,515.10	12,914.29	135,339.97
	14.566%	-21.287%	7.987%	-24.559%	6.040%	-18.046%	-4.741%	-5.210%	1.340%	8.857%	-2.184%	17.450%	-2.509%
2012	9,129.15	13,892.58	9,017.15	10,641.76	10,102.05	11,507.22	12,003.48	14,585.60	12,583.99	11,570.50	12,794.58	10,995.55	138,823.57
	-1.113%	29.226%	2.534%	31.301%	-0.834%	22.385%	23.183%	4.310%	14.093%	-1.781%	-15.788%	31.571%	9.691%
2011	9,231.90	10,750.63	8,794.27	8,104.88	10,187.00	9,402.47	9,744.42	13,983.00	11,029.63	11,780.29	15,193.24	8,357.10	126,558.79



Public Works Report – 7/9/2021

1. Work bringing the IMG online is underway.
2. Spring flows have started to drop. We are monitoring them closely.
3. Sewer line PM has been completed for the 2021 year.
4. Street Cleaning will resume in the next few weeks in prep for street overlays at Meadowbrook neighborhood and Samuel Wade Rd near the bridge.
5. Spring line repairs have been completed on Lake Fork Spring.
6. Park maintenance is going well.
7. Lee's Park is completely transferred to irrigation water.
8. The engineer bid estimate for the 3rd Street project was significantly higher than the 2021 budget will permit due to increases in material costs. We plan to divert to the reconstruction of 2nd street from Grand to Main and continue to build the reserve for 3rd Street reconstruction in a later budget year.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 06/02/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:21:08	MARIJUANA	MAIN AVE, Paonia, CO	PPD	PPD	WW
09:54:01	Information	3RD ST, Paonia, CO	PPD	PPD	WW
11:06:35	ABANDONED VEHIC	BOX ELDER AVE, Paonia, CO	PPD	PPD	WW
11:37:20	AGENCY ASSIST	SAMUEL WADE RD; Paonia, CO	PPD	DIST3	
11:46:50	Code Enforce	1ST ST, Paonia, CO	PPD	PPD	WW
11:50:16	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
11:54:58	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
11:57:09	Code Enforce	15 ALDER DR, Paonia, CO	PPD	PPD	WW
11:59:08	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
12:02:29	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
12:04:57	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
12:06:51	Code Enforce	DORRIS AVE, Paonia, CO	PPD	PPD	WW
12:09:09	Code Enforce	VISTA DR, Paonia, CO	PPD	PPD	WW
12:36:50	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 14

Date Occurred: 06/03/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:05:03	Traffic Stop	BLOCK GRAND AVE, Paonia, CO	PPD	PPD	CIT
08:31:22	Code Enforce	ALDER CT, Paonia, CO	PPD	PPD	WW
08:34:20	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
08:36:54	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
08:41:00	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
08:42:51	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
08:48:37	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
08:50:13	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
08:52:23	Code Enforce	3RD ST, Paonia, CO	PPD	PPD	WW
10:16:40	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
10:19:49	Code Enforce	GRAND AVE, Paonia, CO	PPD	PPD	WW
10:23:46	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
10:26:08	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
10:28:31	Code Enforce	4TH ST, Paonia, CO	PPD	PPD	WW
10:31:15	Code Enforce	BOX ELDER AVE, Paonia, CO	PPD	PPD	WW
10:35:05	Code Enforce	BOX ELDER AVE, Paonia, CO	PPD	PPD	WW
10:38:16	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	WW
10:40:27	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	WW
10:42:15	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	WW
10:44:03	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
12:49:58	VIN INSPECTION	NIGHT OWL LN, Paonia, CO	PPD	DIST3	
16:47:45	AGENCY ASSIST	3RD Street, Paonia CO	PPD	DIST3	
16:56:22	911/hangup	4TH ST, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
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Total Incidents for this Date: 23

Date Occurred: 06/04/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:40:57	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
08:28:50	Property Damage	4TH ST, Paonia, CO	PPD	PPD	
11:56:25	Code Enforce	4TH ST, Paonia, CO	PPD	PPD	WW
12:00:23	Code Enforce	4TH ST, Paonia, CO	PPD	PPD	WW
12:04:00	Code Enforce	4TH ST, Paonia, CO	PPD	PPD	WW
12:06:14	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
12:09:23	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
12:20:31	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
12:54:10	Parking Problem	BLOCK MAIN AVE, Paonia, CO	PPD	PPD	WW
14:39:35	Traffic Stop	5TH St, Paonia, CO	PPD	PPD	CIT
21:06:39	ANIMAL PROBLEM	GRAND AVE, Paonia, CO	PPD	PPD	UTL

Total Incidents for this Date: 11

Date Occurred: 06/05/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:25:50	Information	OAK AVE, Paonia, CO	PPD	PPD	
16:29:25	Traffic Stop	Grand AVE., Paonia, CO	PPD	PPD	CIT
18:10:10	Traffic Stop	2nd Steet, Paonia, CO	PPD	PPD	CIT
18:51:57	Wanted Person	2ND ST, Paonia, CO	PPD	PPD	CAA

Total Incidents for this Date: 4

Date Occurred: 06/07/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:05:49	Traffic Stop	GRAND AVE., Paonia, CO	PPD	PPD	CIT
22:44:07	Noise Complaint	2ND ST, Paonia, CO	PPD	PPD	CAA

Total Incidents for this Date: 2

Date Occurred: 06/08/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:14:52	Traffic Stop	3RD St, Paonia, CO	PPD	PPD	CIT
15:59:28	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 06/09/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:15:37	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
10:45:49	Traffic Stop	MAIN AVE, Paonia, CO	PPD	PPD	CIT
11:27:14	VIN INSPECTION	GARVIN MESA RD, Paonia, CO	PPD	DIST3	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:03:59	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
20:04:47	Medical/transfe	PAONIA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 5					

Date Occurred: 06/10/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:16:36	Traffic Stop	5TH ST, Paonia, CO	PPD	PPD	CIT
11:45:51	Code Enforce	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	WW
11:51:21	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
11:53:15	Code Enforce	BOX ELDER DR, Paonia, CO	PPD	PPD	WW
11:55:58	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
11:58:40	Code Enforce	PAONIA AVE, Paonia, CO	PPD	PPD	WW
12:02:28	Code Enforce	CLARK AVE, Paonia, CO	PPD	PPD	WW
13:51:51	Code Enforce	CLARK AVE, Paonia, CO	PPD	PPD	WW
13:54:22	Code Enforce	7TH ST, Paonia, CO	PPD	PPD	WW
13:56:57	Code Enforce	3RD ST, Paonia, CO	PPD	PPD	WW
16:08:00	Medical/transfe	BOX ELDER AVE, Paonia, CO	PPD	PPD	
17:02:01	AGENCY ASSIST	SAMUEL WADE RD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 12					

Date Occurred: 06/11/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:01:26	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
11:52:39	WELFARE CHECK	PAONIA AVE, Paonia, CO	PPD	PPD	
16:36:06	VIN INSPECTION	MAIN AVE, Paonia, CO	PPD	PPD	
20:01:22	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					

Date Occurred: 06/12/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:33:53	Traffic Stop	5TH St, Paonia, CO	PPD	PPD	CIT
17:38:37	Traffic Stop	5TH STREET, Paonia, CO	PPD	PPD	CIT
21:20:43	HARASSMENT	ALDER DR, Paonia, CO	PPD	PPD	
22:06:38	AGENCY ASSIST	PEACEFUL LN, Paonia, CO	PPD	DIST3	
22:39:54	SUSPICIOUS	NIAGARA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 5					

Date Occurred: 06/13/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:26:55	Traffic Stop	SAMUEL WADE RD , Paonia, CO	PPD	DIST3	CIT
12:30:19	SUSPICIOUS	BOX ELDER AVE, Paonia, CO	PPD	PPD	
17:46:50	CRIM MISCHIEF	2ND STREET, Paonia, CO	PPD	PPD	
19:37:45	Traffic Stop	3RD STREET, Paonia, CO	PPD	PPD	CIT

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
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Total Incidents for this Date: 4

Date Occurred: 06/14/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:46:33	Information	GRAND AVE, Paonia, CO	PPD	PPD	
14:16:23	VIN INSPECTION	PITKIN RD, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 2

Date Occurred: 06/15/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:29:08	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
18:37:25	FRAUD	COLORADO AVE, Paonia, CO	PPD	PPD	
20:59:02	Noise Complaint	MAIN AVE, Paonia, CO	PPD	PPD	VW
22:18:07	HARASSMENT	ALDER DR, Paonia, CO	PPD	PPD	VW

Total Incidents for this Date: 4

Date Occurred: 06/16/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:41:56	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
16:24:35	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 06/17/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:35:20	SUSPICIOUS	ONARGA AVE, Paonia, CO	PPD	PPD	UTL
07:42:00	Traffic Stop	BLOCK GRAND AVE, Paonia, CO	PPD	PPD	CIT
16:30:33	Disturbance	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 06/18/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:34:20	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	CIT
14:40:34	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
16:42:31	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 3

Date Occurred: 06/19/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:15:28	Traffic Stop	5th Street, Paonia, CO	PPD	PPD	CIT
18:59:06	Traffic Stop	5TH STREET, Paonia, CO	PPD	PPD	CIT

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
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Total Incidents for this Date: 2

Date Occurred: 06/20/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:57:52	Traffic Stop	Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
19:29:28	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	UNF

Total Incidents for this Date: 2

Date Occurred: 06/21/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:56:52	Traffic Stop	Grand AVE., Paonia, CO	PPD	PPD	CIT
13:29:24	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
14:44:41	Code Enforce	NIAGARA AVE, Paonia, CO	PPD	PPD	WW
14:49:29	Code Enforce	NIAGARA AVE, Paonia, CO	PPD	PPD	WW
14:54:24	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
14:57:24	Code Enforce	COLORADO AVE, Paonia, CO	PPD	PPD	WW
15:00:33	Code Enforce	COLORADO AVE, Paonia, CO	PPD	PPD	WW
15:03:04	Code Enforce	3RD ST, Paonia, CO	PPD	PPD	WW
15:34:32	Code Enforce	DORRIS AVE, Paonia, CO	PPD	PPD	WW
15:41:04	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
16:01:52	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	
19:09:43	Wanted Person	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 12

Date Occurred: 06/22/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:41:45	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
07:51:15	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	WW
07:58:12	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
08:38:23	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
08:49:53	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
13:57:20	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
14:15:38	Traffic Stop	5TH St, Paonia, CO	PPD	PPD	WW

Total Incidents for this Date: 7

Date Occurred: 06/23/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:04:01	Traffic Stop	BLOCK GRAND AVE, Paonia, CO	PPD	PPD	CIT
11:54:26	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 2

Date Occurred: 06/24/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:31:03	Traffic Stop	BLOCK GRAND AVE, Paonia, CO	PPD	PPD	CIT
13:46:51	CIVIL PROBLEM	NIAGARA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 06/25/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:26:23	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	CIT
09:50:19	THEFT	3RD ST, Paonia, CO	PPD	PPD	
16:44:59	Certified Vin	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 06/26/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
21:24:14	CRIM MISCHIEF	BOX ELDER AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 06/27/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:22:17	Property Damage	Samuel Wade RD., Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 06/28/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:09:29	CIVIL PROBLEM	ORCHARD AVE, Paonia, CO	PPD	PPD	
12:17:13	CIVIL PROBLEM	OAK AVE, Paonia, CO	PPD	PPD	
21:27:55	Disturbance	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 06/29/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:28:51	Traffic Stop	GRAND AVE, Paonia, CO	PPD	PPD	CIT
10:52:40	CITIZEN ASSIST	OAK AVE, Paonia, CO	PPD	PPD	
14:39:57	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
22:32:18	Traffic Stop	Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 4					

Total reported: 139

Report Includes:

All dates between `00:00:01 06/01/21` and `00:00:01 06/30/21`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

Finance Report as of 07/09/21 presented at the 07/13/21 meeting:

Monthly:

Payroll for 7/02/21 was completed, reviewed, and released. Gross payroll for 7/02/21 totaled \$30,814.39. This included 16 employees.

Bank accounts through 5/31/2021 have been reconciled and reviewed.

Chase credit card bill for 5/24/21 – 6/23/21 is attached.

Norris Retirement is pending with an effective date of 7/26/21.

Month End Budget to Actual for May 2021 is attached.

Banking:

Bank Balances provided on the Disbursement Report as of 7/08/21.

LOC Mature 9/05/21.

Required Filings:

Conservation Trust Fund 2022 Certification of eligibility was submitted 7/08/2021.

CIRSA Work-comp renewal has been filed.

CIRSA P&C is in process.

Year-End:

Year-end entries are complete and balances to the audit.

Audit:

Audit field work began April 12th. Received a preliminary DRAFT July 6, 2021, which is currently being reviewed by the Treasurer and the Finance Director. The presentation will be @ 5:00 pm on 7/27/21.

Budget:

Finance Committee is reviewing salary ranges to be used for the 2022 budget. Town Administrator along with the Finance Committee are reviewing staffing levels for the 2022 budget.

Other (Continued):

Colorado Department of Revenue – Exempt Fuel – Account selected for review 30 days from 2/17/21. Completed and e-mailed 03/02/2021 @ 4:23pm. All information was resubmitted via Revenue Online and was accepted 3/10/2021. Additional correspondence received 6/14/2021 requested additional information on the Reedy receipts to be provided within 30 days.

Stop N Save will be ending the on-account program and will be switching to a Fleet Card Account program. Application is in process.

The Fund Balance and Financial Policy was reviewed by the board at the 5/25/21 meeting with suggested changes. Changes are in process.

Other (New):

Process and handling of Marijuana fee revenue.

RCAC (Ty) - Rate Study requested items.

OTHER TO DO ITEMS:

In order of priority: There will be no forward movement on these items until the audit has been completed.

Surplus Items - I have tasked myself with moving forward with the resolution for items that need to be sold or gotten rid of. This process needs to go through finance as there are financial impacts that must be considered. In addition, there are entries that must be made when removing a fixed asset. I am at the very beginning stages of this process. I have the following information to date:

1. The list of items no longer needed.

Remaining items to complete the process before the items can be listed on the website for sale:

1. To compile the VIN #s, the mileage, the hours, and other pertinent information to help identify the items within our financial reports.
2. Locate the items on the fixed asset list.
3. Determine the assets salvage value.
4. Creating the resolution attachment to go to the Board for approval.

ClearGov – The requested changes have been made and are waiting for a second review.

ClearGov – Installation of Budget to Actual.

PTO still needs reviewed regarding the new mandated requirements created from the Family Act. Finance Committee started discussion at the 3/10/21. There was further discussion at the 3/24/21 meeting. Dave Knutson has provided link to changes and required timeline that are expected by the new mandated regulations. Further review and timeline determination continues.

GRANT UPDATES:

Current Grants:

ARP-received \$184,616.40. Use to be determined.

2020 Grants:

COVID Relief Fund Grant from DOLA Total Grant amount \$125,232.27 + Town match \$0.00. Received a call from Mary @ DOLA they are requesting we close out this grant by 6/30/21. Total requested as of 7/6/2021 was \$72,936.95. Balance available till 12/31/2021 is \$16,024.38. Reimbursement requests 1 & 2 are attached.

Admin Grant from DOLA for System Analysis (Paonia Water Infrastructure Analysis) Total Grant amount \$14,000.00 + Town match \$14,000.00 - final submission 05/31/2021. Total request = \$9,283.75. Relinquished amount \$9.49.

Tier I Grant from DOLA for Asset Inventory and Mapping Total Grant amount \$48,629.00 + Town match \$48,629.00 -submitted through 5/31/2021. Total request = \$13,192.37. Received 6/21/2021. Remaining amount is 17,650.70.

CDOT Grant for Revitalizing Main Street – Revised Inv#2 for \$4,303.59, Inv#3 for \$5997.72, and Inv#4 for \$11,409.42 were submitted and accepted on 3/17/21. Remaining amount \$24,021.80.

GOCO Park, Recreation, and Trails Master Plan (Completion Date = 09/26/2021) Nothing submitted to date, have only received on one (1) invoice totaling \$5,128.50. Submission pending time to submit.

Please note: This report is not a comprehensive list of all projects but acts as a highlight of included packet documents, ongoing, and upcoming projects.

CORONAVIRUS RELIEF FUND (CVRF) REIMBURSEMENT REQUEST

Please only enter information on this sheet in the yellow highlight areas.

Revised: 09/08/2020



COLORADO
Department of Local Affairs
Division of Local Government

1. Grantee Organization:	TOWN OF PAONIA	5. Service Dates:	
2. Contract Number:	CM-078	Start Date	End Date
3. Reimbursement Request #:	1	3/13/2020	11/1/2020
4. Final Request? Enter Yes or No	NO		

Totals in Rows 7 and 10 on this Sheet will autofill from the 10 Transfer/Expense tabs. DO NOT enter financial information in cells E7 and E10.

6a. TOTAL CVRF FUNDS CURRENTLY BEING REQUESTED	\$36,270.94
6b. TOTAL CONTRACT AMOUNT	\$125,232.27
6c. CONTRACT BALANCE BEFORE THIS REQUEST	\$125,232.27
6d. CONTRACT BALANCE AFTER THIS REQUEST	\$88,961.33

Eligible transfers or expenses incurred due to the public health emergency	Cells below will autofill from the Reimbursement Report.
7a - Administrative	\$0.00
7b - Budgeted Diverted Personnel	\$0.00
7c - COVID-19 Testing	\$0.00
7d - Economic Support Other	\$10,450.00
7e - Tax Anticipation Notes	\$0.00
7f - Distance Learning	\$0.00
7g - Food Programs	\$0.00
7h - Housing Support	\$0.00
7i - Telework	\$10,274.11
7j - Medical	\$0.00
7k - Nursing Home Assistance	\$0.00
7l - Payroll PH and Safety	\$0.00
7m - PPE	\$628.13
7n - Public Health	\$14,918.70
7o - Small Business Assistance	\$0.00
7p - Unemployment Benefits	\$0.00
7q - Workers' Compensation	\$0.00
7r - Other	\$0.00

8. Compliance with CARES Act: This request includes only necessary expenditures: a.) incurred due to the public health emergency with respect to the Coronavirus Disease 2019, b.) were not accounted for in the budget most recently approved as of March 27, 2020, and c.) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.	Check "Yes" or "No" in the 3 cells below.
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9. Confirm your organization will retain all supporting documentation for this request and any audits for 7 years.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
10. Confirm your organization is not using ANY other funds for the reimbursements in this request.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<p>11. Federal Funding Compliance Certification</p> <p>By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false <u>claims</u> or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).</p>	<p>12. SIGNATURE OF AUTHORIZED INDIVIDUAL below:</p> <div style="text-align: center; font-size: 2em; color: blue;"> </div> <p>PRINT NAME, TITLE, and DATE below:</p> <p style="text-align: center;">CORINNE FERGUSON, TOWN ADMINISTRATOR/CLERK, 10/30/2020</p>
---	---

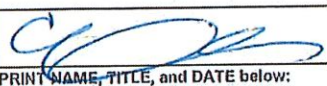
Submittal Note: When complete, print or save all tabs in this spreadsheet as a PDF. Then submit as a single PDF in your Portal acct.

**CORONAVIRUS RELIEF FUND (CVRF)
REIMBURSEMENT REQUEST**

Please only enter information on this sheet in the yellow highlight areas.
Revised: 01/29/2021



COLORADO
Department of Local Affairs
Division of Local Government

1. Grantee Organization: TOWN OF PAONIA		5. Service Dates:	
2. Contract Number: CM-078		Start Date	End Date
3. Reimbursement Request #: 2		3/16/2020	6/29/2021
4. Final Request? Enter Yes or No NO			
Totals in Rows 7 and 10 on this Sheet will autofill from the 10 Transfer/Expense tabs. DO NOT enter financial information in cells E7 and E10.			
6a. TOTAL CVRF FUNDS CURRENTLY BEING REQUESTED		\$72,936.95	
6b. TOTAL CONTRACT AMOUNT		\$125,232.27	
6c. CONTRACT BALANCE BEFORE THIS REQUEST		\$88,961.33	
6d. CONTRACT BALANCE AFTER THIS REQUEST		\$16,024.38	
Eligible transfers or expenses incurred due to the public health emergency		Cells below will autofill from the Reimbursement Report.	
7a - Administrative		\$1,089.25	
7b - Budgeted Diverted Personnel		\$0.00	
7c - COVID-19 Testing		\$0.00	
7d - Economic Support Other		\$5,000.00	
7e - Tax Anticipation Notes		\$0.00	
7f - Distance Learning		\$0.00	
7g - Food Programs		\$18.99	
7h - Housing Support		\$0.00	
7i - Telework		\$12,136.04	
7j - Medical		\$0.00	
7k - Nursing Home Assistance		\$0.00	
7l - Payroll PH and Safety		\$0.00	
7m - PPE		\$21.51	
7n - Public Health		\$421.16	
7o - Small Business Assistance		\$54,250.00	
7p - Unemployment Benefits		\$0.00	
7q - Workers' Compensation		\$0.00	
8. Compliance with CARES Act: This request includes only reasonable, necessary and cost effective expenditures:		Check "Yes" or "No" in the 3 cells below.	
a.) Incurred due to the public health emergency with respect to the Coronavirus Disease 2019,		YES	
b.) not accounted for in the budget approved as of 3/27/2020 or the most recently approved enacted budget for the relevant fiscal period		YES	
c.) were incurred during the period that begins on March 1, 2020 and ends on December 31, 2021.		YES	
9. Confirm your organization will retain all supporting documentation for this request and any audits for 5 years.		YES	
10. Confirm your organization is not duplicating benefits by using ANY other funds for the reimbursements in this request.		YES	
11. Federal Funding Compliance Certification		12. SIGNATURE OF AUTHORIZED INDIVIDUAL below:	
By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).			
		PRINT NAME, TITLE, and DATE below:	
		CORINNE FERGUSON, TOWN ADMINISTRATOR/CLERK 06/29/2021	
Submittal Note: When complete, print or save all tabs in this spreadsheet as a PDF. Then submit as a single PDF in your Portal acct.			

EIAF PORTAL Reimbursement Form

Project DATES covered by this Request:

FINAL REQUEST/REPORT ("X" if Yes)

22-Jan-20 TO 31-Mar-20



COLORADO
Department of Local Affairs
Division of Local Government

Grantee & Project Name: Paonia Water Infrastructure Analysis

EIAF# A-00091 Reimbursement Request # 1


	Contractor, Vendor, Professional Firm, Business, Staff Position, Operating Expense, etc. To / For Which Payment Was Made	Invoice Number & Date of Invoice	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
1	JDS HYDRO CONSULTING INC	33301-01-02/10/2020	47671	3/25/2020	\$ 1,975.00	1	\$ 987.50	\$ 987.50
2	JDS HYDRO CONSULTING INC	33301-02-03/10/2020	47671	3/25/2020	\$ 2,173.75	1	\$ 1,086.87	\$ 1,086.88
3								
4								
5								
6								
7								
8								
9								
10								
					\$ 4,148.75	TOTALS:	\$ 2,074.37	\$ 2,074.38

PROJECT EXPENSE SUMMARY (Total to Date)

	A	B	C	D	E	F
EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	Total EIAF Funds Expended To Date, including this Request	Total Grantee Funds Expended To Date, including this Request	Total In-Kind Funds Expended To Date, including this Request	Total Funds Expended (B plus C plus D)	Budgeted Funds Remaining: (A minus E)
1 Architectural/Engineering Services	\$28,000.00	\$ 2,074.37	\$ 2,074.38	\$0.00	\$ 4,148.75	\$ 23,851.25
2					\$ -	\$ -
3					\$ -	\$ -
4					\$ -	\$ -
TOTALS:	\$28,000.00	\$ 2,074.37	\$ 2,074.38	\$0.00	\$ 4,148.75	\$ 23,851.25

\$0.00

I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.



 (Contract Responsible Administrator or Chief Elected Official)
 Corinne Ferguson
 Typed Name of Signator

9.30.2020

 DATE
 Administrator/Clerk
 Title

EIAF PORTAL Reimbursement Form

Project DATES covered by this Request:

FINAL REQUEST/REPORT ("X" if Yes)		
1-Apr-20	TO	31-Dec-20



COLORADO
Department of Local Affairs
Division of Local Government

Grantee & Project Name: **Paonia Water Infrastructure Analysis**
EIAF# **A-00091** Reimbursement Request # **2**

Contractor, Vendor, Professional Firm, Business, Staff Position, Operating Expense, etc. To / For Which Payment Was Made	Invoice Number & Date of Invoice	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
1 JDS HYDRO CONSULTING INC	33301-03-04/15/2020	47791	4/15/2020	\$ 905.00	1	\$ 452.50	\$ 452.50
2 JDS HYDRO CONSULTING INC	33301-04-07/10/2020	47902	7/29/2020	\$ 1,235.00	1	\$ 617.50	\$ 617.50
3 JDS HYDRO CONSULTING INC	33301-05-08/11/2020	48054	10/14/2020	\$ 650.00	1	\$ 325.00	\$ 325.00
4 JDS HYDRO CONSULTING INC	33301-06-10/09/2020	48100	10/28/2020	\$ 714.26	1	\$ 357.13	\$ 357.13
5 JDS HYDRO CONSULTING INC	33301-07-01/18/2020	48358	2/9/2021	\$ 1,770.00	1	\$ 885.00	\$ 885.00
6							
7							
8							
9							
10							
				\$ 5,274.26	TOTALS:	\$ 2,637.13	\$ 2,637.13

PROJECT EXPENSE SUMMARY (Total to Date)

EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	A TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	B Total EIAF Funds Expended To Date, including this Request	C Total Grantee Funds Expended To Date, including this Request	D Total In-Kind Funds Expended To Date, including this Request	E Total Funds Expended (B plus C plus D)	F Budgeted Funds Remaining (A minus E)
1 Architectural/Engineering Services	\$28,000.00	\$ 4,711.50	\$ 4,711.51	\$0.00	\$ 9,423.01	\$ 18,576.99
2					\$ -	\$ -
3					\$ -	\$ -
4					\$ -	\$ -
TOTALS:	\$28,000.00	\$ 4,711.50	\$ 4,711.51	\$0.00	\$ 9,423.01	\$ 18,576.99

\$0.00

I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.

(Contract Responsible Administrator or Chief Elected Official)

CORINNE FERGUSON
Typed Name of Signator

2/4/2021
DATE

TOWN ADMINISTRATOR/CLERK
Title

EIAF PORTAL Reimbursement Form

FINAL REQUEST/REPORT ("X" if Yes)			X
Project DATES covered by this Request:	1-Jan-21	TO	31-May-21



COLORADO
Department of Local Affairs
Division of Local Government

Grantee & Project Name: **Paonia Water Infrastructure Analysis**
EIAF# **A-00091** Reimbursement Request # **3**


	Contractor, Vendor, Professional Firm, Business, Staff Position, Operating Expense, etc. To / For Which Payment Was Made	Invoice Number & Date of Invoice	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
1	JDS HYDRO CONSULTING INC	33301-08-02172021	48391	2/23/2021	\$ 3,927.50	1	\$ 1,963.75	\$ 1,963.75
2	JDS HYDRO CONSULTING INC	33301-09-03152021	48448	3/23/2021	\$ 3,940.00	1	\$ 1,970.00	\$ 1,970.00
3	JDS HYDRO CONSULTING INC	33301-10-04142021	48520	4/28/2021	\$ 5,115.00	1	\$ 2,557.50	\$ 2,557.50
4	JDS HYDRO CONSULTING INC	33301-11-05112021	48568	5/25/2021	\$ 4,825.00	1	\$ 2,412.50	\$ 2,412.50
5	JDS HYDRO CONSULTING INC	33301-12-05312021	48593	6/9/2021	\$ 760.00	1	\$ 380.00	\$ 380.00
6								
7								
8								
9								
10								
					\$ 18,567.50	TOTALS:	\$ 9,283.75	\$ 9,283.75

PROJECT EXPENSE SUMMARY (Total to Date)

	A	B	C	D	E	F
EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	Total EIAF Funds Expended To Date, including this Request	Total Grantee Funds Expended To Date, including this Request	Total In-Kind Funds Expended To Date, including this Request	Total Funds Expended (B plus C plus D)	Budgeted Funds Remaining (A minus E)
1 Architectural/Engineering Services	\$28,000.00	\$ 13,995.25	\$ 13,995.26	\$0.00	\$ 27,990.51	\$ 9.49
2					\$ -	\$ -
3					\$ -	\$ -
4					\$ -	\$ -
TOTALS:	\$28,000.00	\$ 13,995.25	\$ 13,995.26	\$0.00	\$ 27,990.51	\$ 9.49

\$0.00

I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.

 _____ (Contract Responsible Administrator or Chief Elected Official) CORINNE FERGUSON Typed Name of Signator	6/9/2021 _____ DATE TOWN ADMINISTRATOR/CLERK _____ Title
--	---

EIAF PORTAL Reimbursement Form

Project DATES covered by this Request:

FINAL REQUEST/REPORT ("X" if Yes)

12-May-20 TO 31-Aug-20

Grantee & Project Name: Paonia Asset Inventory Assessment/Capital Improvement Plan

EIAF# 9167

Reimbursement Request # 1



COLORADO
Department of Local Affairs
Division of Local Government


Contractor, Vendor, Professional Firm, Business, Staff Position, Operating Expense, etc. To / For Which Payment Was Made	Invoice Number & Date of Invoice	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
1 DEPENDABLE LUMBER	2005-121531-05/12/2020	47808	6/10/2020	\$ 421.68	1	\$ 210.84	\$ 210.84
2 PAONIA FARM & HOME	49625-05/14/2020	47823	6/10/2020	\$ 20.97	1	\$ 10.48	\$ 10.49
3 SCHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-3-05/27/2020	47883	7/15/2020	\$ 2,034.00	1	\$ 1,017.00	\$ 1,017.00
4 DEPENDABLE LUMBER	205-118367-05/28/2020	47808	6/10/2020	\$ 32.54	1	\$ 16.27	\$ 16.27
5 DEPENDABLE LUMBER	2006-123433-06/08/2020	47859	7/15/2020	\$ 75.48	1	\$ 37.74	\$ 37.74
6 SCHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-4-06/24/2020	47883	7/15/2020	\$ 11,763.98	1	\$ 5,881.99	\$ 5,881.99
7 ESRI SOFTWARE	93862635-07/16/2020	CC	7/16/2020	\$ 500.00	1	\$ 250.00	\$ 250.00
8 SCHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-5-07/27/2020	47941	8/12/2020	\$ 5,203.00	1	\$ 2,601.50	\$ 2,601.50
9 SCHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-6-08/26/2020	48002	9/9/2020	\$ 11,323.00	1	\$ 5,661.50	\$ 5,661.50
10							
				\$ 31,374.65	TOTALS:	\$ 15,687.32	\$ 15,687.33

PROJECT EXPENSE SUMMARY (Total to Date)

EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	A TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	B Total EIAF Funds Expended To Date, including this Request	C Total Grantee Funds Expended To Date, including this Request	D Total In-Kind Funds Expended To Date, including this Request	E Total Funds Expended (B plus C plus D)	F Budgeted Funds Remaining (A minus E)
1 Architectural/Engineering Services	\$97,258.00	\$ 15,687.32	\$ 15,687.33	\$0.00	\$ 31,374.65	\$ 65,883.35
2					\$ -	\$ -
3					\$ -	\$ -
4					\$ -	\$ -
TOTALS:	\$97,258.00	\$ 15,687.32	\$ 15,687.33	\$0.00	\$ 31,374.65	\$ 65,883.35

\$0.00

I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.


 (Contract Responsible Administrator or Chief Elected Official)
 Corinne Ferguson
 Typed Name of Signator

9-30-2020
 DATE
 Administrator/Clerk
 Title

EIAF PORTAL Reimbursement Form

Project DATES covered by this Request:

FINAL REQUEST/REPORT ("X" if Yes)		
1-Sep-20	TO	31-Dec-20



COLORADO
Department of Local Affairs
Division of Local Government

Grantee & Project Name: Paonia Asset Inventory Assessment/Capital Improvement Plan

EIAF# 9167 Reimbursement Request # 2

Contractor, Vendor, Professional Firm, Business, Staff Position, Operating Expense, etc. To / For Which Payment Was Made	Invoice Number & Date of Invoice	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
CHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-7-09/23/2020	48071	10/14/2020	\$ 1,834.10	1	\$ 917.05	\$ 917.05
CHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-8-10/21/2020	48108	10/28/2020	\$ 3,615.60	1	\$ 1,807.80	\$ 1,807.80
CHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-9-11/19/2020	48184	11/25/2020	\$ 7,763.00	1	\$ 3,881.50	\$ 3,881.50
CHMUESER GORDON MEYERS INC DBA SGM	2013-471.008-10-12/16/2020	48264	12/30/2020	\$ 8,635.20	1	\$ 4,317.60	\$ 4,317.60
				\$ 21,847.90	TOTALS:	\$ 10,923.95	\$ 10,923.95

PROJECT EXPENSE SUMMARY (Total to Date)

	A	B	C	D	E	F
EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	Total EIAF Funds Expended To Date, including this Request	Total Grantee Funds Expended To Date, including this Request	Total In-Kind Funds Expended To Date, including this Request	Total Funds Expended (B plus C plus D)	Budgeted Funds Remaining (A minus E)
Architectural/Engineering Services	\$97,258.00	\$ 26,611.27	\$ 26,611.28		\$ 53,222.55	\$ 44,035.45
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
TOTALS:	\$97,258.00	\$ 26,611.27	\$ 26,611.28	\$0.00	\$ 53,222.55	\$ 44,035.45

\$0.00

I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.

(Contract Responsible Administrator or Chief Elected Official)

CORINNE FERGUSON
Typed Name of Signator

2/4/2021
DATE

TOWN ADMINISTRATOR/CLERK
Title

EIAF PORTAL Reimbursement Form

Project DATES covered by this Request:

FINAL REQUEST/REPORT ("X" if Yes)

1-Jan-21 TO 31-May-21

Grantee & Project Name: **Paonia Asset Inventory Assessment/Capital Improvement Plan**

EIAF#

9167

Reimbursement Request #

3



COLORADO
Department of Local Affairs
Division of Local Government


Contractor, Vendor, Professional Firm, Business, Staff Position, Operating Expense, etc. To / For Which Payment Was Made	Invoice Number & Date of Invoice	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
CHMUESER GORDON MEYERS INC DBA SGM	2013-471-008-11/02252021	48429	3/9/2021	\$ 5,028.00	1	\$ 2,514.00	\$ 2,514.00
CHMUESER GORDON MEYERS INC DBA SGM	2013-471-008-12/03242021	48498	4/13/2021	\$ 10,403.00	1	\$ 5,201.50	\$ 5,201.50
CHMUESER GORDON MEYERS INC DBA SGM	2013-471-008-13/04222021	48523/48510	4/28/2021	\$ 4,896.00	1	\$ 2,448.00	\$ 2,448.00
CHMUESER GORDON MEYERS INC DBA SGM	2013-471-008-14-05252021	48603	6/9/2021	\$ 6,057.75	1	\$ 3,028.88	\$ 3,028.88
				\$ 26,384.75	TOTALS:	\$ 13,192.38	\$ 13,192.38

PROJECT EXPENSE SUMMARY (Total to Date)

	A	B	C	D	E	F
EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	Total EIAF Funds Expended To Date, including this Request	Total Grantee Funds Expended To Date, including this Request	Total In-Kind Funds Expended To Date, including this Request	Total Funds Expended (B plus C plus D)	Budgeted Funds Remaining (A minus E)
Architectural/Engineering Services	\$97,258.00	\$ 39,803.65	\$ 39,803.65		\$ 79,607.30	\$ 17,650.70
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
TOTALS:	\$97,258.00	\$ 39,803.65	\$ 39,803.65	\$0.00	\$ 79,607.30	\$ 17,650.70

\$0.00

I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.



(Contract Responsible Administrator or Chief Elected Official)

CORINNE FERGUSON
Typed Name of Signator

6/9/2021
DATE

TOWN ADMINISTRATOR/CLERK
Title

**COLORADO DEPARTMENT OF TRANSPORTATION - OFFICE OF INNOVATIVE MOBILITY
CONTRACT BILLING FORM
PROGRAM: REVITALIZING MAIN STREETS**

REVISED

Vendor Name:	Town of Paonia	Invoice Number:	CDOT-INV2-20003352
Purchase Order Number	411025211	Invoice Date:	REVISED 11/15/2-02-0
Contract Number	Leave Blank	Vendor Contact Person:	Cindy Jones
Contract Billing Period:	Leave Blank	Vendor Contact Phone/Email:	970.527.4101/finance@townofpaonia.com


Transaction Date	Check/Tracking Number	Vendor Name	Amount	Service or Good Received (detailed support documents attached)
9/4/2020	48072	Scott's Printing & Design	\$232.77	Map Postcards (500) Invoice 175018
9/9/2020	48072	Scott's Printing & Design	\$204.82	Map Postcards (500) Invoice 175066
10/6/2020	48074	Susie Kaldis Designs	\$900.00	Graphic Design Pop-Up Demo posters & Ads Dated 10/06/20
10/2/2020	48051	High Country Printing	\$747.14	Signs for pop-up demonstration Invoice No 18897
9/3/2020	CC-092320	Double J Disposal Inc	\$222.25	Hygiene Stations, Portapotty and wash station 9/07-9/22 Invoice # 42536
10/8/2020	48035	Elaine M Brett	\$250.77	Paints and Supplies Invoice No. 100520
9/30/2020	48052	High Country Shopper	\$101.80	Advertising Invoice #78467
10/3/2020	48140	Farm & Home Supply	\$217.62	Supplies Invoice 66587 and 66579
10/2/2020+10/03/2020	48122	Dependable Lumber	\$115.30	Supplies Invoice 2010-143982 and 2010-143845
9/28/2020	48050	Hays Drug	\$7.89	Supplies Receipt # 263066
10/2/2020	CC	DIAMOND VOGEL	\$1,733.79	Temp Field Marking Neutrs (7) Colors

Total	\$4,733.95
Do not update formulas in Yellow cells.	REQUIRED MATCH 10%
	\$430.36
	Total Reimbursement Request
	\$4,303.59

Town of Paonia
PO Box 460
Paonia, CO 81428

Value of Contract (Grant + Match):	\$50,976.20
Total Amount Billed Prior to This Invoice:	\$3,068.84
Current Total Invoice Amount:	\$4,733.95
Balance of Contract After Invoice:	\$43,173.41
Amount Reimbursed To Date:	\$7,093.44
Total Amount of Match Documented To Date:	\$709.35

I certify that the goods and/or services included in this invoices were true and necessary expenses to accomplish the goals of the contract:

By:  _____
Contractor/Vendor

Dated: 3/12/21

Approved By: _____
State

Dated: _____

SUPPORTING DOCUMENTS - COPIES ONLY, YOU KEEP THE ORIGINALS
INVOICES
STORE RECEIPTS
ONLINE ORDER RECEIPT

PROOF OF PAYMENT
COPY OF CHECK
COPY OF CREDIT CARD STATEMENT OR STORE CHARGE RECEIPT
GL REPORT SHOWING ALL IMPORTANT INFORMATION

COLORADO DEPARTMENT OF TRANSPORTATION - OFFICE OF INNOVATIVE MOBILITY

CONTRACT BILLING FORM

PROGRAM: REVITALIZING MAIN STREETS

Vendor Name:	Town of Paonia	Invoice Number:	CDOT-INV3-20003352
Purchase Order Number	411025211	Invoice Date:	2/8/2021
Contract Number	Leave Blank	Vendor Contact Person:	Cindy Jones
Contract Billing Period:	Leave Blank	Vendor Contact Phone/Email:	970.527.4101/finance@townofpaonia.com

Transaction Date	Check/Tracking Number	Vendor Name	Amount	Service or Good Received (detailed support documents attached)
9/25/2020	48098-9252020	HIGH COUNTRY PRINTING	\$32.20	POSTERS (15) INVOICE092520
10/1/2020	CC-093020-751165378	DIAMOND VOGEL	\$108.00	#10001998 48" BICYCLE STENCIL INVOICE 751165378
10/2/2020	CC-100220-751165475	DIAMOND VOGEL	\$306.82	(2) RAC 5 GUARD + (5) LL5-317 + (3)LL5-315 INVOICE 751165475
10/21/2020	48107-10212020	ROOP EXCAVATING LLC	\$1,550.00	EQUIPMENT AND MANPOWER TO REMOVE CHALK PAINT INVOICE 100820+100920
11/2/2020	CC-102920-751166243	DIAMOND VOGEL	\$183.00	FLEX PLUS GUN W/ RAC X TI INVOICE 751166243
10/29/2020	48124-43129	DOUBLE J DISPOSAL	\$61.00	HYGIENE STATIONS, PORTAPOTTY AND WASH STATION 10/21-11/17 INVOICE #43129
10/31/2020	48128-2889505	FEATHER PETROLEUM CO	\$167.16	#8 FUEL FOR WATER TRUCK TO CLEAN PAINT OFF GRAND AVE
10/31/2020	48128-5571220	FEATHER PETROLEUM CO	\$51.00	#9 FUEL FOR WATER TRUCK TO CLEAN PAINT OFF GRAND AVE
10/31/2020	48128-5026485	FEATHER PETROLEUM CO	\$37.00	#12 FUEL FOR WATER TRUCK TO CLEAN PAINT OFF GRAND AVE
10/31/2020	48128-5026410	FEATHER PETROLEUM CO	\$24.00	#18 FUEL FOR WATER TRUCK TO CLEAN PAINT OFF GRAND AVE
10/31/2020	48128-5026460	FEATHER PETROLEUM CO	\$36.66	#20 FUEL FOR WATER TRUCK TO CLEAN PAINT OFF GRAND AVE
10/31/2020	48128-5026418	FEATHER PETROLEUM CO	\$18.40	#23 FUEL FOR WATER TRUCK TO CLEAN PAINT OFF GRAND AVE
10/31/2020	48128-5026420	FEATHER PETROLEUM CO	\$24.25	#24 FEUL FOR WATER TRUCK TO CLEAN PAINT OFF GRAND AVE
11/19/2020	48171-1023A	IRA HOUSEWEART METALWORKS LLC	\$2,000.00	INFORMATION SIGN
12/31/2020	48328-1023B	IRA HOUSEWEART METALWORKS LLC	\$2,000.00	INFORMATION SIGN

Total	\$6,597.49
Do not update formulas in Yellow cells.	REQUIRED MATCH 10%
	\$599.77
Total Reimbursement Request	\$5,997.72

Value of Contract (Grant + Match):	\$50,976.20
Total Amount Billed Prior to This Invoice:	\$7,802.79
Current Total Invoice Amount:	\$6,597.49
Balance of Contract After Invoice:	\$36,575.92
Amount Reimbursed To Date:	\$13,081.16
Total Amount of Match Documented To Date:	\$1,309.12

Town of Paonia
PO Box 460
Paonia, CO 81428

I certify that the goods and/or services included in this invoices were true and necessary expenses to accomplish the goals of the contract:

By:  Contractor/Vendor

Dated: 3.17.21

Approved By: _____ State

Dated: _____

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**COLORADO DEPARTMENT OF TRANSPORTATION - OFFICE OF INNOVATIVE MOBILITY
CONTRACT BILLING FORM
PROGRAM: REVITALIZING MAIN STREETS**

Vendor Name:	Town of Paonia	Invoice Number:	CDOT-INV4-20003352
Purchase Order Number	411025211	Invoice Date:	2/8/2021
Contract Number	Leave Blank	Vendor Contact Person:	Cindy Jones
Contract Billing Period:	Leave Blank	Vendor Contact Phone/Email:	970.527.4101/finance@townofpaonia.com

Transaction Date	Check/Tracking Number	Vendor Name	Amount	Service or Good Received (detailed support documents attached)
11/27/2020	48234-10291	STUDIO MW, LLC	\$3,961.24	STREET DESIGN
11/1/2020	48234-10291	STUDIO MW, LLC	\$990.31	STREET DESIGN GRANT MATCH DISCOUNT
12/1/2020	IN-KIND-12012020	ELAINE M BRETT	\$2,773.00	IN-KIND TIME DONATION
1/1/2021	48344-1112021	ELAINE M BRETT	\$99.00	MAILCHMP SUBSCRIPTION SURVEY SOFTWARE
10/1/2020	IN-KIND-10012020	MARY BACHRAN	\$750.00	IN-KIND HAND-MADE FACE MASKS
12/17/2020	48356-310010067	HIGHLAND PRODUCTS GROUP LLC	\$3,960.00	SIX (6) RECYCLED PLASTIC VICTORIAN PARK BENCHS
12/31/2020	48293-2012-153558+153734	DEPENDABLE LUMBER	\$20.57	SIGN ASSEMBLY PARTS
			Total	\$12,554.12
Do not update formulas in Yellow cells.			REQUIRED MATCH 10%	\$1,144.70
			Total Reimbursement Request	\$11,409.42

Town of Paonia
PO Box 460
Paonia, CO 81428

Value of Contract (Grant + Match):	\$50,976.20
Total Amount Billed Prior to This Invoice:	\$14,400.28
Current Total Invoice Amount:	\$12,554.12
Balance of Contract After Invoice:	\$24,021.80
Amount Reimbursed To Date:	\$24,500.58
Total Amount of Match Documented To Date:	\$2,453.82

I certify that the goods and/or services included in this invoices were true and necessary expenses to accomplish the goals of the contract:

By:  Contractor/Vendor Dated: 3-17-21

Approved By: _____ State Dated: _____

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MEMORANDUM

To: Board of Trustees, Town of Paonia
From: Bo James Nerlin
Re: Marijuana Ballot Question
Date: 7/09/2021
CC: Ms. Corinne Ferguson

This memorandum is to provide a brief update of some of the projects that I have been working on behalf of the Town.

Marijuana Tax – Code Cleanup

Enclosed with the packet is an ordinance to establish the Town’s Marijuana Occupational Tax, as authorized by the voters in November of 2020. This is included for first reading and comment. With the Town’s creation of retail and medical marijuana licensing, there are several provisions in the Town’s Code that need to be removed or edited to recognize this change in circumstances. I will bring a clean-up Ordinance to the Board at its next meeting.

Liquor Licensing - Code Cleanup

Enclosed with the packet is an ordinance that removes the distance from locations where the onsite consumption of alcohol is allowed and schools, childcare facilities, etc. This ordinance also allows for bed and breakfast liquor permits. In putting this ordinance together, it became evident that there are several areas within the Town Code that should also be cleaned up to reflect a 2018 recodification of the Colorado liquor code, and to recognize some of the new licensing types that are now allowed. In consulting with the Town Administrator, I’ve added this clean up ordinance to my pending list.


Riverbank – SIA / CCRS

For review and comment by the Board are drafts of the Riverbank Subdivision Improvement Agreement, and Covenants, Conditions and Restrictions. These documents will be brought back to the Board when we have a clear understanding of the anticipated infrastructure costs for the project. Town staff is working with the applicant and SGM to line up these amounts.


Dark skies Ordinance

I’ve received and reviewed the latest Dark skies ordinance, and this will be before the Board at the next meeting in July.

AGENDA SUMMARY FORM

	Treasurer's Report		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

AGENDA SUMMARY FORM

	Disbursements		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

FOR: 07/13/2021

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		236,051.77
ACCOUNTS PAYABLE	06/17/2021 - 07/09/2021	(102,899.80)
LOAN PAYMENT	WPA (D14A212)	(89,918.96)
NORRIS RETIREMENT PAYMENT	SCHEDULED FOR 7/26/21	(1,680.00)
CHASE CREDIT CARD	6/23/2021	(3,750.15)
AMAZON	7/1/2021	(809.57)
TRANSFER TO SUMMIT		
TRANSFER TO SUMMIT		
TRANSFER TO PAYROLL	7/2/2021	(22,060.80)
PAYROLL TAXES	7/2/2021	(10,136.05)
BALANCE AFTER PAYMENT		4,796.44

1

UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		863,213.17
TRANSFER FROM OPS		-
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS		22,060.80
PAYROLL (DIRECT DEPOSIT)	7/2/2021	(22,060.80)
BALANCE AFTER PAYMENT		863,238.17

1

	BANK BALANCES			DESCRIPTION
	FSBC	COLOTRUST	TOTAL	
As of: 06/03/2021				
GENERAL		532,328.70		COMBINED FUNDS
SEWER RESTRICTED		530,418.33		PROPERTY SALE-RESTRICTED
DEBT RESERVE		106,877.27		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		588,633.28		BRIDGE RESERVE
CONS.TRUST	10,399.11			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	25.00			MOVING TO CD-AMKO BOND RESERVE
OPS	196,098.85			COMBINED FUNDS
PARK CONTRIBUTIONS	12,255.11			SPECIFIC PARK PROJECTS
PAYROLL	25.00			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	13,175.04			SPACE TO CREATE ONLY
SUMMIT	863,213.17			COMBINED FUNDS
WWTP	58,409.08			OLD SEWER REHAB ONLY
CD#2-402	202,780.73			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	259,811.11			COMBINED FUNDS
	1,616,217.20	1,758,257.58	3,374,474.78	

	CASH POSITION			DESCRIPTION
	COMBINED	RESTRICTED	TOTAL	
As of: 06/03/2021				
GENERAL	532,328.70			
SEWER RESTRICTED		530,418.33		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		106,877.27		RESTRICTED LOAN REQUIREMENT
BRIDGE RESERVE		588,633.28		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		10,399.11		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		25.00		RESTRICTED LOAN REQUIREMENT
OPS	196,098.85			
PARK CONTRIBUTIONS		12,255.11		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	25.00			
SPACE-TO-CREATE		13,175.04		SPACE TO CREATE ONLY
SUMMIT	863,213.17			
WWTP		58,409.08		OLD SEWER REHAB ONLY
CD#2-402	202,780.73			
CD#3-2578	259,811.11			
	2,054,282.56	1,320,192.22	3,374,474.78	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
07/13/2021	573	Alpine Fencing & S	27270	360.00	.00	.00	360.00	360.00		PARK FENCE REPAIR
07/13/2021	260	Barry's A/C	06092021	130.00	.00	.00	130.00	130.00		1995 CHEVY 3500 AC REPAIR
07/13/2021	1141	BO JAMES NERLI	34042-34057	4,167.32	.00	.00	4,167.32	4,167.32		ATTORNEY
07/13/2021	1141	BO JAMES NERLI	34044	1,170.00	.00	.00	1,170.00	1,170.00		ATTORNEY-RIVERBANK
07/13/2021	14	Bolinger & Queen I	92781	109.66	.00	.00	109.66	109.66		PARK REPAIR
07/13/2021	1126	Brown Hill Enginee	412	1,710.00	.00	.00	1,710.00	1,710.00		2021 SCADA LEASE
07/13/2021	21	Caselle, Inc	110646	1,064.00	.00	.00	1,064.00	1,064.00		MONTHLY SOFTWARE FEE
07/13/2021	1103	Clisset LLC	TEEN CENT	11,346.73	.00	.00	11,346.73	11,346.73		EHC-KITCHEN REMODEL
07/13/2021	952	Colorado Bureau o	A211100108	77.00	.00	.00	77.00	77.00		BACK GROUND CHECK
07/13/2021	1016	Commercial Cleani	535	150.00	.00	.00	150.00	150.00		WINDOW CLEANING
07/13/2021	39	Delta County Inde	396357	20.00	.00	.00	20.00	20.00		CLASSIFIED AD
07/13/2021	56	Delta County Land	352919-3554	3,771.50	.00	.00	3,771.50	3,771.50		LANDFILL FEES
07/13/2021	43	Delta Montrose Ele	06-2021-S	2,818.83	.00	.00	2,818.83	2,818.83		UTILITIES-SEWER
07/13/2021	43	Delta Montrose Ele	7-2021-W	2,031.42	.00	.00	2,031.42	2,031.42		UTILITIES-WATER
07/13/2021	46	Dependable Lumb	2106-179332	1,414.98	.00	.00	1,414.98	1,414.98		VARIOUS
07/13/2021	48	Don's Market	01-1215244	142.67	.00	.00	142.67	142.67		PARK SUPPLIES
07/13/2021	48	Don's Market	01-1216196	21.49	.00	.00	21.49	21.49		SHOP SUPPLIES
07/13/2021	48	Don's Market	01-1222123	45.52	.00	.00	45.52	45.52		MEETING SUPPLIES
07/13/2021	48	Don's Market	01-1222271	9.38	.00	.00	9.38	9.38		WATER SAMPLES SUPPLIES
07/13/2021	48	Don's Market	01-1225132	196.74	.00	.00	196.74	196.74		PARK SUPPLIES
07/13/2021	48	Don's Market	02-1028197	4.69	.00	.00	4.69	4.69		WATER SAMPLES SUPPLIES
07/13/2021	48	Don's Market	03-833195	44.67	.00	.00	44.67	44.67		PARK SUPPLIES
07/13/2021	48	Don's Market	03-837869	182.29	.00	.00	182.29	182.29		PARK SUPPLIES
07/13/2021	368	Double J Disposal	45678	81.00	.00	.00	81.00	81.00		1MG PORTA POTTY
07/13/2021	368	Double J Disposal	45679	211.00	.00	.00	211.00	211.00		PARK PORTA POTTIES
07/13/2021	50	Duckworks Auto P	364329	172.93	.00	.00	172.93	172.93		2009 FORD REPAIR
07/13/2021	436	Eagle Welding Inc	476581	651.74	.00	.00	651.74	651.74		PD VEHICLE-CAGE
07/13/2021	986	Elevate Fiber	66210_2717	807.29	.00	.00	807.29	807.29		TELEPHONE & INTERNET
07/13/2021	1190	Empower Retirem	100139-01-3	250.00	.00	.00	250.00	250.00		QUARTERLY MONITORING FEE
07/13/2021	1212	Environmental Sys	94057888	500.00	.00	.00	500.00	500.00		GIS MAPPING SOFTWARE
07/13/2021	62	Feather Petroleum	5870703-557	1,694.68	.00	.00	1,694.68	1,694.68		FUEL
07/13/2021	1092	Ferguson Waterwo	1241458	2,214.97	.00	.00	2,214.97	2,214.97		PARK SPRINKLERS
07/13/2021	1019	Ferguson, Corinne	062321-0625	80.64	.00	.00	80.64	80.64		MILAGE-C.FERGUSON
07/13/2021	888	Filter Tech System	8959	1,608.45	.00	.00	1,608.45	1,608.45		PLANT CALIBRATION
07/13/2021	1194	GW Rentals LLC	1-500140	97.67	.00	.00	97.67	97.67		ROTOTELLER RENTAL
07/13/2021	81	High Country Printi	062421	21.09	.00	.00	21.09	21.09		PAONIA IN MOTION: SURVEY FLYER
07/13/2021	81	High Country Printi	19062	186.00	.00	.00	186.00	186.00		METAL SIGNS-P.PARK
07/13/2021	81	High Country Printi	19124	24.20	.00	.00	24.20	24.20		STAMP
07/13/2021	560	Honnen Equipmen	1282650	10,072.00	.00	.00	10,072.00	10,072.00		JD BROOM
07/13/2021	1213	Johnson Plumbing	070621	70.00	.00	.00	70.00	70.00		REFUND FOR MACH PERMIT
07/13/2021	225	Kwiki Tire Inc	393413	20.00	.00	.00	20.00	20.00		TIRE REPAIR
07/13/2021	225	Kwiki Tire Inc	393845	20.00	.00	.00	20.00	20.00		TIRE REPAIR
07/13/2021	225	Kwiki Tire Inc	394405	184.95	.00	.00	184.95	184.95		2007 DODGE REPAIR
07/13/2021	98	Lasting Impression	26357	379.98	.00	.00	379.98	379.98		PD BADGES
07/13/2021	470	Leon, Susan	070121-0731	725.00	.00	.00	725.00	725.00		CLEANING CONTRACT
07/13/2021	1137	M. Smyth Boone	62321	400.00	.00	.00	400.00	400.00		TOWN HALL BIKE RACK
07/13/2021	103	Master Petroleum	CL-58675-IN	743.93	.00	.00	743.93	743.93		FUEL
07/13/2021	141	North Fork Service	920380-9203	1,708.81	.00	.00	1,708.81	1,708.81		FUEL
07/13/2021	122	Paonia Auto Parts	377459-3785	1,076.88	.00	.00	1,076.88	1,076.88		VARIOUS
07/13/2021	125	Paonia Farm & Ho	89103-92468	613.31	.00	.00	613.31	613.31		VARIOUS
07/13/2021	1119	Peak Alarm Co., In	1121198	75.00	.00	.00	75.00	75.00		MONITORING FEE
07/13/2021	499	Phonz +	11727	1,573.73	.00	.00	1,573.73	1,573.73		MONTHLY IT FEES
07/13/2021	520	PR Diamond Prod	0059228-IN	1,305.00	.00	.00	1,305.00	1,305.00		WATER PUMP
07/13/2021	737	Ricoh USA Inc	5062263892	231.83	.00	.00	231.83	231.83		COPIER COPIES
07/13/2021	931	Roop Excavating L	1138	3,825.00	.00	.00	3,825.00	3,825.00		WATER REPAIR
07/13/2021	931	Roop Excavating L	1139	350.00	.00	.00	350.00	350.00		WATER PLANT REPAIR

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
07/13/2021	931	Roop Excavating L	1140	2,600.00	.00	.00	2,600.00	✓		SCHOOL METERS
07/13/2021	656	Schmueser Gordo	2013-471.01	2,331.00	.00	.00	2,331.00	✓		LEAD & COPPER COMPLIANCE
07/13/2021	956	SGS North Americ	5216012797	240.08	.00	.00	240.08	✓		WATER SAMPLES
07/13/2021	152	Southwestern Syst	202905	3,017.00	.00	.00	3,017.00	✓		SEWER MAINTENANCE
07/13/2021	152	Southwestern Syst	202910	512.00	.00	.00	512.00	✓		SEWER MAINTENANCE
07/13/2021	152	Southwestern Syst	202911	1,471.21	.00	.00	1,471.21	✓		SEWER MAINTENANCE
07/13/2021	152	Southwestern Syst	202912	959.87	.00	.00	959.87	✓		SEWER MAINTENANCE
07/13/2021	161	UNCC	221061067	67.32	.00	.00	67.32	✓		LOCATES
07/13/2021	162	United Companies	1405223	2,074.19	.00	.00	2,074.19	✓		STREET REPAIR
07/13/2021	162	United Companies	1405366	582.88	.00	.00	582.88	✓		PARK REPAIR
07/13/2021	372	Western Slope Co	1676	15,817.15	.00	.00	15,817.15	✓		PAONIA IN MOTION: DESIGN WORKSHOP
07/13/2021	588	Wilbur-Ellis Compa	14393267	2,698.00	.00	.00	2,698.00	✓		WATER/SEWER CHEMICALS
07/13/2021	588	Wilbur-Ellis Compa	14407834	375.00	.00	.00	375.00	✓		SEWER CHEMICALS
07/13/2021	491	Winwater Corp	058925-02	2,500.00	.00	.00	2,500.00	✓		HYDRANT RETROFIT KIT
07/13/2021	491	Winwater Corp	059211-03	3,651.30	.00	.00	3,651.30	✓		SPRING REPAIR
07/13/2021	491	Winwater Corp	059211-05	1,036.83	.00	.00	1,036.83	✓		SPRING REPAIR
Grand Totals:			72	102,899.80	.00	.00	102,899.80			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
07/13/2021	102,899.80	.00	.00	102,899.80	102,899.80
Grand Totals:		102,899.80	.00	.00	102,899.80



July 1, 2021

TOWN OF PAONIA
TOWN MANAGER
PO BOX 460
PAONIA, CO 81428

Transmitted via e-mail

RE: Colorado Water Resources and Power Development Authority
Drinking Water Revolving Fund (DWRF) Leveraged Loan Program

Ladies and gentlemen:

Below is a breakdown of your loan repayment(s) due 8/1/2021

<u>Loan Number</u>	<u>Principal</u>	<u>Net Interest</u>	<u>Total</u>
D14A212	\$64,934.74	\$21,984.22	\$86,918.96
<u>Total Amount Due</u>	<u>\$64,934.74</u>	<u>\$21,984.22</u>	<u>\$86,918.96</u>

* Net interest includes administrative fee (see Exhibit C of Loan Agreement)

Payment instructions for wire transfer and ACH transfer are as follows.
Please note: If the ACH form requires a payment type, use "DDA."

Wire and ACH Instructions

RBK: US BANK NA
ABA: 091000022
BNF: US BANK NA
777 E WISCONSIN AVE
MILWAUKEE, WI 53202
A/C#: 104792954745
Additional Info: REF 14878100

If you have any further questions, or you are unable to comply with this procedure, please contact me prior to the payment date at (651) 466-6136 or yia.vue@usbank.com.

Thank you,

Yia Vue

Cc: Valerie Lovato, Colorado Water Resources and Power Development Authority
Corinne Ferguson, Town of Paonia
Cindy Jones, Town of Paonia



Manage your account online at : www.chase.com/cardhelp



Customer Service:
1-800-945-2028



Mobile: Download the Chase Mobile® app today

July 2021						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance
\$3,750.15
 Minimum Payment Due
\$40.00
 Payment Due Date
07/17/21



Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$2,336.42
Payment, Credits	-\$2,336.42
Purchases	+\$3,750.15
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$3,750.15
Opening/Closing Date	05/24/21 - 06/23/21
Credit Limit	\$45,000
Available Credit	\$41,249
Cash Access Line	\$2,250
Available for Cash	\$2,250
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$3,750.15 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.



Manage your account online at : www.chase.com/cardhelp

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile® app today

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
06/17	AUTOMATIC PAYMENT - THANK YOU	-2,336.42
06/01	MESA COUNTY HEALTH 866-7566041 CO	✓ 40.00
06/20	SPRINT *WIRELESS 800-639-6111 KS CINDY JONES TRANSACTIONS THIS CYCLE (CARD 6901) \$2005.23- INCLUDING PAYMENTS RECEIVED	✓ 291.19
06/03	CCCMA WWW.COLORADOC CO	✓ 90.00
06/08	CCCMA WWW.COLORADOC CO	✓ 305.00
06/08	EXPEDIA 72109810094845 EXPEDIA.COM WA	✓ 12.90
06/14	COLORADO MUNICIPAL LEAGUE 303-8316411 CO	✓ 31.50
06/16	ZOOM.US 888-799-9666 WWW.ZOOM.US CA CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$629.30	✓ 169.90
06/09	BULKAMMOCOM 8007206 800-7206035 IN NEIL FERGUSON TRANSACTIONS THIS CYCLE (CARD 3775) \$1963.88	✓ 1,963.88
06/01	USPS PO 0769660541 PAONIA CO	✓ 1.00
06/03	USPS PO 0769660541 PAONIA CO	✓ 8.10
06/11	USPS PO 0769660541 PAONIA CO	✓ 1.20
06/15	AUTOZONE #0832 DELTA CO	280.44
06/15	SAFEWAY FUEL1863 DELTA CO	30.00
06/17	USPS PO 0769660541 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$322.14	✓ 1.40
06/01	CITY MARKET 0251 FUEL GRAND JUNCTIO CO	✓ 58.53
06/08	GUIRY'S, INC. - 24 GRAND JUNCTIO CO	✓ 288.90
06/08	CO DRIVER SERVI EMV DENVER CO	12.17
06/09	CO DRIVER SERVI EMV DENVER CO	12.17
06/09	CO DRIVER SERVI EMV DENVER CO	12.17
06/09	CO DRIVER SERVI EMV DENVER CO	19.70
06/09	MAVERIK #463 DELTA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8158) \$503.64	✓ 100.00

2021 Totals Year-to-Date

Total fees charged in 2021	\$0.00
Total interest charged in 2021	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			

For customer support, visit www.amazon.com/contact-us.



Invoice summary *Due 45 days from receipt of invoice*

Item subtotal before tax	\$ 788.46
Shipping & handling	\$ 21.11
Promos & discounts	\$ 0.00
 Total before tax	 \$ 809.57
Tax	\$ 0.00

Amount due  **\$ 809.57 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
 Bank name Wells Fargo Bank
 Bank routing # (ABA) 
 Bank account # (DDA) 
 SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
 PO Box 035184
 Seattle, WA 98124-5184

Billing period 6/1/21 to 6/30/21

Account # 

Payment terms Net 45

Registered business name

City of Paonia

Bill to

Town of Paonia
 Corinne Ferguson
 214 Grand Avenue
 PO Box 460
 PAONIA, CO 81428

Group Name

City of Paonia

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or
 Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
1	6/2/21	Battery?s	Jelly Comb 2.4G Slim Wireless Mouse with Nano Receiver, Less Noise, Portable Mobile Optical Mice for Notebook, PC, Laptop, Computer, MacBook MS001 (Pu	1	\$9.99	\$9.99	0.000%

ASIN: B06ZZYMBQH Sold by: Jelly Comb Corporation
 Order # 111-7464154-0773804
 Order date: June 02, 2021

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
2	6/2/21	Battery?s	7.4V 1800mAh PMNN4407A Battery for Motorola XPR3300 XPR3500 XPR7350 XPR7380 APX 1000 GP328D XIR P8660 Two Way Radio Replacement Battery ASIN: B081YW7T89 Sold by: Vineyuan Order # 111-7853613-7211448 Order date: June 02, 2021	2	\$30.99	\$61.98	0.000%
3	6/10/21	460	Paper Mate InkJoy Gel Pens, Fine Point, Black, 12 Count - 1951720 ASIN: B019QBOGDK Sold by: Amazon.com Services LLC Order # 111-8140163-9561817 Order date: June 08, 2021	1	\$14.29	\$14.29	0.000%
4	6/10/21	460	Peet's Coffee Caf� Domingo, Medium Roast, 54 Count Single Serve K-Cup Coffee Pods for Keurig Coffee Maker ASIN: B06WD5MM71 Sold by: Amazon.com Services LLC Order # 111-8140163-9561817 Order date: June 08, 2021	1	\$33.66	\$33.66	0.000%
5	6/10/21	460	Paper Mate InkJoy Gel Pens, Fine Point, Dark Blue, 12 Count ASIN: B019QBOJOG Sold by: Amazon.com Services LLC Order # 111-8140163-9561817 Order date: June 08, 2021	1	\$16.07	\$16.07	0.000%

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
6	6/10/21	460	Amazon Brand - Solimo Facial Tissues with Lotion (18 Cube Boxes), 75 Tissues per Box (1350 Tissues Total)	2	\$17.69	\$35.38	0.000%
ASIN: B07DGT5ZVX Sold by: Amazon.com Services LLC Order # 111-8140163-9561817 Order date: June 08, 2021							
7	6/10/21	460	NIFTY 6414 Keurig Approved K-Cup Drawer, 54 Capacity	1	\$29.99	\$29.99	0.000%
ASIN: B009LIRRGW Sold by: Nifty Home Products, Inc. Order # 111-0414932-3954650 Order date: June 08, 2021							
8	6/10/21	460	Tombow 68721 MONO Hybrid Correction Tape, 10-Pack. Easy To Use Applicator for Instant Corrections	1	\$10.56	\$10.56	0.000%
ASIN: B001LDKAVE Sold by: Amazon.com Services LLC Order # 111-5868470-3960243 Order date: June 08, 2021							
9	6/12/21	460	Keurig K-Elite Coffee Maker, Single Serve K-Cup Pod Coffee Brewer, With Iced Coffee Capability, Brushed Gold	1	\$129.99	\$129.99	0.000%
ASIN: B07N3GRVGS Sold by: Amazon.com Services LLC Order # 111-8140163-9561817 Order date: June 08, 2021							

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
10	6/14/21	460	Writech Retractable Highlighters Chisel Tip 12ct Yellow Colors for HighLighting, Underlining or Writing Notes Adults Kids Journaling Supplies	1	\$9.99	\$9.99	0.000%
ASIN: B08C9WJH34 Sold by: Qingdao Write Well Electronic Commerce Co., Ltd. Order # 111-6452594-1268200 Order date: June 08, 2021							
11	6/14/21	460	[6 Color] Assorted Retractable Design Highlighters, One Hand Operation	1	\$6.95	\$6.95	0.000%
ASIN: B07PDN2PZL Sold by: Attom Tech LLC Order # 111-3788544-9007429 Order date: June 08, 2021							
12	6/25/21	460	Earth Rated Dog Poop Bags Dispenser, Dog Poop Bag Holder Includes 1 Roll of 15 Unscented Eco-friendly Poop Bags (ERT00037)	30	\$3.99	\$119.70	0.000%
ASIN: B00R3H8FJG Sold by: MODA Works, LLC Order # 113-8708706-2057066 Order date: June 23, 2021							
13	6/25/21	460	Earth Rated Dog Poop Bags Dispenser, Dog Poop Bag Holder Includes 1 Roll of 15 Lavender-scented Poop Bags	10	\$3.99	\$39.90	0.000%
ASIN: B007EQL390 Sold by: MODA Works, LLC Order # 113-8708706-2057066 Order date: June 23, 2021							

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
14	6/28/21	460	Door Hangers 3 Per Page - Perfed Circle - Baby Blue (250 sheets/750 door hangers)	1	\$36.00	\$36.00	0.000%
ASIN: B007MOGERK Sold by: Jerry Guzi & Company Order # 114-4195886-8212234 Order date: June 28, 2021							
15	6/28/21	460	HP 950 2 Ink Cartridges Black Works with HP OfficeJet Pro 251dw, 276dw, 8100, 8600 Series CN049AN	1	\$60.89	\$60.89	0.000%
ASIN: B00WJDWG62 Sold by: Amazon.com Services LLC Order # 114-7081836-9350630 Order date: June 28, 2021							
16	6/29/21	460	Adams While You were Out Pads, 4.25 x 5.25 Inches, Assorted Neon Colors, 50 Sheets/Pad (6-Pack) (9711NEON)	1	\$9.59	\$9.59	0.000%
ASIN: B00006ICTD Sold by: Amazon.com Services LLC Order # 114-7081836-9350630 Order date: June 28, 2021							
17	6/29/21	460	BIC Cristal Xtra Bold Ballpoint Pen, Bold Point (1.6mm), Blue, 24-Count	1	\$9.96	\$9.96	0.000%
ASIN: B004GEC2KW Sold by: Amazon.com Services LLC Order # 114-7081836-9350630 Order date: June 28, 2021							

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
18	6/29/21	460	30 Pack Kraft Notebooks, A5 Feela 60 Lined Pages Notebooks and Journals for Women Girls Students Making Plans Writing Memos Office School Supplies, 8. ASIN: B07ZKJWM4Z Sold by: HANGZHOU JINYAO TECHNOLOGY CO.,LTD. Order # 114-7081836-9350630 Order date: June 28, 2021	1	\$43.99	\$43.99	0.000%
19	6/29/21	460	Green Mountain Coffee Roasters Southern Pecan, Single-Serve Keurig K-Cup Pods, Flavored Light Roast Coffee, 72 Count ASIN: B07FNZCS3C Sold by: Amazon.com Services LLC Order # 114-7081836-9350630 Order date: June 28, 2021	1	\$41.96	\$41.96	0.000%
20	6/29/21	460	Neenah Astrobrights Colored Cardstock, 8.5" x 11", 65 lb/176 GSM, Lift-Off Lemon, 250 Sheets (21021) ASIN: B006LDXA84 Sold by: Amazon.com Services LLC Order # 114-7081836-9350630 Order date: June 28, 2021	1	\$12.85	\$12.85	0.000%
21	6/30/21	460	Sticky Notes 1 x 3 Self-Stick Notes 6 Bright Color 18 Pads, 100 Sheets/Pad (6 Bright) ASIN: B07V42WWXP Sold by: zhuhairuienxiongdimaojiyouxiangongsi-TaoRui Order # 114-7081836-9350630 Order date: June 28, 2021	1	\$6.89	\$6.89	0.000%

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
22	6/30/21	460	Business Source Fold-Back Binder Clips, Black, Large (36552)	1	\$4.15	\$4.15	0.000%
ASIN: B003VNENEM Sold by: Amazon.com Services LLC Order # 114-7081836-9350630 Order date: June 28, 2021							
23	6/30/21	460	Starbucks Flavored K-Cup Coffee Pods - Variety Pack for Keurig Brewers - 1 box (40 pods)	1	\$33.47	\$33.47	0.000%
ASIN: B07L9TR38L Sold by: Amazon.com Services LLC Order # 114-7081836-9350630 Order date: June 28, 2021							
24	6/30/21		Culture Works: How to Create Happiness in the Workplace	1	\$10.26	\$10.26	0.000%
ASIN: 0998671126 Sold by: Goodwill Industries of the Columbia Willamette Order # 113-6871428-5622611 Order date: June 29, 2021							
25			Shipping & handling			\$21.11	0.000%

Total before tax	\$809.57
Tax	\$0.00
Amount due	\$809.57

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

Employee Number	Name	85-00 Net Pay Emp Amt
1053	Beardslee, Dominic D	1,576.25
1024	Berger, Brian J	1,039.82
1056	Cecil, Raymond Cole	540.25
1052	Edwards, Roger	967.40
1002	Ferguson, J. Corinne	2,144.75
1020	Ferguson, Neil	1,904.56
1022	Hinyard, Patrick	1,400.11
1001	Jones, Cynthia	1,766.89
1005	Katzer, JoAnn	936.73
1050	Loberg, Travis	2,026.92
1055	McCallister, Johnathan M	2,336.11
1003	Mojarro-Lopez, Amanda	970.58
1023	Patterson, Taffine A	1,127.65
1054	Redden, Jordan	1,090.81
1051	Reich, Dennis	1,000.16
1021	Winnett, Lorin E	1,231.81
Grand Totals:		16 22,080.80

*OK
6/29/2021*

Report Criteria:

Unpaid transmittals included

Begin Date: ALL

End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		06/25/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,258.98
2	IRS Tax Deposit		06/25/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,258.98
2	IRS Tax Deposit		06/25/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	426.36
2	IRS Tax Deposit		06/25/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	426.36
2	IRS Tax Deposit		06/25/2021	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,245.65
Total 2:							5,616.33
4							
4	Aflac		06/25/2021	63-01	Aflac Pre-Tax Pay Period: 6/25/2021	10-0225	120.18
4	Aflac		06/25/2021	63-02	Aflac After Tax Pay Period: 6/25/2021	10-0225	24.90
Total 4:							145.08
6							
6	Colorado Dept of Labor		06/25/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	92.45
Total 6:							92.45
9							
9	Colorado Dept of Revenue		06/25/2021	77-00	State Withholding Tax Pay Period: 6/2	10-0217	949.00
Total 9:							949.00
30							
30	Empower Retirement		06/25/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	796.00
30	Empower Retirement		06/25/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	1,087.60
30	Empower Retirement		06/25/2021	51-02	Retirement Plan Retirement Loan Pa	10-0220	478.72
Total 30:							2,362.32
33							
33	FPPA - Fire & Police Pensi		06/25/2021	50-00	FPPA Pay Period: 6/25/2021	10-0219	1,078.70
33	FPPA - Fire & Police Pensi		06/25/2021	50-00	FPPA Pay Period: 6/25/2021	10-0219	797.30
33	FPPA - Fire & Police Pensi		06/25/2021	90-00	Death & Disability Pay Period: 6/25/2	10-0219	281.40
Total 33:							2,157.40
70							
70	Rocky Mountain HMO		06/25/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	252.84
70	Rocky Mountain HMO		06/25/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	4,158.60
70	Rocky Mountain HMO		06/25/2021	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	104.00
70	Rocky Mountain HMO		06/25/2021	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	565.83
70	Rocky Mountain HMO		06/25/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	405.59
70	Rocky Mountain HMO		06/25/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	4,156.59
70	Rocky Mountain HMO		06/25/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98
70	Rocky Mountain HMO		06/25/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	722.02
Total 70:							10,529.45

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
71							
71	The Harford		06/25/2021	65-01	Group#013307460001 Hartford Basic	10-0226	31.80
71	The Harford		06/25/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	34.94
71	The Harford		06/25/2021	65-03	Group#013307460001 Hartford Disab	10-0226	134.43
Total 71:							201.17
73							
73	Delta Dental of Colorado		06/25/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	314.92
Total 73:							314.92
75							
75	VSP Insurance CO (CT)		06/25/2021	60-04	RMHMO - Vision Pay Period: 6/25/20	10-0223	48.83
75	VSP Insurance CO (CT)		06/25/2021	60-04	RMHMO - Vision Pay Period: 6/25/20	10-0223	71.07
Total 75:							119.90
Grand Totals:							22,488.02

of the 6/29/2021

Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL

5,013,534
2,372,524
2,107,914
003
10,493,972

AGENDA SUMMARY FORM



Regular Meeting Minutes:
 06/22/2021
 Liquor License Renewals:
 Third Street Bistro – Linda Little
 Special Event Permits:
 Friends of the Paradise Theatre – Pickin in the Park

Summary:

Notes:

No issues noted.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
June 22, 2021

RECORD OF PROCEEDINGS

The Regular Meeting held Tuesday, June 22, 2021, was called to order at 6:30 p.m. by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at <https://www.youtube.com/watch?v=Mlp2PYQhyiI>

Roll Call

Verbal roll call was taken and those in attendance were: Mayor Bachran, Trustees Budinger, Knutson, Johnson, Meck and Pattison, and Bear.

Approval of Agenda

- Trustee Bear moved to approve with the modification of moving item 18, airport discussion to unfinished business, Trustee Knutson seconded. A verbal vote was taken with all Trustees voting “Aye,” motion passed.

Announcements

Mayor Bachran informed the Board that the discussion with JDS Hydro will be by phone.

Drought Update & Town Water Information:

Mayor Bachran announced that a fire ban will be in effect immediately and briefly spoke about the documents regarding the Town’s water system that were in packet.

Dark Skies Proclamation:

Mayor Bachran proclaimed June as Dark Skies month.

Recognition of Visitors & Guests

Members of the public took this time to express their gratitude towards the town staff. Dark Skies representative Aaron Watson recited a dark skies quote. Bill Brunner spoke about his concern regarding the reasons why Hawks Haven subdivision has not been annexed into town. Page Smith asked about what she thought was a pump house located next to the Skate Park. Trustee Pattison requested that when staff follows up on questions from the public to have those included in the packet to be viewed by the Board and public for the next meeting.

Staff Reports

Administrator’s Report:

Administrator Ferguson informed the Board of park soil samples, maintenance of the sewer lines will begin June 06, 2021, a pump house is being installed at Lee’s Park, she responded to the public comment regarding a pump house located at the skate park and stated that this is a shed owned by Arbol Market. Trustee Bear spoke regarding the Ellen Hansen Smith Center remodel and the contractor’s payment. He also expressed that the bulk water station prices are high. Administrator Ferguson let Trustee Bear know that she and a member of the committee walked the Smith center and explained that multiple contractors are working in the remodeling of the building. Administrator Ferguson stated that information is being gathered on the payoff cost of the new equipment of the bulk water station. Trustee Bear asked Public Works Director Loberg on what the progress is with the connection at the 1 million tank. PWD Loberg spoke to this and explained the progress status. Discussion was ensued regarding an email by community member Karen Fogg regarding the maintenance of springs. Trustee Pattison requested to know when the water is being called back, what is being spilled, the rehab cost and timeline. Administrator spoke about the process of rehabilitating and cost of the doing this. PWD Loberg spoke about the timeline of rehabilitating 5 springs.

Attorney’s Report:

Town Attorney Nerlin reported that the firm is not looking to renew their contract with the Town. Attorney Nerlin stated that he will be available to assist with the new town attorney hire. Trustee Pattison suggested to start the new hire process immediately.

Treasurer's Report:

Treasure King was absent. Trustee Bear asked the Finance Officer for an audit update. Finance Officer Jones stated that it is still the process.

Consent Agenda

Regular Minutes:

- 06/08/2021.

Liquor License Renewal:

- Paonia Liquor.

Large Park Event:

- Top of the Rockies – BMW Rally

Discussion ensued by member of the BMW Rally committee, Bob Bushta to request the Board to waive park fees - \$400.00. Public member suggested to the Board that the waiving of fees be consistent. After several minutes of discussion, Trustee Pattison moved to waive fees for the BMW Rally as requested, seconded by Trustee Bear. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Trustee Pattison moved to put the discussion the criteria of waiving of fees on the agenda, seconded by Trustee Bear. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Special Event Liquor Permits:

- Cherry Days – 7/2 – 7/4, & BMW Rally 7/15-7/18

Trustee Bear moved to accept the consent agenda and separate the BMW Rally regarding the waiving of fees, seconded by Trustee Budinger. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Unfinished Business

North Fork Valley Airport, Town of Paonia – Delta County, Memorandum of Understanding – Discussion Only:

Discussion was ensued by Commissioner Koontz regarding the North Fork Valley Airport's capital improvement. The Count's attorney, Attorney Baier was also present for questions. Commissioner Koontz suggested to meet before August to discuss the airport. Trustee Bear questioned what the capital revenue and operating cost are for the airport. Members who use the airport were present and spoke about the importance of it. After several minutes of discussion, Trustee Pattison moved to schedule a one (1) hour work session for July 13, 2021, invite the Airport advisory committee with a caveat of possible action, seconded by Trustee Bear. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Playstreets Follow-Up:

Discussion ensued by the Board on the play street draft application and process.

Discussed the Thirty-five-dollar (\$35) fee, and period – seasonal or all year long. The Board suggested adding the name of the streets to the application, add a fire route staff will be reaching out to the fire department regarding the route, include a map, and draft a resolution for the fee. The application restricts to a two (2) day street closure. A member of the public suggested using the Town's Street definition regarding streets. After several minutes of discussion, Trustee Bear moved to approve playstreets April-October with a fee of thirty-five-dollars (\$35), seconded by Trustee Johnson. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Professional Engineering Services – Water Infrastructure Analysis Scope of Services – Additional Work to bring the Water Infrastructure Analysis to Final Completion and Discussion with JDS Hydro:

Discussion by the Board and JDS Hydro done via phone call regarding the draft water infrastructure analysis document regarding the 3-month data that was supplied to JDS Hydro. JDS Hydro stated that having 3-years of data during the highest usage would be ideal and recommended to start with a 3-month data and go from there. JDS Hydro stated that the change to the order proposal cost will not change. JDS Hydro discussed the

reasons why Town staff could not supply them with data requested and that the purpose of the report was to identify things missed. Discussed the percentage of water loss, address communication issues and discussed if funds could be used towards the improvement of the production data. JDS Hydro recommended to get the lower water plant tank online, get the master meter to read. JDS Hydro discussed the option to use gray water for watering lawns and the Town's parks. Water Advisory Committee member Phil Ceriani spoke about his recommendations on the water system and how the Town of Paonia's water system was one of the most complicated. Discussion ensued on what the Town's water rights and call structure are. After minutes of discussion from the Board and Public, Trustee Pattison moved to send monthly data to JDS Hydro of the 1 million plant and provide it to the Board and public, seconded by Trustee Bear. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Trustee Bear moved to extend the meeting for 30 minutes, seconded by Trustee Knutson. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Trustee Pattison moved to approve the change order for \$4769.49 and to finalize the study based on 6-months of data and with interim reports at 3-months with negotiation on another deadline, seconded by Trustee Meck. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Second Read and Possible Action – Ordinance 2021-02 – Franchise Agreement Between the Town of Paonia and Delta Montrose Electric Association (DMEA):

Discussion was ensued regarding the franchise agreement this is the fourth presentation and the official second reading of the updated document. A Public member was not in favor of the franchise agreement. After several minutes of discussion, Trustee Knutson moved to approve Ordinance 2021-02 DMEA franchise agreement as modified and read by Town Attorney Bo Nerlin, seconded by Trustee Budinger. A verbal vote was taken with Trustees Budinger, Johnson, Knutson, and Pattison voting "Aye," and Trustees Bear and Meck voting "Nay," motion passed.

New Business

Local Liquor Licenses – Discussion Regarding the Distance Restrictions:

Discussion ensued regarding that a local bed & breakfast Bross Hotel wanting a B&B liquor license permit and unfortunately unable to get one due to the distance restrictions and is requesting that the Board consider changing these restrictions. The Board discussed what type of classes are held at the technical building, questioned to modify the Town code and have it a case-by-case situation. After several minutes of discussion, the direction given by the Board was to modify the ordinance and bring it back to the Board for review.

Trustee Bear moved to extend the meeting for 30-minutes, seconded by Trustee Knutson. A verbal vote was taken with all Trustees voting "Aye," motion passed.

CVRF Grant – Sign Purchase and Closeout of Grant Explanation:

Discussion ensued on the explanation of the deadline for the CVRF Grant changes The Chief was given direction by Mayor Bachran to find and purchase a police radar sign. Chief Ferguson spoke about the options and its function it would have. There were concerns from Board members regarding of some businesses that did not receive COVID funds. Discussed if the Board does not approve the purchase of the sign the grant fund will need to be returned and that the grant funds have to be allocated specifically to something. Discussed the purchasing policy. Public members were not in favor of the purchase. Trustee Bear called the question, seconded Trustee Meck with all Trustees voting "Aye," motion to call the question passed. Trustee Budinger moved to approve the purchase of the radar, seconded Knutson. A verbal vote was taken with Trustees Budinger and Knutson voting "Aye," and Trustees Bear, Johnson, Meck and Pattison voting "Nay,"

Trustee Knutson moved to extend the meeting for 15-minutes, seconded by Trustee Bear. A verbal vote was taken with all Trustees voting "Aye," motion passed.

Board of Adjustments / Appeals and Planning commission Letters of Interest:
Mayor Bachran announced the vacant seats, and anyone interested in it send letter of interest to the Administrator.

Resolution 2021-06 Marijuana Licensing and Fee Schedule:

Discussion ensued on the application and process for obtaining a Marijuana permit and the determination of who gets approved, administrator Ferguson stated that it is a first come first serve process. After several minutes of discussion, Trustee Budinger moved to approve the license schedule and application form, seconded by Trustee Knutson. A verbal vote was taken with all Trustees voting “Aye,” motion passed.

Dog Registration Fee Waiver Request:

Discussion ended by Chief Neil Ferguson regarding the request to waive dog registration fees because the Police Department will be having a booth at the Town Park during Cherry Days and hopes to encourage the community to register their dogs. After several minutes of discussion, Trustee Knutson moved to approve the waiving of dog registration fees for Cherry Days, seconded by Trustee Budinger. A verbal vote was taken with all Trustees voting “Aye,” motion passed.

Trustee Pattison moved to extend the meeting until 11:00 pm, seconded by Trustee Bear. A verbal vote was taken with all Trustee voting “Aye,” motion passed.

Disbursements

Following CVRF Grant Agenda Item:

Trustee Knutson moved to approve disbursements without the purchase of the Police Department radar sign cost of \$17,300, in the amount of \$50,000, seconded by Trustee Budinger. A verbal vote taken with all Trustees voting “Aye,” motion passed. Motion by Trustee Knutson to amend the motion amount to \$ 45,710.38, seconded by Trustee Budinger. A verbal vote was taken with all Trustees voting “Aye,” motion passed.

Mayor’s Report

- Trustee Pattison requested that any reports tabled be included in the next meeting’s packet.

Committee Reports

Finance & Personnel report:

- An email regarding the requested Administrator’s review was sent to the Board.

Governmental Affairs & Public Safety report:

- Discussion if the GAPS or the Public Works- Utilities-Facilities should review the sidewalk issues and safety. PWUF agreed to look into the issues and safety.
- Reviewed STR surveys’

Public Works-Utilities-Facilities report:

- Nothing to report.

Tree Board:

- Will have a booth at Cherry Days.
- Sick tree day will be Saturday.

Advisory Water report:

- Meeting 06/30/21 at 5:00 pm.

Adjournment

The meeting was adjourned by Mayor Bachran at 10:58 pm

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor

3RD STREET BISTRO
PO BOX 422
Paonia CO 81428-0422

Fees Due		
Renewal Fee		Waived due to 20B-001
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	Waived due to 20B-001
Related Facility - Campus Liquor Complex	\$160.00 per facility	Waived due to 20B-001
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name LITTLE LINDA M		Doing Business As Name (DBA) 3RD STREET BISTRO		
Liquor License # 03-77767-0000	License Type Hotel & Restaurant (city)	Sales Tax License # 03777670000	Expiration Date 08/12/2021	Due Date 06/28/2021
Business Address 212 3RD STREET Paonia CO 81428-1700		County Delta	Phone Number 9705276146	
Mailing Address PO BOX 422 Paonia CO 81428-0422		Email		
Operating Manager Linda M Little	Date of Birth [REDACTED]	Home Address [REDACTED]	Phone Number 970- [REDACTED]	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="radio"/> Yes <input type="radio"/> No Are the premises owned or rented? Owned <input type="radio"/> Rented* <input type="radio"/> *If rented, expiration date of lease _____				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <input type="radio"/> No <input checked="" type="radio"/>				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <input type="radio"/> No <input checked="" type="radio"/>				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <input type="radio"/> No <input checked="" type="radio"/>				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <input type="radio"/> No <input checked="" type="radio"/>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO
81428
970/527-4101
paonia@townofpaonia.com

Here are things you need to know:

- You must contact the Town Clerk prior to coming to Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Tuesday prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.
Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.
Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Sunshine Knight

Organization, if speaking on behalf of a group: Friends of the Paradise Theatre

Is this a request for Board action? Yes No

Please provide a summary of your comments:

The Friends of the Paradise Theatre is requesting a special events liquor permit for
our outdoor concerts at Town Park.

What staff member have you spoken to about this? Please summarize your discussion:

Amanda and Corinne

Contact information:

Name: Sunshine Knight

Mailing Address: P.O. Box 886

E-mail: director@paradiseofpaonia.com

Daytime Phone: [REDACTED]

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input checked="" type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipally Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate Friends of the Paradise Theatre	State Sales Tax Number (Required) 30480955-0000
---	--

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) P.O. Box 886 Paonia, CO 81428	3. Address of Place to Have Special Event (include street, city/town and ZIP) Paonia Town Park, 42521 R25 Rd Correct Address: 700 4th Street Paonia
--	---

4. Authorized Representative of Qualifying Organization or Political Candidate Sunshine Knight	Date of Birth _____ Phone Number _____
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Authorized Representative's Mailing Address (if different than address provided in Question 2.)

5. Event Manager Sunshine Knight	Date of Birth _____ Phone Number _____
Event Manager Home Address (Street, City, State, ZIP)	Email Address of Event Manager

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? <u>7</u>	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
--	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours
8/05/2021	From 4:00 p.m. To 10:00 pm.	8/12/2021	From 4:00 p.m. To 10:00 p.m.	8/19/2021	From 4:00 p.m. To 10:00 p.m.	8/25/2021	From 4:00 p.m. To 10:00 p.m.		
Date	Hours From .m. To .m.	Date	Hours From .m. To .m.	Date	Hours From .m. To .m.	Date	Hours From .m. To .m.	Date	Hours From .m. To .m.
Date	Hours From .m. To .m.	Date	Hours From .m. To .m.	Date	Hours From .m. To .m.	Date	Hours From .m. To .m.	Date	Hours From .m. To .m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>S Knight</i>	Title Executive Director	Date 6/2/2021
---------------------------	--------------------------	---------------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
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Signature	Title	Date
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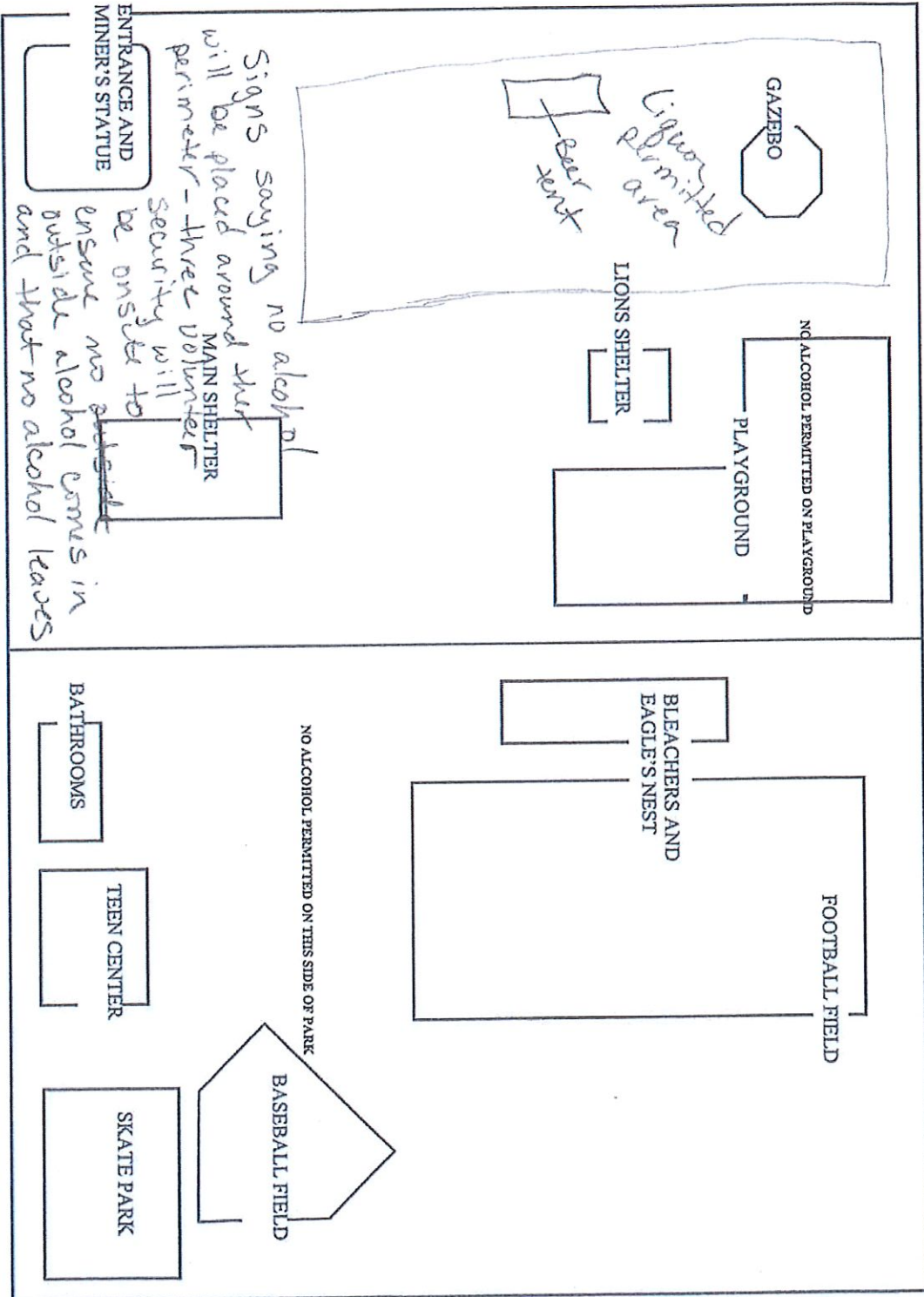
DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$

TOWN PARK MAP

FIFTH STREET

NORTH FORK AVENUE



Town Hall

Grand Ave

219 Grand Ave
Laoma CO 81428

For Pickin in the Park
~~Package~~
Series

Lehman
Images

Private
Apartment

hallway

Private
Apartment

liquor
for
storage
special
event
permit

bath
room
closet

exit



Paonia Skate-Park Project Update and Location Commitment Request – Jay Canode

Summary:

Jay Canode has requested an opportunity to provide an update on the skate park updates and requests Board commitment for optional location of a new skate park.

Notes:

Jay has presented multiple updates the Board over the past few years regarding his efforts to rehabilitate and/or expand the Paonia Skate-Park, currently located in a small section of Paonia Town Park.

Following public meetings and some feedback regarding concerns with noise from surrounding residential neighbors it was suggested to look at potential alternative sites.

A request for an update on the continued use of Town Park facilities by the school district has been submitted but no information has been received at the time of creating this summary.

There are pros and cons to maintaining the current location or the relocation to another Town owner parcel near the River Park trail and new K-8 school.

Some considerations taken when considering the relocation to the proposed parcel comes from the following:

1. Feedback during the community meetings held by Western Slope Consulting in relation to the Parks, T\Recreation and Trails Master Plan
2. The relocation of the elementary school to the junior high/high school.
3. The extension of the trail in the area which will connect upcoming and existing neighborhoods that connect on the trail– which could provide additional safe means to access the skate park.
4. The opportunity to provide additional recreation for youth with the inclusion of a pump track.
5. Minimal residential impact from noise.
6. The proposed safe routes to school updates.

The relocation will need to take into consideration of what may be considered cons such as:

1. The requirement of a memorandum of understanding with the school district, as the park would straddle property owned by Town and the district.
2. Impact and feasibility studies in relation to animal migration and potential flood risk from the river.
3. The seclusion of the area which may tempt unwanted behaviors.
4. Potential need for afterhours lighting.

Ultimately, it is necessary at this point in the project to secure from the Board of Trustees a commitment to the location so that Mr. Canode can move forward with additional grant and funding sources that require a firm location.

Suggested locations are:

1. Remain in its current location at Paonia Town Park and consider options for extension – based on ongoing use of facilities per contract by Delta County School District
2. Relocation to river-front parcel near Paonia K-8 school.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO 81428
970/527-4101
paonia@townofpaonia.com

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Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Jay Canode

Organization, if speaking on behalf of a group: Paonia Skatepark

Is this a request for Board action? Yes No

Please provide a summary of your comments:

Updates on Skatepark Location to Paonia K-8 along river
Updates on funding - approx \$80,000 in raised funds & in kind
Request for MOU for Town of Paonia / Delta School
District land use agreement

What staff member have you spoken to about this? Please summarize your discussion:

Corinne Ferguson - ongoing...

Contact information:

Name: Jay Canode
Physical Address: 223 Dorris Ave Paonia
Mailing Address: "
E-mail: Jaycanode@hotmail.com
Daytime Phone: 970-799-8918

Office Use Only:

Received: _____
Approved for Agenda: _____
Board Meeting Date: _____

July 13th, 2021

Paonia Board of Trustees
Paonia, Colorado

The is a formal request of the Paonia Town Board to continue their support of the construction of a new skatepark to be managed by the Town of Paonia. At the suggestion of Mayor Mary Bachran and Town Manager Corinne Ferguson to explore the possibility of locating the skatepark on a Town of Paonia parcel adjacent to Delta School District land (South of Paonia K-8 School and west of the Grand Avenue extension), we have determined this to be a suitable location for the new Paonia Skatepark. Kurt Clay Assistant Superintendent of the Delta School district, as well as Amelia Baldwin Principal of Paonia K-8 school, have pledged support to the project with the promise of our close cooperation and an acceptable memorandum of understanding outlining the perpetual use of Delta School District land by the Town.

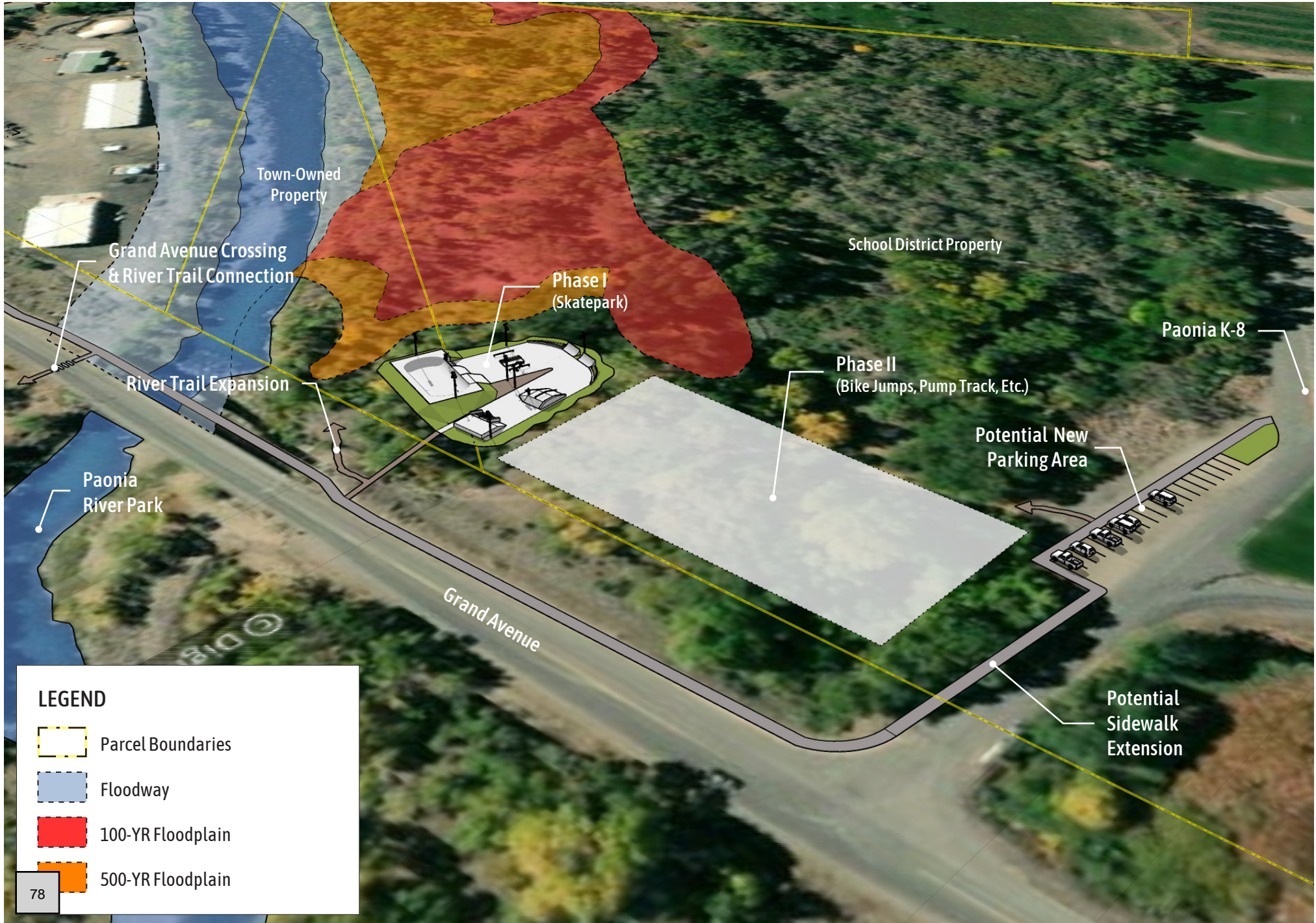
Specifically, I am requesting the Town commit to the new proposed skatepark location near the river as well as direct Town Staff and Town Attorney to work with the other parties involved to bring forth written agreements needed to move forward with construction.

Thank you for your consideration of this request.

Jay Canode
Project Coordinator
Paonia Skatepark

DRAFT PAONIA ACTION PARK SITE PLAN

(JULY 7, 2021)



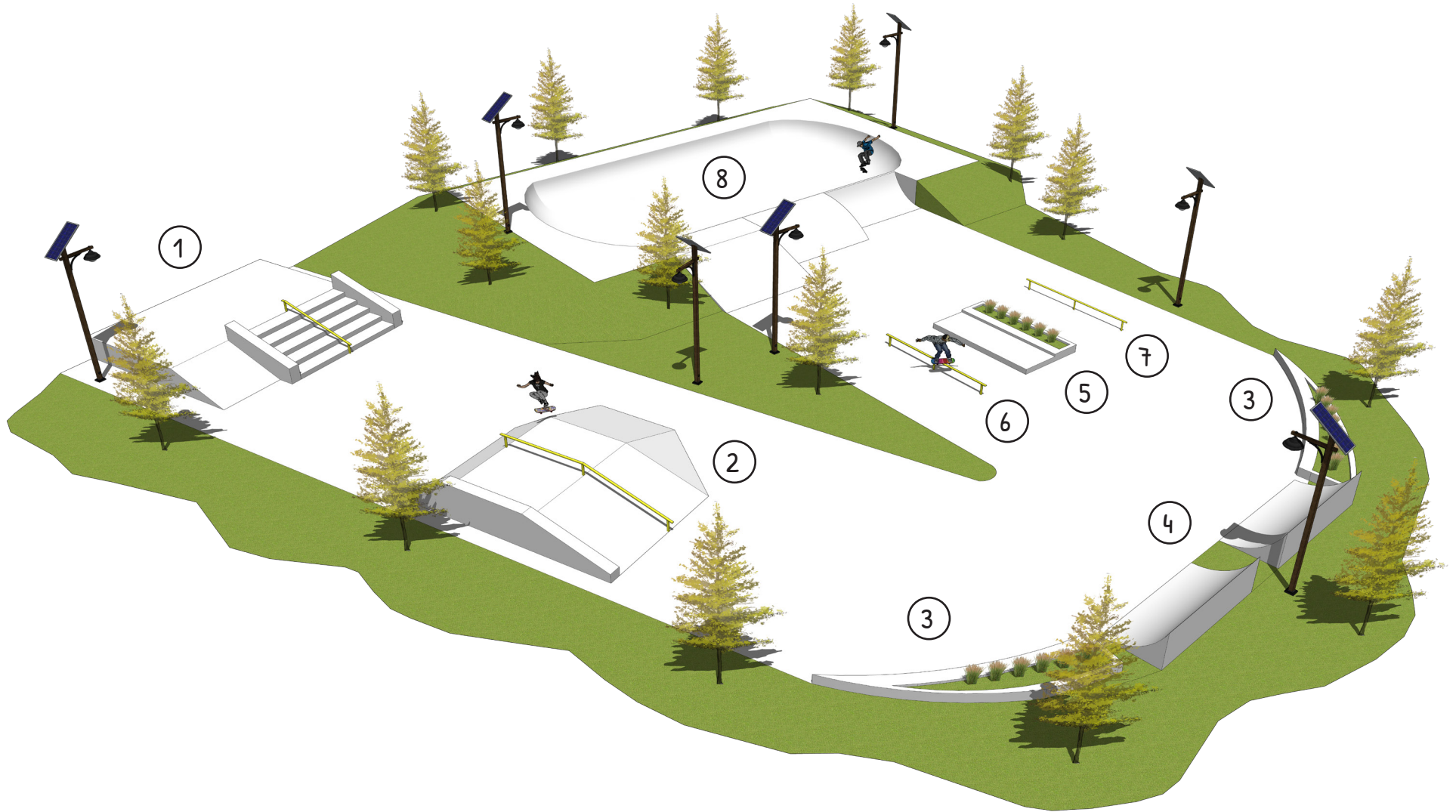
DRAFT SKATE PARK CONCEPT

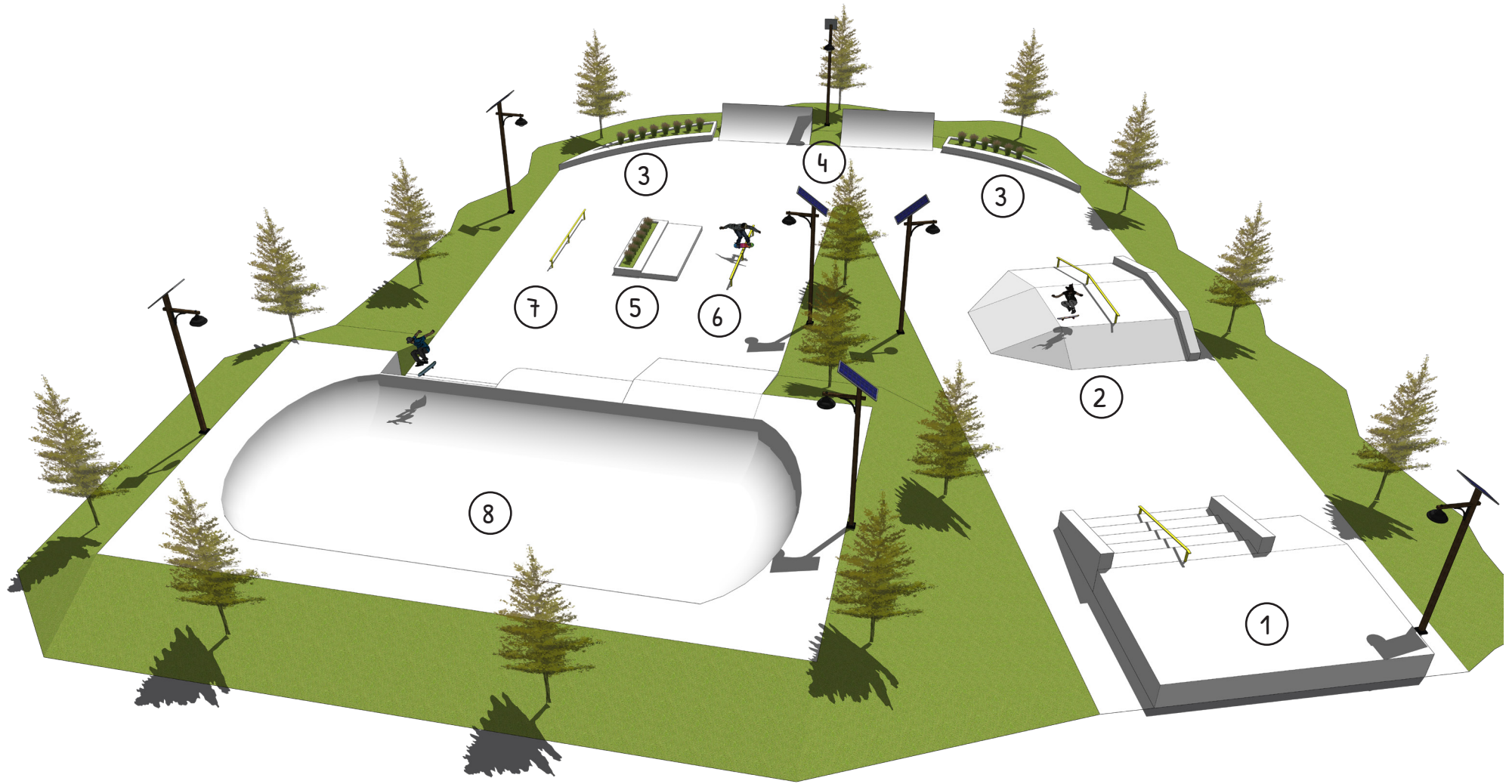
(JULY 7, 2021)

SKATE PARK FEATURES

- ① 5-STEP STAIRCASE WITH HANDRAIL AND LEDGES
 - ② FUNBOX/PYRAMID WITH RAIL AND LEDGE
 - ③ CURVED LEDGES/CONCRETE PLANTERS
 - ④ 4-FOOT (TALL) QUARTER PIPES
 - ⑤ MANUAL BOX/LEDGE/CONCRETE PLANTER
 - ⑥ FLAT RAIL
 - ⑦ ROUND RAIL
 - ⑧ 4-FOOT (TALL) BOWL WITH HIP, ROLLER, AND RAMP
- OTHER:
- SOLAR-LIGHTS FOR NIGHTTIME SKATEBOARDING
 - SHADE TREES







AGENDA SUMMARY FORM



Trustee Review: Riverbank Subdivision - Declaration of Covenants, Conditions and Restrictions (CCR's) and Subdivision Improvements Agreement (SIA)

Summary:

Presentation of updated CCR's and SIA and overall project update.

Notes:

Following Board direction at the preliminary approval hearing the CCR's were updated to include current project specifications (reduction in development) and the SIA was reviewed, updated. The Project cost estimate has been independently reviewed by SGM Engineering, with evaluation notes provided to Riverbank project team for review and follow-up. The Cost Estimate portion of the SIA will be brought back to the Board at the next meeting.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

**Amended and Restated Declaration of
Covenants, conditions, and Restrictions
for**

**Riverbank Neighborhood, a subdivision in Delta County, CO
administered by the nonprofit corporation
Riverbank Neighborhood Property Owners Association, Inc.**

THIS DECLARATION OF COVENANTS CONDITIONS AND RESTRICTIONS ("**Declaration**") is made as of this XXX day of XXX, 2021, by Old World LLC, a Colorado limited liability company, hereafter referred to as the "**Declarant**".

WHEREAS; Old World Development as the Declarant entered into the Declaration of Covenants, Conditions and Restrictions dated March 21, 2012, and Recorded in the Real Property Records of the Delta County Clerk and Recorder at reception No. 657272; and

WHERAS, Old Word Development, as the Declarant entered into a subsequent Declaration of Covenants, Conditions and Restrictions dated May 3, 2018; and

WHEREAS, on or about April 27, 2021, the Town of Paonia, by and through its Board of Trustees approved the Declarant's PUD application for a subdivision creating the Riverbank Planned Unit Development.

WHERAS, in recognition of certain approvals by the Town of Paonia, the Declarant, on behalf of the Association, hereby enters into this Declaration, which shall supersede the Original Declaration of Covenants, Conditions and Restrictions.

article 1

general

Section 1.1. Community. Declarant is the owner of Lots 1 through 16 of the Riverbank Neighborhood Subdivision, as recorded XXX, 2021 under reception number XXX in Delta, CO, which is defined in this Declaration as the "(Common Interest) Community." Declarant intends to develop the Community as a neighborhood of single-family residential lots, zoned R-1 pursuant to the Town of Paonia Municipal Code, (collectively, "Lots") in accordance with the terms and provisions of the Colorado Common Interest Ownership Act, C.R.S., § 38-33.3-101 *et seq.* ("Act"). The Community is named and is sometimes referred to in this Declaration as the Riverbank Neighborhood.

Section 1.2. Purposes of Declaration. This Declaration is executed:

- (a) in furtherance of a common and general plan for the Community;
- (b) to protect and enhance the value, aesthetics, desirability and attractiveness of the Community;

- (c) to provide for an Association as an entity to hold, maintain, care for and manage Association Properties that will benefit all owners of Lots;
- (d) to define the duties, powers and rights of the Association, including, without limitation, performance of certain maintenance obligations with respect to Improvements to Association Properties, irrigation systems, surface water detention ponds, off site drainage and Association Properties, and such other obligations, whether similar or dissimilar, that the Association elects to undertake in accordance with the provisions hereof;
- (e) to define certain duties, powers and rights of owners of property within the Community; and
- (f) to comply with and effectuate the terms and provisions of the Act. Unless specifically identified otherwise, all Covenants, Conditions and Restrictions set forth herein shall pertain to all Lots in the Community.

Section 1.3. Declaration. Declarant, for itself, its successors and assigns, hereby declares that all property that becomes subject to this Declaration in the manner hereinafter provided, and each part thereof, shall, from the date the same becomes subject to this Declaration, be owned, held, transferred, conveyed, sold, leased, rented, hypothecated, encumbered, used, occupied, maintained, altered and improved subject to the covenants, conditions, restrictions, limitations, reservations, exceptions, equitable servitudes and other provisions set forth in this Declaration, for the duration hereof, all of which are declared to be part of, pursuant to, and in furtherance of a common and general plan of development, improvement, enhancement and protection of the Community. The provisions of this Declaration are intended to and shall run with the land and, until their expiration in accordance with the terms hereof, shall bind, be a charge upon and inure to the mutual benefit of:

- (a) all of the property that becomes part of the Community and each part or parcel thereof,
- (b) Declarant and its successors and assigns,
- (c) the Association and its successors and assigns, and
- (d) all Persons having or acquiring any right or title to, or interest in, any property that becomes part of the Community or any part or parcel thereof or any Improvement thereon and their heirs, personal representatives, successors and assigns.

This Declaration shall be recorded in the real estate records section of the office of the Delta County Clerk and Recorder.

article 2

definitions

Unless otherwise expressly provided herein, the following words and phrases when used in this Declaration shall have the meanings specified in this article.

Section 2.1. Act. "**Act**" shall mean the Colorado Common Interest Ownership Act as provided in C.R.S., § 38-33.3-101, *et seq.*, as the same may be amended from time to time.

Section 2.2. Administrative Functions. "**Administrative Functions**" shall mean all functions as are necessary and proper under this Declaration and shall include, without limitation, management and administration of the Association.

Section 2.3. Articles of Incorporation. "**Articles of Incorporation**" shall mean the

Articles of Incorporation of Riverbank Property Owners Association, Inc., filed with the office of the Secretary of State of the state of Colorado on July_____, 2021, and as may be amended from time to time.

Section 2.4. Assessment. "**Assessment**" shall mean a Common Assessment, a Special Assessment, or a Reimbursement Assessment.

Section 2.5. Association. "**Association**" shall mean the Riverbank Property Owners Association, a Colorado nonprofit corporation, its successors and assigns.

Section 2.6. Association Properties. "**Association Properties**" shall mean all real and personal property, including Improvements, now or hereafter owned by the Association or with respect to which the Association holds an easement for the use, care, or maintenance thereof, or for which the Association has a right or duty to maintain, held for the common use and enjoyment of certain or all of the Community's Unit Owners as provided herein, and for other purposes as may be permitted by this Declaration.

Section 2.7. Budget. "**Budget**" shall mean a written itemized estimate of the expenses to be incurred by the Association in performing its functions under this Declaration as prepared pursuant to Article 15.

Section 2.8. Bylaws. "**Bylaws**" shall mean the Bylaws of the Association that have been or will be adopted by the Executive Board of the Association, as the same may be amended from time to time.

Section 2.9. County. "**County**" shall mean Delta County, Colorado.

Section 2.10. Intentionally Omitted

Section 2.11. Common Assessment. "**Common Assessment**" shall mean the assessments made for the purpose of covering the portion of the annual costs of operating the Association, including expenses incurred in connection with any authorized function of the Association, that are to be paid by each Unit Owner to the Association for purposes provided herein and charged to each such Unit Owner and to the Unit of each such Owner. In addition to the definition included in the Act, Common Assessment, as defined herein, shall include late charges, attorney's fees, fines and interest charged by the Association at a rate determined by the Executive Board. Common Assessment, as defined herein, shall not include any separate obligations of individual Unit Owners.

Section 2.12. Community. "**Community**" shall mean the collective reference to the Real Estate and all Improvements thereon developed in furtherance of the General Development Plan.

Section 2.13. Completed Sub-Phase. "**Completed Sub-Phase**" shall mean that portion of the Community which has been developed and in which Units have been conveyed to Persons other than the Declarant.

Section 2.14. Declaration. "**Declaration**" shall mean this instrument as it may be amended from time to time.

Section 2.15. Declarant . "**Declarant**" shall mean Old World LLC, its successors,

assigns, and affiliates. A Person shall be deemed to be a "successor and assign" of Old World LLC, as Declarant, only if such Person is specifically designated in a duly Recorded instrument as a successor or assign of Declarant under this Declaration, and shall be deemed a successor and assign of Declarant only as to the particular rights or interests of Declarant under this Declaration that are specifically designated in such Recorded instrument.

Section 2.16. Declarant Control. "**Declarant Control**" shall mean the reserved power of Declarant pursuant to C.R.S., § 38-33.3-303(5)(a)(I) to appoint and remove officers and members of the Executive Board.

Section 2.17. Declarant Control Period. "**Declarant Control Period**" shall mean the period of time during which the Declarant retains control over the administration of the Association, pursuant to C.R.S., § 38-33.3-303(5)(a)(I) and as more specifically described in Article 13.

Section 2.18. Deed of Trust. "**Deed of Trust**" shall mean all security interests identified in C.R.S., § 38-33.3-103(28).

Section 2.21. Executive Board. "**Executive Board**" and "**Board**" shall both mean the board of directors of the Association established in accordance with the Colorado Nonprofit Corporations Act.

Section 2.22. General Development Plan. "**General Development Plan**" shall mean the collective reference to site plans, recorded plat, engineering plans, subdivision improvement agreements, zoning, and other information and documentation (including Governing Documents) which establishes Declarant's general development scheme and master plan for the development of the Real Estate.

Section 2.23. Governing Documents. "**Governing Documents**" shall collectively mean those documents which govern the operation of the Association, including: (a) its Articles of Incorporation; (b) its Bylaws; (c) its Rules and Regulations (including Design Guidelines); and (d) this Declaration, as one or more of the same may be amended from time to time. Each and every provision of the Governing Documents shall be incorporated herein by this reference as though set forth in full herein.

Section 2.24. Improvements. "**Improvements**" shall include all structures and any appurtenances thereto of every type or kind, including, but not limited to: buildings; outbuildings; swimming pools; tennis courts; patios; patio covers; awnings; painting of any exterior surface structure; relocation, installation or replacement of windows; additions; walkways; outdoor sculptures or artwork; sprinkler pipes; garages or carports; roads; driveways; parking areas; fences; screening walls; retaining walls; stairs; decks; dog runs and dog houses; recreational equipment; fixtures; landscaping; hedges; windbreaks; plantings; planted trees and shrubs; basketball courts or poles; light or flag poles; signs; exterior tanks; solar equipment; wind turbines; exterior air conditioning; and water softener fixtures.

Section 2.25. Improvement to Property. "**Improvement to Property**" shall mean any change, alteration, or addition to any property within the Community. Improvement to Property shall include but is not limited to those improvements more particularly described in Article 6.

Section 2.26. In Writing. "**In Writing**" shall mean communications either via mail, e-

mail or via the Association's website. The Association may elect to restrict certain communications to e-mail or through its website.

Section 2.27. Lease. "**Lease**" shall mean and refer to any agreement for the leasing or rental of a Residence.

Section 2.29. Manager. "**Manager**" shall mean one or more persons employed by the Association pursuant to its Governing Documents who is engaged to perform any of the duties, powers or functions of the Association.

Section 2.30. Member. "**Member**" shall mean each Unit Owner or his, her or their duly authorized representative(s) belonging to the Riverbank Property Owners Association.

Section 2.31. Mortgage. "**Mortgage**" shall mean any mortgage or deed of trust or other such instrument, given voluntarily by a Unit Owner, encumbering the Unit to secure the performance of an obligation or the payment of a debt, and that is required to be released upon performance of the obligation or payment of the debt. The term "**Deed of Trust**" when used in this Declaration is synonymous with the term "**Mortgage**."

Section 2.32. Mortgagee. "**Mortgagee**" shall mean a mortgagee under a Mortgage or a beneficiary under a Deed of Trust, and the successors and assignees of such Mortgagee.

Section 2.33. Mortgagor. "**Mortgagor**" shall mean a Person who mortgages property owned by that Person (i.e., the maker or grantor of a Mortgage) to another. The term "Mortgagor" shall include a maker or grantor of a Deed of Trust.

Section 2.34. Intentionally Omitted.

Section 2.35. Notice and Hearing. "**Notice and Hearing**" shall mean written notice given to a Unit Owner to inform the Unit Owner of a possible violation of this Declaration.

Section 2.36. Party Walls. "**Party Walls**" shall mean each wall which is built as part of the original construction of a Unit and placed on or about the horizontal or vertical boundary line between two Units. To the extent not inconsistent with the Act, the general rules of law regarding party walls and liability for property damage due to negligence or willful acts or omissions shall apply thereto.

Section 2.37. Person. "**Person**" shall mean a natural person, corporation, partnership, limited liability company, or any other entity.

Section 2.38. Intentionally Omitted

Section 2.39. Real Estate. "**Real Estate**" shall mean any of the real property which is now or hereinafter becomes subject to this Declaration, pursuant to the expansion rights reserved in this Declaration, together with all easements, rights, and appurtenances thereto and the Improvements erected thereon.

Section 2.40. Record; Recorded. "**Record**" and "**Recorded**" shall both mean the filing of any document in the real estate records section of the Clerk and Recorder of

Delta County, Colorado.

Section 2.41. Related User. “**Related User**” shall mean any person who: (a) resides with an Owner within a Unit; (b) is a guest or invitee of an Owner; or (c) is an occupant, tenant or contract purchaser of a Unit, and any family member, guest, invitee or cohabitant of any such Person.

Section 2.42. Residence. “**Residence**” shall mean a physical building Improvement in the Community on a Lot, or the portion of a physical building Improvement on a Lot designated for separate ownership or occupancy, that may be sold or conveyed without violation of the provisions of Colorado law.

Section 2.43. Intentionally Omitted.

Section 2.44. Rules and Regulations. “**Rules and Regulations**” shall mean all rules, regulations, procedures and guidelines of the Association, as the same may be adopted and amended from time to time by the Executive Board pursuant to the Act, this Declaration and the Bylaws.

Section 2.45. Supplemental Declaration. “**Supplemental Declaration**” shall mean a written and Recorded instrument containing covenants, conditions, restrictions, reservations, easements or equitable servitudes, or any combination thereof, which affects any portion, but not all, of the Community.

Section 2.46. Transferee Declarant. “**Transferee Declarant**” shall mean a successor or assign of the Declarant who is designated by the Declarant to receive and who specifically assumes and agrees to discharge, certain Development Rights, Special Declarant Rights, Additional Reserved Rights or such other rights and duties granted to the Declarant and specifically set forth in a written assignment executed, acknowledged and recorded pursuant to the Act and this Declaration. All rights and duties of the Declarant may apply equally to a ‘Transferee Declarant’.

Section 2.47. Turnover Date. “**Turnover Date**” shall mean the date on which the Declarant Control Period terminates, which shall be the earlier of:

- (a) the date on which the last Lot within the Community, as expanded or contracted by the addition or deletion of all or any portion of the Real Estate, has been sold or conveyed by the Declarant to a Purchaser;
- (b) the date on which Declarant voluntarily relinquishes such rights.

Section 2.48. Unit; Lot. “**Unit**” and “**Lot**” shall both mean a portion of the Community, which is designed for separate ownership, the boundaries of which are shown on the Recorded plat. For purposes of these Declarations, Lot shall have the same definition as the term Unit has under the Act.

Section 2.49. Unit Owner; Lot Owner. “**Unit Owner**” and “**Lot Owner**” shall both mean the record title holder, including Declarant, whether one or more persons, of fee simple title to a Unit, including sellers under executory contracts of sale and excluding buyers thereunder. Unit Owner does not include a Person having only a security interest or any other interest in a Unit solely as security for an obligation. The Declarant is the initial owner of each and every Unit created and defined by this Declaration.

article 3

description of the Common Interest Community

Section 3.1. Limitations and Restrictions. All real property within the Community shall be held, used, and enjoyed subject to the following limitations and restrictions set forth in this Declaration. The strict application of the following limitations and restrictions in any specific case may be modified or waived in whole or in part by the Executive Board if it determines, in its sole discretion, that the outcome of such strict application would be unreasonably or unduly harsh under the circumstances. Any such modification or waiver must be in adopted by the Executive Board pursuant to written resolution or be expressly contained within the Rules and Regulations expressly adopted by the Board.

Section 3.2. Intentionally Omitted

Section 3.3. Intentionally Omitted

Section 3.4. Title to Units; Identification. The identification number of each Unit shall be shown on the Recorded plat. Every contract for sale, deed, lease, security interest, will or other legal instrument shall legally describe a Unit by its identifying number, followed by the name of the subdivision. Reference to a “declaration” or “plat” in any instrument shall be deemed to include any supplement(s) or amendment(s) to such declaration or plat without specific reference thereto.

Section 3.5. Unit Boundaries; General. The boundaries of each Unit are as depicted on the Recorded plat for the Real Estate. Each Unit includes the space and Improvements lying within the boundaries described above. Certain Units may include pieces of equipment, such as meter boxes, utility connection structures, storage facilities or storage portions, etc., which are situated in buildings or structures that are detached from the Unit. Such special equipment or storage portions are a part of the Unit, notwithstanding their non-contiguity with the principal portions, unless the same are owned and maintained by a governmental or quasi-governmental agency or entity.

Section 3.6. Unit Maintenance. Each Unit Owner is responsible, at his or her expense, to beautify and keep neat, attractive, sightly, and in good order such Owner’s Unit and any Improvements thereon, and to maintain, repair and replace the same to the extent such duties are not the responsibility of the Association. Each Unit Owner shall maintain his or her unimproved landscape in accordance with applicable federal, state, county and municipal laws and ordinances, and in compliance with this Declaration and the Rules and Regulations. No Units within the Community shall be permitted to fall into disrepair as such term is defined by either the Association in its Rules and Regulations or by the DRC in its Design Guidelines. Violation of this provision by a Unit Owner shall permit the Association, after Notice and Hearing, to: (a) enter onto the Owner’s Unit and either cure the violation or cause compliance with this provision; and (b) to levy and collect a Reimbursement Assessment for the costs and expenses incurred by the Association in so doing. The Association shall not enter into the interior of an Improvement constructed for human occupancy without the consent of the Unit Owner thereof. Such consent shall be unnecessary if the Association, in its sole discretion, determines that an emergency exists that may only be reasonably addressed by entering the interior of such Improvement.

Section 3.7. Intentionally Omitted

Section 3.8 Culverts for the flow of irrigation water and/or drainage water will be installed and maintained by and at the expense of each Unit Owner. This includes a culvert under a driveway in the public road if it serves the Lot owned by said Unit Owner.

article 4 declarant rights and other special declarant rights

Section 4.1. Declarant's Rights Period. Declarant shall have, retain, and reserve certain rights pursuant to the Act and as hereinafter set forth with respect to the Association and the Association Properties from the date that this Declaration is Recorded until the Turnover Date (see Section 2.47) The rights and reservations hereinafter set forth shall be deemed excepted and reserved in each conveyance of property by Declarant to the Association whether or not specifically stated therein and in each deed or other instrument by which any property within the Community is conveyed by Declarant subject to the provisions of this Declaration. The rights, reservations, and easements hereinafter set forth shall be prior and superior to any other provisions of this Declaration and may not, without Declarant 's prior express written consent, be modified, amended, rescinded, or affected by any amendment of this Declaration. Declarant's consent to any one such amendment shall not be construed as consent to any other amendment.

Section 4.2. Declarant's Reservation of Development Rights. The Declarant reserves the following Development Rights:

Section 4.2.1. Intentionally Omitted

Section 4.2.2. The right to construct utility lines, pipes, wires, ducts, conduits, and other facilities across any portion of the Real Estate for the purpose of furnishing utility, drainage, and other services to Residences or any Unit and Improvements. Declarant and the Association, by and through the Executive Board, shall have and hereby reserve the right to grant or create or be the beneficiary of temporary or permanent easements located in, on, under, over, and across Units owned by Declarant and Association Properties, for access, utilities, drainage, water, and other purposes incident to development and sale of portions of the Community.

Section 4.2.3. Intentionally Omitted

Section 4.2.4. Intentionally Omitted

Section 4.2.5. Intentionally Omitted

Section 4.2.6. Intentionally Omitted

Section 4.2.7. Intentionally Omitted

Section 4.2.8. The right, but not the obligation, to construct additional Improvements on Association Properties at any time and from time to time in accordance with this Declaration for the improvement and enhancement thereof and for the benefit of the Association and the Unit Owners. As an example, but not to be

construed as a either a limitation or an obligation, Declarant may construct or cause to be constructed a natural gas or an irrigation water system which may be used and maintained by the Association on its own or in cooperation with other properties adjoining the Community.

Section 4.3. Limitations on Development Rights. The Development Rights reserved in Section 4.1 are limited as follows:

Section 4.3.1. The Development Rights may be exercised at any time, but not later than the Turnover Date.

Section 4.3.2. Intentionally Omitted

Section 4.4. Phasing of Development Rights. The exercise of Development Rights as to some portions of the Real Estate will not obligate the Declarant to exercise them as to other portions.

Section 4.5. Special Declarant Rights. The Declarant reserves the following Special Declarant Rights, to the maximum permitted by law, which may be exercised, where applicable, anywhere within the Common Interest Community:

a.- To complete any Improvements indicated on the Recorded plat.

b.- To exercise any Development Rights reserved in the Declaration.

c.- Intentionally Omitted

d.- To use easements through, over and across the Real Estate for the purpose of making Improvements to and within the Common Interest Community.

e.- Intentionally Omitted

Section 4.6. Construction; Declarant's Easement. Declarant reserves the right to perform warranty work, repairs, and construction work in Units, to store materials in secure areas, and to control, and have the right to access to, work and repairs until completion. All work may be performed by Declarant without the consent or approval of the Executive Board. Declarant has an easement through the Real Estate as may be reasonably necessary for the purpose of discharging the Declarant's obligations or exercising Special Declarant Rights, whether arising under the Act or reserved in this Declaration. This easement includes the right to convey access, utility, and drainage easements to utility providers, special districts, the Town of Paonia, Delta County, or the State of Colorado.

Section 4.7. Intentionally Omitted

Section 4.8. Intentionally Omitted

Section 4.9. Intentionally Omitted

article 5

allocated interests

Section 5.1. Liability for Common Expenses. void (see article 15.6).

Section 5.2. Votes. void (see article 13.4).

article 6

architectural approval & construction

void

article 7

restrictions on use, alienation, and occupancy

Section 7.1 Improvements to Units. Subject to the Special Declarant Rights reserved under Article 4, the following restrictions on construction of Improvements apply to all Units:

- (a) Zoning. The Town of Paonia zoning laws, ordinances, resolutions, rules and regulations are considered to be a part hereof, and no provision of this Declaration shall be valid or be interpreted to violate any present or future zoning laws, ordinances, resolutions, rules and regulations.
- (b) Wells and Mineral Excavation. No portion of the Community, including, without limitation, any area within a Unit, shall be used to explore for or remove any water, soil, hydrocarbons, or other materials of any kind.
- (c) Maintaining of Drainage. There shall be no interference with the established drainage pattern as planned by Declarant for the entire Community.

Section 7.2. Colorado is a "Right to Farm" state pursuant to CRS 35-3.5-101, et seq.

Landowners, residents and visitors must be prepared to accept the activities, sights, sounds, and smells of agricultural operations as a normal and necessary aspect of living in Delta County and the Town of Paonia with a strong rural character and healthy agricultural sector. Those with an urban sensitivity may perceive such activities, sights, sounds, and smells only as inconvenience, eyesore, noise, and odor. However, State law and municipal policy provide that ranching, farming or other agricultural activities and operations within the Town of Paonia and surrounding Delta County shall not be considered to be nuisances so long as operated in conformance with the law and in a non-negligent manner. Therefore, all must be prepared to encounter noises, odors, lights, mud, dust, smoke, chemicals, machinery on public roads, a livestock on public roads, storage and disposal of manure, and the application by spraying or otherwise of chemical fertilizers, soil amendments, herbicides and pesticides, and one or more of which may naturally occur as part of legal and non-negligent agricultural operations.

In addition, all owners of land, whether agricultural business, farm, ranch or residents, have obligations under State Law and municipal regulation with regard to the maintenance of fences, livestock must be fenced out (open range). Irrigators have the right to maintain irrigation ditches through established easements that transport water for their use and said irrigation ditches are not to be used for the dumping of refuse. Landowners are responsible for controlling of weeds, keeping their pets under control, and maintenance of resources of the property wisely (water, soil, animals, plants, air, and human resources). Residents and landowners are

encouraged to learn about these rights and responsibilities and act as good neighbors and citizens of the Town.

Conflicts include, but are not limited to: trespass; harassment of livestock and livestock losses due to free roaming dogs; trespass by livestock, livestock on highways, county, municipal and private roads; leaving gates open; thence maintenance; harvesting transportation of agricultural and silvicultural crops; agricultural and prescribed burning; complaints of noise, dust, aesthetics, and odor resulting from production and processing operations; disposal of dead animals; weed, pets and predator control.

Section 7.3. Restriction on Alienation. The following restrictions on alienation apply to all Units:

- (a) No Time-Sharing Plan. A Unit may not be conveyed pursuant to a time-sharing plan.
- (b) Leases. A Unit may be leased or rented. All leases and rental agreements shall be In Writing and subject to the requirements of the Governing Documents and the Rules and Regulations. All leases of a Unit shall include a provision that the tenant will recognize and attorn to the Association as landlord solely for the purpose of having the power to enforce a violation of the provisions of the Governing Documents and the Rules and Regulations against the tenant; provided, the Association gives the Owner of such leased Unit notice of the Association's intent to cure the violation directly prior to the commencement of an enforcement action.
- (c) Summary Process. The Association will have the right and power to exercise the landlord's rights of summary process against any tenant of a Unit Owner who violates the Rules and Regulations; provided the landlord has received Notice and Hearing and is given reasonable opportunity to cure the violation following the hearing.

Section 7.4. Restriction on Use. The following restrictions on use apply to all Units:

- (a) parking. The Unit Owners and Related Users shall park vehicles on the public road only in the designated parking spaces. Vehicles parked on private property shall not be in a state of disrepair. Other restrictions may be imposed via the Rules & Regulations.
- (b) outside use of water. Water used outside, including but not limited to landscaping, irrigation or washing of vehicles, shall come only from an irrigation system. No municipal water shall be used outside for any purpose.

article 8 easements and licenses

Section 8.1. Existing Easements. All easements or licenses to which the Common Interest Community is presently subject are shown on the Recorded plat.

Section 8.2. Granting of Future Easements. The Common Interest Community may be subject to other easements or licenses granted by the Declarant pursuant to its powers under Article 4.

Section 8.3. Easements Reserved and Restrictions on Drainage Easements. Easements and rights of way are reserved on, over, and under the Units shown on the Recorded plat, for construction, maintenance, repair, replacement, and reconstruction of poles, wires, pipes and conduits for lighting, heating, air conditioning, electricity, gas, telephone, drainage and any other public or quasi-public utility service purposes, for sewer and pipes of various kinds, and for any other necessary maintenance or repair.

Section 8.4. Maintenance of Drainage. There shall be no interference with the established drainage pattern over any Unit or other property within the Community, except as approved in writing by the DRC. Approval shall not be granted unless provision is made for adequate alternate drainage. The "established drainage pattern" shall mean the drainage pattern that exists at the time any grading of any property is completed by DRC and shall include any established drainage pattern shown on any plans approved by the Unit Owners. The established drainage pattern may include the drainage pattern: (a) from Association Properties over any Unit; (b) from any Unit over Association Properties; (c) from any property owned by the County or the Town of Paonia or other Persons over any Unit; (d) from any Unit over property owned by the County or the Town of Paonia or other Persons; or (e) from any Unit over another Unit.

Section 8.5. Easement for Emergency Access. There is hereby created a right of access across all portions of the Community for the passage of emergency vehicles and police, fire, and other emergency service workers.

article 9

amendments to declaration

Section 9.1 General. Except in cases of amendments that may be executed by the Association under Article 4 of this Declaration and C.R.S., § 38-33.3-107, or by certain Unit Owners under C.R.S., § 38-33.3-218, and except as otherwise limited, this Declaration and the Recorded plat may be amended only by vote or agreement of at least 67 percent of the Unit Owners. The procedure for amendment must follow the procedures of C.R.S., § 38-33.3-217.

Section 9.2. Required Consent of Declarant to Amendment of Declaration. During the Declarant Control Period and notwithstanding any other provision in this Declaration to the contrary, any proposed amendment or repeal of any provision of this Declaration shall not be effective unless Declarant has given its written consent to such amendment or repeal. The foregoing requirement for consent of Declarant to any amendment or repeal shall terminate on the Turnover Date.

Section 9.3. Recordation of Amendments. Each amendment to the Declaration must be Recorded, and any such amendment is only effective upon Recording.

Section 9.4. Unanimous Consent. Except to the extent expressly permitted or required by other provisions of the Act or this Declaration, an amendment may not create or increase Special Declarant Rights, increase the maximum number of Units, alter the Allocated Interests of a Unit, or increase the restrictions on the uses of a

Unit except by unanimous consent of the Unit Owners at an annual meeting or at a special meeting called specifically for such purpose.

Section 9.5. Special Declarant Rights. Provisions in this Declaration creating Special Declarant Rights may not be amended without the consent of Declarant.

article 10

amendments to bylaws

The Bylaws may only be amended by the affirmative vote of at least 67 percent of the Executive Board members following the provision of notice to and the opportunity for comment from all Unit Owners at a meeting duly called for such purpose.

article 11

termination

Termination of the Common Interest Community may be accomplished only in accordance with C.R.S., § 38-33.3-218.

article 12

association properties

Section 12.1. Unit Owners' Rights of Use and Enjoyment Generally. Unless otherwise provided in this Declaration, all Unit Owners may use or enjoy the benefits of the Association Properties as appropriate.

Section 12.2. Right of Association to Regulate Use. The Association, acting through the Executive Board, shall have the power to reasonably regulate use of Association Properties by Unit Owners and the public to further enhance the overall rights of use and enjoyment of all Unit Owners.

Section 12.3 Association Properties. The Association may acquire and dispose of properties as needed for its purposes as defined in the Articles of Incorporation.

Section 12.4. No Partition of Association Properties. No Unit Owner shall have the right to partition or seek partition of the Association Properties or any part thereof.

Section 12.5. Liability of Owners for Damage by Owner. Each Unit Owner shall be liable to the Association for any damage to Association Properties caused by such Owner or Related Users.

Section 12.6. Title to Association Properties on Dissolution of Association. In the event of dissolution of the Association, the Association Properties shall, to the extent permitted by law and reasonably possible, be conveyed or transferred to an appropriate public, governmental or quasi-governmental agency or organization or to a nonprofit corporation, association, trust, or other organization, to be used, in any such event, for the common benefit of Unit Owners for similar purposes for which the particular Association Property was used by the Association. To the extent the foregoing is not possible, the Association Properties shall be sold or disposed of and the proceeds from the sale or disposition shall be distributed to the Unit Owners in proportion to the number of Units owned by such Unit Owners.

Section 12.7. Irrigation Water. Units are provided irrigation water through the

Association's irrigation system. The Association shall be responsible for the operation, maintenance and repair of the irrigation system. The DRC shall authorize the size and method of connection for each Lot, and the Executive Board shall allocate the water available on an equitable rotation basis as necessary to provide irrigation water throughout the Community. Unit Owners must comply with any rotational system as established by the Executive Board. Each respective Unit Owner will be responsible for installation of an approved connection to the lateral line located on each Unit coming from the main distribution system, and for his or her own private distribution and other irrigation improvements located on his or her individual Unit. Each Unit Owner has access to irrigation water to irrigate his or her property by means of an irrigation system that shall be constructed, operated, flushed and maintained at his or her own expense. Individual irrigation pumps shall be the responsibility of each Unit Owner. Said irrigation pumps shall be located in a fenced, screened or covered location that is designed to be complimentary to adjacent landscaping and building improvements. The location of an individual Unit's irrigation improvements is subject to Design Guidelines and the approval of the DRC. Owners of irrigation systems with individual irrigation pumps may be required to install a low pressure shut off to protect the system in case of a loss of water pressure in the main distribution line.

12.8 Open Space. The Executive Board and the Owner of Lot #3 may enter into an agreement to administer Lot #3 by the Association. Such an agreement may provide for leasing said Lot to be used exclusively for agriculture or open space. Such a lease will first be offered to the Members. If no acceptable conditions can be negotiated with any Member, such a lease may be offered to third parties.

article 13

association operation

Section 13.1. Association. The Association has been formed as a Colorado nonprofit corporation under the Colorado Nonprofit Corporations Act. The Association has been organized prior to the date the first Unit located in the Community will be conveyed to a Purchaser, as that term is defined in the Act. The Association shall have the duties, powers, and rights set forth in the Act, the Colorado Nonprofit Corporations Act, this Declaration and in its Articles of Incorporation and Bylaws. As more specifically set forth hereinafter, the Association shall have an Executive Board to manage its affairs. Subject to Article 13 herein, the Articles of Incorporation and/or the Bylaws, the Executive Board shall be elected by Unit Owners acting in their capacity as Unit Owners within the Association.

Section 13.2. Executive Board. The affairs of the Association shall be managed by an Executive Board. The number, term, and qualifications of the Executive Board members shall be fixed in the Articles of Incorporation and Bylaws. The Executive Board may, by resolution, delegate portions of its authority to officers of the Association, but such delegation of authority shall not relieve the Executive Board of the ultimate responsibility for management of the affairs of the Association. Action by or on behalf of the Association may be taken by the Executive Board or any duly authorized executive committee, officer, agent, or employee without a vote of the Unit Owners, except as otherwise specifically provided in this Declaration.

Section 13.3. Membership in Association. Each Unit Owner or his, her or their duly authorized representative will be a Member of the Riverbank Property Owners Association.

Section 13.4. Voting Rights of Members. Each Member shall have the right to cast one vote for each Lot owned in accordance with the Bylaws, except that, in the election of Executive Board members, each Member shall be entitled to vote for as many persons as there are positions to be filled.

Section 13.5. Declarant's Voting Rights. Intentionally Omitted

Section 13.6. Power to Adopt, Amend or Repeal Rules and Regulations. The Executive Board may adopt, amend, repeal, and enforce Rules and Regulations as may be deemed necessary or desirable with respect to the interpretation and implementation of this Declaration, the operation of the Association, the use and enjoyment of Association Properties, and the use of any other property within the Community, including Units. The Rules and Regulations shall have the same force and effect as if they were set forth in and were part of this Declaration. In the event of conflict between the Rules and Regulations and the provisions of this Declaration, the provisions of this Declaration shall prevail.

Section 13.7. Intentionally Omitted

Section 13.8. Conflict of Interest. The Executive Board may adopt a Conflict of Interest Policy in compliance with the Act and may update it from time to time.

article 14

duties and powers of Association

Section 14.1. General Duties and Powers of Association. The Association has been formed to further the common interests of the Members. The Association, acting through the Executive Board or Persons to whom the Board has delegated such powers, shall have the duties and powers hereinafter set forth and, in general, the power to do anything that may be necessary or desirable to further the common interests of the Members, to maintain, improve, and enhance the common interests of the Members, to maintain, improve, and enhance Association Properties, and to improve and enhance the attractiveness, aesthetics, and desirability of the Community.

Section 14.2. Liability Insurance. The Association shall obtain and keep in full force and effect, to the extent reasonably obtainable, general liability insurance against claims and liabilities arising in connection with the ownership, existence, use, or management of Association and Properties as they may determine or as it is required by § 39-33.3-13 of the Act.

Section 14.3. Duty to Levy and Collect Assessments. The Association may levy and collect Assessments as provided in this Declaration.

Section 14.4. Duty to Keep Association Records. The Association shall keep financial records sufficiently detailed to enable the Association to comply with the Act, including, but not limited to, financial records sufficiently detailed to provide a statement setting forth the amount of any unpaid Assessments currently levied against a Unit Owner.

Section 14.5. Power to Enforce Declaration and Rules and Regulations. The Association shall have the power to enforce the provisions of this Declaration and

the Rules and Regulations and shall take such action as the Executive Board deems necessary or desirable to cause compliance by each Unit Owner and each Related User. Without limiting the generality of the foregoing, the Association shall have the power to enforce the provisions of this Declaration and the Rules and Regulations by any one or more of the following means: (a) by entry upon any Unit within the Community after Notice and Hearing (unless a bona fide emergency exists), without liability to the Unit Owner thereof or the Association, for the purpose of enforcement or causing compliance with this Declaration or the Rules and Regulations; (b) by commencing and maintaining actions and lawsuits to restrain and enjoin any breach or threatened breach of the provisions of this Declaration or the Rules and Regulations, by mandatory injunction or otherwise; (c) by commencing and maintaining actions and lawsuits to recover damages for breach of any of the provisions of this Declaration or the Rules and Regulations; (d) by suspension, after Notice and Hearing, of any voting rights of a Unit Owner during and for up to ten days following any breach by such Unit Owner or Related User of this Declaration or the Rules and Regulations, unless the breach is a continuing breach in which case such suspension shall continue for so long as such breach continues; (e) by levying and collecting, after Notice and Hearing, a Reimbursement Assessment against any Unit Owner for breach of this Declaration or the Rules and Regulations by such Unit Owner or Related User; and (f) by levying and collecting uniformly applied fines and penalties, established in advance in the Rules and Regulations of the Association, from any Unit Owner or Related User for breach of this Declaration or the Rules and Regulations by such Unit Owner or Related User.

Section 14.6. Power to Maintain Landscaping. The Association shall have the power and authority to maintain, repair and replace the landscaping located on irrigation easements, around drainage improvements and detention ponds.

Section 14.7. Power to Maintain Utility and Drainage Facilities. The Community is serviced by certain utility and drainage facilities, including, but not limited to certain ponds and an irrigation water system. In order to insure the continued beneficial use of the utility and drainage facilities, the Association shall have the power to maintain, repair, and replace such facilities as may be reasonably necessary to ensure the continued use of them for the benefit of the Community.

Section 14.8. General Corporate Powers. The Association shall have all of the ordinary powers and rights of a Colorado corporation formed under the Colorado Nonprofit Corporations Act, including, without limitation, entering into partnership and other agreements, subject only to limitations upon such powers as may be set forth in this Declaration or in the Articles of Incorporation or Bylaws. The Association shall also have the power to do any and all lawful things that may be authorized, required, or permitted to be done under this Declaration, the Articles of Incorporation or Bylaws and to perform any and all acts that may be necessary or desirable for, or incidental to, the exercise of any express powers or rights of the Association under this Declaration, the Articles of Incorporation or Bylaws.

Section 14.9. Powers Provided by Law. In addition to the powers provided in this Declaration, the Articles of Incorporation, or Bylaws, the Association shall have full power to take and perform any and all actions that may be lawfully taken by the Association under the Colorado Nonprofit Corporations Act or the Act. The Association may exercise any right or privilege expressly granted to the Association in the Association's Governing Documents, and every other right or privilege reasonably implied from the existence of any right or privilege given to the

Association under the Association's Governing Documents or reasonably necessary to effect such right or privilege.

Section 14.10. Managing Agent. The Executive Board may delegate powers to other Persons or to a Managing Agent, provided that:

- (a) The other Persons or Managing Agent maintain fidelity insurance coverage or a bond in an amount not less than fifty thousand dollars or such higher amount as the Executive Board may require;
- (b) The other Persons or Managing Agent maintain all funds and accounts of the Association separate from the funds and accounts of other associations managed by the other Persons or Managing Agent and maintain all reserve accounts of each association so managed separate from operational accounts of the Association; and
- (c) An annual accounting for Association funds and a financial statement be prepared and presented to the Association by the Managing Agent, a public accountant, or a certified public accountant.

article 15

budgets and funds

Section 15.1. Maintenance Funds To Be Established. The Association may establish and maintain the following separate Maintenance Funds: (a) an Administrative Functions Operating Fund; and (b) an Administrative Functions Reserve Fund. The Maintenance Funds may be established as one or more savings or checking accounts at any financial institution in which deposits are insured by an agency of the federal government, each of which accounts shall be held in trust for the Members.

Section 15.2. Establishment of Other Funds. The Association may establish other funds as and when needed. If the Association establishes any additional funds, the Executive Board shall designate an appropriate title for the fund to distinguish it from other funds maintained by the Association.

Section 15.3. Authority for Disbursements. The Executive Board may have the authority to make, or to authorize an agent to make, disbursements of any money in a Maintenance Fund, or other Funds.

Section 15.4. Funding of Reserve Funds. The Executive Board, in budgeting and levying Assessments, shall endeavor, whenever possible, to fund the Administrative Functions Reserve Fund by regularly scheduled payments, included as part of the Common Assessments, rather than by Special Assessments. Money in the Administrative Functions Reserve Fund may be used in the discretion of the Board, from time to time, for any purpose for which a Common or Special Assessment may be used.

Section 15.5. Annual Budget. The Executive Board shall cause to be prepared a Budget for each fiscal year, including a reasonable provision for contingencies and deposits into the Administrative Functions and Reserve Funds. The annual budget shall be sent to each Member not less than twenty days prior to the annual meeting.

Section 15.6. One Unit, One Dollar. The levy for Common Expenses allocated to each Unit is based on one share for each Unit within the Completed Sub-Phases compared with the total shares allocated to all the Units in the Completed Sub-Phases.

Section 15.7. Common Assessments. For each fiscal year, the Association may levy Common Assessments against each Member. Each Member shall be obligated to pay the Common Assessments levied against and allocated to such Member, as hereinafter provided.

Section 15.8. Supplemental Common Assessments for Deficiencies. If the Common Assessments prove inadequate for any reason, including nonpayment of any Owner's Assessments, the Executive Board may, from time to time, levy a Supplemental Common Assessment for any of the Maintenance Funds. Such Supplemental Common Assessment shall be assessed against the Owner of each Lot in the same manner as Common Assessments are originally assessed each year by the Board with respect to the particular Maintenance Fund. Written notice of any change in the amount of any annual Common Assessment shall be sent to every Owner, not less than thirty days prior to the due date for the payment of the Supplemental Assessment.

Section 15.9. Maximum Common Assessment. Except as otherwise provided herein, the Executive Board shall not levy a Common Assessment against Units in any calendar year that is greater than 120 percent of the respective Common Assessment assessed against such Units in the preceding calendar year ("**Maximum Common Assessment**"), except by the vote of two thirds of the Unit Owners present or represented by valid proxy at a regular or duly noticed special meeting of the Unit Owners.

Section 15.10. Approval of Increase in the percentage increase of the Maximum Common Assessment. If the Executive Board, by majority vote, determines that the important and essential functions of the Association will not be properly funded in any one year and subsequent years by the amount of the Maximum Common Assessment, it may call a meeting of Members entitled to vote requesting approval of a specified increase in the percentage increase of the Maximum Common Assessment for that year and one or more subsequent years. An increase in the percentage increase of the Maximum Common Assessment for any year and all subsequent years shall require the approval of Members representing two-thirds of the entire votes of the Association entitled to vote.

Section 15.11. Commencement of Common Assessments. Common Assessments shall commence and be due and payable as the Executive Board deems appropriate. The Common Assessment for the then current calendar year shall be prorated on the basis of the number of days in such calendar year remaining from the date of commencement of such Common Assessments to the end of such calendar year. The obligation to pay Common Assessments shall apply to all Units in Completed Sub-Phases within the Community.

Section 15.12. No Disbursements to Abate Nuisances or Zoning Amendments. Nothing in this Declaration shall be construed to permit the Association to use any Assessments to abate any annoyance or nuisance emanating from outside the physical boundaries of the Community or to dispute any change to the zoning or assessment of any property adjacent to or outside the boundaries of the Community.

Section 15.13. Payment of Assessments. Common Assessments shall be due and payable in advance to the Association by the assessed Unit Owner during the calendar year in one payment, on such a date as the Executive Board may designate in its sole and absolute discretion. Notice of the amount of the Common Assessments shall be given to each Unit Owner no less than thirty days before the due date.

Section 15.14. Failure to Levy Assessment. Failure by the Executive Board to levy an Assessment for any year shall not be deemed a waiver or modification with respect to any of the provisions of this Declaration or a release of the liability of any Unit Owner to pay Assessments, or any installment thereof, for that or any subsequent year. No abatement of the Common Assessments or any other Assessment shall be claimed or allowed for inconvenience or discomfort arising from the making of repairs or Improvements to Association Properties or from any action taken to comply with any law or any determination of the Executive Board or for any other reason.

Section 15.15. Special Assessments for Capital Expenditures. In addition to Common Assessments, the Executive Board may, subject to the provisions of this section, levy Special Assessments for the purpose of raising funds not otherwise provided under the Budget from Common Assessments to construct or reconstruct, repair, or replace capital Improvements upon Association Properties, or to repay any loan or obligation of the Association to enable it to perform the duties and functions authorized in this Declaration. The Executive Board shall not levy Special Assessments without the approval of two thirds of the Members present or represented by valid proxy at a duly noticed meeting of the Members.

Section 15.16. Late Charges and Interest. If any Assessment or Fee or and portion thereof is not paid within thirty days after it is due, the Member obligated to pay the Assessment may be required to pay a reasonable late charge to be determined by the Executive Board. Any Assessment or installment of an Assessment that is not paid within thirty days after the date of any Notice of Default is given shall bear interest from the date of Notice of Default at the highest rate then established by statute in Colorado, but not less than five percent per annum interest, compounded annually. Further recording of claim of lien for any assessment under this article is not required for the lien to be valid.

Section 15.17. Remedies to Enforce Assessments. Each Assessment levied hereunder shall be a separate, distinct, and personal debt and obligation of the Unit Owner or Member against whom the same is assessed. In the event of a default in payment of any Assessment or installment thereof, whether Common, Special, or Reimbursement, the Executive Board may, in addition to any other remedies provided under this Declaration or by law, enforce such obligation on behalf of the Association by suit or by filing and foreclosure of a lien. Voting rights of the Owner or Member may be suspended during any period of delinquency.

Section 15.18. Lawsuit to Enforce Assessments. The Executive Board may bring a suit at law to enforce any Assessment obligation. Any judgment rendered in such action shall include any late charges, interest, expenses and other costs of enforcement, including reasonable attorneys' fees in the amount the court may adjudge, against the defaulting Owner or Member.

Section 15.19. Lien to Enforce Assessments. Pursuant to and in accordance with the Act, the Association shall have a lien on a Lot for any Assessment levied against that Lot, or fines imposed against its Owner. All fees, charges, late charges, attorneys' fees, fines and interest outstanding from such Owner shall be included in such lien. The lien created hereby and under the Act shall be prior to any homestead rights and shall have the priority attached to such lien under the Act and under Colorado law. The lien shall continue until the amounts secured thereby and all subsequently accruing amounts are fully paid or otherwise satisfied. Unless paid or otherwise satisfied, the lien may be foreclosed in the manner for foreclosure of Mortgages in the state of Colorado or in any other manner provided under Colorado law.

article 16

miscellaneous

Section 16.1. Term of Declaration. Unless amended as herein provided, each provision contained in this Declaration shall continue and remain in full force and effect until the **Turnover Date**, and thereafter shall be automatically extended for successive periods of ten years each unless terminated by the vote, taken by written ballot, of Members holding at least two thirds of the votes of Members entitled to vote at a duly constituted meeting of the Members. In the event this Declaration is terminated, the termination of this Declaration shall be evidenced by a termination agreement ("**Termination Agreement**"), or ratification thereof, executed by the requisite number of Unit Owners. The Termination Agreement shall specify a date after which the Termination Agreement will be void unless Recorded before such date. The Termination Agreement shall be Recorded, and the termination of this Declaration shall be effective upon such Recording.

Section 16.2. Required Consent of Members to Amendment. Subsequent to the Turnover Date, and notwithstanding any other provision in this Declaration to the contrary, any proposed amendment or repeal of any provision of this Declaration shall not be effective unless Members have given their written consent to such amendment or repeal, which consent may be evidenced by the execution by Members of any certificate of amendment or repeal.

Section 16.3. Amendment of Articles and Bylaws. Subject to provisions herein, the Articles of Incorporation and Bylaws may be amended in accordance with the provisions set forth in such instruments or, in the absence of such provisions, in accordance with applicable provisions of the Colorado Nonprofit Corporations Act.

Section 16.4. Priority of First Mortgage. Each First Mortgagee of a Mortgage encumbering a Unit or a Residence who obtains title to such Unit or Residence pursuant to the remedies provided in the Mortgage, by judicial foreclosure or by deed or assignment in lieu of foreclosure, shall take title subject to claims of the Association for unpaid Assessments or charges against such Unit or Residence to the extent provided by the Act.

Section 16.5. Persons Entitled To Enforce Declaration. The Association, acting by authority of the Executive Board shall have the right to enforce any or all of the provisions, covenants, conditions, restrictions, and equitable servitudes contained in this Declaration against any property within the Community and the Unit Owner thereof. The right of enforcement shall include the right to bring an action for damages and/or appropriate equitable relief, including injunctive relief of any

provision of this Declaration.

Section 16.6. Violations of Law. Any violation of any federal, state, municipal, or local law, ordinance, rule, or regulation, pertaining to the ownership, occupation, or use of any property within the Community is hereby declared to be a violation of this Declaration and shall be subject to any and all enforcement procedures set forth in this Declaration.

Section 16.7. Remedies Cumulative. Each remedy provided under this Declaration is cumulative and not exclusive.

Section 16.8. Costs and Attorneys' Fees. In any controversy under this Declaration involving the Association as a party in which the Association is the prevailing party shall be entitled to recover its reasonable costs and expenses in connection therewith, including reasonable attorneys' fees. In any controversy or claim arising under this Declaration which does not include or involve the Association, the prevailing party shall be entitled to recover its reasonable costs and expenses, including reasonable attorney fees.

Section 16.9. Limitation on Liability. The Association, Executive Board, DRC, officer, director, agent, or employee of any of the same shall not be liable to any Person for any action or for any failure to act if the action or failure to act was in good faith and without malice.

Section 16.10. No Representations or Warranties. No representations or warranties of any kind, express or implied, shall be deemed to have been given or made by the Association or its agents or employees in connection with any portion of the Community, or any Improvement thereon, its or their physical condition, zoning, compliance with applicable laws, fitness for intended use, or in connection with the subdivision, sale, operation, maintenance, cost of maintenance, taxes or regulation thereof, unless and except as shall be specifically set forth in writing.

Section 16.11. Governing Law. This Declaration shall be construed and governed under the laws of the State of Colorado.

Section 16.12. Severability. Each of the provisions of this Declaration shall be deemed independent and severable, and the invalidity, unenforceability, partial validity or partial enforceability of the provisions or portion thereof shall not affect the validity or enforceability of any other provision.

Section 16.13. Disclaimer Regarding Safety. The Association hereby disclaims any obligation regarding the security of any persons or property within the Community. Any Unit Owner acknowledges that the Association is only obligated to do those acts specifically required herein, or in the Articles of Incorporation and Bylaws, and are not obligated to do any other acts with respect to the safety or protection of persons or property within the Community.

Section 16.14. Conflicts. In the event of a conflict between the provisions of this Declaration and the Association's Articles of Incorporation or Bylaws, the provisions of this Declaration shall supersede and control.

Section 16.15. Owners' Obligation. It is the responsibility of each Unit Owner to read, understand and abide by all applicable covenants, regulations, laws and

ordinances prior to purchasing a Unit and prior to submitting construction plans for consideration by the DRC. Upon resale of a Unit or a Residence, or upon lease of any Unit or Residence, the Unit Owner's deed or instrument transferring title or right shall contain a provision incorporating by reference this Declaration, as well as any applicable supplementary declarations.

Section 16.17. Owners' Obligation for Leases. In the case of a lease of any Unit or Residence, any failure by the tenant to comply with the terms and provisions of applicable covenants or restrictions shall be a default under the lease. All leases shall be in writing. After notice and an opportunity for hearing, the Executive Board may require an Owner to take action to evict any tenant who has violated any provision of this Declaration, the Articles of Incorporation or Bylaws.

In WITNESS WHEREOF, the Declarant has caused this Declaration to be executed this Thursday, May 3rd of 2018.

Old World LLC, represented by Ivo Renkema:

These covenants were acknowledged before me, this XXX day of XXX 2021.

Witness my hand and official seal,

Notary Public:

Subdivision Improvements Agreement

between

the Town of Paonia, Colorado

and

Old World LLC

This SUBDIVISION IMPROVEMENT AGREEMENT (this "Agreement") is entered into this ____ day of July 2021 by and between Old World (Building & Restoration) LLC ("*The Developer*") and the Town of Paonia, Colorado ("the Town" or "Town").

RECITALS

WHEREAS, *The Developer* seeks permission to develop the Riverbank Minor Subdivision, as recorded March 21st, 2012 under Reception Number 657278 and subsequent lots as approved by the Town, within the Town to be known as Riverbank Neighborhood PUD, which property is more particularly described on the approved Final Plat recorded in the real property records of the Delta County Clerk and Recorder at Reception No. _____ (combined hereinafter defined as the "Property") and incorporated by this reference and recorded as set forth below.

WHEREAS The Town seeks to protect the health, safety and general welfare of the community by requiring the completion of various improvements on the Property, in phases, and limiting the harmful effects of substandard developments. The purpose of this Agreement is to protect the *Town* from the cost of completing necessary improvements itself and is not executed for the benefit of materialmen, laborers, or others providing the work, services or material to *The Developer* and/or the Property or for the benefit of the owners, purchasers or users of the Property

NOWHEREFOR, for good and valuable consideration, the receipt and sufficiently are hereby acknowledged, the parties agree as follows:

DEVELOPER'S OBLIGATION

1. IMPROVEMENTS: *The Developer* will design, construct and install, at its own expense, those on-site and off-site improvements for water, sewer and roads that are specified by Engineering Plans¹, separately for each phase attached hereto and incorporated herein as Exhibit A, the Improvements" or "Improvements"). The Improvements shall be installed in accordance with the phasing plan (the "Phasing Plan"), attached hereto and incorporated herein as Exhibit B. *The Developer* agrees to pay the *Town* for inspection services performed by or for the *Town*. The hourly rate of "in-house" *Town* inspection services is the *Town's* actual costs for the inspection by employees of the *Town*, not to exceed \$45.⁰⁰ per hour. The scope of this project is such that the *Town* may have to engage independent consultant(s) to adequately provide inspection services. The *Town* shall propose such an independent consultant, and the developer shall have a right of refusal. Upon agreement regarding the engagement of an independent consultant, *the Developer* shall pay the costs, fees and expenses of the independent consultant's actual charges to the *Town*, including, but not limited to, those for inspections by the Town Engineer.

¹ Engineering Plans are part of the subdivision application.

Notwithstanding anything to the contrary contained in this Agreement and the Project Plans, Developer shall have no obligation to develop all or any portion of the Project.

2. SECURITY: The work will be performed at the furthest extensions of the *Towns'* infrastructure, at locations inaccessible to the public. No bonding is required from the *Developer*.

In lieu of a bond, *Developer* will, before commencing work on a phase, place funds in a separate account; and show proof to the *Town*. These funds will be sufficient for payment of improvements for water, sewer and roads as listed a Development Cost Estimate.

3. STANDARDS: The *Developer* must construct the Improvements on *The Property* according to the following design standards and specifications set forth in the recorded Final Plat and/or the Engineering Plans. For the purposes of this Agreement, these improvements are summed up as:

- sanitary sewer main line,
- water main line,
- road,
- road signage,

In addition to the foregoing, the *Developer* must also construct the improvements specified in Exhibit C, the "Other Improvements" as further defined therein.

All disturbed areas in the Property must be successfully revegetated with permanent grasses and/or landscaping or areas that will be re-graded in the future may be revegetated with native drought tolerant grasses. Successful revegetation is determined by a 70% success rate of the grasses. Temporary irrigation systems must be used until vegetation is established and can survive without supplemental irrigation. Disturbed areas should be revegetated within 60 days of surface disturbance. Topsoil storage piles must not remain for periods longer than 180 days and must be revegetated with grasses to prevent fugitive dust. Soil stockpiles proposed to remain for periods longer than 180 days must be specifically approved by the *Town's* Board of Trustees for a defined period of time. All disturbed areas, soil stockpiles and revegetated areas must be maintained in a predominately weed free condition.

3. WARRANTY: *The Developer* warrants that each of the Improvements will be free from defects for a period of twelve (12) months from the date of Initial Acceptance by the *Town*, as further defined herein.

4. COMMENCEMENT: Before commencing work on any new phase(s), the developer will apply with the *Town* for an administrative review by the *Town's* Planning Commission of the following:

- Developer will post the property notifying meeting with the Design Review Committee.
- The property will be posted with a sign to be at least 2 foot by 2 foot (2' x2').
- The property will be posted at least 15 days prior to said meeting.
- The *Town's* Planning Commission must grant permission if the Developer has fulfilled all obligations stemming from this Subdivision Improvements Agreement for all previously commenced phases.

5. COMPLETION: For each phase separately, *The Developer* must complete the Improvements of this phase within 12 (twelve) months after they have commenced (the "Completion Period").

6. COMPLIANCE WITH LAW: *The Developer* must comply with all applicable federal, state and local laws, ordinances and regulations in effect at the Effective Date. When the *Town* is mandated by a

higher authority and it is necessary to protect the public health or safety, *The Developer* shall be subject to laws, ordinances and regulations that become effective after the Effective Date.

7. NOTICE OF DEFECT: Subject to Section 5 above, the Engineer for *The Developer* must provide timely notice to the contractor, the issuer of security and the *Town* Engineer whenever inspection reveals, or said Engineer otherwise has knowledge, that an improvement does not conform to *Town* standards or any specifications approved in the Final Plat or Engineering Plans or is otherwise defective. *The Developer* will have thirty (30) days from the issuance of such notice to correct the defect. The *Town* may grant reasonable extensions. For the purpose of this Agreement, timely notice is recognized as thirty (30) days from the initial inspection of the improvement being inspected

8. ACCEPTANCE OF IMPROVEMENTS: After completion by *The Developer*, the *Town* will inspect the Improvements. Unless the inspection reveals defects, this entails an Initial Acceptance of the Improvements by the *Town*. Initial Acceptance of any Improvements does not constitute a waiver by the *Town* of any rights it may have on account of any defect in or failure of the Improvement. The Improvements must be warranted by *The Developer* for 12 months following the date of Initial Acceptance by the *Town*, pursuant to applicable ordinances and/or regulations. *The Developer* must perform and pay all costs of repairs or maintenance of any defects existing or occurring during the warranty period, including reimbursing the *Town* for any expenses it incurs as a result of any such defect.

The warranty by *The Developer* terminates twelve months after Initial Acceptance. The *Town's* Final Acceptance of Improvements will not be given or obtained until *The Developer* presents a document or documents, for the benefit of the *Town*, showing that *The Developer* owns the Improvements in fee simple, or as accepted by the *Town*, and that there are no liens, encumbrances, or other restrictions, other than those that have been accepted by the *Town*, on the Improvements.

9. EVENTS OF DEFAULT: The following conditions, occurrences or actions will constitute a default by *The Developer* during the Completion Period:

- a. *The Developer's* failure to complete each portion of the Improvements in conformance with the time schedule provided in paragraph number seven (7), above;
- b. *The Developer's* failure to demonstrate reasonable intent to correct defective construction of any Improvement within the applicable correction period;
- c. *The Developer's* insolvency, the appointment of a receiver for *The Developer* or the declaration of bankruptcy of *The Developer*; in such event the *Town* may immediately declare a default, after notification to *The Developer*;
- d. Upon notification to the *Town*, by any lender with a lien on the property, of a default on an obligation; the *Town* may immediately declare a default, after notification to *The Developer*;
- e. Any foreclosure of any lien against the Property or a portion of the Property or assignment or conveyance of the Property in lieu of foreclosure; the *Town* may immediately declare a default, after notification to *The Developer*.

The *Town* may not declare a default until written notice has been sent to *The Developer* at the address on file with the *Town*. Notice is and shall be deemed effective five (5) calendar days after mailing thereof by first class United States mail, postage prepaid.

10. MEASURE OF DAMAGES: The measure of damages for breach of this Agreement by *The*

Developer will be the reasonable cost of satisfactorily completing the Improvements for any phase then under development, plus reasonable *Town* administrative expenses. Administrative expenses may include, but are not limited to, contracting costs, collection costs, and the value of planning, engineering, legal and administrative staff time devoted to the collection completion of the Improvements. Notwithstanding the foregoing, there shall be no damages for phases which are not yet being developed.

11. WATER & SEWER TAPS: For each lot, provided the water tap moratorium for the Town is lifted, in accordance with Town of Paonia Ordinance 2020-01, the water and sewer tap will be payable by the lot owner when the (residential) building permit is applied for.

The water and sewer taps for two lots of the Riverbank Neighborhood minor subdivision #2 have already been purchased. These taps transfer to lots 1 and 2 of the low-density design.

12. INDEMNIFICATION: When contracting work at the Property, *The Developer* will oblige its contractor(s) to indemnify and hold the *Town*, its officers, employees, agents and assigns harmless from and against all claims, costs and liabilities of every kind and nature, for injury or damage received or sustained by any person or entity in connection with, or on account of the performance or non-performance of work at the Property. *The Developer* further agrees to aid and defend the *Town* in the event that the *Town* is named as a defendant in an action concerning the performance of work pursuant to this Agreement except where such suit is brought by *The Developer* against the *Town*. *The Developer* is not an agent or employee of the *Town*.

13. NO WAIVER: No waiver of any provision of this Agreement by either party will be deemed or constitute a waiver of any other provision, nor will it be deemed or constitute a continuing waiver unless expressly provided for by a written amendment to this Agreement signed by both parties; nor will the waiver of any default under this Agreement be deemed a waiver of any subsequent default or defaults of the same type. A party's failure to exercise any right under this Agreement will not constitute the approval of any wrongful act by the other party or the acceptance of any Improvement.

14. AMENDMENT OR MODIFICATION: The parties to this Agreement may amend or modify the Agreement only by written instrument executed on behalf of the *Town* by the Town Manager or his designee and by *The Developer* or his authorized officer. Such amendment or modification will be properly notarized before it may be deemed effective.

15. ATTORNEY FEES: Should either party be required to resort to litigation to enforce the terms of this Agreement, the prevailing party, plaintiff or defendant, will be entitled to costs, including reasonable attorney's fees and expert witness fees, from the opposing party. If relief is awarded to both parties, the attorney's fees may be equitably divided between the parties by the decision maker.

16. VESTED RIGHTS: The rights identified herein or as may hereafter be acquired by operation of any state or local vested property rights law shall constitute vested property rights for a period of three (3) years, under this Agreement and shall not be taken by the Town without just compensation. These rights include the following:

(i) No Downzoning. The maximum number of residential dwelling units and acres for residential use, and the total gross acres for non-residential uses, as set forth in the Project Plans, as such plans may be amended from time to time, are hereby vested.

(ii) Uses, Densities and Locations. The right to develop the Property in accordance with the uses, densities, and general locations set forth in the Project Plans, as such may be amended from time to time, is

hereby vested.

(iii) Site Development Standards. The right to develop the Property in accordance with the design standards, development standards, and terms and conditions set forth in the Project Plans, as such may be amended from time to time, is hereby vested.

(iv) Timing of Development. The right to commence and complete development of the Property at such time, in such order, and at such rate as Developer deems appropriate in its sole discretion, is hereby vested.

(v) Subsequent Approvals. The right to receive all *Town* approvals necessary for development of the Project provided that subsequent final plat submittals or applications for other approvals comply with this Agreement and the Project Plans as the same may be amended, is hereby vested.

17. INTEGRATION: This Agreement, together with the recorded Final Plat, Engineering Plans, exhibits and attachments hereto, constitutes the entire agreement between the parties regarding completion and installation of the improvements and no statement(s), promise(s) or inducement(s) that is/are not contained in this Agreement will be binding on the parties.

18. THIRD PARTY RIGHTS: Except for the person or entity which posts the security and respective successors and assigns of the parties formally approved by the parties, in writing, no person or entity who or which is not a party to this Agreement will have any right of action under this Agreement.

19. TIME: For the purpose of computing the Completion Periods, and time periods for *Town* action, such times in which war, civil disasters, or acts of God occur or exist will not be included if such times prevent *The Developer* or the *Town* from performing its obligations under the Agreement.

20. SEVERABILITY. If any part, term, or provision of this Agreement is held by a court or courts of competent jurisdiction to be illegal or otherwise unenforceable, such illegality or unenforceability will not affect the validity of any other part, term, or provision and the rights of the parties will be construed as if the part, term, or provision was never part of the Agreement.

21. BENEFITS: The Property may be transferred, to the full extent of the total interest therein of *The Developer*, but the benefits and obligations of this Agreement are personal to *The Developer* and may not be assigned without the express written approval of the *Town*. Such approval may not be unreasonably withheld, but any unapproved assignment is void. Notwithstanding the foregoing, the burdens of this Agreement are personal obligations of *The Developer* and also will be binding on the heirs, successors and assigns of *The Developer* and shall be a covenant(s) running with the Property. The *Town* will expressly release *The Developer* from its guarantee or obligations if the *Town* accepts new security from any developer or lender who obtains the Property, however, no other act of the *Town*, except its executed written release, will constitute a release of *The Developer* from liability under this Agreement. When the Improvements are completed and Finally Approved by the *Town*, the *Town* agrees to state the same in writing, with appropriate acknowledgments. The *Town* will sign a release only after all warranty periods, as extended by litigation, repair or alteration work, have expired.

22. NOTICE: Any notice required or permitted by this Agreement will be sent per surface and electronic mail. Such a notice will be deemed effective five (5) business days after deposit with the United

States Postal Service, first class, postage prepaid and addressed as follows:

If to Developer: Old World (Building & Restoration) LLC,
 Brederodestraat 14
 1901HW Castricum
 The Netherlands
 e-mail: *ivo@openbook.pub*

If to *Town*: Town of Paonia,
 P.O. Box 460
 Paonia, CO 81428
 e-mail: *townofpaonia@tds.net*

23. RECORDATION: *The Developer* will pay for all costs to record this Agreement or a Memorandum thereof in the Clerk and Recorder's Office of Delta County, Colorado.

24. IMMUNITY: Nothing contained in this Agreement constitutes a waiver of the *Town's* sovereign or other immunity under any applicable law.

25. PERSONAL JURISDICTION AND VENUE: Personal jurisdiction and venue for any action commenced by either party to this Agreement whether arising out of or relating to the Agreement, letter of credit, improvements disbursements agreement or any action to collect security will be deemed to be proper only if such action is commenced in Delta County, Colorado. Parties expressly waive their right to bring such action in or to remove such action to any other court whether state or federal, expect possibly for appeal.

26. CONDITIONS OF ACCEPTANCE: The *Town* shall have no responsibility or liability with respect to any street, or other improvement(s), notwithstanding the use of the same by the public, unless the street or other improvements have been Initially Accepted by the *Town*.

27. PHASED DEVELOPMENT: The Improvements are to be constructed and the Property developed in phases, as shown by the Final Plat (See Attachment A: Plat Notes) and Engineering Plans. The Improvements in a phase must be extended to or into the adjoining phase, pursuant to the terms and conditions of the Final Plat and Engineering Plans.

The development is phased as follows:

table A: phasing		
phase	lots	public space, assignable to the <i>Town</i>
A	1, 2	n/a
B	3 - 9	trail easement to high school flood-zone & Big Sky Avenue up to lot 9
C	10 - 16	easement for main waterline to the high school. Big Sky Avenue up to lot 16

After Initial Acceptance of any phase, but prior to opening to the public, The Developer must assign the

corresponding public space to the *Town*; as defined in above Table A. The Developer must provide written evidence that the title to the public space is free and clear from all liens and encumbrances, except those items and encumbrances which may be approved in writing by the *Town*.

Assignable public space may be encumbered by: (a prescriptive easement for) the Feldman & HOA Ditch, irrigation lines, storm drainage lines, other utilities, roads.

28. ACCEPTANCE. Prior to requesting Final Acceptance of any street, storm, drainage facility, utility installation or other required improvement(s), *The Developer* must: (i) furnish to the *Town* engineer as-built drawings in reproducible form, one (1) set of blueline, stamped and sealed by a professional engineer, the same in computer-file form and copies of results of all construction control tests required by *Town* specification; (ii) provide written evidence to the *Town* that the title to the lands underlying or within which the improvements are constructed are free and clear from all liens and encumbrances, except those items and encumbrances which may be approved in writing by the *Town*.

signature page:

Town of Paonia, Colorado

Date
ATTEST

Date
Town Clerk

Old World LLC,
represented by Ivo Renkema : _____
Date

Exhibit A: Plat Notes:

1. This subdivision is subject to the Declaration of Covenants, Conditions and Restrictions for RIVERBANK NEIGHBORHOOD recorded in the office of the Delta County Clerk and Recorder on XXX.
2. Plot of RIVERBANK NEIGHBORHOOD P.U.D. phases:
 - 2.A phase A shall be Lots 1 & 2.
 - 2.B phase B shall be Lots 3, 4, 5, 6, 7, 8 & 9
 - 2.C phase C shall be Lots 10, 11, 12, 13, 14, 15 & 16.
3. Phases may be developed in any order determined by the landowner, and any phase may be developed at any time regardless of whether any other phase has been completed.
4. As phases are developed, the owner must make available to each lot, water lines, sewer lines, electric power and telephone to the lot lines shown on the plat. Each lot purchaser will be responsible for extending underground utilities from said lot line.
5. Development of phases shall be at the sole discretion of the landowner. The undeveloped phases and parcels may be fenced to separate developed lots from undeveloped land used for agricultural purposes.
6. This plat constitutes a development agreement within the meaning of C.R.S. 24-68-104. This plat confers vested property rights which shall have a duration of three years after the recordation of this plat.
7. All public land donation and open space requirements have been met by the developer.
8. The owner reserves to itself, its successors and assigns, the right to use any and all rights-of-way, easements and roads as may be necessary to develop any property within or outside of the subdivision.
9. In case of default by the owner, The Town of Paonia will have the right to complete Improvements itself or it may contract with a third party for completion. The Town, its successors, assigns, agents, contractors and employees, enjoy a non-exclusive right and easement to enter the Property for the purposes of constructing, re-constructing, maintaining and repairing such Improvements.
10. Colorado is a "Right to Farm" state pursuant to CRS 35-3.5-101, et seq. Landowners, residents and visitors must be prepared to accept the activities, sights, sounds, and smells of agricultural operations as a normal and necessary aspect of living in Delta County and the Town of Paonia with a strong rural character and healthy agricultural sector. Those with an urban sensitivity may perceive such activities, sights, sounds, and smells only as inconvenience, eyesore, noise, and odor. However, State law and municipal policy provide that ranching, farming or other agricultural activities and operations within the Town of Paonia and surrounding Delta County shall not be considered to be nuisances so long as operated in conformance with the law and in a non-negligent manner. Therefore, all must be prepared to encounter noises, odors, lights, mud, dust, smoke, chemicals,

machinery on public roads, a livestock on public roads, storage and disposal of manure, and the application by spraying or otherwise of chemical fertilizers, soil amendments, herbicides and pesticides, and one or more of which may naturally occur as part of legal and non-negligent agricultural operations.

In addition, all owners of land, whether agricultural business, farm, ranch or residents, have obligations under State Law and municipal regulation with regard to the maintenance of fences, livestock must be fenced out (open range). Irrigators have the right to maintain irrigation ditches through established easements that transport water for their use and said irrigation ditches are not to be used for the dumping of refuse. Landowners are responsible for controlling of weeds, keeping their pets under control, and maintenance of resources of the property wisely (water, soil, animals, plants, air, and human resources). Residents and landowners are encouraged to learn about these rights and responsibilities and act as good neighbors and citizens of the Town.

Conflicts include, but are not limited to: trespass; harassment of livestock and livestock losses due to free roaming dogs; trespass by livestock, livestock on highways, county, municipal and private roads; leaving gates open; thence maintenance; harvesting transportation of agricultural and silvicultural crops; agricultural and prescribed burning; complaints of noise, dust, aesthetics, and odor resulting from production and processing operations; disposal of dead animals; weed, pets and predator control.


11. Each purchaser of a lot in this subdivision shall be aware that the Riverbank Neighborhood is adjacent to a Foundry and the owners of the lots shall not challenge the currently existing legal use of Foundry operations.

Exhibit B: Other Improvements:

A. Until all phases have been developed, the developer blocks vehicular access at the dead-end of roads with MUTCD type II road barricades.

C. The open space will be landscaped by the developer. An "evergreen buffer" between the open space and existing Price Road lots will be planted by the developer. These evergreens will then be maintained/irrigated by the HOA.

D. The developer must construct an above-ground irrigation system to serve each lot with irrigation water from the Farmers and/or Feldman Ditch.

	<p>Board Consideration of: Coronavirus Relief Fund Update and Remaining Funds for Expenditure</p>
<p>Summary: Update on fund expenditure and request to retain remaining funds for additional business grants.</p>	
<p>Notes:</p> <p>Included in the packet under Finance Report is the list of category expenditures for the CVRF grant. Included with this agenda item are the list of Businesses awarded a grant fall of 2020 and the final breakdown of funds expended through community relief program hosted by the North Fork Senior Connection non-profit organization.</p> <p>Explanation of discrepancy in pending grant expenditure, permitted expenses, and remaining grant funds:</p> <p>Initial tracking of expenditures included numbers for staffing while working the modified COVID schedule. While the hours were initially included in the total at time of expenditure request, had the hours been determined to be ineligible, we would have been informed and had a remaining balance. Regardless of the potential determination, we ad decided not to include the hours, and hold the excess funds for best use in the community – to be determined.</p> <p>Timeline of recent communication regarding the CVRF grant: 3/26/21 – Mari Zaporowski with DOLA requested a status update on expenditures. 4/7/21 – Finance Director Cindy Jones provided an update, reporting that a request for approximately \$73,000 was pending completion and that we were retaining approximately \$16,000 while determining best use in the community. 4/7/21 – DOLA responded thanking staff for update and offered submission assistance if needed. 5/7/21 – Received reminder of quarterly submission deadline.</p> <p>Following this reminder, Finance Director Jones contacted Ms. Zaporowski via telephone to discuss submission. At that time, Ms. Zaporowski informed Ms. Jones that the state had set a June 30th deadline for communities to use unallocated funds. This would allow the state to reissue remaining funds to other communities still in need. We took this to clearly mean that the state expected all funds to be expended by the June 30th timeline – a date certain – or return for reissuance. This was always reported out as a timeline for expenditure change from the State – which is what it was.</p> <p>6/22/21 – Board decision to return remaining funds.</p>	

AGENDA SUMMARY FORM

6/23/21 – Ms. Jones began process for final submittal and relinquishment of remaining funds.

6/29/21 – While on a conference call with Ms. Zaporowski, she informed us that the June 30th was a goal. This had not been presented that way in previous discussion. I requested Ms. Zaporowski provide the information via email, and we will take it back to the Board for decision.

At this time staff requests Board approval to retain the remaining balance, as provided in the Finance report, and re-open the business grant application process for 45 days, with a maximum award in the amount of \$2,500. Commercial business owners will be notified via regular mail, the application will be published on the Town website, and a social media post will be made on the Town of Paonia Facebook page. To be eligible a business must have been in business March 2020, still be open in Paonia, be able to provide documentation to prove hardship created by COVID pandemic and have no close family relation to any staff or Board member of the Town government.

Thank you.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

FW: CVRF Program info

Corinne Ferguson <corinne@townofpaonia.com>

Tue 6/29/2021 4:23 PM

To: Mary B <maryb@townofpaonia.com>

FYI. -

From: Mari Zaporowski - DOLA <mari.zaporowski@state.co.us>

Sent: Tuesday, June 29, 2021 4:14 PM

To: Cindy Jones <finance@townofpaonia.com>; Corinne Ferguson <corinne@townofpaonia.com>

Subject: CVRF Program info

Hello Cindy and Corinne,

The June 30th deadline for the CVRF Program is not the actual, legal deadline for the program. It was a deadline set in Colorado to try to get it wrapped up, but was only a goal. Officially, you have until the end of this year to submit for reimbursement, so if you'd like to keep your remaining balance to have time to set up more small business grants, you have until December 31, 2021.

Please let me know if you have any questions.

Thanks,
Mari

--

Mari Zaporowski
CVRF Program Assistant
She | Her



COLORADO
Department of Local Affairs
Division of Local Government

P 303.864.8439

1313 Sherman St., Room 521, Denver, CO 80203

mari.zaporowski@state.co.us | dola.colorado.gov/dlg

CVRF Virtual Office Hours

Schedule: M: 10-11am, T: 2-3pm, W: 2-3pm, Th: 10-11am, F: 10-11am

Meeting ID to join virtually: meet.google.com/orz-bovc-qcr

Phone Number: (US) +1 502-547-4003, PIN: 110 617 868#

Under the Colorado Open Records Act (CORA), all messages sent by or to me on this state-owned e-mail account may be subject to public disclosure.

Community Support Program 2020

	Groceries			DMEA	Rent	Elevate
	Indigo	Don's	CM			
		-				
	\$50.00					
				\$108.95		
			\$50.00	\$341.82	\$1,100.00	
			\$50.00	\$271.00	\$950.00	\$60.29
		\$25.00	\$50.00			
					\$625.00	
	\$50.00					
				\$43.97		
	\$50.00					
	\$50.00			\$61.56		\$54.95
	\$50.00				\$583.55	
			\$50.00	\$114.92	\$1,000.00	
		\$50.00			\$1,000.00	
				\$99.17		\$60.29
		\$50.00		\$66.73	\$285.00	
	\$50.00					
		\$50.00				
		\$50.00			\$759.00	
	\$50.00					
Totals:	\$350.00	\$225.00	\$200.00	\$1,108.12	\$6,302.55	\$175.53

	A	C	D	E
1	Grant Award			
2	Business Name	Award Amount		
3				
4	Seven Trees	3 months rent		
5	Nido	3 months rent		
6	Rio Bravo	3 months rent/utility - no Town		
7	Paonia Laundry	utilities - no Town		
8	Thomas Waldos	3 months rent/utility - no Town		
9	Stacey Laiminger, DDS	COVID Requirements		
10	The Cirque	3 months rent		
11	Louies Pizza	2.5 months rent		
12	A Simpler Time	offset refunded reservations		
13	Mountain Oven, LLC	loss in revenue for wholesale		
14	Living Farm Café	2 months rent		
15	Berg Harvest LLC	offset payroll expenses		
16	Prosperity & Health	lost lease income		
17	Paonia FoodHouse	modifications to retail space and ppe		
18	Brain Reintegration, LLC	3 months rent		
19	Pickin Productions	loss in income		
20	FOTP	loss in income		
21	Blue Sage	offset outdoor upgrades for events		
22	Body Intuitive	3 months rent and utilities		
23				
24				

AGENDA SUMMARY FORM



Board Consideration of: JDS Hydro Preliminary Report - Infrastructure Analysis and Discussion Regarding Public Access to Town Documents Regarding the Municipal Water Supply and System

Summary:

Board requested inclusion o the JDS Hydro Preliminary Report – Infrastructure Analysis. Ongoing data collection underway to fulfill change orders and receipt of final reports after six-months.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

July 10, 2021



Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

Town of Paonia
Water System Evaluation

May 2021



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Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

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Appendices

Appendix A – Town of Paonia / JDS-Hydro Kickoff Meeting Minutes

Appendix B – 2016-2020 Town of Paonia Meter Records

Appendix C – Lower (Clock) Finished-Water Storage Tank Service Area Exhibit

Appendix D – Legal Water Right Schematic

Appendix E – Rendering of Town of Paonia Raw Water Facilities

Appendix F – Schematic of Town of Paonia Spring Locations

Appendix G – Schematic of Proposed Monitoring Points within Raw Water Collection System

Appendix H – Town of Paonia Water System Monitoring Plan

Appendix I – (Preliminary) List of Recommended Water System Standard Operating Procedures (SOPs)

Preliminary Draft. Not for use or determination of Water Moratorium action or improvement planning

DRAFT

Executive Summary

This report inventories the Town of Paonia (Town, Paonia) water system for planning purposes. The impetus for the report was a critical 2019 water supply issue that resulted in loss of water service to the community. [Section 8](#) addresses this event specifically. Other elements of this report give focus to water demand ([Section 3](#)) and supply ([Section 4](#)) with a focus on limitation and efforts that can be made to optimize collection and delivery of existing water resources. This includes a detailed description in [Section 6](#) of a water system hydraulic model that was created to identify critical vulnerabilities and limitations and support capital improvement recommendations. In [Section 7](#), water system operations and maintenance practices are discussed relative to day-to-day operation as well as future planning and improvement efforts. Combined, the elements of this report provide a catalog of water system information for future reference. The purpose of this report was to identify limitations of and vulnerabilities to existing water system infrastructure and provide recommendations that would result in a more resilient water system able to support future growth.

In January 2020, JDS-Hydro Consultants (JDS-Hydro) met with Paonia staff and board members to review the scope of services to be provided. During this “kick-off” meeting, an analysis of raw water supplies was emphasized as a critical element of concern for the community. More generally, a list of recommended capital improvement projects was requested. Specific recommendations regarding each element of the water system can be found in their respective sections of the report. [Section 9](#) is a summary of JDS-Hydro recommendations. Generally, a wholistic approach was taken and thus recommendations are not limited to capital improvements and include additional planning efforts and administrative improvements.

Additional planning efforts and recommended administrative improvements would position the Town of Paonia to have greater confidence in long-term needs. For example, based on a review of 2013-2018 financial audits, JDS-Hydro would recommend an updated Rate Study Analysis be conducted in conjunction with a water system master planning effort. While cost was considered in making recommendations, this was relative only to other alternative that would achieve the same result. Generally, recommendations in this report do not account for the Town’s ability to fund any one specific improvement. Other non-capital improvement recommendations include the following:

- **Transient Analysis:** A transient analysis looks at the integrity of a water system by evaluating specific pressure events that may occur during various operational scenarios. A transient or pressure event is caused by rapid changes in operational conditions in a system such as a valve closing suddenly. These events can cause leaks, break or collapse. A transient analysis is analogous to a stress test. Current modeling efforts did not include transient modeling.
- **Additional Data Collection:** The analysis described by this report was based on a limited data. Specifically, monthly demand, treatment production and spring collection data would greatly improve the precision of forecasts and conclusions. Temporal data is especially critical when it comes to sizing raw or finished-water storage infrastructure
- **Increased Staffing:** The Town of Paonia water system is relatively complex. Even relative to a less complex system, existing staffing levels are below what would be recommended by industry benchmarking references. Moreover, with only one licensed treatment and distribution operator, Paonia is particularly vulnerable to staff turn-over. JDS-Hydro recommends hiring at least one (1)

additional full-time utility operator with certifications matching those required for treatment and distribution (Level C and 2, respectively) or with the ability to obtain the required certifications within a reasonable time period.

- **Water Loss Analysis:** Unaccounted for water appears to represent 35-40% of water produced. A water loss analysis that results in better understanding production versus demand will greatly improve long-term forecasting and planning efforts and may even result in Paonia being able to support additional growth.

In regards to capital improvement specifically, JDS-Hydro recommends prioritizing those that enable both the Upper (Lamborn) and Lower (Clock) treatment facilities to operate at capacity on a regular basis. These would include:

- Means to fill the lower finished-water storage tank with treated water from the upper finished water storage tank via a flow control valve.
- A detailed evaluation, design and potential rebuild of each pressure reducing valve (PRV) vault and ensuring sizes and bypasses enable each of the two service routes into Town to remain in operation under the largest range of emergency operating conditions.
- Replacing the entirety of remaining old 8-inch steel pipe from the upper treatment plant along the westerly route into town. Currently this line experiences almost routine failure. A failure of an 8-inch main removes half distribution capacity into town.
- Repairing/replacing all flow meters in each treatment plant that record raw water (spring) flows into each treatment plant. Without these in operation providing reliable data, any assumptions on the condition of raw water collection pipelines and yields is conjecture.

Generally, JDS-Hydro is of the opinion that with both the upper and lower treatment plants online and in service, The Town of Paonia should be able to provide water to the remaining 416 residential standby taps. With additional temporal demand and production data, JDS-Hydro would be able to comment for specifically. However, the 2019 Water Supply Issue occurred while nearly half of existing raw water and treatment capacity and 33% of storage capacity was offline. In combination with increased staffing and execution of the above recommended capital improvement, existing data suggests existing standby taps can be serviced. However, JDS-Hydro would recommend suspending sales of additional taps until further analysis of additional data can be performed.

Accommodating future demands is largely dependent on the ensuring the reliability of its raw water sources. Improved raw water collections followed by implementation of raw water storage may prove necessary depending on growth targets. Importantly, if raw water storage is employed this would also result in an increased level of required treatment. Currently, only the lower (Clock) treatment plant may be able to accommodate surface water treatment requirements. Additional treatment would become necessary at the upper (Lamborn) treatment plant.

JDS-Hydro recommends amending this report once additional data is available. With additional data, greater confidence in forecasting the long-term needs of the community would be possible.

2. Introduction

2.1 Background

The Town of Paonia (Town, Paonia) published a request for proposals (RFP) in July 2019 for qualified engineering firms to conduct a water system analysis. The impetus for this analysis was a critical water supply issue in February 2019 that resulted the loss of water service for the entire system. Specifically, the objective of the study is to identify acute vulnerabilities within the system and establish a list of priorities to ensure a reliable, sustainable water system into the future.

JDS-Hydro Consultants, Inc. (JDS-Hydro) was contracted to begin work on a water system analysis in December 2019 and made a visit to Paonia in January 2020 to meet with Public Works staff and Town of Paonia Board members. During this (Kick-off) meeting, JDS-Hydro and Paonia staff outlined specific analysis objectives. Kick-off meeting minutes are attached to this report as *Appendix A*.

2.2 Previous Water System Studies

This section summarizes previous water system studies conducted by Paonia. With the exception of the most recent West Water Engineering report, previously reports are largely focused on maximizing Paonia's water supply to support growing demand.

- **1995: Consolidated Consulting Services – ‘Reconnaissance Assessment, Raw Water Supply’**

This report largely focuses on raw water storage alternatives and leans heavily on a ‘Hydrology Report’ by Minion Hydrologic. The Minion Hydrologic that appears to have evaluated specifically sources of supply from the Town's springs and associated raw water collection pipelines. Minion Hydrologic also conducted as assessment of the Town's water rights. Neither of the Minion Hydrologic reports were reviewed as part of this analysis. The Consolidated Consulting Services report concluded that employing the Reynolds Reservoir for raw water storage, improving spring collection systems and water conservation were the best areas of focus to improve overall water supply.

- **2000: GEI Consultants – Feasibility Study, Alternative for Expansion, and Improvement of Paonia's Water Supply System**

This report more closely analyzed supply versus demand than the 1995 Consolidated Consulting Services report. However, it also concluded that additional supply was needed to satisfy demand and provided recommendations thereto. Specifically, this report recommended that year-round data metering at each of the Town's water sources (i.e., Springs) be implemented to better gauge a realistic ‘Firm Yield’ or total amount of potential raw water is available to be collected. It also concluded that enlarging ‘Lone Cabin Reservoir’ was the best alternative for raw water storage.

- **2004: Wheeler Feasibility – Report for Improving the Water Supply System (2004)**

This report presented a master plan approach for improving Paonia's water supply system and appears to be the final product of the 2000 GEI Consultant's Feasibility Study. The first recommendation was to purchase Ark Land Property that held claims to additional taps that the Town was unable to support. The second, third and fourth steps included utilizing and optimizing the Lone Cabin Reservoir for raw water storage.

- **2012: TerraVision Consultants – Small Hydroelectric Plant Feasibility Study 2012**

This was a minor study that evaluated how Paonia might leverage the elevation difference within the system to generate power that could offset operational costs associated with the water system. The report concludes that at the return on a \$93,000 investment was equal to 23 years.

Currently, the Colorado Water Control Board is accepting low interest loans for projects exceeding \$100,000 for hydroelectrical projects. While maybe not the Town's top priority, the potential ROI period may be less if the same study was conducted today.

- **2012: WestWater Engineering – Lamborn Treatment Plant Membrane Filtration Upgrade (Amended in 2016 and 2018)**

This report largely focuses on necessary improvements to the Town's Upper (Lamborn) Water Treatment Plant. Changes to source water designations (groundwater under the influence of surface water) and corresponding treatment requirements necessitated an increased level of treatment. This resulted in Paonia constructing a 600-gpm ultrafiltration treatment system provided by Filter Tech Systems, a manufacturer located in Grand Junction, Colorado.

This report also recommended interconnecting the Reynolds Springs Supply Pipeline to allow for flow to reach the Upper Treatment Plant from this supply water source as well as construction a second two (2) million gallon (MG) storage tank for redundancy. A final recommendation included rehabilitating a currently off-line 500,000-gallon storage tank.

2.3 Study Objectives

2.3.1 Planning Scope

JDS-Hydro's planning efforts have focused on three principal elements: optimizing the Town's raw water supply, providing a list of priority capital improvements for the Town's distribution system, and evaluating water system operations including standard operating procedures to staffing levels.

JDS-Hydro has also been tasked with evaluating the existing water system's capacity to support existing and additional taps. Specifically, a separate Memorandum (will) address(es) the Town's tap moratorium and its ability to support addition water services.

2.3.2 Technical Scope

JDS-Hydro has not provided preliminary or final design of any specific element. Rather, through its water modeling efforts, it has attempted to identify those areas where vulnerabilities exist, and specific improvements are recommended.

2.3.3 Financial Scope

JDS-Hydro has provided very budgetary numbers for alternatives to improve the water system. It has not conducted a review of the Town of Paonia's ability to finance any specific capital improvement effort. Based on a review of 2016-2018 audits, JDS-Hydro would encourage the Town of Paonia to conduct a formal Rate Study Evaluation in consideration of capital improvement needed at this time. Water and Sewer

Rates should be reconsidered every 2-5 years depending on a water system’s needs. In this case, every three years, may be warranted depending on growth and the phasing of capital improvement efforts.

2.4 Study Limitations

JDS-Hydro presents this (DRAFT) report based on the information available to it. Outstanding questions remain regarding monthly water supply and demand. Without monthly data, accounting for seasonal variations was not accounted for in finished-water storage recommendations. Moreover, raw water inflow to each of the Town’s two water treatment facilities is an unknown, thus limiting the ability to analyze the raw water currently available or make recommendation to optimize raw water collections. Lastly, water model calibration is based on a very limited data set; further model calibration is warranted.

3. Drinking Water Demand

3.1 Existing Demands

The Town of Paonia (Town, Paonia) demand on a per user basis appears to be significantly lower today than previously documented by past engineering efforts. Conservation efforts have been emphasized by the District for going on 20-years. The results of public awareness of Paonia water system vulnerabilities, encouraging environmental stewardship as well as tiered service rates that promote conservation appear to have had the desired impact on customer behavior. **Table 1** presents annual average metered demand between 1999-2001 versus 2018-2020.

Table 1. Annual Average Water Demands

Years	# Active Water Taps	Annual Average Demand (gallons)	Gallons / SFE / day ²	Gallons / person / day ²
1999-2001	1,387	141,219,250	279	112
2018-2020	1508 ¹	96,094,958	112	71.6

¹ Average # reported taps between 2018-2020.

² SFE = Single Family Equivalent. For the purposes of this report, 1 tap is assumed equal to 1 SFE, and 1 SFE is assumed equal to 2.5 persons.

In its 2004 Feasibility Report, engineering firm W.W. Wheeler and Associates noted that a total 141 million gallons (MG) of raw water was treated to meet a demand of 141 MG. Thus, roughly 23 percent of treated water was unaccounted for. This same report noted that the portion of unaccounted for water was about twice as high in the lower part of the distribution system.

In comparison, between June 8, 2016 and May 5, 2021, annual average treated water production equaled approximately 157 MG per year. As referenced in **Table 1** above, between 2018 and 2020, annual average metered demands within the distribution system equaled approximately 96 MG. This equates to roughly 39 percent unaccounted for water. The cause for an increase in the percentage of unaccounted for water is difficult to ascertain based on currently available information.

Ideally, evaluating demand would include an analysis of temporal data. Understanding seasonal fluctuations in demand is important for understanding peak demand, which can then be compared to raw water availability, support in sizing storage and distribution infrastructure as well as understanding the water system’s available capacity to support additional taps. For the sake of this report, temporal demand data from previous reports was used to estimate peak day demand, which is presented in **Table 2** below. This demand data was also used in modeling efforts, which are detailed in [Section 6](#).

Table 2 Town of Paonia Peak Month Demands

Demand	Annual Average Monthly Demand	Peak Month Average Customer Demand	Peak Month Average Production Demand	Peak/Average Month Demand Ratio
	MG/month	MG/month	MG/month	
1999-2001	14.8	19.8	-	1.7
2018-2020	8.0	13.6	22.2	1.7

Importantly, as discussed in [Section 4](#) below, satisfying peak month and peak day demands may require full utilization of both upper and lower treatment and storage facilities.

Data Limitations

The Town meters water based on the following classification:

- In-Town Residential
- In-Town Commercial
- Out-of-Town Residential
- Out-of-Town Commercial

Available information used in this evaluation included annual totals for each of these classifications for the years 2016-2020. These records are provided as **Appendix B**. Since June 2016, only the upper treatment plant has been in operation. Available data to evaluate treated water production versus metered customer demand is a single totalized meter reading at the upper plant over the period June 8, 2016 and May 5, 2021. A picture of this meter reading is provided as **Figure 1** below.

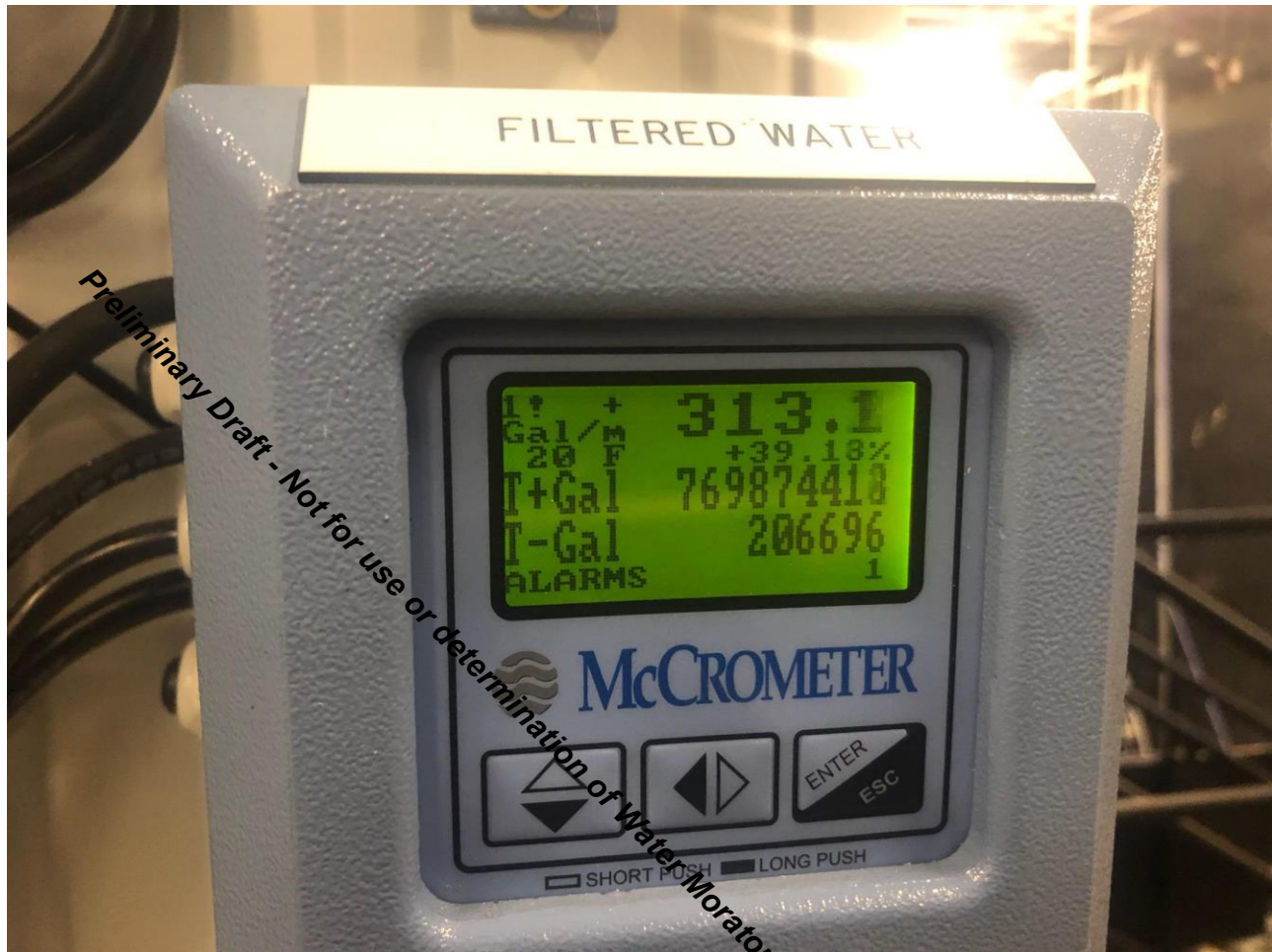


Figure 1. Upper (Lamborn) Treatment Plant - Filtered Water Meter Reading

A reported 39 percent unaccounted water warrants further investigation. Additional demand data, both monthly customer meter readings as well as monthly treated (filtered) meter readings would allow for a more detailed understanding of unaccounted for water over time. E.g., is unaccounted for water increasing or decreasing? A temporal comparison of raw water availability versus demand would also allow for identifying possible seasonal demand limitations. Understanding seasonal supply versus demand would then allow for a far more accurate evaluation of raw- and finished-water water storage needs. Furthermore, projecting future demands and evaluating community growth limitations would be best conducted with monthly data.

3.2 Future Demands

Projection of future demands presented herein are based on available data. They are hypothetical projections that do not account for historical or recent growth in the Town of Paonia or nearby communities. They also assume an average user demand over the entire water system and do not account for such variability between in-town versus out-of-town customers. Out-of-town per customer demand characteristics appear higher than those of in-town customers. In **Table 3** below, demands are projected forwards based on growth of 1, 2 and 3 percent.

Table 3. Town of Paonia Projected Future Water Demands

Future Demand Projections - gallons						
Year	Metered Demand			Water Treatment Production ¹		
	1%	2%	3%	1%	2%	3%
2018-2020 Data	96,094,958	96,094,958	96,094,958	156,810,359	156,810,359	156,810,359
2030	106,148,616	117,139,217	129,143,588	173,216,192	191,150,952	210,740,009
2040	117,254,110	142,792,052	173,558,183	191,338,438	233,011,944	283,216,950
2040 Demand in Acre-Feet	360	438	533	587	715	869

¹ Water treatment plant production projects based on single 2016-2021 meter reading, and values are not adjusted for any improvements that may reduce unaccounted for water.

3.3 Constraints on Future Growth

In [Section 4](#) raw water supplies are detailed and compared with current demand. While raw water supplies appear adequate to satisfy current demand, available temporal data is limited, and thus seasonal limitations may exist. For example, monthly raw water inflow data to each treatment plant as well as monthly production demand data would allow for a more complete evaluation of supply versus demand. Generally, primary constraints on future growth are raw water supply and unaccounted for water. Unaccounted for water is the difference in treated water produced and customer metered water demand within the system. As presented in [Table 4](#) below, available data suggests unaccounted for water is between 35-40% of water treated.

Table 4. Town of Paonia Estimated Unaccounted for Water 2018-2020

Unaccounted for Water				
Year	Treated Water	Customer Demand	Unaccounted for Water	
	gallons	gallons	gallons	
2018	156,810,359	97373038	59,437,321	38%
2019	156,810,359	88790059	68,020,300	43%
2020	156,810,359	102121776	54,688,583	35%

While significant efforts have been made by Paonia staff to identify leaks and replace and repair old water lines, current levels of unaccounted for water suggest improved record keeping and water accounting is needed. Additional efforts may also include a water loss analysis, which would look at everything from meter records and meter accuracy to an audit of the distribution system to more strategically identify where water loss could be occurring.

As detailed below, raw water inflow data is also currently limited, thus it is difficult to compare current raw water supplies versus hypothetical future demand. However, if unaccounted for water includes water lost via pipeline leaks, then future constraints on growth could be lessened by reducing water loss in combination with improved raw water collection. Addressing constraints on growth is likely to be an incremental process whereby efforts are measured as a return on investment. Ultimately, based on most

recently available Financial Audits, current water system financing is also a significant limit on growth. Recommendations for the Town of Paonia water system are detailed in [Section 9](#) of this report. Implementation of recommendations will likely require significant effort relating to water system financial planning and may warrant an updated rate study that takes into consideration Town of Paonia water system improvement priorities.

4. Raw Water Supply

4.1 Water Rights

The Town of Paonia is served by a conglomerate of water rights which have been assembled over the course of almost 140 years. The source of the majority of water rights emanate from a complex network of springs or raw water pipelines at diversions located on Mt. Lamborn Mesa. Source water is collected at a variety of infiltration galleries as described in [Section 4.2](#) below. The source of the water which comprises the majority of Paonia's water rights is generally believed to be derived from subsurface flows along the slide rock on Mt. Lamborn Mesa at the Mancos shale. This source water generally results in a high quality, alluvial well type pre-filtered water that generally does not require much treatment. However, because of the exposure to surface contaminants the Colorado Department of Health and Environment has classified all spring sources as Groundwater Under the Direct Influence of Surface Water (GWUDI) which generally requires more advanced treatment prior to public consumption. Overall, the sources have been collected and serve an upper and lower collections and treatment system as described in [Section 4.2](#). In December of 1994 Minion Hydrologic compiled all available water rights information for the Town of Paonia and prepared a very comprehensive summary of all available water rights in an executive type report. The below water rights summary is derived from this effort developed by Minion Hydrologic.

Overall, there are 20.82 cfs of described water rights associated with the Town of Paonia. Of these 20.82 cfs of water rights, 9.90 cfs can be confirmed as legal diversion rights to the Town of Paonia. This translates into 7,169.18 AF of total annual legal diversion rights on paper. Of the 9.90 cfs available to the Town, 4.50 cfs can be collected at the upper plant and serve the upper zone while 5.40 cfs can be collected at the lower plant and serve the lower zone. A description of the water rights available to each zone is described below:

- 1) Beaver Dam Ditch rights – overall the Town of Paonia has been allocated a total of 3.12 cfs through the Beaver Dam Ditch, which had historically diverted off Minnesota Creek. Of those 3.12 cfs, **0.50 cfs** are confirmed as legal diversion rights through the Beaver Cam Ditch. The actual source of these rights is known as the Lake Fork Springs which ultimately feed into the German Springs Pipeline and into the Upper Water Treatment Plant. The 0.50 cfs are considered senior through the Wadsworth and Clarke in 1883 as described in Case 567 (P-1).
- 2) German Creek Springs – There are a total of 8.45 cfs available at the German Creek diversion point. Of the 8.45 cfs, **4.0 cfs** are authorized for diversion through Case No. 85CW100 and W-3188. German Creek Springs #1, #2, and #3 are covered under this case for 4.0 cfs of authorized diversion. Municipal, irrigation, and commercial uses were authorized under this case number. These springs are collected in the German Creek Springs collection box and then transferred to the Upper Water Treatment Plant via the German Creek Springs Pipeline.
- 3) Reynolds Spring Pipeline – this diversion point is decreed for a total of 4.50 cfs. Of the 4.5 cfs, only **1.40 cfs** is considered absolute and able to be legally diverted. Of the 0.9 cfs is decreed under Case

No. 475, which transfers irrigation rights off the Lucas Ditch. The two springs which operate under Case No. 475 are Old Original and Reynolds Creek, both of which are collected in their own structure and then discharge to the Upper Paonia Pipeline. The remaining 0.50 cfs are diverted off the Mr. Lamborn Ditch, which is comprised of Kauer Springs, Stephen Springs, and Spore Springs. These rights are decreed under Case No. 3695 as irrigation rights and are ultimately collected and transferred through the Middle Paonia Pipeline. All water collected through the Reynolds Creek Spring Pipeline are transferred to the Lower Water Treatment Plant.

4) Corral Springs – Corral Springs #1 and #2 are decreed and legalized through Case Number 4808. Approximately **1.0 cfs** is decreed through this right. These springs are diverted off Bell Creek through the water right and then diverted at the Bone Mesa Pipeline or through the Mays Sump into the Middle Paonia Pipeline. Ultimately, these flows are sent to the Lower Treatment Plant for treatment and distribution.

5) Paonia (Middle) Pipeline – A total of **1.0 cfs** is available through the Paonia Pipeline diversion off Bell Creek through Court Case 2574. Court Case 80CW81 added municipal use to the original irrigation right. From the right, 0.5 cfs is available through Mays Spring and another 0.5 available through the Pole Patch Spring. Both of these springs are collected at the Mays Spring diversion. However, only 75% of the total flow at the Mays Spring Box (up to 1.0 cfs) can be diverted between the months of April 1 to November 1. From November 1 to April 1 (essentially winter and spring) 100% of the flow at the Mays Spring box must be diverted to Bone Mesa Water District. These flows from the Mays Spring Collection box that go to Paonia are transferred into the Middle Paonia Pipeline and then transferred to the Lower Water Treatment Plant.

6) Gelwick Springs – **1.85 cfs** are legally decreed through Court Case No. 5625 to be diverted off McDonald Creek via the Gelwick Springs Pipeline. The legal source for this right are Gelwick Springs No. 1, No. 2, and No. 3. Two of these sources spill directly into the Gelwick Springs Pipeline while the third spills into Todd Reservoir. The Gelwick Springs Pipeline feeds into the Middle Paonia Pipeline, which ultimately transfers water to the Lower Treatment Plant.

7) Todd Springs – Case No. 83CW161 legally decrees approximately **0.5 cfs** from the Todd Springs. These springs essentially feed into Todd Reservoir, which is allocated 24,555 AF of storage through Case No. 1424. The spring rights are currently decreed for storage and irrigation, though the springs have not yet technically been developed at this point. Once developed, these springs will ultimately feed into the Middle Paonia Pipeline and to the Lower Water Treatment Plant.

A schematic representing the legal water rights, diversion points, water sources, points of collection, transmission lines, and amount of each right was prepared by W.W. Wheeler and Associates. This schematic is included in **Appendix D**. The schematic depicts the total legal diversion right of 9.90 cfs out of the available 20.82 cfs water rights described in the Minion Hydrologic Report. Ultimately, the legal right to divert 9.90 cfs from the portfolio of water rights was derived from the 2004 Feasibility Report from W.W. Wheeler and associated Water System Schematic. Reasons for the lesser legal amount of water available for diversion may come from the recommendations section of the Minion Hydrologic Water Rights Analysis Report. A summary of these recommendations is included below:

- 1) The Town needs to clarify ownership amounts, associated priorities for water rights diverted in the Beaver Dam Ditch. From the W.W. Wheeler report it appears that the ownership amounts associated with Case Number 567 (P-1) through the Clark & Wade Ditch (Case Number W-3216).
- 2) Water rights associated with the Beaver Dam Ditch and Todd Reservoir Rights should be changed to include municipal, commercial, domestic, and augmentation uses. The information that JDS has now does not stipulate whether the uses at the Lake Fork Spring includes these other uses. However, though it appears that the water rights associated with the Todd Reservoir Springs does authorize legal diversion of this right the collection of these springs has not yet been developed.
- 3) It is unclear whether the municipal use for the Reynolds Spring Pipeline is a year-round right, or only for use during the typical irrigation season.
- 4) There may be location errors associated with some of the water rights described above. Overall, a location of a decreed water right needs to be within 200 feet of the actual location of the water source to be considered valid. The Minion Hydrologic report identified at least a couple of springs under the Reynolds Spring Water right which may need to be verified, but JDS-Hydro does not know if this impacts some of the non-legal rights associated with the Reynolds right.
- 5) Based on Minion's review of the decrees and the USGS Paonia Quadrangle it appears there are diversions of technically unadjudicated water resources into the Town's distribution system. This question may ultimately be the reason why so many other water rights are not considered to be "legal diversions", especially when considering that some of the diversions researched in the analysis appear to be diversions of other unadjudicated sources decreed to associated Paonia diversion points.
- 6) Verification of the potential availability of the 2.25 cfs priority 1 water right decreed to the Meyer & Orth Ditch. This right is associated with German and Creek Springs and would be a reason why only 4.0 cfs of the potential 8.45 cfs is legally available for diversion.
- 7) Transfer to the Town of the first 0.25 cfs of the 0.75 cfs priority A-85 decreed to the Mt. Lambert Ditch in Case 617 should be clarified in the SEO water rights tabulation (Under the Reynolds Spring Pipeline section – Case 3695).

Overall, the water rights and raw water system currently employed by the Town of Paonia should be considered one of the most complex systems within Colorado Water District 40 (i.e., North Fork of the Gunnison). A description of the associated raw water collection system is provided below.

4.2 Existing Raw Water System

4.2.1 Description of Springs

To collect all of the Town's water rights off of Mt. Lamborn Paonia has developed an elaborate raw water collection system, essentially dividing the collections system (and subsequently the distribution system) into two separate galleries. These facilities have grown and morphed into what they are now and have been assembled according to their ability to provide water supply and pressures to serve two distinct parts of the town. As mentioned above the distribution system is essentially split up into an Upper and Lower collections, treatment, and distribution system.

The following raw water sources serve the Upper Treatment Plant:

- Lake Fork Springs (Beaver Dam Ditch) @ 0.5 cfs and German Springs #1, #2, and #3 @ 4.5 cfs. These springs are collected at the German Springs Collection Box and then transferred to the Upper Plant via the 8” German Springs Pipeline. Overflows from the Lake Fork Springs are captured in Roeber Reservoir while spills from the German Creek Springs are lost to German Creek. Overflows from the German Creek Springs Collection Box and Pipeline can be collected in the North Ditch and ultimately into Roeber Reservoir.

The following raw water sources serve the Lower Treatment Plant:

- Old Original Spring and Reynolds Creek Spring @ 0.9 cfs. Old Original Spring is collected in its original infiltration gallery while Reynolds Creek Spring is collected via pipeline upstream of its measuring point. Ultimately both springs feed into the 5” Upper Paonia Pipeline and serve the lower treatment facility, though they could be sent to either water treatment facility. Spills from these structures could ultimately flow into Roeber Reservoir via the North Ditch. *Note: this source may be diverted to serve the Upper Water Treatment Plant and thus is able to serve both treatment plants*
- Spore, Kauer, and Stephen Springs @ 0.50 cfs. These springs essentially are piped into the 6” Middle Paonia Pipeline and piped down into the lower water treatment plant. Spore spring can be directed to the Reynold’s Gallery for collection through the Middle Paonia Pipeline.
- Corral Springs #1 and #2 @ 1.00 cfs. Is collected and piped to the lower collection box at Mays Sump where it is measured and then transferred to the 6” Middle Paonia Pipeline. Corral Springs #1 and #2 can also be directed to the Bone Mesa Water District at the Mays Splitter box if desired. Spills from the Mays Sump flow natural into the Bell Drainage and are currently lost. However, spills could be piped over to Roeber Reservoir.
- Pole Patch Springs and Mays Springs @ 1.00 cfs. These springs are first collected at the Mays Splitter Box where they can be directed to either Bone Mesa Water District or the Town of Paonia. From the Mays splitter box these flows are sent to the lower collection box at the Mays sump where they are measured and then sent to the lower treatment plant through the 6” Middle Paonia Pipeline. As mentioned above spills from the Mays sump flow naturally into the Bell Drainage and are currently lost.
- Gelwick Springs and Clark Springs @ 1.85 cfs. The Gelwick Springs are the furthest south springs located on Mt. Lambert and are piped over to the upper collection box at the Mays Sump through a 4” pipeline (also known as the Gelwick Box). Gelwick flows are combined with Clark Springs #1 and #2 flows at the upper collection box, measured at the Gelwick flume, and then transferred to the lower water treatment plant through the 6” Middle Paonia Pipeline.

A schematic map of these spring locations can be found in **Appendix F**.

4.2.2 Description of Raw Water Facilities

The following section describes the existing raw water facilities which the Town of Paonia currently employs to collect, transfer, and store raw water.

Collection Boxes

- **Lake Fork / Beaver Dam Infiltration Gallery:** this facility is essentially a buried manhole with open bottom to allow spring water to flow into a manhole, then collect in a pipe and flow to its Parshall flume measuring location. The structure is in relatively good condition and does not appear to be in disrepair. The structure is responsible for collecting and transferring water from the Lake Fork Spring down to the German Springs Collection Box.
- **German Creek Collection Box:** this structure is the newest of the collection boxes for the springs located on Mt. Lamborn. It is responsible for collecting flows from the three German Creek Springs as well as the Lake Fork springs described above. The structure is comprised of a cast-in-place collection box, aluminum grating, splitter box, and associated gates. The collection box is in very good condition and located just uphill from the upper water treatment plant.
- **Old Original Collections Box:** this structure is one of the first collections boxes located on Mt. Lambert serving the Town of Paonia. The box is responsible for collecting water from the Old Original Spring from the Reynolds Creek Diversion. The structure essentially manifolds water from a variety of 4 collection pipelines and then passes flows on for measurement. Overall, the structure is very old comprised of a concrete foundation with tin roof. The structure is roughly 15'x15' and given its service life is in relatively good condition.
- **Spore / Reynolds Galleries 2-7 collection point:** this location is more of a central measuring point where these galleries are piped together and then fed through a Parshall flume. Some improvement is recommended at this location to ensure that all flows are measured through the flume.
- **Mays Spring splitter box** – this structure is responsible for splitting flow from the Mays Spring to either Bone Mesa Water District or the Town of Paonia. This is a relatively new structure where flows can be split to either entity according to the water right and time of year. The structure is comprised of three manholes and a solar panel responsible for powering the recording unit so that real time flows to the two entities can be measured. Flows from the Mays Spring splitter box then flow to the Mays sump for collection with other springs and measurement.
- **Mays collection box (lower collection box)** – this structure is responsible for collection and measurement of flows from Corral Springs, Mays Springs, and Fox Patch Springs. The structure, again, is old and similar in condition to the Old Original Spring box. The structure is made of cast-in-place concrete with tin roof. The chute out to the Parshall flume is not in the best condition, but serviceable. The box could be in use of replacement at some point in the future, but probably is OK for now.
- **Gelwick collection box (upper collection box)** – this structure is responsible for collection of flows from the Gelwick Springs and Clark Springs. The structure is similar in age and build to Old Original and Mays collection boxes. As with other collection facilities, this structure could very well use some work but is in serviceable condition for the time being. The Mays collection box and Gelwick collection box share the same flume, which is read monthly by the Colorado Division of Water Resources District 40 office.

Pipelines

- **Lake Fork Springs Pipe:** approximately 10,700 LF of 10" Steel Pipe carrying spring flows from Lake Fork Springs to the German Creek Springs collection box.

- **Upper Water Treatment Plant Pipe:** approximately 7,150 LF of 8” transmission line from the German Creek Springs collection box to the 2 MG tank and upper treatment plant. Another 13,000 LF of 8” line can carry water from the 2 MG tank and upper treatment plant to the 1 MG concrete tank and lower treatment plant.
- **Roeber Reservoir Line:** approximately 11,060 LF of 6” steel line carries overflow water from the German Creek Springs collection box to Roeber Reservoir.
- **Upper Paonia Pipeline:** approximately 20,000 LF of 5” steel pipeline carries flows from Old Original and Reynolds #1 to the 0.5 MG tank as part of the lower distribution system. There is a lateral off this line that takes water to the 1 MG storage tank and lower water treatment plant.
- **Middle Paonia Pipeline:** approximately 18,300 LF of 6” steel pipe carries raw water from the Mays collection box and Gelwick collection box to the Lower Water Treatment Plant.
- **Gelwick Springs Pipeline:** approximately 10,200 LF of 4” steel pipeline brings spring flows from the Gelwick springs to the collection box.

Reservoirs

- **Todd Reservoir:** Todd Reservoir was purchased by the Town of Paonia in 1992, along with its associated springs as described above in Section 4.2. The storage right associated with Todd Reservoir is 400 AF, though that structure probably holds less than that volume. In 1994, the Town of Paonia attempted to fill the reservoir using diverted water from Gelwick Springs. According to reports, the reservoir never filled above 20’ in depth, and even dropped 8’ over the winter of 1994 to 1995, even though one of the Gelwick Springs was still flowing into the reservoir. Overall, the opinion is that Todd Reservoir needs to be lined to provide sufficient storage and use to store raw water for Todd Springs and Gelwick Springs.
- **Roeber (Reynolds) Reservoir:** Roeber Reservoir is not owned by the Town of Paonia but has been used on occasion for overflow storage or for purchase of water from the Roeber Family. The Roeber Family owns and operates the reservoir and is situated almost exclusively on their property. The reservoir holds approximately 100 AF and is situated centrally to most raw water facilities described above. If Paonia were to utilize the reservoir it may have to expand its capacity and increase its storage. Over the past 20-25 years the Town of Paonia has considered either expanding or leasing storage in Roeber Reservoir to store overflow water from its springs. However, nothing substantial has occurred with the reservoir over the past 20-25 years in regards to sharing storage with Paonia.
- **Lone Cabin Reservoir:** Lone Cabin Reservoir is also not owned by the Town of Paonia, but discussions with the Lone Cabin Reservoir stakeholders have occurred over the years. Between 1995 to 2002 there were substantial investigations into increasing storage at Lone Cabin Reservoir. Currently, the storage at Lone Cabin Reservoir stands at around 160 AF and is classified as a small Class III reservoir and is generally filled by spring runoff from the watershed above the reservoir. Lone Cabin also serves as a major stockholder to the Beaver Reservoir. There have been evaluations recommending increasing the storage of Lone Cabin Reservoir to capture an additional 171 AF to 690 AF while capturing spills from the upper end of the raw water collection system (i.e., Lake Fork and German Creek Springs). However, the Town of Paonia does not use this structure for any raw water storage currently.

- **Other reservoirs:** there are other reservoirs in and around the Mt. Lamborn drainage basin that have been considered for use by the Town of Paonia. However, these reservoirs are either too far away, would need to be constructed, or are not feasible for any further consideration. These reservoirs include Beaver Reservoir, Little Roeber Reservoir, Inter-Ocean Reservoir, and Stephens Spring Reservoir.

A schematic rendering of these raw water facility locations can be found in *Appendix E*.

4.3 Monitoring Program for Raw Water Sources

Currently, Colorado Water District 40 records monthly flows from the following structures:

- German Creek Springs Collections box (German Creek Springs and Lake Fork Springs under Case W3188 and later 85CW0100) – Mr. Luke Reschke has mentioned that the German Creek Springs rights have been covered in an augmentation plan approved under case W2693.
- Paonia Pipeline (Gelwick / Clark Springs / Pole Patch / Corral Springs 1 & 2 / Mays Springs / T&M Springs) – all of these springs are measured together at the Paonia Pipeline / Gelwick measuring box. However, the majority of the flows measured at this box come from the Gelwick Springs. Mr. Reschke noted that he has not seen Paonia take any water from the Mays diversion sump in his time as water commissioner, so the vast majority of this water does come from the Gelwick source.
- Reynolds Spring Pipeline (Old Original) Collection Box – not much flow is measured out of this structure which collects flows decreed in case CA0475 and is described as the head of Lucas Creek. This structure does collect from multiple springs upstream of the collection box and has the capability to flow directly down into Roeber Reservoir.
- Reynolds Spring (Upper Reynolds / Spore Springs) Monitoring Flume – decreed in case CA3695 and is described as the Reynolds Creek Springs. This structure can flow around the flume and ultimately flow into Roeber Reservoir, if necessary.

Mr. Reschke acquires readings from these measuring points monthly and tabulates them. Generally, these four points capture most of the flows from the raw water system but cannot distinguish between actual sources. The following locations are points where Mr. Reschke has observed flows but cannot measure them accurately.

- Spor Springs Pipeline – this location does not specifically have a decree associated with this collection point. But the springs do dump back into a tributary of Reynolds Creek, specifically at the same Spor Springs monitoring flume site mentioned above. Measurement of Spor Springs Pipeline separately from Reynolds Creek may be possible.
- Pole Patch Springs - decreed in cases CA2574 and 80CW0081, Pole Patch ultimately dumps into the Mays Spring collection box and is measured with the other springs at the Gelwick monitoring flume. Multiple springs are collected in this pipe and Mr. Reschke has talked with Travis about monitoring this point a bit more efficiently. This is another collection point that should have its flows monitored independently of the Gelwick / Mays sump collection area.

In addition to these measuring points the Paonia Raw Water system also features monitoring capabilities at the following locations:

- Lake Fork Springs Parshall Flume: is not read by the DWR and does not have real time monitoring, but can be read manually
- Metered Lake Fork Springs Flows to Roeber Reservoir, if necessary
- Metered or Parshall Flume spill flows to German Creek for German Creek Springs and German Creek collection box
- Metered spill from Upper Paonia Pipeline for Old Original Spring Box and Reynolds Creek Springs (including Spor Springs)
- Parshall flume from the Mays sump to measure spills for Carrol Springs, Pole Patch Springs, and Mays Springs
- Spills from Lower Water Treatment Facility
- Calculate spills from Upper Water Treatment Facility

In discussions with Luke Reschke, District 40 Water Commissioner for the North Fork of the Gunnison, he would prefer to see some sort of monitoring device on each spring source, if possible. In addition, providing additional monitoring devices to track spills if possible, would be recommended as well. The following locations should be equipped with some sort of Parshall flume or weir to measure concentrated flows, if possible:

- Spor Springs Pipeline
- Pole Patch Springs Pipeline
- Kauer Springs
- Stephen Springs
- Corral Springs #1 and #2
- Mays Springs from Splitter Box (this may be possible with the current flow split at the sump)
- Clark Springs
- Spills from Clark Springs
- Spills from Gelwick Springs
- Spills from Lake Fork Springs
- Spills from Old Original Springs, Upper Reynolds Springs, and Spor Springs

More than likely a network of Parshall style flumes will be needed to measure flows from each of these locations. Many of these multiple spring locations have been manifolded into one collection point (i.e. Upper Reynolds Creek Springs 1-7). Because the majority of these springs are networked into the Upper Reynolds / Spor Springs measuring point just measuring the Spor Springs separately would probably suffice since Upper Reynolds springs is administered under one right. Ultimately, the network of flumes would need to be coordinated with the District 40 Water Commissioner. It is assumed that each of the flumes

would ultimately need to be equipped with at least a data recorder to record flow data at some point in the future. However, for now a simple flume similar to those currently employed would probably suffice.

Being able to monitor overflow spills from these spring monitoring points would also be necessary, especially if the intent in the future would be to capture these spills in one of the proposed raw water storage reservoirs below. Monitoring overflow spills could be very difficult but will probably be necessary. A more thorough site visit with Luke Reshke and Travis in the future to assess might need to be conducted to gauge the final location and types of these flumes. For a schematic rendering of these proposed new monitoring points please see *Appendix G*.

4.4 Overall Water Supply Versus Demand Evaluation

JDS-Hydro Consultants was provided the following information to develop supply vs. demand characteristics for the raw water system and distribution system:

- 1) Monthly spring collection data between the years of 2015 through 2019 by Luke Reschke, Colorado District 40 Water Commissioner:

German Creek Springs Collection Box (German Springs and Lake Fork Springs)
Middle Paonia Pipeline from Gerwick Springs and Mays Springs Collection Boxes
Reynolds Springs Pipeline (Old Original Springs and Reynolds Springs #1)
Reynolds Springs Collection Box (Upper Reynolds Springs and Spor Springs)

Annual Spring Production from this information is summarized below:

- 2015 – 802.94 AF
- 2016 – 1098.89 AF
- 2017 – 1343.92 AF
- 2018 – 1093.25 AF
- 2019 – 758.36 AF (through October 2019)

- 2) Annual Metered demands for all distribution users (including residential in-town and out-of-town and then commercial in-town and out-of-town) for 2016 through 2020. This information was provided by the Town of Paonia but was not available on a monthly basis. Annual demand data is summarized below:

- 2016 – 101.015 MG (310.01 AF)
- 2017 – 86,001 MG (263.93 AF)
- 2018 – 97.373 MG (298.83 AF)
- 2019 – 88.790 MG (272.49 AF)
- 2020 – 102.121 MG (313.40 AF)

- 3) The Town of Paonia water operations estimate that the water plant produces roughly **157 MG** per year.

- 4) Supply and Demand Information for 1999 and 2000 from the Final Feasibility Report for Improving the Water Supply System of the Town of Paonia, 2004 edition. Supply and Demand Information was available over a monthly basis from this report and is summarized below:

1999 – in Million Gallons

Month	Demand	Inflow	Outflow	Spilled
January	6.6	13.4	10.4	3.0
February	9.7	12.1	9.7	2.4
March	9.3	14.9	12.0	2.8
April	9.3	21.1	12.1	9.0
May	13.4	34.5	13.9	20.6
June	16.6	38.1	20.0	18.1
July	12.7	29.5	20.9	8.7
August	12.8	30.2	20.3	10.0
September	12.5	25.2	16.3	8.9
October	10.4	21.0	13.9	7.2
November	10.3	16.6	11.0	5.6
December	8.5	15.0	10.5	4.6
TOTAL	131.5	272.8	171.0	100.9

2000 – in Million Gallons

Month	Demand	Inflow	Outflow	Spilled
January	6.9	14.8	9.9	4.9
February	7.0	13.7	11.4	2.3
March	11.0	13.1	11.3	2.8
April	9.7	24.8	14.3	10.5
May	15.7	33.1	22.4	10.7
June	19.8	28.8	24.9	3.8
July	20.9	29.0	24.2	4.8
August	19.2	25.7	20.9	4.8
September	13.7	22.5	15.0	7.5
October	10.9	27.8	13.1	14.6
November	9.0	22.1	13.9	8.2
December	7.0	20.3	16.3	4.0
TOTAL	150.7	276.7	196.6	78.9

Because finished water production from both wells was limited JDS-Hydro has resolved to prepare a Drinking Water Supply vs. Demand Evaluation using the following information.

- 1) Extrapolating demand vs. supply data from the W.W. Wheeler Report to estimate production data from the 2016 – 2019 Town of Paonia information. Because the W. W. Wheeler report had access to reputable supply and demand data some relationships can be derived from this report. These relationships include the following:

- Demand vs. supply – on average, in the 1999 to 2000 data referenced by W.W. Wheeler in the 2005 Feasibility Study, demand lagged supply by an average of 22.92% over the 2-year evaluation period. In fact, the standard deviation between the two years was very small, so the confidence in this relationship can be considered fairly high.
 - WTP Inflow vs. WTP Outflow (Production) – while the relationship in the efficiency of the water plant production vs. spring inflow was not as consistent between the two years, it was still considered close enough between the two years to develop a standard percentage. These spills are generally the result of backwash losses or overflows from too much spring water coming into the facility. In 1999 the percent lost between inflow to production of the two water treatment plants was 37.32%. In 2000, that relationship was 28.95%. The average between these two years is 33.13%. This percent will be used to “back” into the overall WTP inflow from the estimated production values described above.
- 2) Inflow spring data – the spring data provided by Colorado Division of Water Resources District 40 is considered reliable at this point. However, there is no real way to determine spills after the measurement of spring flows at the respective Parshall flume locations described in Section 4.3. By using the estimated inflow data derived in the manner described above an estimated annual spill volume from the springs to the plant can be estimated.
 - 3) Estimated production data – the Town of Paonia has estimated a rough overall annual production volume of **157 MG** (460.33 AF). When this volume does appear to be plausible to meet recent demands it is well below the production numbers of 1999 – 2000. In this case, JDS-Hydro will prepare annual comparisons for 2016 – 2019 using both the 1999 – 2000 relationships to derive the estimated production and then the estimated production of 150 MG / year as described above.

It is hoped that more representative information will become available after the development of this draft report. However, in the meantime, the above-described assumption should be able to yield some helpful information to determine the volumes of spills produced from the springs. Also, because monthly information was not available from the majority of information obtained above, only annual information will be analyzed. This, unfortunately, will not be able pinpoint seasonal fluctuations in raw water spillage, which might assist in the sizing and evaluation of raw water equalizing storage alternatives in later sections.

The **Table 5** represents the annual water supply vs. production between the years 2016-2019 as described above.

Table 5. Demand versus Supply Analysis, 2016-2019

	2016		2017		2018		2019	
	Paonia Data	150 MG	Paonia Data	150 MG	Paonia Data	150 MG	Paonia Data	150 MG
Spring Data	1098.89	1098.89	1343.92	1343.92	1093.25	1093.25	758.36	758.36
WTP Inflow	601.50	688.40	512.05	688.40	579.52	688.40	528.60	688.40
Spring-Inf (Spring Spill)	497.39	410.49	831.87	655.52	513.73	404.85	229.76	69.96
WTP Outflow	402.20	460.33	342.42	460.33	387.50	460.33	353.50	460.33
Inf-Out Diff (WTP Spill)	199.30	228.07	169.63	228.07	192.02	228.07	175.10	228.07
% Diff	33.13%	33.13%	33.13%	33.13%	33.13%	33.13%	33.13%	33.13%



Demand	310.01	310.01	263.93	263.93	298.83	298.83	272.49	272.49
Out-Demand Diff	92.19	150.33	78.49	196.41	88.67	161.51	81.01	187.85
% Diff	22.92%	32.66%	22.92%	42.67%	22.88%	35.08%	22.92%	40.81%

From **Table 5** listed above an estimated range of 229 AF to over 800 AF of raw water is spilled from the springs. When the majority of these spills occur is not known due to a lack of seasonal production data. However, in **Figure 2** below the maximum spring production months are shown. It can be assumed that due to the relatively flat demand depicted in the W.W Wheeler report and estimated 2016 -2019 demand data that the fluctuations in spring production shown in **Figure 2** show much higher spring production, and conversely higher spillage from the springs over the spring runoff months of May – August.

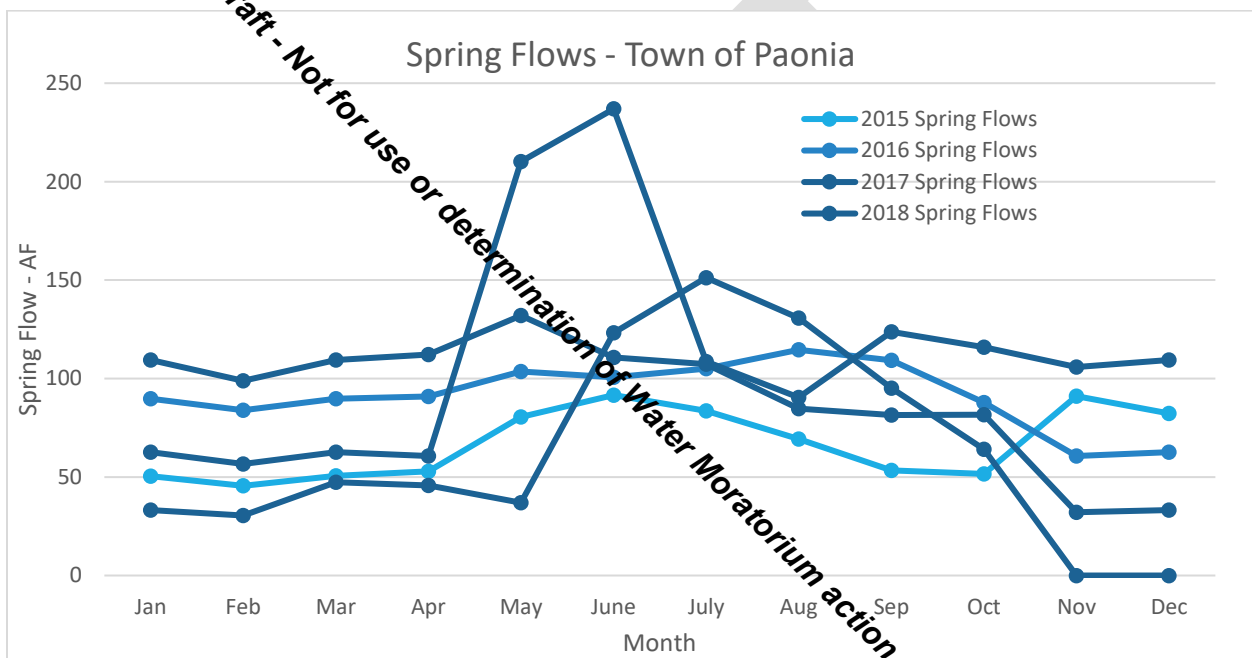


Figure 2. Town of Paonia Spring Flows, 2016 - 2019

Because of the amount of potential raw water available over the spring and summer months which spills because of lower demands vs. high spring inflows, having some type of raw water storage or means to maximize the raw water collection system would benefit the Town of Paonia. The next section investigates some potential raw water maximization alternatives which the Town may want to consider

4.5 Assessment of Alternatives for Raw Water Storage

As described above in Section 4.1 the Town of Paonia has an estimated 20.82 cfs in decreed water rights and 9.90 cfs of legally divertible water rights. Though the 9.90 cfs in legal water rights may appear as deficient vs. the decreed total, the 9.90 cfs of water rights per year translates into 7,169 AF of legally divertible water per year. This annual volume is more than almost any potential growth or expansion of demand within the Town of Paonia now or in the future. The challenge is not having enough water on paper available in the Town of Paonia portfolio, but monitoring, capturing, and holding the water year-round to make it available to its constituents. While other sources such as wells and surface water tend to be available year-round, springs tend to be more sensitive to drought conditions due to their strict dependence upon snow fall and runoff season. A case could be made for surface water rights contained in creeks, streams,

and rivers, but these water features tend to be located at concentration points fed by many springs or laterals and may be less susceptible to seasonal fluctuations in runoff than springs. Because of this phenomenon JDS would encourage the Town of Paonia to focus on the following raw water optimization techniques as it looks to capitalize on its unique raw water sources. These optimization considerations would include:

- 1) Accurate monitoring of raw water inflows and raw water spillage
- 2) Maximize ability to capture raw water from springs more efficiently
- 3) Ability to transfer raw water from one water plant to the other
- 4) Ability to store excess raw water flows during high runoff / low demand seasons.

These alternatives are further described below:

4.5.1. Accurate monitoring of raw water inflows and raw water spillage –

as evidenced in the supply vs. demand evaluation in Section 4.4, the accurate monitoring of raw water inflows to the water treatment plant and raw water spillage is important to gauge not only available raw water year-in and year-out, but to also estimate potential spills that may be available for equalizing storage. Section 4.3 provides a description of potential additions to the overall raw water monitoring program. JDS has proposed adding numerous monitoring flumes to the spill sides of currently unmeasured spill locations or spring locations. Overall, JDS has proposed adding eleven (11) new spill metering locations and six (6) new Parshall flume locations. At this point JDS has not visited all of the proposed spill monitoring and spring monitoring locations. However, it is assumed that Parshall flumes would be used to monitor all additional spring locations while simple V-Notch weirs secured in the ground could capture centralized spring spill flows. Either DWR District 40 or Paonia staff would need to take monthly readings of the flumes and V-Notch weirs. Because neither of these devices are proposed to provide constant measurement provisions (unless requested by DWR District 40) constant monitoring of these devices is proposed, which could prove to be cumbersome and difficult. However, to the degree that Paonia would like to monitor its raw water and spill potential, that is the effort in which Paonia will need to put into this monitoring effort.

An estimate of each type of monitoring effort is provided below:

Parshall Flumes - \$7,500 installed @ \$45,000 TOTAL
V-Notch Weirs - \$ 500 installed @ \$ 5,500 TOTAL

4.5.2. Maximize ability to capture raw water from springs more efficiently

This is a difficult alternative to quantify since each spring location is so unique. JDS-Hydro has not had the opportunity to view all of the spring locations, but has seen some of them such as Mays, Reynolds, Spor, Lake Fork, and German Springs. Some of these locations have been improved to capture spring flows more efficiently (i.e. German Springs collection box) while others certainly have been identified as locations which could stand to implement more stringent improvements. These locations would include the following:

- Reynolds Springs / Spore Springs Collections area: this area features quite a bit of water simply spilled on the ground and then collected through an existing Parshall flume into the Upper Paonia Pipeline. A widened rip rap lined collection basin would be recommended at this location.
- Because of the function of the structure, it is not recommended that Old Original, Mays Sump, or the Gellwick sump be replaced. This is because these structures serve more as a collection location than an actual infiltration gallery.

- Spring infiltration galleries: overall, there are 32 active infiltration galleries and 37 decreed infiltration galleries and sources. Much of the overflow and spills occur at the infiltration galleries. The ability to capture raw water rather than spill the raw water lies at these infiltration / well points. For the most part, these infiltration galleries appear to resemble the structure at Lake Fork Springs. These types of structures do not have much in the way of equalizing storage should flows increase during spring runoff so providing larger infiltration gallery manholes or vaults should be considered. While this may be expensive for 32 infiltration galleries, an evaluation of the most suspect vaults should be conducted by the Town of Paonia.
- Repair of broken spring collection pipes. Currently, the number of pipes which may have become broken or continually leak is not known. However, given the fact that most of these collection lines run on the surface or have shallow bury depths the Town of Paonia is recommended to conduct an inventory of the potentially leaky collection pipes and allocate a certain amount of money per year to repair these lines.

An estimate of the proposed alternatives is provided below:

▪ Reynolds Springs Collection Area:	Installed	=	\$ 50,000
▪ Infiltration gallery improvement:	Installed	=	\$ 25,000 each
	Total	=	\$ 800,000
▪ Repair of broken collection pipes:	Per Year	=	\$ 50,000 annually

4.5.3. Ability to transfer raw water from the upper plant to the lower plant (and vice versa):

Currently, only the raw water collected from the Old Original Gallery and Reynolds Creek Springs can be transferred to either the upper water treatment plant or lower water treatment plant. If the Town of Paonia had the ability to transfer more water from location from the other, it might afford the ability to circumvent shortages at either of the water treatment plants. This particular alternative does not include each facility's ability to discharge to one of the storage reservoirs (i.e., Spore / Reynolds and Pole Patch overflow line). However, the following raw water spring locations may be able to be redirected from its current water plant destination to a new destination:

- German Creek Springs / Lake Fork Springs: currently these springs are directed towards the upper water treatment plant. However, it appears that it may be possible to also direct flow from these springs and send them as source water to the lower water treatment plant. Currently, it appears that finished water from the upper water treatment plant may be directed down to the lower 1 MG tank by constructing approximately 12,360 LF of 8" pipe (similar in size to the German Creek Springs pipe carrying water from the German Springs Collection Box to the upper water treatment plant).
- It may also be possible to route the Pole Patch / Spore Springs and Upper Reynolds Springs to the Upper Water Treatment Plant. As mentioned above, one of Paonia's current projects is to route joint overflow line from Upper Reynolds Springs / Pole Patch Springs / Spore Springs down to Roeber Reservoir. However, it may also be possible route these springs over to the Upper Water Treatment Plant by constructing approximately 15,150 LF of 6" gravity water line from the springs collection point into the Upper Water Treatment Plant.

The remaining springs to the west of the Pole Patch / Upper Reynolds / Spore Springs location do not appear to be able to be routed by gravity to the Upper Water Treatment Facility and would only be able to be routed to the Lower Water Treatment Facility. Estimates for the two proposed alternatives are presented below:

German Creek Springs / Lake Fork Springs raw water line to Lower WTP	=	\$ 1,515,600
Pole Patch / Upper Reynolds / Spore Springs raw water line to Upper WTP	=	\$ 1,818,000

4.5.4. Raw Water Storage Alternatives

Since 1995 the Town of Paonia has commissioned at least three feasibility studies to investigate potential raw water equalizing storage alternatives to store raw water spills. Most of these alternatives involve storing water in existing or modified reservoirs which already exist on the face of Mt. Lamborn below the existing springs. JDS-Hydro has reviewed and evaluated the following reports which contained information on the most feasible raw water storage alternatives. For the most part, these alternatives included the following:

- Filling Todd Reservoir (owned by the Town of Paonia) with overflow water from Todd Springs and Gelwick Springs.
- Increase storage at Lone Cabin Reservoir (owned by Lone Cabin Water Company) to store overflow water from Lake Fork Springs and German Creek Springs.
- Develop an agreement with the Roeber Family to store overflow water from a multitude of springs in existing Roeber Reservoir. This alternative may involve some sort of expansion at the reservoir.
- Develop one to two raw water buried or ground storage tanks.

There have been other potential raw water storage or raw water acquisitions evaluated in previous reports. However, the majority of these alternatives have either proved to be too expensive, not feasible, too difficult to construct or implement, or simply not viable. A list of these other alternatives which JDS has not elected to evaluate are as follows:

- Do nothing
- Development of Town owned sites into raw water storage structures such as Stephen's Springs Dam Site or Mays Spring Dam site
- Development of Little Roeber Reservoir
- Development of Corral Springs Reservoir
- Purchase of stock / storage in Beaver Dam
- Water exchange at Overland Reservoir
- Purchasing additional water rights through ranch lands
- Drilling more reliable groundwater sources such as wells

From the supply vs. demand elevation, it appears that overall annual spill volumes from ALL springs can range anywhere from just over 200 AF per year to as much as 800 AF per year. Because of the lack of spill data available it is difficult to estimate exactly when this spill overage can occur. But in talking with Town of Paonia Public Works and from typical seasonal patterns it is assumed that the spills occur during higher flow seasons. When looking at **Figure 2** it appears that this would occur between the months of May to August. While it is not feasible to collect spill volumes as high at 800 AF/year, it may be beneficial to collect volumes in the 100 AF/year range. Since demands currently are ranging in the 300 AF/year vicinity having 50 AF/year to 100 AF/year of equalizing spill storage would probably be more than enough to meet any potential raw water shortages at current demands. If 100 AF of equalizing storage were available into the future that would probably meet any future demands as well, at least for the foreseeable future.

4.5.4.1. Todd Reservoir

The Town of Paonia currently owns Todd Reservoir, which is located in the northwest corner of Section 4, T155, R19W on Us Forest Service Land. The reservoir has a storage right of 400 AF, though probably is not capable of holding that much water. The estimated volume of Todd Reservoir from the 1995 Consolidated Consulting Service report estimated that the reservoir could hold roughly 110 AF at its current emergency spillway elevation. The dam is currently rated as a Minor, Low Hazard (formerly Class III) dam with a jurisdictional height of 28 feet. With the reservoir's emergency overflow spillway height of 28', this roughly translates into maximum current storage of 110 AF. However, the high-water mark of the reservoir at the dam crest translates into a storage volume of 244.70 AF. It is unlikely that the reservoir could ever hold this much due to leakage issues and safety concerns (the Dam Safety Branch at one time ordered a storage restriction of 10' below the dam crest).

Because the drainage basin above Todd Reservoir is not very large, the source water for the reservoir would be direct inflow from Todd Springs and spills from Gelwick Springs. There are no other sources available to fill Todd Reservoir. Flows from Todd Springs have been roughly estimated between 10 gpm to 20 gpm, while diversions from Gelwick springs can flow in excess of that. No other springs are able to flow to Todd Reservoir by gravity, and discharges from Todd Reservoir can only flow to the lower Water Treatment Facility. However, the Town did construct a 500 LF connection to bring water from the Todd Reservoir to the existing 4" Gelwick Springs pipeline, which would allow the flows from the reservoir to flow to the Gelwick sump and ultimately to the lower Water Treatment Plant.

Another concerning development with Todd Reservoir is the fact that the reservoir is prone to leakage. In 1995 the Town of Paonia diverted water directly from the Gelwick Springs into Todd Reservoir. It was hoped that the reservoir would be able to fill to above 20' or be able to store above 50 AF. However, within the 1994-1995 calendar year the reservoir was filled with Gelwick spring water but was unable hold water at the 20' watermark, even while Gelwick spring water was released into the reservoir. Overall, reports disclosed that the reservoir lost 8' of storage during this time and could only store about 33 AF of water. To make Todd Reservoir a viable raw water storage alternative will need to be lined up to at least the emergency spillway mark, assumed to be at 28' of depth. Because of its location and operation, the liner should be buried to protect against wildlife slipping into the reservoir. Overall, lining the reservoir will be a very expensive endeavor and may make the location unattractive to store such limited resources. Overall, lining the reservoir will be a very expensive endeavor and may make the location unattractive to store such limited resources.

Another item of concern is the quality of the water associated with storing raw water in an open reservoir. Water stored in this reservoir (as with any other open reservoir) will require surface water style treatment. Though the existing treatment at both the upper and lower water treatment plants have been designed according to CDPHE Surface Water Drinking regulations for Ground Water Under the Direct Influence of Surface Water (GWUDI), the water plants will need to be upgraded to treat direct surface water. These reservoirs will have the propensity to collect sediment, fecal matter from wildlife, and algae growth (especially in the summer months). This type of raw water influent may be more challenging for the existing water treatment trains to treat. It may also be necessary to provide surface aerators to provide additional oxygen transfer to the reservoir substrates or potentially release water and refill if the water becomes too tepid.

Advantages:

- Town owns reservoir
- Provides sufficient raw water storage
- Has storage rights already allocated

- Modifications to reservoir (other than lining) already complete

Disadvantages:

- Current reservoir leaks. Needs reservoir to be lined
- Very expensive
- Drainage basin is very small
- Will not be able to store overflow spills from many of the springs in the area
- Will only be able to provide overflow equalizing storage to the lower water treatment plant.
- Open storage of raw water may require additional treatment at the existing treatment facilities

Estimated Alternative Cost: \$2,500,000

4.5.4.2. Lone Cabin Reservoir

The Lone Cabin Reservoir is located in the NW ¼ of Section 13, T14s, R91W on US forest Service land. It is currently classified by the Dam Safety Branch as a Low Hazard, small reservoir with a capacity of around 160 AF. The reservoir currently does not have any documented safety issues and features a jurisdictional dam height of 37'. The Lone Cabin reservoir is one of three major stockholders in the Beaver Reservoir. The reservoir is currently filled from spring runoff within the watershed, which traditionally fills and then is used by its current stockholders by late July. After which additional water can be released from Beaver Reservoir and then stored in the Lone Cabin for another 30-days. From about August through the next runoff season the reservoir will traditionally remain empty. Overall, the Lone Cabin Reservoir has not even filled during most years, and especially not during dry years. Water from the Lone Cabin (compliments of Beaver Reservoir) has traditionally been used directly on stakeholder property. It does not appear that there is stakeholder interest in selling any shares of its storage to the Town of Paonia. This would mean that the Town of Paonia would either need to contribute its own water to store in Lone Cabin or purchase additional shares from Beaver Reservoir rather than from Lone Cabin stockholders. Either way, this would require the Town of Paonia to increase the storage of Lone Cabin reservoir on its own.

Currently, the only springs that could overflow by gravity into Lone Cabin reservoir is Lake Fork Springs. The overall yield from Lake Fork Springs overflows probably do not equal 100 AF/year, but the proposed increase to Lone Cabin reservoir probably should be about this large. This could either be accomplished by raising the dam embankment and spillway by another 2' or by constructing a brand-new dam downstream of the existing Lone Cabin reservoir. Given concerns with the stability of increasing the dam embankment and the existing outlet works at Lone Cabin the prevailing opinion was to construct a new dam embankment as part of the Stage 1 Lone Cabin Reservoir Enlargement presented in the W.W. Wheeler Report. This alternative proposes building a brand new 330 AF reservoir, where 160 AF of the reservoir is dedicated to the existing Lone Cabin Reservoir stakeholders and the remaining 170 AF of storage would be dedicated to storing Lake Fork Springs spills or any other Town of Paonia water that might be purchased from Beaver Reservoir. The report also suggests a second stage to the construction where volumes would be increased from 70' in height to 105' in height while adding another 690 AF of storage to the raw water system. It is JDS's opinion that spending the money to increase raw water storage to this magnitude is probably premature, and it would recommend that focusing on Stage 1 for this alternative is more viable.

One other note of concern with this alternative is the difficulty in administering this storage right with the combined Paonia water and Lone Cabin water. Disagreements are bound to occur when trying to account for inflows and releases from both sources into and out of the same reservoir. If this alternative were to be considered there must be a very robust accounting system for all participants in this joint effort. And as noted in the Todd Reservoir alternative there will be concerns with how the existing water treatment plants

will be able to handle surface water flows from the reservoirs. More than likely, raw water flows from Lone Cabin reservoir will go to the upper water treatment plant rather than the lower water treatment plant. That said, use of the existing 8” German Creek Springs raw water line might be used to bring water down to the lower water treatment plant.

Advantages:

- Location of reservoir may be able to feed both the upper and lower treatment Plants.
- Would be able to add significant capacity to the raw water storage system
- Location is expandable, if necessary

Disadvantages:

- Requires construction of a new reservoir
- Additional permitting would be required through the Colorado Division of Water Resources Dam Safety Branch, US Department of Fish and Wildlife, and the US Army Corp of Engineering.
- Will only be able to collect overflows from Lake Fork Springs
- Town may not have water available to fill its portion of the reservoir after July or in dry years.
- Enlarged dam may increase the hazard classification and insurance requirements
- May be difficult to account for water between Paonia and Lone Cabin constituents.
- Treatment challenges similar to those which would occur at Todd Reservoir
- Construction of Lone Cabin Stage 1 expansion will be expensive

Estimated Alternative Cost: \$ 5,250,000

4.5.4.3. Roeber (Reynolds) Reservoir

Roeber (Reynolds) Reservoir is located in the SE ¼ of Section 21, T16S, R91W. The reservoir is owned by the Roeber family and is almost completely located on the Roeber property, with just the toe located on federal land. The structure currently features approximately 100 AF of storage with a current reservoir depth of around 18 feet. Currently, there is an agreement dated 1978 that allows the Town to store 25 acre feet of water in the reservoir. However, the Roebers claim that this right was transferred down to the Small Roeber because the structure is closer to the existing pipelines. The agreement also seems to stipulate that the Town of Paonia may be able to store an additional 75 AF of water in the structure, but only after the reservoir has encountered its early fill of Roeber water. The structure is in relatively good condition, and the North Ditch which runs to the Roeber that can collect overflow water from the Lake Fork Springs, German Creek Springs, Old Original (Reynolds) Springs, and Upper Reynolds Springs has been improved. In addition, the Town is also providing a manifold spill line as described above that can collect overflow water from the Pole Patch Springs, Spore Springs, and Upper Reynolds Springs. Thus, the amount of overflow water that the location of the Roeber Reservoir can collect is considerably greater than those that can be collected by either Todd Reservoir or Lone Cabin. The problem with the Roeber Reservoir is that it may be too small in its current condition to store both Roeber Water and Paonia overflow water year-round. Currently, the Town can only store significant overflow water after Roeber has been filled initially with Roeber family water. Because significant overflows usually happen in the spring through summer

months the filling period allotted by the current agreement would not allow for significant storage in the Roeber for the Town of Paonia. Therefore, a potential expansion of the reservoir might be considered.

Because the drainage basin to the Rober Reservoir is relatively small the Division of Water Resources does not believe that the basin could develop more than the allotted 100 AF of storage in the reservoir. In previous reports an expansion of the Roeber Reservoir was considered. Preliminary calculations estimate the expansion could expand the reservoir storage from around 100 AF to almost 330 AF. While an increase of 230 AF may not be necessary in this case, and an expansion of at least 100 AF might be justified. At this point to raise the dam between 8' to 12' might be worth considering. This would require roughly 60,000 CY of additional embankment material, plus the provision of a new outlet structure. Also, the expansion of the reservoir would require the revising of some of the spring rights into storage rights so that they may be stored in the Roeber Reservoir. Also, a revision to the 1978 agreement would need to be implemented as well. In recent conversations with the Roeber Family there still is some interest in developing a storage sharing agreement with the Town of Paonia. The Roeber's have been aware of Paonia's interest in utilizing the reservoir for many years and continue to be open to entertaining such an arrangement. While there would be some difficulty in administering and accounting the rights to store in such a structure, accounting for two entities would be vastly simpler than accounting for multiple storage right such as the case with Lone Cabin Reservoir.

Difficulties may remain in treating surface water from the reservoir (similar to the other reservoirs), but the reservoir's location affords sufficient topography to provide gravity water down to the upper water treatment plant and lower water treatment plant. Overall, the structure does seem to afford the flexibility to store the most water in regard to its location vs. the existing springs while requiring the least amount of work to make the structure viable.

Advantages:

- Location allows the structure to store the most spill water from the existing springs.
- Cheapest of the reservoir alternatives
- Should not include US Department of Fish and Wildlife Approval
- Required enlargement will be minor per DSB requirements
- Structure is in relatively good condition and does not appear to need lining
- Can serve both the upper and lower water treatment plants
- Influent ditch has been improved to capture most spring overflows
- Appears that there may be enough spring overflow water to fill the expanded capacity
- Owner is interested in working with the Town to come to an agreement

Disadvantages:

- Will require some construction to increase capacity of reservoir
- Expansion costs are not cheap
- Will require some revisions to existing spring decrees
- Will require completion of the Pole Patch / Spore Springs / Reynolds Springs collection line
- Will require Dam Safety Branch Approval and US Army Corp of Engineering Approval

- As with the other reservoir options, revisions to the existing water treatment plants may be necessary to treat surface water

Estimated Alternative Cost: \$ 1,636,000

4.5.4.4. Covered Storage

Because of the treatment issues associated with treating surface water stored in a reservoir exposed to elements such as algae growth, stagnant water, contamination by animals, and sedimentation the Town may wish to consider covered storage such as buried tanks or ground storage tanks. Because of construction restrictions these structure may be small, providing only 1 MG to 2 MG of overflow spills storage. However, in the scope of storage tanks, 1 MG to 2 MG of storage is considered quite large and can be expensive. Generally, buried concrete storage tanks can be more expensive than bolted steel ground storage tanks. However, construction of buried tanks can eliminate unsightly construction that exposed ground storage tanks might provide.

The proposed location of the storage tanks would be roughly in the vicinity of the Roeber Reservoir property, which is central to the majority of the overflow spring locations as well as allowing the tanks to serve either water treatment plant. It would be advantageous for Paonia to purchase land from the Roebers to avoid having to avoid US Forest Service issues. Currently, storage is recommended to be anywhere from 2 MG to 4 MG (or 6.13 AF to 12.27 AF). While this represents a fraction of the overflow spill storage that is available at the reservoir sites it does provide an element of control and autonomy to how the raw water is collected, stored, and discharged to the water treatment sites. The 6.13 AF to 12.27 AF of storage could provide sufficient equalizing volume to carry the Town beyond potentially challenging peaks in the summertime, or through situations where only one finished storage tank is online (similar to the incident in 2019). This alternative may be considered if treating raw water from the proposed reservoir alternatives becomes challenging. This alternative would include the following elements:

- Purchase property to construct new storage tanks
- Two (2) new bolted ground storage tanks or buried prestressed concrete storage tanks
- Associated inlet and outlet pipe to both structures
- Run outlet piping to tie-in to Upper Paonia Pipeline down to lower water treatment plant
- Run outlet piping to ditch to flow into upper water treatment plant

Advantages:

- Proposed central location allows the structure to store most overflow spills from springs
- Covered storage allows for reduction of raw water contamination prior to treatment
- Allows for control of raw water collection by Paonia
- Allows for discharge of raw water to upper and lower reservoirs

Disadvantages:

- Not a lot of storage
- Very expensive
- Bolted ground storage tanks can be unsightly

- May not provide the return necessary to substantiate the cost

Estimated Alternative Cost (Not including property purchase):

- **Buried Tank (Each) = \$ 3,500,000**
- **Bolted Tank (Each) = \$ 2,600,000**

5. Water Treatment and Finished Water Storage

This section represents a general summary of existing water treatment systems and finished-water storage.

5.1 Raw Water Quality

Paonia source water is collected from a network of springs and collection pipelines. It is relatively free of suspended matter and turbidities are typically less than 0.5 NTU. Limited historical data is available to analyze whether turbidity/water quality fluctuations occur seasonally, or periodic spikes occur during specific weather events. However, anodotally Town staff has said that raw water quality treated at the upper (Lamborn) plant has always been within the design parameters of this treatment system.

Currently, Paonia source water is designated groundwater under the influence of surface water (GWUDI). This designation resulted in improvements to the lower (Clock) water treatment plant in 2011 and the upper (Lamborn) water treatment plant in 2016. Importantly, if raw water were to be stored in a reservoir in the future, then this water would (likely) no longer retain its GWUDI designation and instead be classified as surface water. Surface water treatment requirements would require further evaluation of both the upper and lower treatment plants.

5.2 Evaluation of Existing Water Treatment Systems

5.2.1 Lower (Clock) Water Treatment Plant

The lower (Clock) water treatment plant utilizes a dual membrane filtration system manufactured by Pall Corporation. Liquid sodium hypochlorite is used to provide chemical disinfection of filtered water. This facility has an operational capacity of 660 gpm (0.95 MGD) and includes a backwash recovery system to maximize water production efficiency. This facility was constructed in 2011 as a result of Paonia source water being reclassified as GWUDI. Single-stage bag filtration units salvaged from the previous facility can be employed upstream of membrane filtration. These may prove valuable should Paonia elect to store raw water in a reservoir, which would increase treatment requirements to surface water standards.

Water produced by the lower treatment plant enters a 1-MG (concrete) finished-water storage tank that was relined in 2018. This lower tank services the lower pressure zone, which includes most of the Town's core area. To a limited extent it can service some upper pressure zone areas at lower service pressures. Areas that cannot be serviced by this lower tank include: XXXXXXXX and XXXXXXXX. An exhibit in *Appendix C* illustrates the service area of the lower treatment plant.

Limitations:

- Manufacturer Service Support. Pall Corporation doesn't provide routine service packages that would support operation and maintenance system operation.
- **Contact time for chemical disinfection is provided by the storage tank. If the storage tank is taken offline, then contact time would be provided only by the length of pipe from the plant to the first service.**
- A comparison of rated capacity vs. potential inflow should be conducted once plant inflow data is available

5.2.2 Upper (Lamborn) Water Treatment Plant

The upper (Lamborn) water treatment plant also utilizes a dual membrane filtration system. The upper water treatment plant was manufactured by Filter Tech Systems (Filter Tech) located in Grand Junction, CO. FilterTech provides scheduled maintenance and calibration assistance to support system operation.

Liquid sodium hypochlorite is used to provide chemical disinfection of filtered water. This facility has an operational capacity of 600 gpm (0.86 MGD) and includes a backwash recovery system to maximize water production efficiency. This facility was constructed in 2016 as a result of source water being reclassified as GWUDI. No additional upstream treatment (e.g., bag filtration or sedimentation) is employed upstream of the Filter Tech membrane units. Thus, should Paonia elect to store raw water in a reservoir, increased treatment requirements at the upper treatment plant would be required to meet surface water treatment standards and protect existing treatment equipment.

Water produced by the upper treatment plant enters a 2-MG (bolted-steel) finished-water storage tank that was last recoated in 2016. This upper tank services the entirety of the Paonia water system, including in-town and out-of-town users as well as all consecutive systems. Based on its current condition, the upper finished-water storage tank needs to be recoated again. This will require taking the 2-MG tank off-line for the duration of the recoating effort. It is expected the treatment system will direct feed into the distribution system while the upper tank is being recoated. The lower (Clock) treatment plant and 1-MG finished-water storage tank should also be in service at this time.

Limitations

- **Contact time for chemical disinfection is provided by the storage tank. If the storage tank is taken offline, then contact time would be provided only by the length of pipe from the plant to the first service.**
- **Note:** A comparison of rated capacity vs. potential inflow should be conducted once plant inflow data is available

5.3 Evaluation of Existing Finished Water Storage

As noted in [Section 3](#) above The Town of Paonia demand on a per user basis appears to be significantly lower today than previously documented by past engineering efforts. Recommended finished-water storage calculations and ultimate recommend storage volume reflect more recent user demand. However, storage calculations are based on a very limited data. Specifically, significant uncertainty remains about unaccounted for water (Unaccounted for water equals the difference between treatment plant production and versus customer metered demand). Additional monthly data would allow for a more detailed and accurate evaluation of finished-water storage.

Paonia has two (2) finished water storage tanks with a total available volume of three (3) million gallons (MG). At the time of this report, only the upper 2-MG finished-water storage tank is in service. The lower 1-MG finished-water storage tank is expected to be brought back in service in May 2021. When both the upper and lower tanks are in service, in-town commercial and residential customers are provided redundancy should either tank need to be taken out of service for emergency reasons. However, the lower tank is not able to service all out-of-town customers. The exhibit in **Appendix C** illustrates the service area of the lower finished-water storage tank. Areas that cannot be serviced include: XXXXXXXX and XXXXX.

A second finished-water storage tank at the upper plant would provide service redundancy to the entire Paonia water system. Currently, when the existing upper 2-MG tank is taken offline for servicing, the water treatment system would need to keep up with demand in the upper pressure zones. While treatment capacity exists to meet demand, the availability of raw water to treat in this event may become the limiting factor. The combination of optimizing raw water collection and raw water storage as well as provision of additional finished-water storage would improve Paonia water system reliability. Furthermore, as detailed in [Section 3](#), a better understanding of unaccounted for water is recommended.

Fire Flow: Fire flow demand is outlined by International Fire Code and is enforced by the local fire protection authority. Currently, the Town is required to provide 1,000 gpm for a two (2) hour duration or 120,000 gallons. That flow rate can only be reduced with an approval from the fire authority where automatic sprinklers or other means of fire suppression are provided.

The Colorado Department of Public Health and Environment has established a minimum emergency storage volume requirement that is equal to baseline fire flow volume (120,000 gallons) plus the volume required to satisfy average day demand. However, this is only a minimum required volume. Other considerations are often warranted. For example - peak day demand, unaccounted for water, and treatment production capacity. Only the upper tank provides sufficient storage volume required to satisfy peak day base-line customer demand plus fire flow requirements. In **Table 6**, a summary of (assumed) peak month average day demand and fire is provided.

5.4 Assessment of Alternatives for Finished-Water Storage

An assessment of alternatives for additional finished water storage included:

- Do Nothing
- Additional finished-water storage at upper treatment plant
- Additional finished-water storage a lower treatment plant
- Additional finished water storage at a to-be-determined location within the system.

Importantly, conveyance of fire flow to in-town customers from the lower tank only begins to stress distribution system infrastructure. Specifically, water velocity through existing pipelines begin to exceed recommended maximums. Piping into the Town center from the upper tank is either through a new 8-inch PVC line (east loop) or through an old thin-walled 8-inch steel pipe (west loop). This routing is illustrated in **Figure 6** below. Water velocities remain within recommended ranges when routed in both directions, i.e., via both the east and west loops. A more detailed discussion of fire flow operations and system limitations of providing fire flow from one tank based on existing pipe sizes is presented in [Section 6](#) below.

Additional finished-water storage at the upper treatment plant would improve system reliability. The Colorado Department of Public Health and Environmental establishes design criteria for minimum storage volumes required. This minimum storage volume is equal to fire flow plus average day demand. For many system, especially smaller systems or those with very high fire flow requirements, this storage volume proves to be an adequate target for sizing finished-water storage volume. In its 2012 report, WestWater Engineering recommended a tank sized for fire flow plus three-days of average daily flow and an operating storage volume of 35% for operating and equalizing storage. This equated to between 2.47 and 2.88 MG of additional recommended storage volume. Ultimately, WestWater Engineering recommended a minimum additional storage volume of 1 MG and 2 MG for operational reasons.

JDS-Hydro believes that additional finished-water storage at the upper treatment plant would provide meaningful system resiliency. Firstly, it provides water security in the event an existing tank needs to be taken off-line. Importantly, with both the upper and lower finished-water storage tanks online, system reliability is already greatly improved except to a few upper pressure zones areas as previously discussed. Secondly

Table 6. Town of Paonia Finished-Water Storage Volume Basis of Design Data

Recommended Finished-Water Storage Volume		
Type of Demand	Storage Volume Demand Basis	Storage Volume Production Basis
Fire Flow	120,000	180,000
(Annual) Average Day Demand - Entire System	258,615	410,959
(Peak Month) Average Day Demand	544,413	859,235
CDPHE Minimum Operating Volume	378,615	590,959
Out-Of-Town (Peak Month) Average Daily Demand (Commercial and Residential)	238,542	357,812
Calculated Storage Volume - 3 days PM ADD (Whole System)	1,693,240	757,705
Calculated Storage Volume - 1 day PM ADD (Whole System)	644,413	1,039,235
Min. Recommended Finished-Water Storage Volume	500,000 gallons	

Importantly, JDS-Hydro is limited in its ability to conduct a detailed analysis of finished-water storage. Additional data, specifically monthly supply, and demand volumes for a minimum of three months, but ideally, multiple years would enhance any effort to specify additional finished-water storage volume recommendations. Especially because of the substantial cost burden of finished-water storage and because of other CIP efforts taking higher priority, JDS-Hydro would recommend Paonia collect this additional data

and revisit finished-water storage volume recommendations before committing to any specific tank design or concept.

For preliminary planning purposes, estimated finished water storage costs are estimated at between \$1-2.5 per gallon depending on the size of the tank. For example, a 500,000-gallon finished-water storage tank may cost \$1.25 million dollars while a 2-MG finished-water storage tank may cost closer to \$2 million dollars **.

*** Current price volatility poses a particular challenge to budgetary cost estimating. These estimates are based on 2021 JDS-Hydro project history.*

6. Water Distribution System

6.1 Water Model Summary

Info Water Pro was the modeling software utilized to model the Town of Paonia's water distribution system. The primary purpose of modeling was to evaluate system function including pressure, pipe velocity, fire flow and identification of potential system limitations and improvements.

The distribution system configuration was developed from GIS data provided by SGM Inc. Base GIS file included water mains, water valves, fire hydrants, curb stops (data appears to be incomplete) and water service connections. Configuration was then verified by Town staff with corrections and additions, as necessary. See **Figure 3** for an overall illustration of Paonia water system.

Model elevations were derived through Info Water Pro, using Lidar data from the USGS (USGA_13_n39w108, <https://www.usgs.gov/core-science-systems/ngp/tnm-delivery/gis-data-download>). This data is in geographic coordinates in units of decimal degrees, and in conformance with the North American Datum of 1983 (NAD 83). All elevation values are in meters and are referenced to the North American Vertical Datum of 1988 (NAVD 88). Elevations of system critical infrastructure including storage tanks was verified using GPS point data collected by JDS-Hydro.

The model was calibrated by comparing the modeled results to field observations and static fire hydrant pressure tests completed by the Town of Paonia.

Note: Some pressure reducing valve set points were modified in the model from the original set points given by the Town to better match actual field pressures, also supplied by the Town.

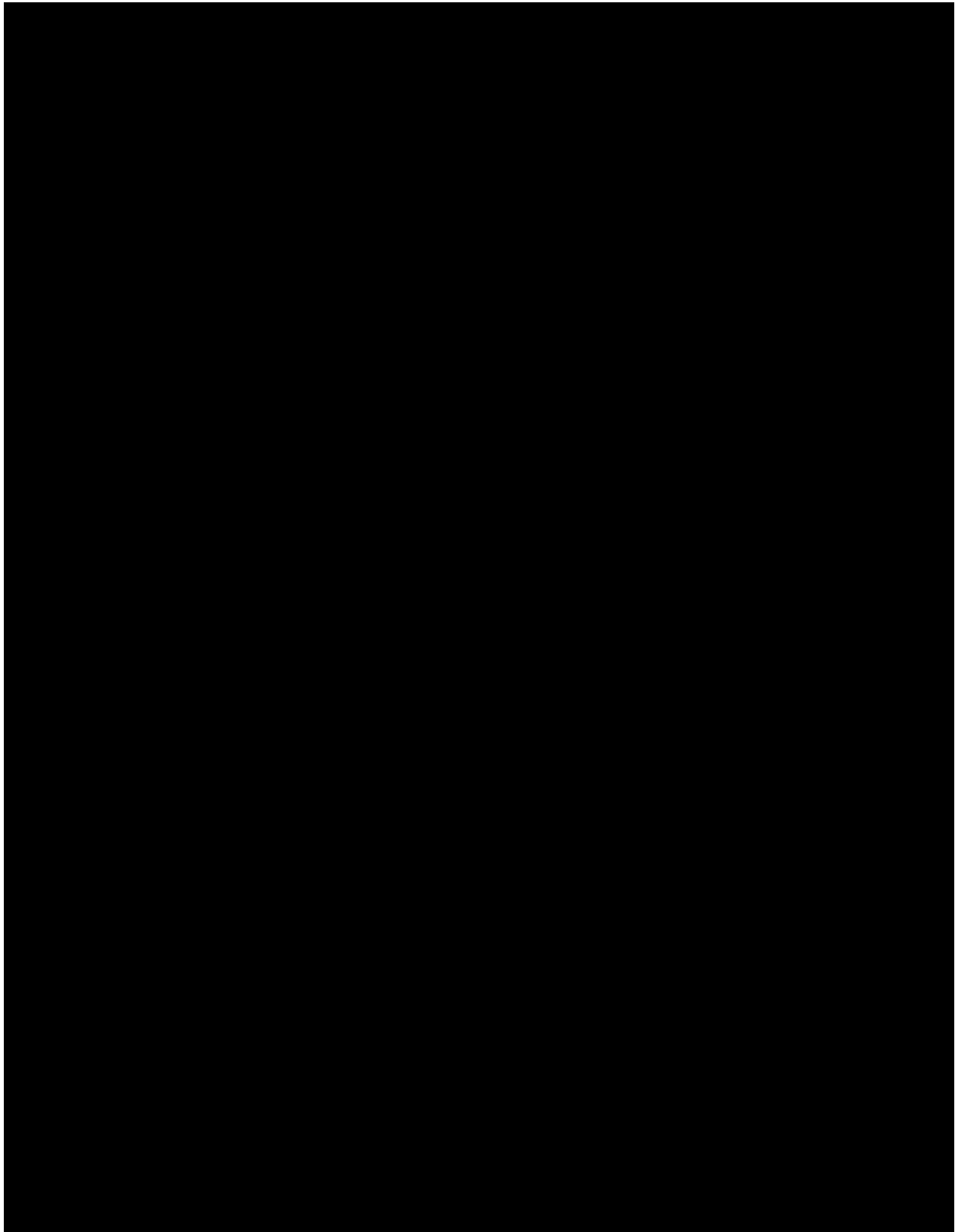


Figure 3. General Town of Paonia Water Model Schematic with Pipe Diameters

6.2 Water Model Assumptions

Water demands throughout the distribution system play a critical role in the overall performance of the system. Demands in the water model were developed based on yearly water billing and production data during 2018, 2019 and 2020. The production data provided is based on the Upper Plant cumulative meter reading divided by the time it has been in operation. The ADD used in the water model is 410,959 gallons, as defined in [Section 5.4](#).

The maximum day demand (MDD) is based on a 2.0 factor, meaning the MDD is twice the ADD or 821,918 gallons. The MDD factor is an assumed factor based on other system of equal size. A Town specific MDD factor could be determined but additional daily water production data would need to be collected. A peak hour demand (PHD) factor of 4.0 was utilized in the peak hour model scenarios. See **Table 7** for a summary for modeled scenario flows.

Table 7. Water Model Demands by Scenario

Water Model Demand Design Criteria				
Scenario	Base Flow, gpd	Factor	Model Flow, gpd	Model Flow, gpm
Average Day Demand (ADD)	410,949	1	410,949	285
Maximum Day Demand (MDD)	410,949	2	821,898	571
Peak Hour Demand (PHD)	410,949	4	1,643,796	1,142

A diurnal curve has been employed to better mimic actual customer usage during high and low use periods of the day. A graphical representation for the diurnal curve can be seen in **Figure 4**.

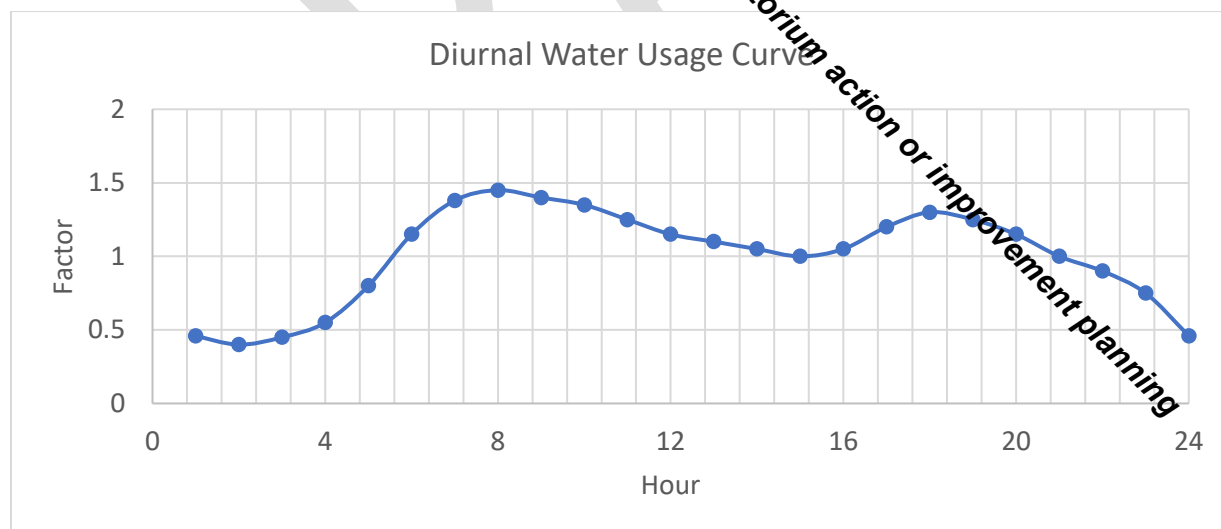


Figure 4. Diurnal Water Usage Curve

6.3 Water Model Results

6.3.1 System Pressure

The Paonia water distribution system involves large changes in elevation of nearly 930 feet. This difference in elevation requires the use of numerous pressure reducing valves (PRVs) to reduce pressure incremental in the system. There are currently eight PRV vault locations (see **Figure 5**) and one which is currently not in use, a suggested PRV location and settings will be provided based on modeling results for the single PRV not in use. Based on pipe connectivity and PRV locations the system is divided into eight pressure zones as depicted in the **Figure** below.

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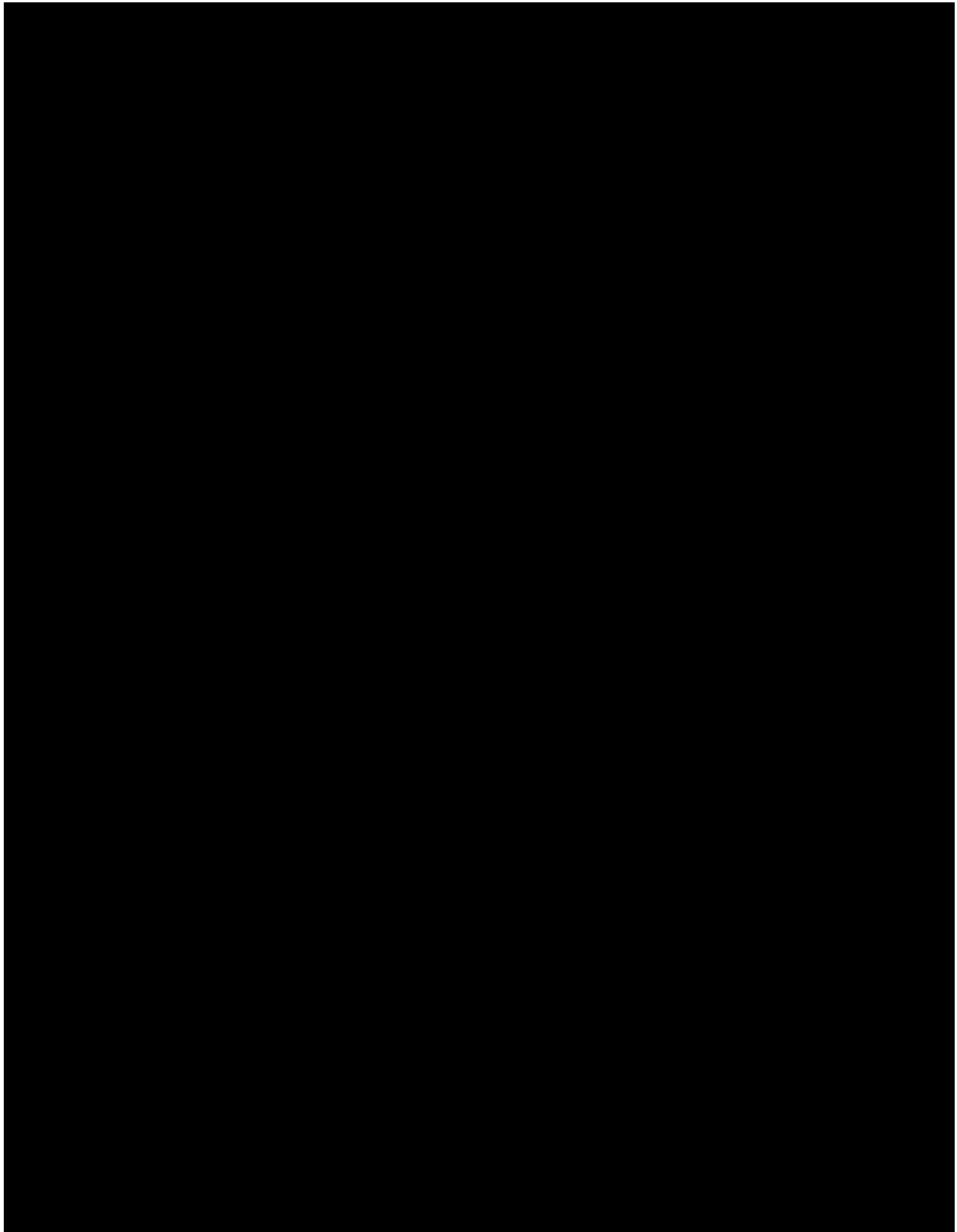


Figure 5. Town of Paonia Pressure Zone Exhibit

The typical desired distribution system pressure is 60 psi. Per the State of Colorado Design Criteria for Potable Water Systems, a system must be designed to maintain a minimum of 20 psi at ground level at all points in the distribution system under all conditions of flow. The system was analyzed using the water model created under the flow conditions of average daily demand, maximum daily demand, and peak hour flow with the tank at an average level of 20 feet. As expected, the pressure was lower at higher elevations and downstream of PRVs and higher at lower elevations. Generally, the distribution pressure within the system was over 60 psi (See **Figure 7: Water Model System Pressures**). There are no pressures, not located at the water storage tanks, that are below 40 psi during non-fire flow events.

There are some areas which system pressure becomes higher than would be recommended. One section of the distribution system which pressures exceed 200 psi is the water main located downstream of the currently unused PRV vault 1, see **Figure 6**. The current absence of PRV 1 increases the pressure of almost a mile of distribution main to as high as 217 psi. The higher pressures created likely exacerbates the effects of water hammer and leakage. For recommendations regarding PRV 1 location, use and settings refer to [Section 6.5](#).

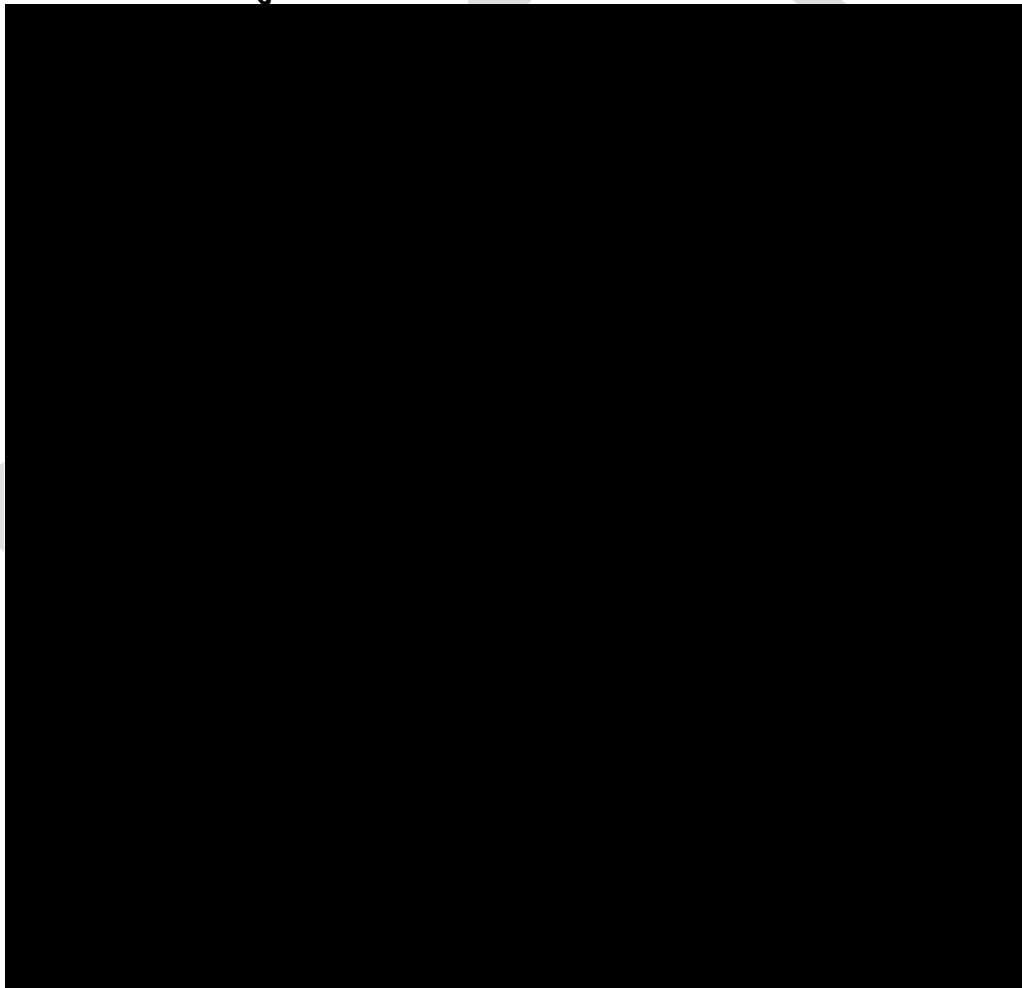


Figure 6. High Water Main Pressure Area

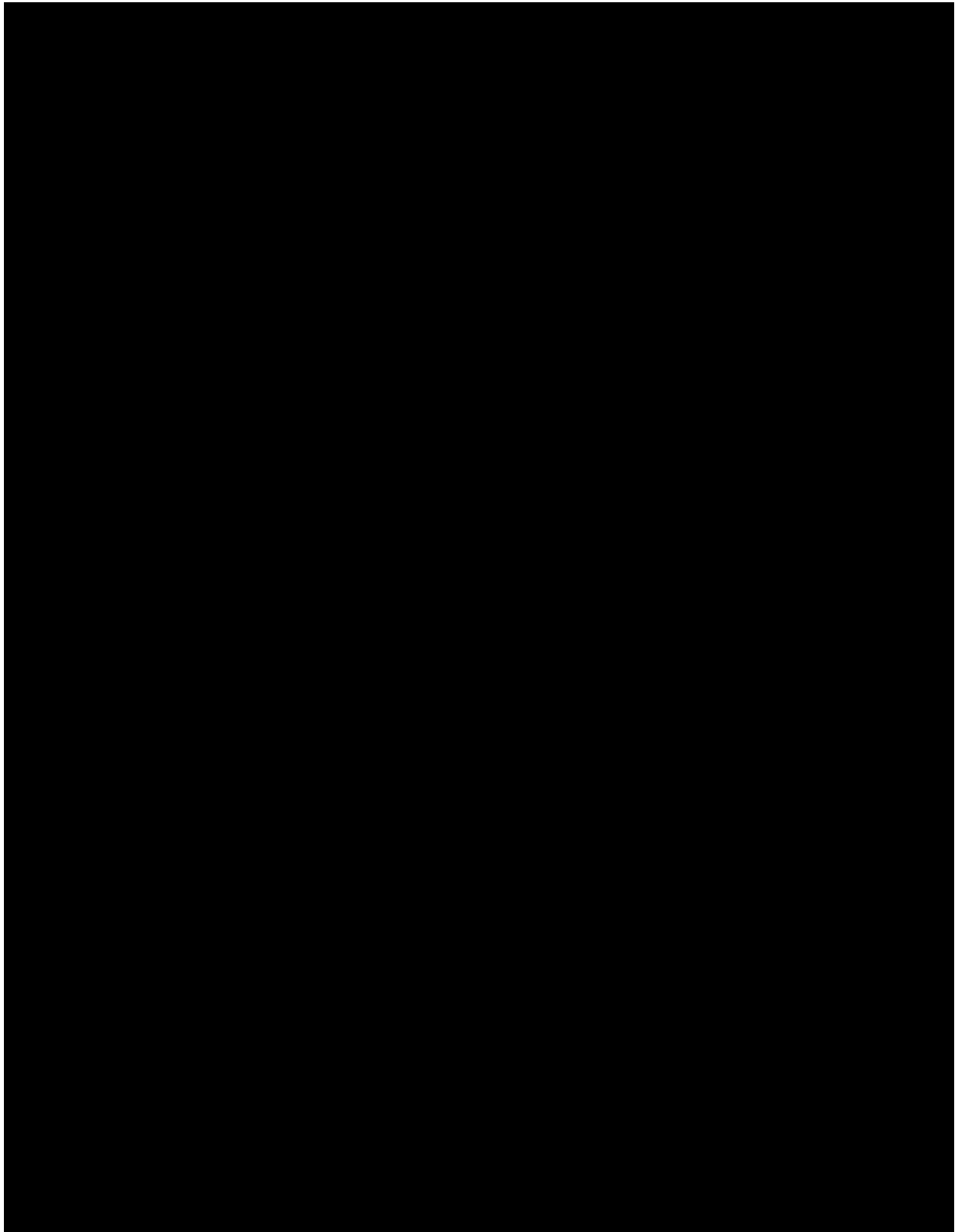


Figure 7. System Pressures during Maximum Daily Demand

6.3.2 Pipe Velocity

Generally, pipeline velocities within a water system should remain under 5 ft/s during normal PHD operation. Pipe velocities were modeled and analyzed during peak hour demand; Figure 7 shows the pipeline velocities in the system as modeled. As show in Figure 7 there is one section of water main that exceeds 5 ft/s, during PHD, this is the 8-inch main that is the outlet from the upper tank. Most of the system however, experiences velocities below 3 ft/s with a few exceptions as shown.

Additional model scenarios were evaluated to see how the system reacts to outages in different lines. The most evident reaction is when one of the primary supply loops from the upper tank to the Town is out of service see Figure 6. When either of these loops is not in service the water must flow through the other loop which causes increased velocities, to above 5 ft/s and reduces the available fire flows.

While the emergency use of only one of the primary supply loops is inevitable that time should be minimized to the extent it can. Each of the primary supply loops consists of a long run of 8-inch pipe before they combine in pressure zone 5. The use of 8-inch water main over such long distances can result in excessive frictional head loss, which reduces system pressure and flows. This is most evident on the eastern loop as water flows through pressure zones 1, 2, 3, and 4. The natural elevation change across zone 4 produces lower pressures, 45 psi, at the higher elevations generally located near Pan American Ave and Cedar Dr. When these lower pressures are coupled with the frictional head loss of MDD and fire flow they are sufficient to reduce the system to below 20 psi, see Section 6.3.3 for an analysis for fire flow.

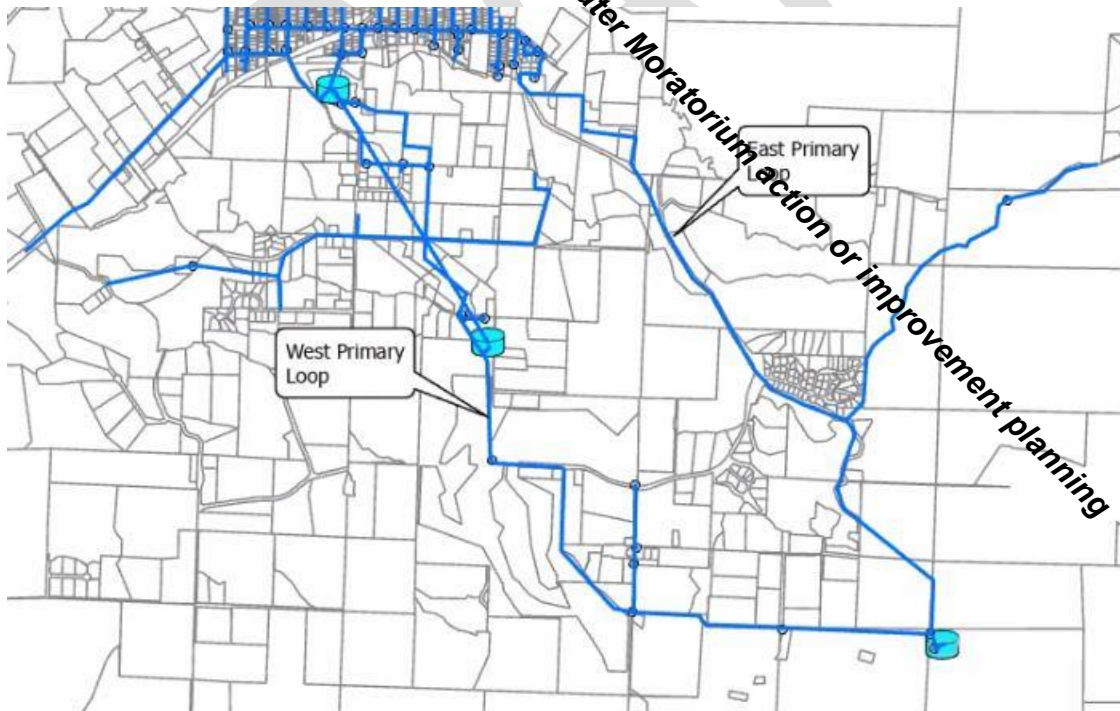


Figure 6. Primary Distribution Loops

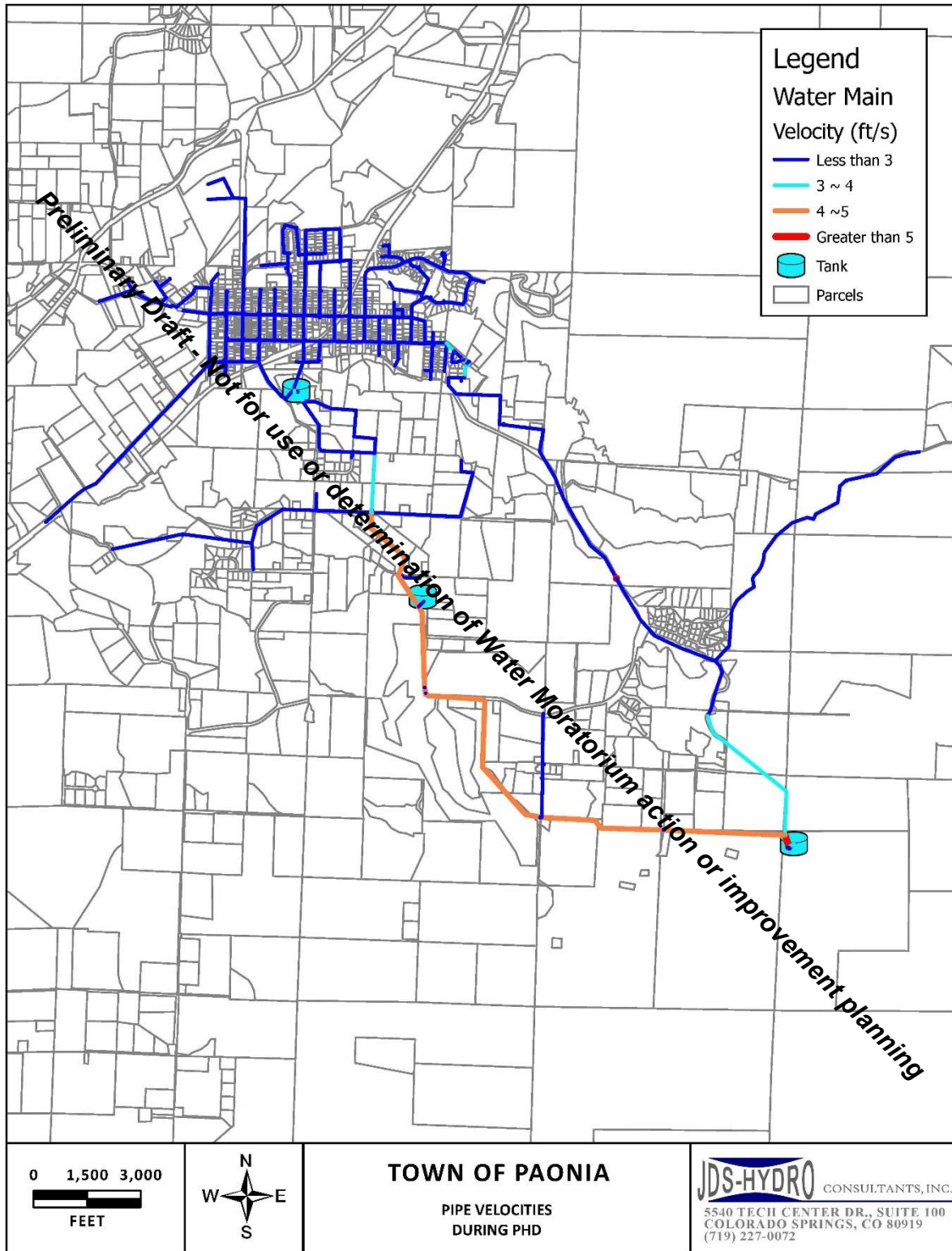


Figure 7: Pipe Velocities during Peak Hour Demand

6.3.3 Fire Flow

A fire flow analysis was completed on the existing water distribution system. A required flow of 1,000 gpm, as specified by the Town, was applied to all fire hydrant junction locations. A minimum residual pressure of 20 psi throughout the entire system was required during fire flow modeling.

The results of the fire flow analysis are presented in **Figure 8** and **Table 8**. **Figure 8** shows the locations of hydrants analyzed during the analysis and hydrants and areas that do not provide the required 1,000 gpm fire flow. **Table 8** provides the available flow and general location of the hydrants unable to provide 1,000 gpm fire flow.

As shown in **Figure 8** many of the fire hydrants in pressure zone 4 are unable to meet the 1,000 gpm required fire flow. This is primarily due to the use of 8-inch water main supplying flow from the Upper Tank and a 6" water main used in Vista Dr, Pan American Ave and Rio Grande Ave. Over the long distances involved with flowing water to the area, from the Upper Tank, excessive frictional head loss reduces system pressure and flows. This is most evident as water flows through pressure zones 1, 2, 3, and 4. Coupled with the natural elevation changes across zone 4, higher elevation in the northeast and lower elevation in the southwest, these normally lower pressures and the frictional head losses of MDD and fire flow are sufficient to reduce the system to 20 psi or lower. For suggested system improvements that many increase fire flow availabilities see [Section 6.5](#).

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Table 8. Fire hydrants Unable to Provide 1,000 gpm Fire Flow

ID	Fire-Flow Demand (gpm)	Hydrant Available Flow (gpm)	Hydrant Pressure at Available Flow (psi)	Location Description
HYD34	1000	719	20	Rio Grand Ave
HYD35	1000	811	20	Pan American Ave and Rio Grande Ave
HYD36	1000	498	20	Alder Dr and Pan American Ave
HYD37	1000	89	20	Alder Dr
HYD38	1000	448	20	Pan American Ave
HYD39	1000	343	20	Ceader Dr
HYD40	1000	720	20	Box Elder Dr
HYD54	1000	976	20	Vista Senior Center
HYD61	1000	839	20	1st St and Dorris Ave
HYD62	1000	772	20	Colorado Ave and Dorris Ave
HYD70	1000	997	20	Price Rd North of Samuel Wade Rd
HYD71	1000	973	20	Samuel Wade Rd north of Stahi Rd
HYD72	1000	910	20	Stahi Rd West of Samuel Wade Rd
HYD73	1000	271	20	O Rd
HYD74	1000	839	20	Omega Rd and Lamborn Mesa Rd
HYD75	1000	836	20	Omega Rd and Lamborn Dr
HYD76	1000	840	20	Omegan Rd east of Lamborn Dr
HYD77	1000	856	20	East of Cresthaven Rd
HYD78	1000	858	20	East of Cresthaven Rd
HYD82	1000	478	20	MineRich Rd and Lamborn Mesa Rd
HYD83	1000	555	20	Minerich Rd south of Lamborn Mesa Rd
HYD85	1000	466	20	Minerich Rd and Foothills Rd
HYD87	1000	840	20	Lamborn Mesa Rd west of 4150 Rd
HYD88		895	20	Lamborn Mesa Rd
HYD89		898	20	Lamborn Mesa Rd
HYD90	1000	339	20	Minnesota Creek Rd

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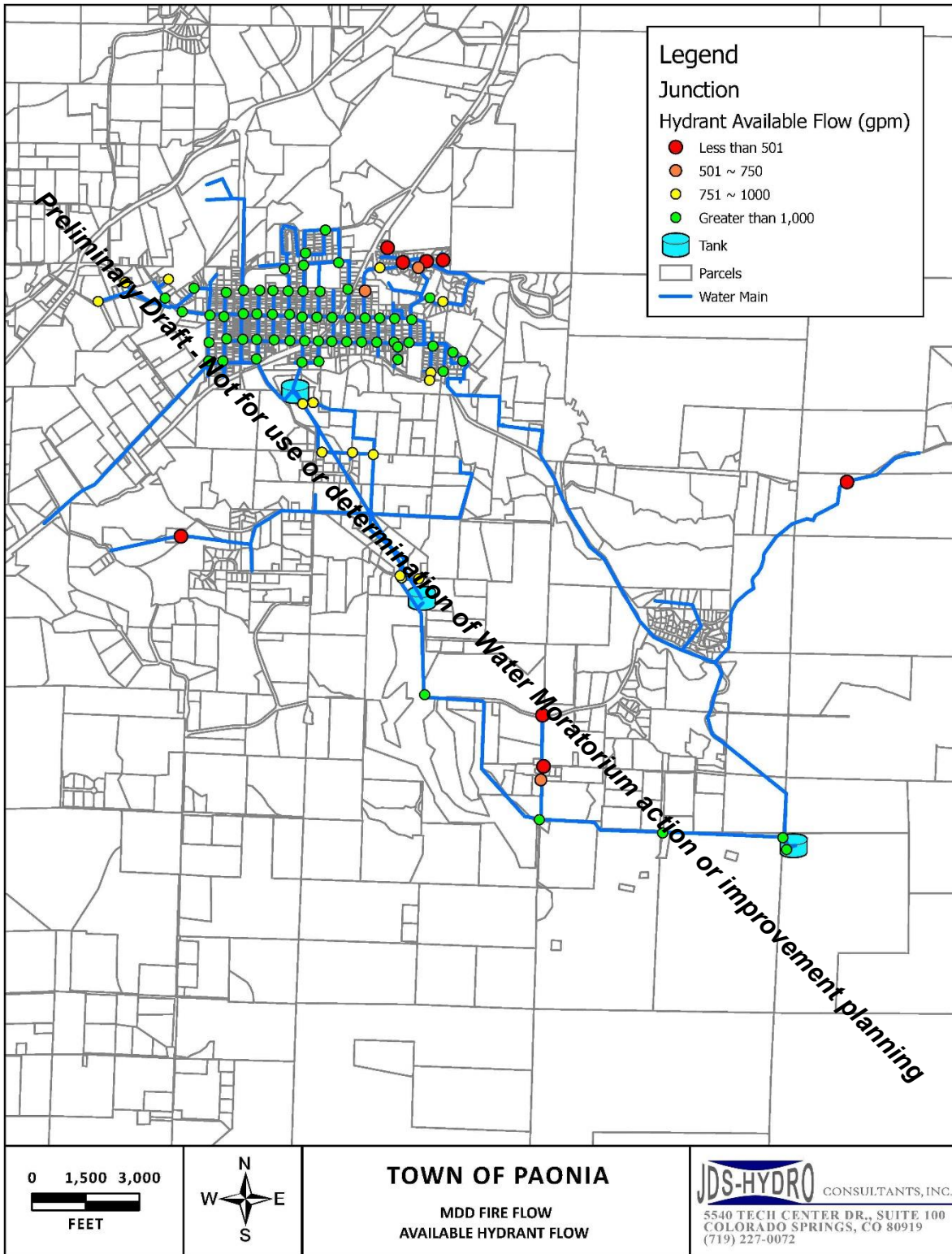


Figure 8 – Available hydrant fire flow

6.4 Recommended Pressure Zones

The Town's distribution system is currently separated in to nine distinct pressure zones, see **Figure 5**. The operation of these pressure zones is paramount to the overall functionality of the system. The system overall changes significantly in elevation, creating pressure well beyond what a typical distribution system is designed for. To reduce the pressures as water flows down from the storage tanks, the Town has constructed the PRV vaults as show in **Figure 5**. The pressure zones created are based on the upstream controlling PRV or PRVs. Currently, pressure zone 5 is the only zone fed from two distinct PRV vaults, PRV 5 and PRV 9. The Town could, however, consolidate some of the zones in the future if development or loops are created between certain existing zones. The pressure zones 1 & 6 and 2 & 7 could be combined as they have similar HGLs. Additionally, zone 4 and 5 could be combined as described in [Section 6.5](#).

The combination of pressure zones would require minor analysis to determine the most effective new pressure, while still providing adequate pressure to consumers. Another potential benefit to combining zones with similar HGLs is the redundancy provided. The current system is generally fed by two primary loops, the West Loop and the East Loop as described in **Figure 6**, which feed the majority of the Town's center. If these loops are connected via the merging of two pressure zones, that provides additional ways to supply water to that zone and the downstream zones. Thus, creating redundancy in the event of a line break or fire flow scenario. Furthermore, water can be routed through the system more freely, potentially reducing velocities and frictional head losses.

6.5 Model Results for Suggested Improvements

The water model development and subsequent analysis have highlighted several suggested distribution system upgrades. The purpose of the suggested upgrades is to increase the available fire flow and improve reliability of the system during all modeled scenarios.

- **Installation and use of PRV 1.** At a point in the past PRV 1 was removed from service. The concrete vault and general piping still exist, and it is suggested that a PRV be reinstalled at this location. The use of a PRV in this location will significantly reduce the pressure downstream. The suggested PRV configuration includes a 3" primary, or low flow PRV and a 6" high flow PRV. The suggested pressure setting of this new 3" PRV is 80 psi and the 6" is 75 psi. This will reduce downstream pressure by 60 psi.
- **Verification of and the balancing of PRV 5 and PRV 9.** Both PRV 5 and PRV 9 feed into pressure zone 5. Each PRV is supplied through separate sections of the distribution system. Their balanced operation makes noticeable improvements in certain pipe velocities, mainly the primary East and West loops. Suggested initial PRV setting are 13 psi for PRV 9 and 84 psi for PRV 5. Some minor adjustment may need to be made after the initial setting to ensure they both operate at the same hydraulic grade line (HGL) pressure, so basically both PRVs supply water at the same time.
- **The removal of PRV 5.** Pressure zones 4 and 5 are separated by PRV 5 and two normally closed valves. These two zones differ in their HGL by 15 psi. The combination of these zones would increase pressure in zone 5 by 15 psi. However, the systems' available fire flow could be improved by the combination of these two zones, especially in the area located near Pan American Ave and

Cedar Dr. If these zones were combined, then PRV 4 and PRV 9 would need to be balanced to ensure the most efficient operation.

- **Use of Lower (Clock) Water Storage Tank.** At the time of this analysis the 1 MG Clock water storage tank is not being utilized. This tank connects to the distribution system just upstream of PRV 9, and its use significantly reduces the velocities in the water main from the upper tank to PRV 9. Additionally, the use of the Clock tank increases the available fire flow and the available water storage of the system.
- **Pipeline to fill Lower Clock WTP Tank from Upper Lamborn Tank.** A water main connecting the existing distribution system, in the area of the Clock WTP and storage tank, directly into the Clock tank. A connection of this type would require the use of an altitude or control valve to prevent the overflow of the tank. Additionally, a valve would need to be closed or additional PRV added to prevent back feeding up the tank outlet line. This connection would allow for the upper treatment plant and tank to fill the Clock tank along with the Clock WTP. This provides increased redundancy and reduces flow and velocity through the western primary loop.
- **Redesign of PRV 9.** The current PRV 9 consist of a single 12” PRV. A 12” PRV is oversized for this location, having a minimum flow of 50 gpm, and presents operational issues in setting and balancing the PRV. JDS-Hydro suggests converting to a 3” primary PRV with a 6” high flow PRV.

7. Operation and Maintenance

7.1 Staffing

Paonia’s water system is managed by the Public Works Department. The public works staff supports a variety of services that include:

- Trash
- Streets
- Parks and Recreation
- Storm Water
- Water
- Wastewater

Total Public Works staffing levels include one (1) department manager and four (4) field staff. The Colorado Department of Public Health and Environment (CDPHE) requires water systems to be operated by licensed professionals according to the criteria established in Regulation 100 (5 CCR 100-2). As of May 2021, the water system employs only one (1) person with treatment and distribution system certifications. A table summarizing CDPHE operator requirements for the Paonia’s water system and staffing levels is provided in the following **Table**.

Table 9. Town of Paonia Water System Operator Certifications

Water System Component	CDPHE Certification Requirement	Town of Paonia Staffing Certification Level
Treatment	C	C



Distribution	2	2
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New water distribution certification requirements became effective March 1, 2021 that increased the requirement for the Town of Paonia from a 1 to a 2. At the time of this report, staff operator, Travis Loberg, fulfills the requirements for both treatment and distribution. No other Town staff is currently certified in water or distribution.

The American Water Works Association (AWWA) provides industry standards and benchmarking. In a 2019 AWWA publication for Utility Benchmarking, staffing levels are measured by number of accounts served per Full Time Employee (accounts/FTE). The following is a summary of AWWA benchmarking utility staffing levels versus the Town of Paonia:

- AWWA Benchmarking Aggregate Data for Water (accounts/FTE)

Table 10. AWWA Utility Benchmarking

	75 th Percentile	Median	25 Percentile
Water Utilities	585	424	321
Combined Utilities	600	501	352

- In 2019, The Town of Paonia reported 1199 billable accounts, of which 20 were consecutive systems. These consecutive systems represented 340 additional individual services and 30 standby taps. For the purposes of evaluating Town of Paonia water system staffing levels, it is being assumed that water system operations are responsible for 1519 accounts (1199-20+340).
- The Town of Paonia employs one (1) certified operator who is responsible for both the wastewater and water systems as well as other Town services listed above. For the sake of this evaluation, it is assumed that this staff member represents 0.5 FTE.
- The Town of Paonia hired in early 2021 a new employee whose responsibilities are entirely dedicated to the Town’s water and wastewater system. For the sake of this evaluation, it is assumed this staff member represents 1.0 FTE.
- It is being assumed the Town of Paonia employs 1.0 FTE to operate and maintain its water system. This equates to roughly 1013 accounts/FTE, which suggests current staffing levels are low.

7.2 Standard Operating Procedures and Record Keeping

Typically, a water system would maintain standard operating procedures and record keeping protocols. Current staff did not inherit standard operating procedures (SOP) for water treatment and distribution infrastructure beyond what was provided by manufacturers. The basis for record keeping is to satisfy customer billing requirements and the water system’s CDPHE approved monitoring plan. A copy of the water system’s monitoring plan is included as **Appendix H**. Additional SOP are recommended for training, operational and planning purposes. A sample list of recommended SOPs is provided as **Appendix I**.

Record keeping is the basis for accurate accounting and future decision making. In addition to facilitating day-to-day operation, SOPs provide insurance in the event of unforeseen events such as staff turn-over.

While it is recommended that Paonia prioritize creation of additional SOPs and improved record keeping, this may prove especially difficult at current staffing levels.

7.3 Recommendations

The Town of Paonia water system includes a uniquely complex network of raw water collection pipelines, and, especially for its size, has a relatively sophisticated distribution system. Relative to AWWA benchmarking for accounts/FTE and in consideration of the physical nature of the Town’s water system, current staffing levels appear inadequate. Anecdotally, current staff appears to be tasked with more responsibility than is reasonable and healthy. Moreover, with only a single licensed operator, the Town is vulnerable to turn-over.

A minimum of one (1) additional licensed water treatment and distribution operator is recommended. Ideally, this person’s qualifications would match the certification requirements for the system (C treatment, 2 distribution per **Table 10**, above). An employee with lesser certifications would still prove valuable especially if they were motivated to develop their career and advance their operator certifications. With at least one additional employee, not only will keeping pace with routine maintenance become more manageable but being able to “get-ahead” would become more likely. “Getting ahead” may include, but is not limited, to developing SOPs, improving data collection, accelerating replacement of old water lines, etc. It is understood that additional staff would increase operational expenses and may warrant further evaluation in the form of a ‘Rate Study Analysis’ of the Town’s customer service rates. However, given the extent to which current staff are over-worked, JDS-Hydro considers hiring at least one additional water system employee to be a high priority recommendation.

8. February/March 2019 Water Supply Issue (James)

A critical water crisis occurred between February and March 2019, whereby acute water loss from multiple water pipeline breaks exceeded the production capacity of the Town’s water treatment and storage infrastructure. This event is generally referred to as the 2019 Paonia Water Supply Issue. An ‘After Action Report’ (AAR) details the event, the actions taken by the Town, and lessons learned. Additionally, within the AAR report is an ‘Improvement Plan’ that details next steps for the Town to take in order to be better prepared should a similar event happen in the future. The last item on this list is identified as ‘Water System Assessment and Baseline Data’. It is understood that this JDS-Hydro report is the referenced water system assessment in the AAR.

JDS-Hydro has reviewed the AAR, reviewed relevant news articles, and conducted discussions with water system staff regarding the event. A separate JDS-Hydro ‘Technical Memorandum’ addresses the 2019 Paonia Water Supply Issue specifically. The following is a brief summary for reference:

Timeline of 2019 Paonia Water Supply Issue

- February 14, 2019: Staff alerted my system alarms of dropping tank levels in the 2-MG finished water storage tank
- February 18, 2019: Low system pressure resulted in a boiler alert and declaration of a local emergency
- February 18-21, 2019: Staff identifies and repairs tow (2) major leaks.
- February 22, 2019: System pressures reestablished, and boil order is lifted.

- February 23-25, 2019: Supply is not able to meet demand.
- February 26, 2019: Water to services out-side the central business district are turned off.
- February 27, 2019: Delta County issues County Emergency declaration and begins to mobilize additional resources.
- End of February A: Working with support from City of Westminster, City of Montrose, Denver Water and CDPHE Water Quality another large leak is identified and repaired.
- End of February B: Additional leaks identified and repaired along with correcting an issue on a supply line leading from a raw water source. Supply begins to exceed demand.
- March 4, 2019: 2-MG finished water storage tank reaches targeted volume of 8-feet. Decision made to start re-pressurizing all zones and monitor for additional leaks.
- March 6, 2019: Water service is restored to all customers.
- March 8, 2019: Bail Order lifted, and normal operations resumed.

JDS-Hydro Assessment of 2019 Critical Water Supply Issue

- The lower treatment plant and 1-MG storage tank were not in service during this event. Roughly one half of the Town's raw water supply, half of its treatment capacity, and 33% of its finished-water storage capacity was thus unavailable to support demand during the emergency.
- The Town's one (1) licensed operator was at a professional development event in Denver at the time of the incident. Staffing limitations discussed in [Section 7](#) leaves the Town especially vulnerable to emergency situations.
- Standard SOPs for responding to distribution line breaks are unavailable.
- At the time of the event, water system mapping was inadequate to easily communicate to others the functionality and layout of the Town's water system, thus hindering Town staff's ability to employ others to support in identifying and repairs leaks.
- Anecdotally, it is understood that the fire department had been flushing and testing fire hydrants in early February 2019 and that hydrant testing within the central part of Town resulted in water hammer reverberating through the lower pressure zone. Water hammer is a pressure surge that occurs when water is forced to stop or change direction suddenly. These surges can result in pipeline breaks. The Town of Paonia operates a relatively complex network of pressure reducing valves (PRVs) to serve the lower pressure zone from two different routes. These PRVs need to be accurately sized, located and operated to ensure flows and pressures are maintained within target ranges. While JDS-Hydro has performed water modeling of the Paonia water system, a transient analysis was not included or performed. However, in conjunction with evaluating the design of each PRV in greater detail, JDS-Hydro would recommend Paonia conduct a transient analysis to better anticipate pressure surges and incorporate mitigating measures, if necessary.
- **Conclusions:** The 2019 Water Supply issue was the result of not having recognized the system's vulnerability and development of an emergency plan prior to. Previous engineering studies (see [Section 2.2](#) above) have largely focused on optimizing the Town's Raw Water supply. However, the extent to which further planning effort was made to better position the Town to prevent a 2019 Water Supply Issue event is unclear. JDS-Hydro presents three principal causes for the 2019 water crisis:
 1. Consistent with the AAR, had better emergency response protocols been in place prior to, the duration and extent of the event may have been reduced.

2. Had the lower water treatment plant and/or finished water storage tank been in service during the event, then it is possible that the leaks that occurred during that event may not have resulted in loss of system pressure. Roughly half of the Town's raw water supply, half of its treatment capacity and 33% of its finished-water storage capacity exist at the lower plant. Moreover, this lower plant can support a majority of the Town's service area.
3. Staffing levels are inadequate. While JDS-Hydro has 100% confidence in its current licensed operator, the Town of Paonia water system is relatively complex and covers a relatively large area and while the Town has effected to replace old water lines incrementally, much of the system remains vulnerable to age (e.g., line breaks). Currently staffing levels are barely sufficient to keep up with normal operations and are unlikely to keep pace with recommended planning and improvements needed to prevent such an event from reoccurring. Additional planning recommendations are presented in [Section 9](#) below.

Generally, it is the opinion of JDS-Hydro that the Town of Paonia is taking many positive steps to prevent such an event from reoccurring. For example, it is understood that Paonia has purchased equipment to assist in identifying leaks. It has effected to inventory and map water system infrastructure and is working with JDS-Hydro on hydraulic modeling of the water system to better understand system vulnerabilities. However, additional steps are recommended – E.g., Water loss analysis, transient analysis, various capital improvements, increased staffing, master planning and rate study analysis, development of additional system operation SOPs and improved record keeping. These are detailed in the following section.

9. Study Recommendations

9.1 Accommodating Future Growth

The Town of Paonia (Town, Paonia) is currently under a tap moratorium which curbs connection of new water services. The most recent tap moratorium is not the first for the Town. However, the most recent tap moratorium was implemented first and foremost as a result of a critical [2019 Water Supply Issue](#), an acute event during which raw water supply and treatment production was not able to keep up with demand; during this event, water losses were occurring because of multiple concurrent water line breaks. Historically, tap moratoriums were implemented as a result of seasonal demand straining or exceeding demand. However, water demand has lowered over the past twenty (20) years even though the number of services has increased.

Currently, Paonia has 416 standby services that are unable to be connected to the Town's water system because of the outstanding tap moratorium. Based on current average demands, these 416 services represent an estimated additional 26.6 MG (or roughly 17%) demand. Existing raw water flow records suggest would be able to support these taps, but JDS-Hydro would caution that available data used in this evaluation is limited and further analysis is warranted.

Accommodating future growth will likely require additional planning and capital improvement efforts on behalf of the Town. These efforts are described in their respective sections of the report in detail and are summarized below for easy reference. Principally, accommodating future growth will require an optimization of currently available water supplies. This will include a water loss analysis to identify unaccounted for water within the distribution system, which is estimated between 35-40%. It will also include efforts to improve collection of existing raw water supplies and may even warrant construction of a raw water storage facility in the future. Importantly, implementation of any of the recommendations presented herein carries with it a cost burden. Financial limitations may prove a critical constraining factor

to accommodating growth. How recommendations are implemented should be done in consideration of their impact on the efficacy of other recommendations. A detailed master planning effort that accounts for financial limitations and growth targets is highly recommended.

9.2 Raw Water Storage

In [Section 4.5.4](#) an evaluation of raw water alternatives was conducted to maximize potential raw water availability. As mentioned in this section it was difficult to pinpoint data which could identify ways to either improve raw water accountability, raw water capture, or raw water storage. The data used to evaluate raw water capture, seasonal raw water availability, or annual raw water overages due to spring spillage was rudimentary at best, and a lot of assumptions had to be applied which was derived from previous reports. That said, there was enough spring data and demand data from the Division of Water Resources and Town of Paonia to develop some alternatives for consideration which might be able to maximize the Town's ability to monitor, capture, and store raw water. In turn, this might enable the Town to avoid distribution challenges as was experienced in 2019.

Prioritized Raw Water Recommendations:

- 1) Accounting for raw water inflow and spillages – knowing what comes into the water treatment plans, and what is not, is the first step to developing sufficient information to identify whether maximizing the raw water capture of the springs on Mt. Lamborn can address its water shortage issues or not. There are still a lot of individual springs and spring spill locations which are unmonitored, and these should be added to the monitoring list. From Section 4.5.1. a combination of Parshall flumes and V-Notch weirs is recommended to provide at least some means of raw water accounting for all spring inflow and spill locations. Overall, the total cost of implementing this alternative is \$50,000
- 2) Identifying and repairing broken collection pipes – while improving the individual collection galleries and infiltration galleries would probably be a wise endeavor, it may not provide the financial return above what the galleries provide as far as collection potential. Increasing the size and capture ability of these galleries may be an investment which Paonia could look at down the road, but if Paonia could implement a raw water storage facility which would capture spilled water at the same rate then avoiding the improvement of these galleries may be well supported. However, repairing or replacing sections of damaged or broken raw water collection lines might prove to be more useful since these lines are well established. JDS-Hydro would recommend allocating approximately \$50,000 annually to the identification, repair, and replacement of these lines, as necessary.
- 3) Roeber Reservoir – Because of its central location and ability to capture the majority of spring overflows while being able to serve both water treatment plants; JDS would recommend the pursuit of an agreement with the Roeber Family to share storage in Roeber Reservoir. In addition, JDS would also recommend the increase in storage for the reservoir up to 100 AF or so (depending upon costs and agreements with the Roeber Family). Of the four alternatives presented in Section 4.5.4. this is recommended as the best and most viable raw water storage alternative. Conservative estimates for increasing storage at Roeber Reservoir are as high as \$ 1,636,000

- 4) Transferring Spring Water – this alternative is probably the least developed of the four raw water maximization alternatives. The ability to transfer raw water from the spring collections locations may provide flexibility but may also prove to be difficult given the topography of Mt. Lamborn. While there is flexibility in sending raw water to either the upper or lower water treatment facilities from the Old Original and Upper Reynolds collection locations, there is not a lot of flexibility from the other collections locations. However, it does appear that it may be possible to move water from the German Creek Springs / Lake Fork Springs collection point to the lower water treatment plant at roughly \$ 1.5 million, and then water from the Pole Patch / Upper Reynolds / Spore Springs collection point to the upper water treatment plant at \$ 1.8 million.

In considering raw water alternatives as a means of solving the Town’s potential water shortages JDS-Hydro would recommend focusing on means of optimizing delivery and accountability within the distribution system first before moving on to more financially intensive means of accounting for, capturing, and storing raw water ahead of treatment.

9.3 Finished Water Treatment and Storage

Treatment upgrades at the lower (Cloak) and upper (Lamborn) plants in 2011 and 2016, respectively, were the result of source water reclassification from groundwater to groundwater under the direct influence of surface water. Maintenance items aside, the plants have operational capacities compatible with ability to divert raw water to each location. No improvement to either treatment plant is recommended at this time. However, disinfection contact time is currently provided by the storage volumes provided at each location. It may prove beneficial in the future to provide disinfection contact time via contact pipe rather than storage volume. This would ensure that contact time is provided when storage is offline for servicing.

Finished-water treatment and storage system capital improvements in order or recommended priority are as follows:

- Recoat 2-MG Storage Tank
- Additional finished-water storage tank at upper plant (minimum size 500,000 gallons)

Furthermore, should the Town of Paonia commit to constructing raw water storage infrastructure that results in a surface water designation to its raw water supply, then additional treatment would be required at the upper plant. This may take the form of additional preliminary treatment, disinfection improvements or both.

9.4 Distribution

Specific distribution system improvement recommendations are detailed in [Section 6](#) above. Those recommendations listed in Section 6 are driven by system hydraulics. In addition to those driven by system hydraulics, JDS-Hydro recommends prioritizing the replacement of the entirety of the west loop pipeline into town. Ideally, each pipeline loop would be 10 or 12-inch in diameter. A minimum 8-inch line is needed to facilitate fire flow volumes. In the future 10 or 12-inch piping from the upper (Lamborn) treatment plant into town via both the east and west loop may be necessary to support additional growth. Distribution system capital improvements in order or recommended priority are as follows:

- PRV Improvements: \$75,000-\$250,000
- Replace remaining 8-inch steel pipe on east loop into Town

- (Altitude) Valve to fill Lower Tank from Upper Tank

9.5 Additional Recommendations

Beyond capital improvements, JDS-Hydro offers the following administrative and planning recommendations:

- **Staffing:** Hiring one additional licensed water/wastewater utility operator.
- **Water Loss Analysis:** AWWA provides standard means and methods which include field and administrative efforts in a process aimed at reducing unaccounted for water, which is currently estimated at between 35-40%.
- **Transient Analysis:** Performing a transient analysis of distribution system infrastructure to better understand risks of transient events and employs means of mitigating these risks. This activity would be best performed in conjunction with PRV improvements.
- **Rate Study Analysis:** To better prioritize improvements capital or otherwise, district financing will likely need to be revisited every 2-5 years.
- **Master Planning:** A Water System Master Plan would take into consideration detailed growth targets both spatial and temporally. This activity would involve more strategic long-term analysis of Paonia water system needs. This report is largely focused on identify critical short-term needs and evaluating approaches to optimizing raw water supply.

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Appendix A

PROJECT (KICK-OFF) MEETING MINUTES

Project: Paonia
Water Infrastructure Analysis
Project No.: 333.01
Date: January 30, 2020 (revised February 19, 2020)
Time: 9:00 AM
Location: Paonia Town Hall
Meeting Facilitator: Corrine Ferguson, Town of Paonia
Attendees: (See Below)

The meeting commenced at 9:00am. Meeting minutes herein are generally outlined as follows – Introduction, Discussion of Project Expectations, Discussion of System History and a Discussion of Existing System Files that can be used to support JDS-Hydro Consultant’s efforts. At the conclusion of the meeting, JDS-Hydro Consultants (JDS-Hydro) worked with Town of Paonia Public Works Director, Travis Loberg, to inventory critical water system infrastructure and strategize survey efforts for the remainder of the day.

** The Town of Paonia is encouraged to add to and/or recommend revisions to these minutes based on their own notes. Revised meeting minutes can then be committed to record.*

I. Introductions: Project Team

- A. Town of Paonia - Owner
 - 1. Mary Bachran – Trustee, Planning and Zoning
 - 2. Bill Bear – Trustee, Planning and Zoning
 - 3. Corinne Ferguson – Administrator/Town Clerk
 - 4. Travis Loberg – Public Works Director/Water and Wastewater ORC
- B. JDS-Hydro Consultants, Inc. – Engineer
 - 1. Douglas Schwenke – Project Manager
 - 2. James Plumb-Starnes – Project Engineer

II. Project Expectations: Town of Paonia representatives communicate that the desired deliverable and assistance from JDS-Hydro may differ some from the scope of services described by the original RFP. Comments on each element of the RFP scope of services as follows:

- 1. *An analysis of the Town’s raw water supply from its multiple sources;*

Generally, a review of previous reports by Minon Hydrologic (1994), GEI Consultants, Inc. (2000) and W.W. Wheeler (2004), Westwater (2012), Town of Paonia Water Rights and diversion records from the Water Commissioner.

Deliverable Description: Summary status of water rights, raw water spring production and discussion of raw water storage options. Per Travis Loberg, approximately 100-acre feet raw water storage would provide substantial benefit to

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Town of Paonia water security.

2. *An analysis of the delivery system of the raw water supply to the Town's treatment plants;*

JDS-Hydro to provide professional opinion of existing raw water collection system and how it impacts Town of Paonia water security.

3. *An analysis of the delivery systems from each of the raw water supplies and a review and recommendation of the possibility of cross-connecting the supplies to both water treatment plants;*

To be addressed as part of items 1 and 2

The development of a monitoring program of the raw water flows from the spring boxes and any other system analysis to track raw water on a regular basis;

JDS-Hydro to provide recommendations to improve Town of Paonia accounting of existing raw water sources. This effort will include communication/coordination with Water Commission, Luke Reshkee,

5. *An analysis of the treatment plants and treated water storage;*

JDS-Hydro understands this effort as being of lower importance to the Town of Paonia at this time. Generally, JDS-Hydro will comment on how existing treatment plant capacity and operation impacts recommendations made to the distribution system and overall Town of Paonia water security. JDS-Hydro will work with Public Works Direction, Travis Loberg, to account for potential improvements to treatment plants and treated water storage could provide measurable benefit to the system as a whole. However, review and comment on the condition and potential CIP plan for both treated water storage tanks would be a viable effort in this analysis and will be included in the overall analysis.

6. *An analysis of the February/March water crisis including a report on causes, failures, possible preventative measures;*

JDS-Hydro will include this analysis in its final analysis report. It may take the form of an attachment to the report to be more easily referenced by the Board of Directors.

7. *An analysis of the distribution system of treated water to the Town's direct customers along with consecutive water systems and smaller water companies that make up the Town's customer base. The analysis of the distribution system should include a system pressure analysis;*

- a. *both during normal production;*

- b. *and with fire flows.*

- c. *Placement of isolation valves, and the effect of opening and closing of isolation on the system operations and pressure;*

This effort will be wrapped into modeling of the existing system. Based on scenarios to be defined, infrastructure improvements may be included in JDS-Hydro's final analysis report.

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8. *An analysis of the raw water availability, treatment capacity, and distribution system functionality as to how many water taps the Town can reasonably provide service for;*

Generally, this effort is an overall water system mass balance. The question as to the number of water taps the Town can reasonably provide service to may be a function of where additional taps are wanted. JDS-Hydro understands that the Town of Paonia has enacted a moratorium on new taps until an engineer report addresses system capacity and ability to support new taps more specifically. The Town of Paonia has requested JDS-Hydro generate a separate document that addresses the moratorium specifically.

9. *An analysis of the staffing levels and required competencies the Town utilizes for the Water system;*

to be included in final analysis report

10. *A system model of the Water system compatible with Windows based operating systems; Training on the system model to the Town's water system operator(s);*

The Town of Paonia does not intend to become managers/operators of a sophisticated water model, which would require purchasing new (costly) software. JDS-Hydro will convert its model generated using Innovyze software to EPANET, a free public domain software application and spend up to one day with the Town of Paonia on how to manipulate the EPANET model. It is understood that the Town of Paonia may request assistance in the future to run specific scenarios and/or provide further engineering support.

11. *Recommendations on potential raw water storage;*

To be included in final analysis report. This item is of particular interest to the Town of Paonia as it is felt that the lack of raw water storage is a particular constraint on their overall potable water system.

12. *Recommendations of system upgrades, as well as any deficiencies that could be corrected to improve system functionality.*

JDS-Hydro understands the importance of this task and will consider the system holistically and, building on previous engineering reports, summarize in its final analysis report a list of recommended CIP efforts.

Additional Discussion

- Town of Paonia would like general assistance and recommendations managing Town of Paonia water system assets
- Town of Paonia would like an Operations Schedule that provides recommended service intervals for individual parts of the water system
- Town of Paonia would like the final analysis report to include commentary on how to anticipate water line breaks
- Town of Paonia is looking for easy references, a library of its water system, to more easily and confidently communicate with the public thereby improving consumer confidence
- Town of Paonia would like the final analysis report to address longevity of the system in order to better anticipate potential future CIP expenses

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- Town of Paonia would like a line break repair worksheet
- Town of Paonia would like JDS-Hydro to considering the following in development of a water distribution system model
 - Understand existing pressure zones and plan for future pressure zones, if necessary
 - Identify areas that may be operating at high or low pressures
- Town of Paonia has a new hire who is learning GIS to help interface with SGM

III. System History

- A. Line breaks have been a chronic problem for many years
- B. Per Travis Loberg, most line breaks have been on old thin wall steel pipe, tar wrapped, often where pipe was welded but not (re)wrapped.
- C. Town received a Tier 1 capital inventory grant through DOLA
- D. Corrine is working on updated tap count (existing, committed and planned). Expects to be done by next week
- E. ARC Land Company owns 300+ unused taps that have been in their possession since 1970s
- F. River is already over-decreased
- G. Winter demand is hardest to maintain
- H. Online information is not correct regarding how much is treated/spilled. Most water into treatment plants is not treated, rather bypassed into irrigation ditches.
- I. Two up gradient resevoirs (Lake Cabin and Lake Ruberish) are owned by others, but they are good neighbors and may potentially be considered as part of a raw water storage and management plan.
- J. Todd Reservoir is abandoned, jurisdictional dam. It does not hold water and may require considerable work to bring it within a serviceable condition
- K. 2016: 186 Line Breaks
- L. 2012: Significant line breaks
- M. 2012 PER – What was not done? The only thing not done was the 2MG Tank. The extra money was spent on the distribution system.
- N. Travis has been with Paonia for 14 years
- O. County does not have a separate building department
- P. Public Works Staff Count
 1. Two (2) Trash
 2. Three (3) Other – e.g. roads, misc maintenance, storm sewers
 3. Water: Travis is C water, 1 distribution, and the only operator
 4. Wastewater: Travis is D wastewater, 1 collections and the only operator
- Q. Wastewater System is 11 years old, 0.495 MGD Pond System
- R. Meter readings are now digitized. AMR provided by Badger.
- S. One (1) million gallon (MG) tank was down when two (2) MG Tank was down for recoating.

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T. One (1) MG Tank now was poly-urea coating

U. Largest Water Users

1. Stewart Mesa
2. Valley Farms
3. Schools are mostly separate (not on City Water)

V. Water Quality – No known issues.

W. Bury depth doesn't seem to be an issue for main lines, mostly service lines. Main lines approx.. 4+ feet deep

X. Water Commissioner: Luke Reshkee (970.234.4922), maybe Steve Tuck

Y. Dam Safety Branch Manager: Unknown

Z. Fire Flows: Mike Byers (970.208.7995)

AA. Cedar Ridge, Hotchkiss also have Pall Water Treatment Plants

BB. Town of Paonia does not currently have a water attorney. Previously Aaron Clay and Keith out of Gunnison.

CC. Previous Funding by WP Authority, DOLA, USDA, Colorado River Basin (Gunnison) for raw water

IV. Existing System Files Requested

- A. Water Rights (**Provided**)
- B. Raw Water Data from Water Commissioner (**JDS-Hydro**)
- C. Water System Ordinance and Resolution for in-town and out-of-town (**Corrine**)
- D. Consecutive System Contracts (**Corrine**)
- E. Fee Structure, if different from what's online (Including tap fees and future planned changes - **Corrine**)
- F. Consumer Confidence Reports (Past 10 years, **Corrine**)
- G. Existing system drawings (raw water, treatment, tank distribution, PRV Vaults, construction drawings, distribution system schematics, etc, **Travis**)
- H. Existing system engineering documentation including design/planning reports (**Travis**)
 - Specifically reports by GEI Consultants, Inc. (2000) and W.W. Wheeler (2004)
- I. Water records since 2012 Westwater PER Report (**Corrine**)
- J. Meter records (10 years, **Corrine**)
- K. Wastewater Treatment Data (**Travis**)
- L. Survey Files (Travis to look, may not exist. JDS-Hydro may contact previous engineering firms)
- M. Historical Pressure Testing (**Travis**)
- N. Historical Hydrant Testing Records (None)
- O. Water Leak/Line Break Records – Where/What Size/Repair Details (**Travis**)
- P. Tank Inspection Reports (**Travis**)
- Q. Raw Water Quality Data (**Travis**)
- R. Finished Water Quality Data (**Travis**)
- S. Treatment Plant O&M Manuals (**Travis**)

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T. Audits: Minimum 3 years of financial audits (**Online**)

U. Detailed accounts of water system CIP efforts in the past 10 years (**Travis**)

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Appendix B

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Town of Paonia

Consumption Analysis Report -
Report Dates: 02/29/2016 - 12/31/2016

Page: 1
Mar 29, 2021 11:51AM

Report Criteria:

- Selected services: Water
- Usage from Quantity
- Rates without levels suppressed

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 101 (Water-Residential In Town)										
1	-201,000	0	-201,700	-803,251	0.00000000	.00	49	49	846	822
2		1,000	1,000	835,625	0.00240000	2,005.50	770	24		
3	1,001	4,000	3,000	2,389,593	0.00270000	6,451.90	746	39		
4	4,001	9,000	5,000	3,723,029	0.00300000	11,169.09	707	49		
5	9,001	19,000	10,000	6,640,870	0.00330000	21,914.87	658	90		
6	19,001	34,000	15,000	7,688,881	0.00360000	27,679.97	568	168		
7	34,001	54,000	20,000	6,546,171	0.00390000	25,530.07	400	148		
8	54,001	84,000	30,000	5,533,702	0.00420000	23,241.55	252	133		
9	84,001	124,000	40,000	3,552,172	0.00450000	15,984.77	119	66		
10	124,001	174,000	50,000	1,700,025	0.00850000	14,450.21	53	35		
11	174,001	249,000	75,000	585,470	0.01000000	5,854.70	18	13		
12	249,001	349,000	100,000	402,120	0.01100000	4,423.32	5	1		
13	349,001	999,999,999	999,999,999	1,270,614	0.01200000	15,247.37	4	4		
Total Rate: 101 (Water-Residential In Town):				40,065,022		173,953.32				
Rate: 102 (Water-Residential Out of Town)										
1	-877,090	0	-877,090	-1,328,239	0.00000000	.00	28	28	213	208
2	1	1,000	1,000	606,101	0.00240000	1,454.64	203	5		
3	1,001	4,000	3,000	1,753,077	0.00270000	4,733.31	198	11		
4	4,001	9,000	5,000	2,852,187	0.00300000	8,556.56	187	10		
5	9,001	19,000	10,000	5,571,570	0.00330000	18,386.18	177	21		
6	19,001	34,000	15,000	7,033,972	0.00360000	25,422.30	156	37		
7	34,001	54,000	20,000	8,067,601	0.00390000	31,463.04	119	46		
8	54,001	84,000	30,000	6,475,728	0.00420000	27,198.06	73	34		
9	84,001	124,000	40,000	1,312,284	0.00450000	5,905.28	39	22		
10	124,001	174,000	50,000	435,980	0.00850000	3,705.83	17	11		
11	174,001	249,000	75,000	289,720	0.01000000	2,897.20	6	5		
12	249,001	349,000	100,000	20,020	0.01100000	220.22		1		
13	349,001	999,999,999	999,999,999	0	0.01200000	.00	0	0		
Total Rate: 102 (Water-Residential Out of Town):				33,090,001		129,843.22				
Rate: 111 (Water-Commercial In Town)										
1	-124,600	0	-124,600	-84,480	0.00000000	.00	6	6	127	126
2	1	1,000	1,000	128,470	0.00240000	308.33	114	3		
3	1,001	4,000	3,000	373,188	0.00270000	1,007.61	111	6		
4	4,001	9,000	5,000	579,900	0.00300000	1,739.70	105	6		
5	9,001	19,000	10,000	995,380	0.00330000	3,284.75	99	23		
6	19,001	34,000	15,000	1,186,543	0.00360000	4,271.55	76	18		
7	34,001	54,000	20,000	1,207,272	0.00390000	4,708.36	58	14		
8	54,001	84,000	30,000	1,201,740	0.00420000	5,047.31	44	17		
9	84,001	124,000	40,000	1,076,043	0.00450000	4,842.19	27	8		
10	124,001	174,000	50,000	820,490	0.00850000	6,974.17	19	6		
11	174,001	249,000	75,000	988,160	0.01000000	9,881.60	13	3		
12	249,001	349,000	100,000	771,070	0.01100000	8,481.77	10	4		
13	349,001	999,999,999	999,999,999	3,353,520	0.01200000	40,242.24	6	6		
Total Rate: 111 (Water-Commercial In Town):				12,597,296		90,789.58				

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Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 112 (Water-Commercial Out of Town)										
1	-13,030	0	-13,030	0	0.00000000	.00	2	2	11	10
2	1	1,000	1,000	12,000	0.00240000	28.80	9	0		
3	1,001	4,000	3,000	34,384	0.00270000	92.84	9	1		
4	4,001	9,000	5,000	55,000	0.00300000	165.00	8	0		
5	9,001	19,000	10,000	110,000	0.00330000	363.00	8	0		
6	19,001	34,000	15,000	165,000	0.00360000	594.00	8	0		
7	34,001	54,000	20,000	210,740	0.00390000	821.89	8	1		
8	54,001	84,000	30,000	269,660	0.00420000	1,132.57	7	1		
9	84,001	124,000	40,000	268,940	0.00450000	1,210.23	6	2		
10	124,001	174,000	50,000	250,000	0.00850000	2,125.00	4	0		
11	174,001	249,000	75,000	360,410	0.01000000	3,604.10	4	1		
12	249,001	349,000	100,000	400,000	0.01100000	4,400.00	3	0		
13	349,001	999,999,999	999,999,999	13,127,330	0.01200000	157,527.96	3	3		
Total Rate: 112 (Water-Commercial Out of Town):				15,263,464		172,065.38				
Rate: 198 (Water-Cap Usage)										
1	1	10,000	10,000	10,000	0.00180000	32.40	2	1	2	2
2	10,001	20,000	10,000	10,000	0.00205000	20.50	1	0		
3	20,001	30,000	10,000	9,200	0.00360000	33.12	1	1		
4	30,001	100,000	70,000	0	0.00460000	.00	0	0		
5	100,001	100,099,999	99,999,999	0	0.00560000	.00	0	0		
Total Rate: 198 (Water-Cap Usage):				37,200		86.02				
Grand Totals:				101,052,982		566,737.53				

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

DRAFT - NOT For Official Use

Town of Paonia

Consumption Analysis Report -
Report Dates: 01/01/2017 - 12/31/2017

Page: 1
Mar 29, 2021 11:50AM

Report Criteria:

- Selected services: Water
- Usage from Quantity
- Rates without levels suppressed

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 101 (Water-Residential In Town)										
1	-292,700	0	-292,210	-969,314	0.00000000	.00	18	18	849	829
2		1,000	1,000	858,630	0.00240000	2,060.71	810	32		
3	1,001	4,000	3,000	2,484,630	0.00270000	6,708.50	778	39		
4	4,001	9,000	5,000	3,866,108	0.00300000	11,598.32	739	55		
5	9,001	19,000	10,000	6,903,921	0.00330000	22,782.94	684	96		
6	19,001	34,000	15,000	8,044,700	0.00360000	28,960.92	588	148		
7	34,001	54,000	20,000	7,367,376	0.00390000	28,732.77	440	157		
8	54,001	84,000	30,000	6,447,337	0.00420000	27,078.82	283	141		
9	84,001	124,000	40,000	3,859,048	0.00450000	17,365.72	142	86		
10	124,001	174,000	50,000	2,027,670	0.00850000	17,235.20	56	36		
11	174,001	249,000	75,000	737,930	0.01000000	7,379.30	20	15		
12	249,001	349,000	100,000	257,050	0.01100000	2,827.55	5	3		
13	349,001	999,999,999	999,999,999	1,906,820	0.01200000	22,881.84	2	2		
Total Rate: 101 (Water-Residential In Town):				43,791,900		195,612.58				
Rate: 102 (Water-Residential Out of Town)										
1	-9,996,490	0	-9,996,490	-20,115,770	0.00000000	.00	16	16	219	214
2		1,000	1,000	615,041	0.00240000	1,476.10	211	3		
3	1,001	4,000	3,000	1,836,710	0.00270000	4,959.12	208	5		
4	4,001	9,000	5,000	2,923,950	0.00300000	8,771.85	203	6		
5	9,001	19,000	10,000	5,394,390	0.00330000	17,801.49	197	23		
6	19,001	34,000	15,000	7,525,990	0.00360000	27,483.56	174	38		
7	34,001	54,000	20,000	8,543,499	0.00390000	33,319.55	136	47		
8	54,001	84,000	30,000	8,484,089	0.00420000	35,633.11	89	40		
9	84,001	124,000	40,000	5,285,285	0.00450000	23,783.78	49	33		
10	124,001	174,000	50,000	1,318,890	0.00850000	11,210.57	16	7		
11	174,001	249,000	75,000	1,408,650	0.01000000	14,086.50	9	4		
12	249,001	349,000	100,000	410,350	0.01100000	4,513.85	2	2		
13	349,001	999,999,999	999,999,999	2,776,370	0.01200000	33,316.44	3	3		
Total Rate: 102 (Water-Residential Out of Town):				26,407,444		215,966.07				
Rate: 111 (Water-Commercial In Town)										
1	-9,762	0	-9,762	-9,604	0.00000000	.00	1	1	141	140
2		1,000	1,000	146,432	0.00240000	351.44	132	12		
3	1,001	4,000	3,000	406,620	0.00270000	1,097.87	120	10		
4	4,001	9,000	5,000	587,510	0.00300000	1,762.53	110	18		
5	9,001	19,000	10,000	978,603	0.00330000	3,229.39	92	17		
6	19,001	34,000	15,000	1,223,670	0.00360000	4,405.21	75	12		
7	34,001	54,000	20,000	1,274,370	0.00390000	4,970.04	63	18		
8	54,001	84,000	30,000	1,300,590	0.00420000	5,462.48	45	17		
9	84,001	124,000	40,000	970,700	0.00450000	4,368.15	28	9		
10	124,001	174,000	50,000	1,008,910	0.00850000	8,575.74	19	3		
11	174,001	249,000	75,000	994,670	0.01000000	9,946.70	16	6		
12	249,001	349,000	100,000	806,043	0.01100000	8,866.47	10	4		
13	349,001	999,999,999	999,999,999	5,449,260	0.01200000	65,391.12	6	6		
Total Rate: 111 (Water-Commercial In Town):				15,137,774		118,427.14				

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

DRAFT - NOT For Official Use

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 112 (Water-Commercial Out of Town)										
1	1	1,000	1,000	9,000	0.00240000	21.60	7	0	9	9
2	1,001	4,000	3,000	27,000	0.00270000	72.90	7	0		
3	4,001	9,000	5,000	41,880	0.00300000	125.64	7	1		
4	9,001	19,000	10,000	71,410	0.00330000	235.65	6	1		
5	19,001	34,000	15,000	105,000	0.00360000	378.00	5	0		
6	34,001	54,000	20,000	124,970	0.00390000	487.38	5	1		
7	54,001	84,000	30,000	158,380	0.00420000	665.20	4	1		
8	84,001	124,000	40,000	82,190	0.00450000	369.86	3	2		
9	124,001	174,000	50,000	44,100	0.00850000	374.85	1	1		
10	174,001	249,000	75,000	0	0.01000000	.00	0	0		
11	249,001	349,000	100,000	0	0.01100000	.00	0	0		
12	349,001	999,999,999	999,999,999	0	0.01200000	.00	0	0		
Total Rate: 112 (Water-Commercial Out of Town):				663,930		2,731.08				
Rate: 198 (Water-Cap Usage)										
1	1	10,000	10,000	0	0.00180000	.00	0	0	0	0
2	10,001	20,000	10,000	0	0.00205000	.00	0	0		
3	20,001	30,000	10,000	0	0.00360000	.00	0	0		
4	30,001	100,000	70,000	0	0.00460000	.00	0	0		
5	100,001	100,099,999	99,999,999	0	0.00560000	.00	0	0		
Total Rate: 198 (Water-Cap Usage):				0		.00				
Grand Totals:				86,001,054		532,736.87				

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

DRAFT - NOT For Official Use

Town of Paonia

Consumption Analysis Report -
Report Dates: 01/01/2018 - 12/31/2018

Page: 1
Mar 24, 2021 1:45PM

Report Criteria:

- Selected services: Water
- Usage from Quantity
- Rates without levels suppressed

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 101 (Water-Residential In Town)										
1	-103,367	0	-103,367	-169,671	0.00000000	.00	11	11	824	810
2		1,000	1,000	856,180	0.00240000	2,054.83	806	34		
3	1,001	4,000	3,000	2,443,563	0.00270000	6,597.62	772	52		
4	4,001	9,000	5,000	3,812,608	0.00300000	11,437.82	720	46		
5	9,001	19,000	10,000	6,899,405	0.00330000	22,768.04	674	83		
6	19,001	34,000	15,000	7,998,601	0.00360000	28,794.96	591	148		
7	34,001	54,000	20,000	7,229,713	0.00390000	28,195.88	443	160		
8	54,001	84,000	30,000	5,999,345	0.00420000	25,197.25	283	156		
9	84,001	124,000	40,000	3,353,509	0.00450000	15,090.79	127	73		
10	124,001	174,000	50,000	1,857,950	0.00850000	15,792.58	54	34		
11	174,001	249,000	75,000	780,369	0.01000000	7,803.69	20	16		
12	249,001	349,000	100,000	267,270	0.01100000	2,939.97	4	3		
13	349,001	999,999,999	999,999,999	7,080	0.01200000	204.96	1	1		
Total Rate: 101 (Water-Residential In Town):						41,345,922				166,878.39
Rate: 102 (Water-Residential Out of Town)										
1	-1,185,840	0	-1,185,840	-552,060	0.00000000	.00	9	9	216	215
2		1,000	1,000	611,412	0.00240000	1,467.39	210	7		
3	1,001	4,000	3,000	1,806,660	0.00270000	4,877.98	203	7		
4	4,001	9,000	5,000	2,976,690	0.00300000	8,930.07	196	8		
5	9,001	19,000	10,000	5,687,390	0.00330000	17,768.39	188	19		
6	19,001	34,000	15,000	7,540,756	0.00360000	21,436.72	169	31		
7	34,001	54,000	20,000	9,083,334	0.00390000	35,425.00	138	46		
8	54,001	84,000	30,000	9,625,831	0.00420000	40,428.49	92	52		
9	84,001	124,000	40,000	4,846,120	0.00450000	21,807.54	40	24		
10	124,001	174,000	50,000	1,067,466	0.00850000	9,073.46	16	10		
11	174,001	249,000	75,000	190,850	0.01000000	1,908.50	6	5		
12	249,001	349,000	100,000	100	0.01100000	1.10	1	1		
13	349,001	999,999,999	999,999,999	0	0.01200000	.00	0	0		
Total Rate: 102 (Water-Residential Out of Town):						42,884,549				169,834.64
Rate: 111 (Water-Commercial In Town)										
1	-100,000	0	-100,000	-80,000	0.00000000	.00	3	3	140	139
2		1,000	1,000	147,037	0.00240000	352.89	130	8		
3	1,001	4,000	3,000	413,384	0.00270000	1,116.14	122	7		
4	4,001	9,000	5,000	628,710	0.00300000	1,886.13	115	15		
5	9,001	19,000	10,000	1,031,086	0.00330000	3,402.58	100	20		
6	19,001	34,000	15,000	1,205,440	0.00360000	4,339.58	80	22		
7	34,001	54,000	20,000	1,198,700	0.00390000	4,674.93	58	15		
8	54,001	84,000	30,000	1,307,600	0.00420000	5,491.92	43	13		
9	84,001	124,000	40,000	1,062,170	0.00450000	4,779.77	30	14		
10	124,001	174,000	50,000	751,890	0.00850000	6,391.07	16	5		
11	174,001	249,000	75,000	664,280	0.01000000	6,642.80	11	5		
12	249,001	349,000	100,000	633,330	0.01100000	6,966.63	6	1		
13	349,001	999,999,999	999,999,999	3,459,280	0.01200000	41,511.36	5	5		
Total Rate: 111 (Water-Commercial In Town):						12,422,907				87,555.79

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

DRAFT - NOT For Official Use

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 112 (Water-Commercial Out of Town)										
1	1	1,000	1,000	10,000	0.00240000	24.00	8	1	9	9
2	1,001	4,000	3,000	27,000	0.00270000	72.90	7	0		
3	4,001	9,000	5,000	32,100	0.00300000	96.30	7	3		
4	9,001	19,000	10,000	60,000	0.00330000	198.00	4	0		
5	19,001	34,000	15,000	90,000	0.00360000	324.00	4	0		
6	34,001	54,000	20,000	120,000	0.00390000	468.00	4	0		
7	54,001	84,000	30,000	133,510	0.00420000	560.74	4	3		
8	84,001	124,000	40,000	40,000	0.00450000	180.00	1	0		
9	124,001	174,000	50,000	50,000	0.00850000	425.00	1	0		
10	174,001	249,000	75,000	75,000	0.01000000	750.00	1	0		
11	249,001	349,000	100,000	82,050	0.01100000	902.55	1	1		
12	349,001	999,999,999	999,999,999	0	0.01200000	.00	0	0		
Total Rate: 112 (Water-Commercial Out of Town):				719,660		4,001.49				
Rate: 198 (Water-Cap Usage)										
1	1	10,000	10,000	0	0.00180000	.00	0	0	0	0
2	10,001	20,000	10,000	0	0.00205000	.00	0	0		
3	20,001	30,000	10,000	0	0.00360000	.00	0	0		
4	30,001	100,000	70,000	0	0.00460000	.00	0	0		
5	100,001	100,099,999	99,999,999	0	0.00560000	.00	0	0		
Total Rate: 198 (Water-Cap Usage):				0		.00				
Grand Totals:				97,373,038		428,270.32				

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

DRAFT - NOT For Official Use

Town of Paonia

Consumption Analysis Report -
Report Dates: 01/01/2019 - 12/31/2019

Page: 1
Mar 24, 2021 1:47PM

Report Criteria:

- Selected services: Water
- Usage from Quantity
- Rates without levels suppressed

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 101 (Water-Residential In Town)										
1	-779,000	0	-779,200	-195,790	0.00000000	.00	7	7	829	825
2		1,000	1,000	871,140	0.00240000	2,090.74	802	36		
3	1,001	4,000	3,000	2,448,280	0.00270000	6,610.36	766	49		
4	4,001	9,000	5,000	3,771,455	0.00300000	11,314.37	717	48		
5	9,001	19,000	10,000	6,742,160	0.00330000	22,249.13	669	115		
6	19,001	34,000	15,000	7,721,973	0.00360000	27,799.10	554	158		
7	34,001	54,000	20,000	6,420,670	0.00390000	25,040.61	396	182		
8	54,001	84,000	30,000	4,475,940	0.00420000	18,798.95	214	122		
9	84,001	124,000	40,000	2,497,710	0.00450000	11,239.70	92	55		
10	124,001	174,000	50,000	1,060,020	0.00850000	9,010.17	37	28		
11	174,001	249,000	75,000	445,720	0.01000000	4,457.20	9	6		
12	249,001	349,000	100,000	161,320	0.01100000	1,774.52	3	2		
13	349,001	999,999,999	999,999,999	7,220	0.01200000	86.64	1	1		
Total Rate: 101 (Water-Residential In Town):						140,471.47				
Rate: 102 (Water-Residential Out of Town)										
1	-200,000	0	-200,000	-152,630	0.00000000	.00	2	2	220	219
2	1	1,000	1,000	616,181	0.00240000	1,478.83	215	10		
3	1,001	4,000	3,000	1,825,790	0.00270000	4,929.63	205	4		
4	4,001	9,000	5,000	3,003,410	0.00300000	9,010.23	201	11		
5	9,001	19,000	10,000	5,800,731	0.00330000	14,142.41	190	29		
6	19,001	34,000	15,000	8,176,480	0.00360000	29,435.33	161	27		
7	34,001	54,000	20,000	9,003,260	0.00390000	35,112.11	134	52		
8	54,001	84,000	30,000	7,128,737	0.00420000	29,940.70	82	42		
9	84,001	124,000	40,000	3,721,180	0.00450000	16,745.31	40	29		
10	124,001	174,000	50,000	477,010	0.00850000	4,054.59	11	6		
11	174,001	249,000	75,000	161,060	0.01000000	1,610.60	5	5		
12	249,001	349,000	100,000	0	0.01100000	.00	0	0		
13	349,001	999,999,999	999,999,999	0	0.01200000	.00	0	0		
Total Rate: 102 (Water-Residential Out of Town):						151,460.34				
Rate: 111 (Water-Commercial In Town)										
1	-494,000	0	-494,000	-483,850	0.00000000	.00	1	1	137	136
2	1	1,000	1,000	151,982	0.00240000	364.76	128	6		
3	1,001	4,000	3,000	412,380	0.00270000	1,113.43	122	13		
4	4,001	9,000	5,000	593,100	0.00300000	1,779.30	109	12		
5	9,001	19,000	10,000	961,500	0.00330000	3,172.95	97	27		
6	19,001	34,000	15,000	1,063,610	0.00360000	3,829.00	70	18		
7	34,001	54,000	20,000	1,058,780	0.00390000	4,129.24	52	12		
8	54,001	84,000	30,000	1,136,910	0.00420000	4,775.02	40	14		
9	84,001	124,000	40,000	920,380	0.00450000	4,141.71	26	8		
10	124,001	174,000	50,000	733,290	0.00850000	6,232.97	18	6		
11	174,001	249,000	75,000	652,190	0.01000000	6,521.90	12	7		
12	249,001	349,000	100,000	451,290	0.01100000	4,964.19	5	1		
13	349,001	999,999,999	999,999,999	4,382,730	0.01200000	52,592.76	4	4		
Total Rate: 111 (Water-Commercial In Town):						93,617.22				

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

DRAFT - NOT For Official Use

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 112 (Water-Commercial Out of Town)										
1	-59,850	0	-59,850	-59,630	0.00000000	.00	1	1	11	11
2	1	1,000	1,000	11,220	0.00240000	26.93	9	1		
3	1,001	4,000	3,000	26,620	0.00270000	71.87	8	2		
4	4,001	9,000	5,000	36,320	0.00300000	108.96	6	1		
5	9,001	19,000	10,000	62,280	0.00330000	205.52	5	1		
6	19,001	34,000	15,000	90,000	0.00360000	324.00	4	0		
7	34,001	54,000	20,000	120,000	0.00390000	468.00	4	0		
8	54,001	84,000	30,000	170,400	0.00420000	715.68	4	1		
9	84,001	124,000	40,000	48,970	0.00450000	220.37	3	2		
10	124,001	174,000	50,000	50,000	0.00850000	425.00	1	0		
11	174,001	249,000	75,000	10,560	0.01000000	105.60	1	1		
12	249,001	349,000	100,000	0	0.01100000	.00	0	0		
13	349,001	999,999,999	999,999,999	0	0.01200000	.00	0	0		
Total Rate: 112 (Water-Commercial Out of Town):				566,740		2,671.93				
Rate: 198 (Water-Cap Usage)										
1	1	10,000	10,000	0	0.00180000	.00	0	0	0	0
2	10,001	20,000	10,000	0	0.00205000	.00	0	0		
3	20,001	30,000	10,000	0	0.00360000	.00	0	0		
4	30,001	100,000	70,000	0	0.00460000	.00	0	0		
5	100,001	100,099,999	99,999,999	0	0.00560000	.00	0	0		
Total Rate: 198 (Water-Cap Usage):				0		.00				
Grand Totals:				88,790,059		388,220.96				

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

DRAFT - NOT For Official Use

Town of Paonia

Consumption Analysis Report -
Report Dates: 01/01/2020 - 12/31/2020

Page: 1
Mar 24, 2021 1:48PM

Report Criteria:

- Selected services: Water
- Usage from Quantity
- Rates without levels suppressed

Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
Rate: 101 (Water-Residential In Town)										
1	-27,700	0	-27,710	-19,110	0.00000000	.00	2	2	832	832
2		1,000	1,000	861,500	0.00240000	2,067.60	806	24		
3	1,001	4,000	3,000	2,488,000	0.00270000	6,717.60	782	41		
4	4,001	9,000	5,000	3,913,671	0.00300000	11,741.01	741	42		
5	9,001	19,000	10,000	6,933,540	0.00330000	22,880.68	699	89		
6	19,001	34,000	15,000	8,264,980	0.00360000	29,753.93	610	151		
7	34,001	54,000	20,000	7,455,320	0.00390000	29,075.75	459	160		
8	54,001	84,000	30,000	6,430,530	0.00420000	27,008.23	299	154		
9	84,001	124,000	40,000	3,993,320	0.00450000	17,969.94	145	82		
10	124,001	174,000	50,000	2,187,920	0.00850000	18,597.32	63	38		
11	174,001	249,000	75,000	1,279,280	0.01000000	12,792.80	25	15		
12	249,001	349,000	100,000	467,020	0.01100000	5,137.22	10	9		
13	349,001	999,999,999	999,999,999	118,650	0.01200000	1,423.80	1	1		
Total Rate: 101 (Water-Residential In Town):						44,374.62				185,165.88
Rate: 102 (Water-Residential Out of Town)										
1	-163,500	0	-163,500	-48,030	0.00000000	.00	5	5	224	224
2		1,000	1,000	622,540	0.00240000	1,494.10	218	3		
3	1,001	4,000	3,000	1,847,689	0.00270000	4,988.76	215	12		
4	4,001	9,000	5,000	3,037,900	0.00300000	9,113.70	203	9		
5	9,001	19,000	10,000	5,858,330	0.00330000	17,332.49	194	23		
6	19,001	34,000	15,000	8,124,000	0.00360000	29,746.40	171	31		
7	34,001	54,000	20,000	9,479,080	0.00390000	36,968.11	140	46		
8	54,001	84,000	30,000	8,594,331	0.00420000	36,096.19	94	39		
9	84,001	124,000	40,000	5,737,260	0.00450000	25,817.67	55	25		
10	124,001	174,000	50,000	1,887,750	0.00850000	16,045.88	30	17		
11	174,001	249,000	75,000	581,170	0.01000000	5,811.70	13	8		
12	249,001	349,000	100,000	272,060	0.01100000	2,992.66	4	4		
13	349,001	999,999,999	999,999,999	22,890	0.01200000	274.68	1	1		
Total Rate: 102 (Water-Residential Out of Town):						46,016.970				188,182.63
Rate: 111 (Water-Commercial In Town)										
1		1,000	1,000	140,275	0.00240000	336.66	126	9	133	133
2	1,001	4,000	3,000	404,160	0.00270000	1,091.23	117	4		
3	4,001	9,000	5,000	627,470	0.00300000	1,882.41	113	11		
4	9,001	19,000	10,000	1,050,560	0.00330000	3,466.85	102	25		
5	19,001	34,000	15,000	1,150,730	0.00360000	4,142.63	77	25		
6	34,001	54,000	20,000	1,083,960	0.00390000	4,227.44	52	15		
7	54,001	84,000	30,000	1,140,910	0.00420000	4,791.82	37	11		
8	84,001	124,000	40,000	926,500	0.00450000	4,169.25	26	11		
9	124,001	174,000	50,000	700,650	0.00850000	5,955.53	15	3		
10	174,001	249,000	75,000	579,960	0.01000000	5,799.60	12	6		
11	249,001	349,000	100,000	387,790	0.01100000	4,265.69	6	3		
12	349,001	999,999,999	999,999,999	2,884,790	0.01200000	34,617.48	3	3		
Total Rate: 111 (Water-Commercial In Town):						11,077,755				74,746.59
Rate: 112 (Water-Commercial Out of Town)										

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Level	From	To	Quantity	Consumption Per Level	Rate	Calculated Amount	Customers Within This Level	Customers Ending Within This Level	Total Customers With Usage	Active Customers Using Rate
1	1	1,000	1,000	10,000	0.00240000	24.00	8	0	10	10
2	1,001	4,000	3,000	30,000	0.00270000	81.00	8	0		
3	4,001	9,000	5,000	50,000	0.00300000	150.00	8	0		
4	9,001	19,000	10,000	99,900	0.00330000	329.67	8	1		
5	19,001	34,000	15,000	109,080	0.00360000	392.69	7	2		
6	34,001	54,000	20,000	120,530	0.00390000	470.07	5	2		
7	54,001	84,000	30,000	120,530	0.00420000	506.23	3	1		
8	84,001	124,000	40,000	112,390	0.00450000	505.76	2	2		
9	124,001	174,000	50,000	0	0.00850000	.00	0	0		
10	174,001	249,000	75,000	0	0.01000000	.00	0	0		
11	249,001	349,000	100,000	0	0.01100000	.00	0	0		
12	349,001	999,999,999	999,999,999	0	0.01200000	.00	0	0		
Total Rate: 112 (Water-Commercial Out of Town):				652,430		2,459.41				
Rate: 198 (Water-Cap Usage)										
1	1	10,000	10,000	0	0.00180000	.00	0	0	0	0
2	10,001	20,000	10,000	0	0.00205000	.00	0	0		
3	20,001	30,000	10,000	0	0.00360000	.00	0	0		
4	30,001	100,000	70,000	0	0.00460000	.00	0	0		
5	100,001	100,099,999	99,999,999		0.00560000	.00	0	0		
Total Rate: 198 (Water-Cap Usage):				0		.00				
Grand Totals:				102,121,776		450,554.50				

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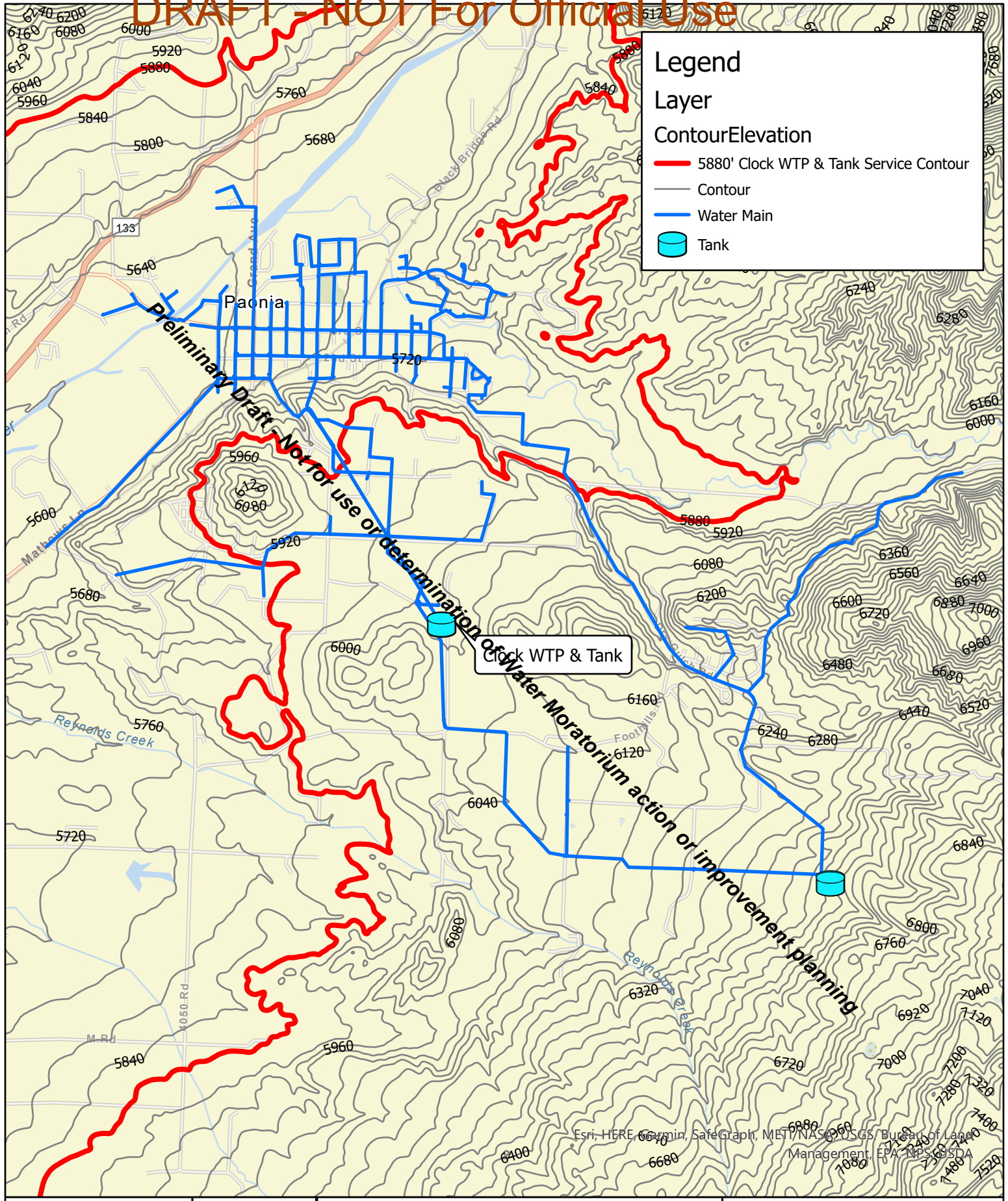
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Legend

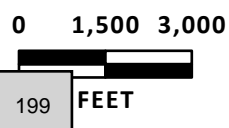
Layer

ContourElevation

-  5880' Clock WTP & Tank Service Contour
-  Contour
-  Water Main
-  Tank



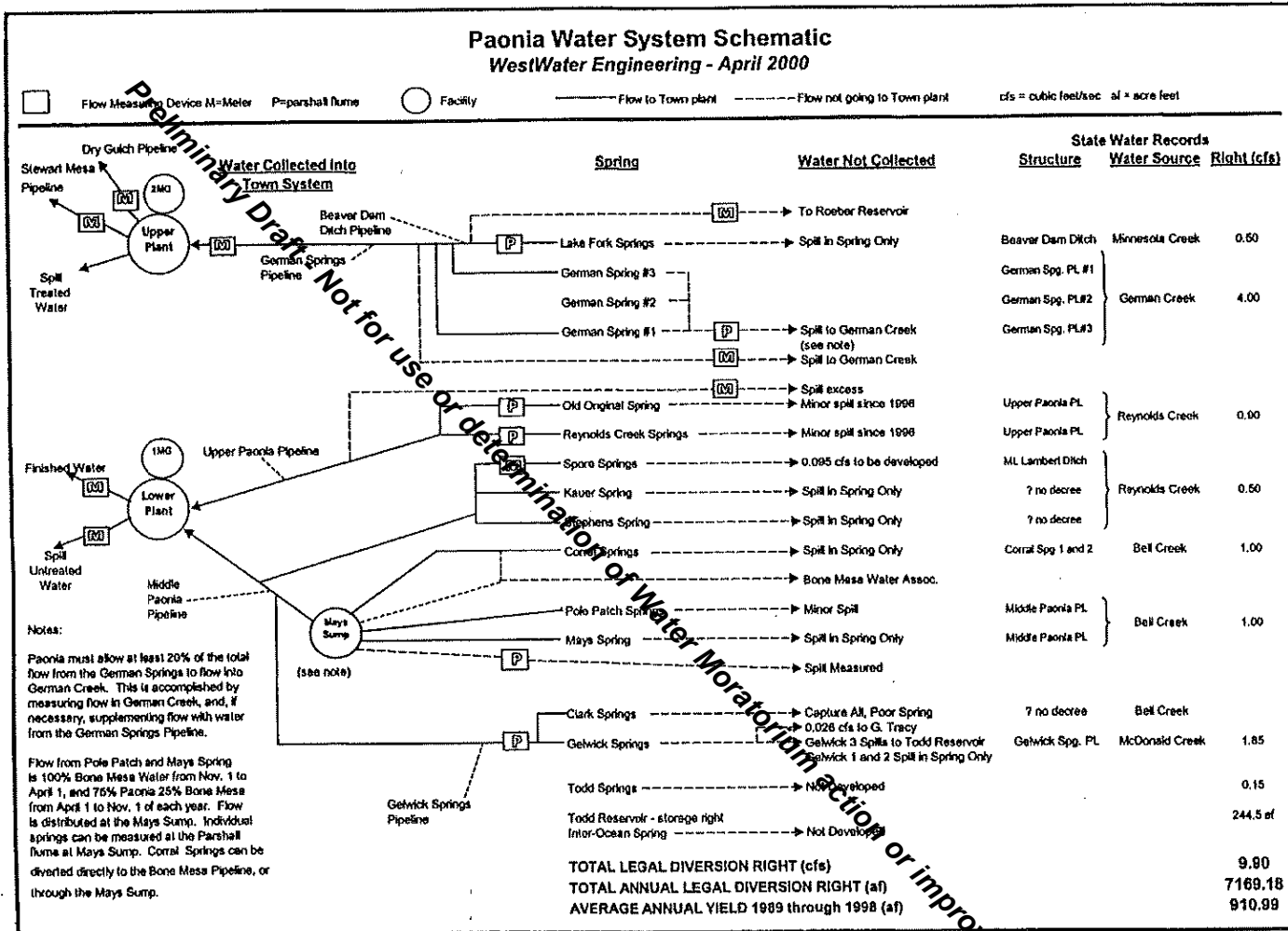
Clock WTP & Tank



TOWN OF PAONIA
CLOCK WTP & TANK SERVICE AREA

JDS-HYDRO CONSULTANTS, INC.
5540 TECH CENTER DR., SUITE 100
COLORADO SPRINGS, CO 80919
(719) 227-0072

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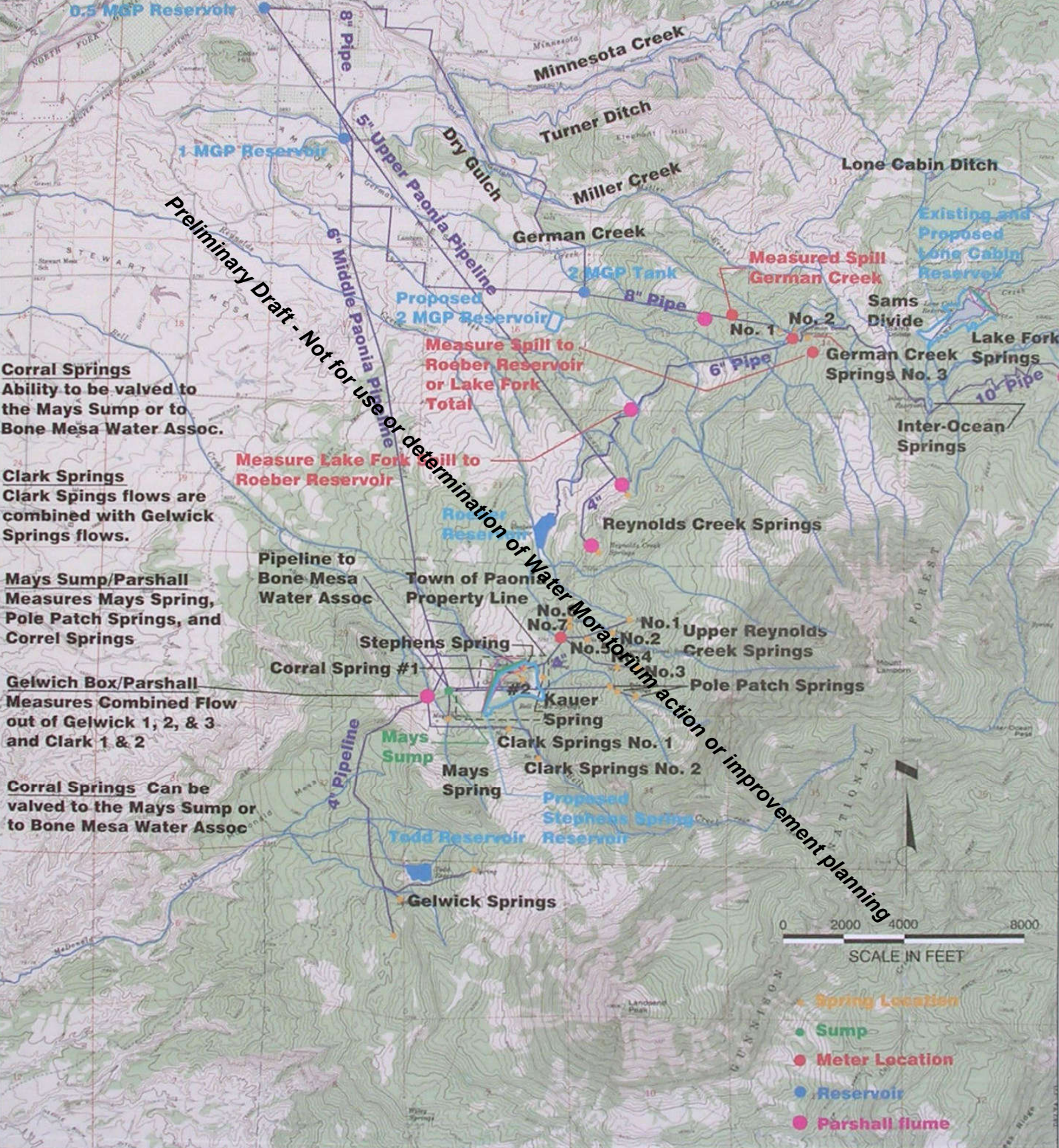
W. W. Westwater and Associates, Inc.
 Water Resources Engineers

Raw Water Collection System
Schematic

Job Number 1589.01	Figure 3
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Paonia, CO



Corral Springs
Ability to be valved to the Mays Sump or to Bone Mesa Water Assoc.

Clark Springs
Clark Springs flows are combined with Gelwick Springs flows.

Mays Sump/Parshall
Measures Mays Spring, Pole Patch Springs, and Corral Springs

Gelwick Box/Parshall
Measures Combined Flow out of Gelwick 1, 2, & 3 and Clark 1 & 2

Corral Springs Can be valved to the Mays Sump or to Bone Mesa Water Assoc

Measure Lake Fork spill to Roeber Reservoir

Measure Spill to German Creek

Measure Spill to Roeber Reservoir or Lake Fork Total

Proposed 2 MGP Reservoir

2 MGP Tank

Town of Paonia Property Line

Reynolds Creek Springs

Upper Reynolds Creek Springs

Pole Patch Springs

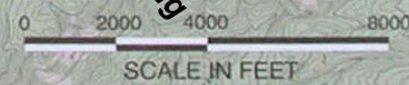
Clark Springs No. 1

Clark Springs No. 2

Proposed Stephens Reservoir

Todd Reservoir

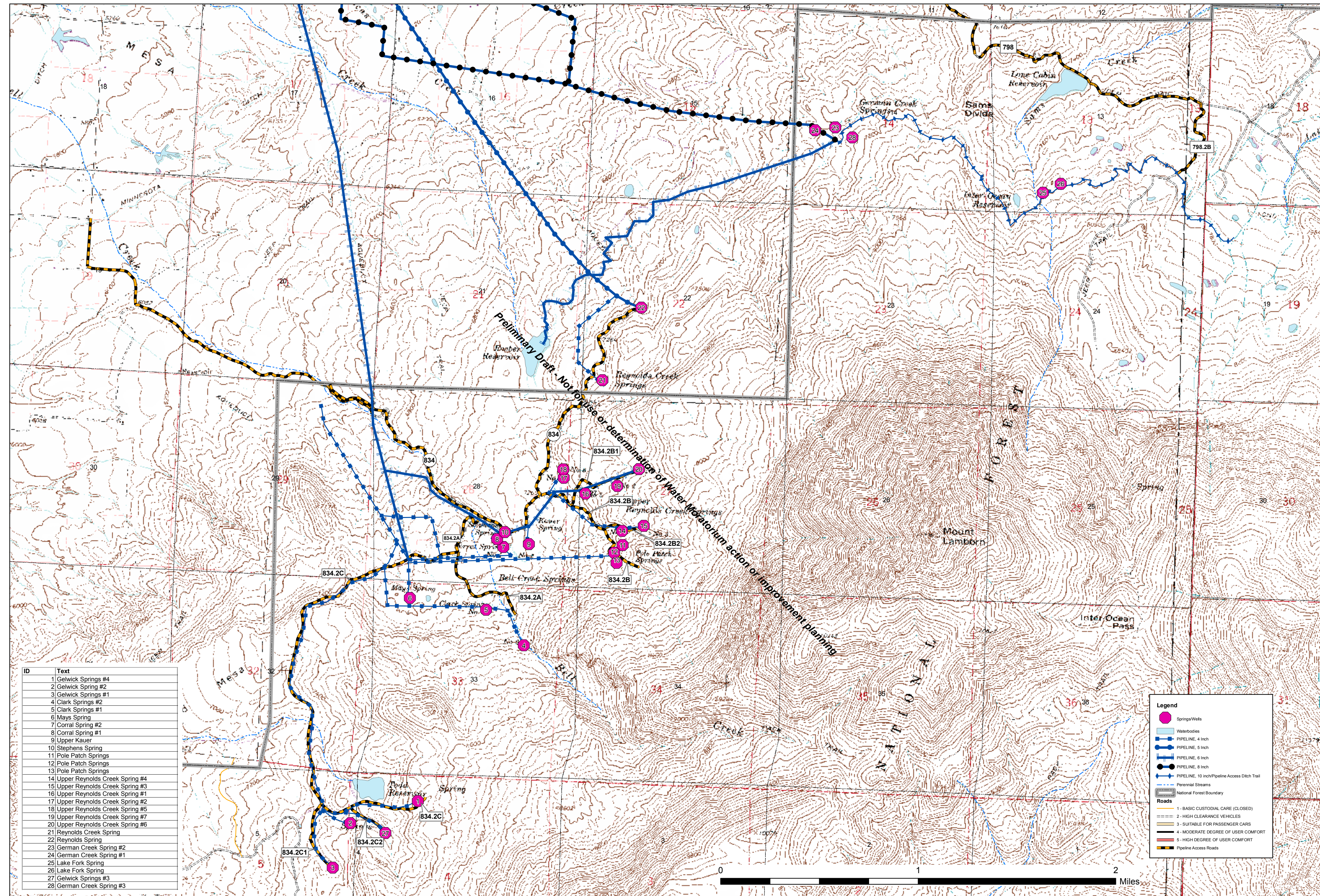
Gelwick Springs



- Spring Location
- Sump
- Meter Location
- Reservoir
- Parshall flume

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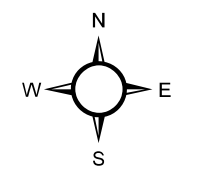
Exhibit A



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RIGHT OF WAY ACROSS NATIONAL FOREST SERVICE LANDS
 Gunnison National Forest, Paonia Ranger District
 Sections: 13, 14, 27, 28, 29, 32, & 33, T. 14 S., R. 91 W., and Sections 4 & 5, T. 15 S., R., 91W., Paonia Quad
 Total Length of Right of Way: 13.6 miles
 Width of Right of Way: Pipeline - 10' Access Routes - 10'

Instrument: Special Use Permit
 Grantor: USDA Forest Service Grantee: Town of Paonia 07/12/2007 cobrien

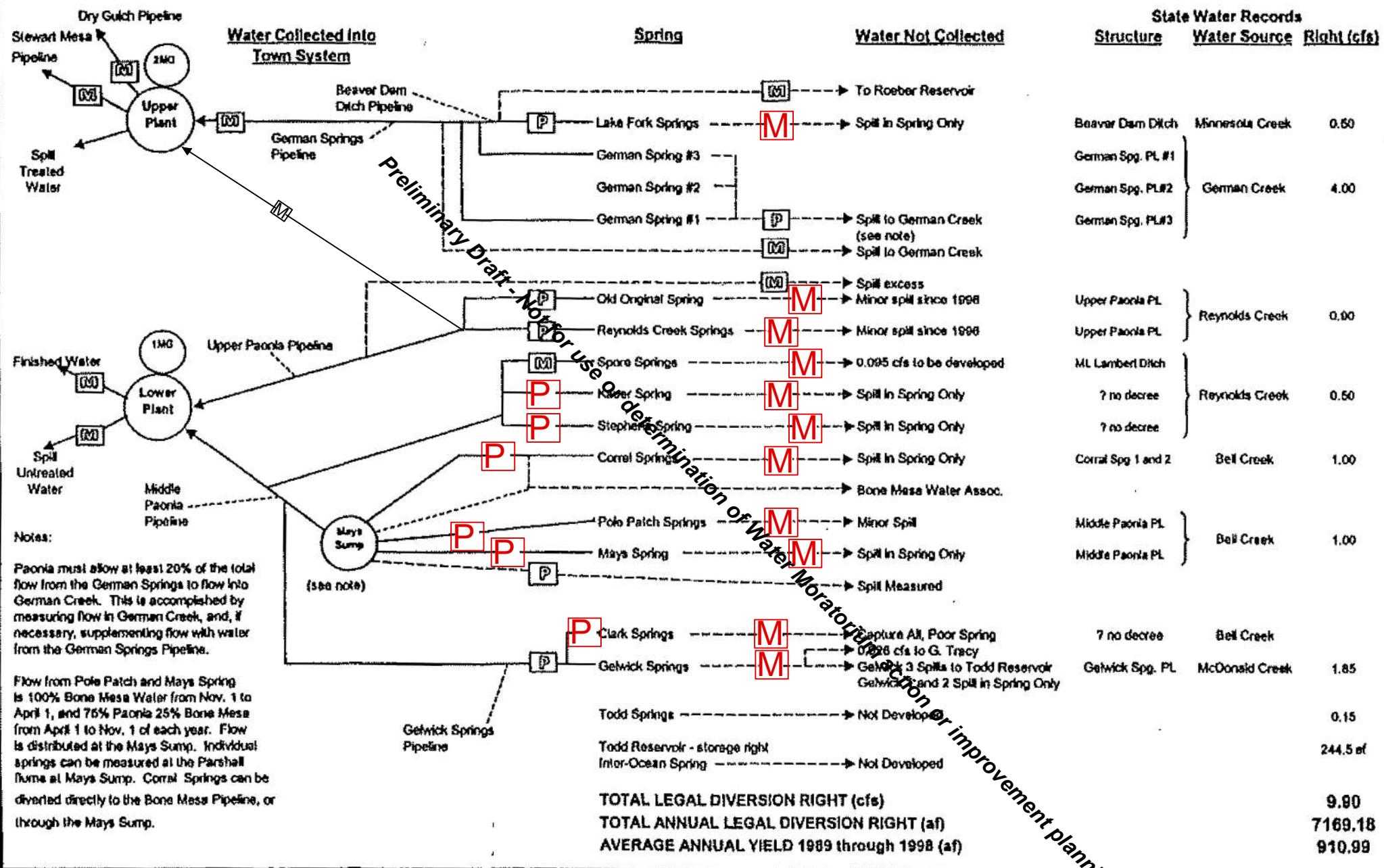


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NOTES:
RED EQUALS PROPOSED.

Paonia Water System Schematic
WestWater Engineering - April 2000

□ Flow Measuring Device M=Meter P=parshall flume ○ Facility ——— Flow to Town plant - - - - - Flow not going to Town plant cfs = cubic feet/sec af = acre feet



JDS-HYDRO CONSULTANTS, INC.
5540 TECH CENTER DR., SUITE 100
COLORADO SPRINGS, COLORADO 80919
(719) 227-0072

DISCLAIMER: THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO JDS-HYDRO CONSULTANTS, INC. JDS-HYDRO ASSUMES NO LIABILITY FOR UNAUTHORIZED CHANGES AND/OR REVISIONS MADE TO PLANS.

TOWN OF PAONIA
RAW WATER SYSTEM
NEW MONITORING POINTS

NO.	DESCRIPTION	BY	APP.	DATE
1				
2				
3				
4				
5				
6				
7				

EXHIBIT

Project No.: 333.01
Date: 05/10/21
Design: DES
Drawn: ACH
Check: DES

1
SHEET 1 OF 1

W. W. Wheeler and Associates, Inc.
Water Resources Engineers

Raw Water Collection System Schematic

Job Number 1589.01 Figure 3

j:\JDS-Hydro\Project Files\333 Town of Paonia\333.01 Water Infrastructure Evaluation\Drawings\Exhibits\33301_New_Monitoring_Points_Ext.dwg 3:52 PM By: Andrew Hood

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PAONIA TOWN OF Calendar Year 2021 Monitoring Schedule

Mailing Address: PO BOX 460 PAONIA, CO 81428

Public Water System ID	Water System Name	Federal System Type	State Source Type	Service Connections	Population
CO0115601	PAONIA TOWN OF	Community	Groundwater UDI Surface Water	929	2499
Primary County	Minimum Certification for Treatment Operator	Minimum Certification for Distribution System Operator	Last Inspection	Seasonal	Water Hauler
DELTA	B	2	09/10/2020	No	No

Contact Information			
Administrative Contact	Treatment Operator	Distribution System Operator	Owner
All public water systems are required to maintain an Administrative Contact, Treatment Operator (if applicable), Distribution System Operator (if applicable), and Owner. If the information below is incorrect or blank please send us a contact update form. This form and operator certification information is available by visiting wqcdcompliance.com/forms .			
CORINNE FERGUSON	ALAN D LESLIE	ALAN D LESLIE	PAONIA TOWN OF

General Information

Samples must be collected at the location specified in the Monitoring Plan or Record of Approved Waterworks.

- Schedules are updated every Wednesday evening. Please contact your specialist with questions wqcdcompliance.com or call us at 303-692-3556.
- [System info, online records, public notices, violations, and sample results \(bottom of page\)](#).
- Laboratory sample results must be analyzed by a certified laboratory using a certified method. Results must be submitted using the Online Portal wqcdcompliance.com/login and not as email attachments.
- Please identify the **Facility ID and Sample Point ID** (listed below) when submitting sample results. Facility and Sample Point IDs are used to identify general sample site locations.

Monitoring Information

Distribution System Sample Schedules		
Facility ID	Facility Name	Facility Type
DS001	DISTRIBUTION SYSTEM	Distribution System
Microorganisms and Disinfectants		
TOTAL COLIFORM BACTERIA (TCR) Sample Schedule:		Collection Period:
2 sample(s) per Month during the collection period		January 1, 2021 to December 31, 2021
Use the Facility ID and Sample Point ID listed at the end of this monitoring schedule.		
FREE CHLORINE Sample Schedule:		
Measure every time you collect a TOTAL COLIFORM BACTERIA (TCR) sample		

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Distribution System Sample Schedules	
Facility ID DS001	Facility Name DISTRIBUTION SYSTEM
Facility Type Distribution System	
Disinfection Byproducts	
TTHMs and HAA5s (Stage 2) Sample Schedule: 1 dual sample(s) per sample point for a TOTAL of 1 dual sample(s) per Quarter during the collection period *Collection Restriction: Sample(s) must be collected, at a minimum , in the following months: March, June (Peak Month), September, December* State Sample Point ID(s) (System Location ID(s)): DBP001 (MINNESOTA CREEK RD)	*Collection Period:* January 1, 2021 to December 31, 2021 Compliance Check: March **Result(s) Received** June (Peak Month) September December
Lead and Copper	
LEAD AND COPPER Sample Schedule: 20 sample(s) per 6 Months during the collection period SAMPLES MUST BE COLLECTED FROM THE HIGHEST RISK SITES LISTED IN THE LEAD AND COPPER SAMPLE POOL INFORMATION AT THE END OF THIS MONITORING SCHEDULE. Each sample must be reported with a State Assigned Sample Point ID (LCR###). To ensure timely processing of results, please have the certified lab report all results electronically in CSV data format. Do NOT submit paper or PDF copies of lab reported data.	Collection Period: January 1, 2021 to December 31, 2021 Compliance Check: 1st 6 Months 2nd 6 Months

Non-Distribution System Sample Schedules					
Facility ID	Facility Name	Facility Type	Sample Point ID	Sample Point Name	Sample Point Type
001	LAMBORN MESA UPPER WTP	Treatment Plant	001	ENTRY POINT	Entry Point
Daily Schedules					
FREE CHLORINE (MICROBIAL INACTIVATION AND ENTRY POINT RESIDUAL) Sample Schedule: Sample Continuously during the collection period			Collection Period: While Operating		
TURBIDITY (CFE) Sample Schedule: 1 sample every 4 Hours during the collection period Note: Sample(s) collected at a location representative of the combined filtered water			Collection Period: While Operating		
Yearly Schedules					
FLUORIDE Sample Schedule: 1 sample(s) per Year			Collection Period: January 1, 2021 to December 31, 2021		
INORGANICS GROUP Sample Schedule: 1 sample(s) per Year			Collection Period: January 1, 2021 to December 31, 2021		

PWS ID: CO0115601
PAONIA TOWN OF

Report Generation Date: May 5, 2021

2021 Monitoring Schedule Page 2 of 12

This monitoring schedule is based on the system's current inventory and is subject to change. *Water systems are responsible for promptly reporting schedule errors or omissions.* Errors or omissions on monitoring schedules do not prohibit the Water Quality Control Division from enforcing monitoring requirements set forth by the Regulations.

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Non-Distribution System Sample Schedules					
Facility ID	Facility Name	Facility Type	Sample Point ID	Sample Point Name	Sample Point Type
001	LAMBORN MESA UPPER WTP	Treatment Plant	001	ENTRY POINT	Entry Point
Yearly Schedules					
<u>NITRATE Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample(s) per Year			January 1, 2021 to December 31, 2021		
<u>VOLATILE ORGANICS GROUP Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample(s) per Year			January 1, 2021 to December 31, 2021		
3 Year Schedules					
<u>SYNTHETIC ORGANICS GROUP Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample(s) per 3 Years			January 1, 2020 to December 31, 2022		
9 Year Schedules					
<u>COMBINED RADIUM (-226 & -228) Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample(s) per 9 Years			January 1, 2020 to December 31, 2028		
<u>COMBINED URANIUM Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample(s) per 9 Years			January 1, 2020 to December 31, 2028		
<u>GROSS ALPHA, WITHOUT RADON & URANIUM Sample Schedule:</u>			<u>*Collection Period:*</u>		
1 sample(s) per 9 Years			January 1, 2020 to December 31, 2028		
Collection Restriction: Sample(s) must be collected at the same time as the COMBINED URANIUM sample(s)					
<u>NITRITE Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample(s) per 9 Years			January 1, 2020 to December 31, 2028		
Facility ID	Facility Name	Facility Type	Sample Point ID	Sample Point Name	Sample Point Type
002	CLOCK YWTP01	Treatment Plant	002	ENTRY POINT	Entry Point
Daily Schedules					
<u>FREE CHLORINE (ENTRY POINT RESIDUAL) Sample Schedule:</u>			<u>Collection Period:</u>		
Sample Continuously during the collection period			While Operating		
<u>TURBIDITY (CFE) Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample every 4 Hours during the collection period			While Operating		
Note: Sample(s) collected at a location representative of the <u>combined filtered water</u>					
Yearly Schedules					
<u>FLUORIDE Sample Schedule:</u>			<u>Collection Period:</u>		
1 sample(s) per Year			January 1, 2021 to December 31, 2021		

This monitoring schedule is based on the system's current inventory and is subject to change. *Water systems are responsible for promptly reporting schedule errors or omissions.* Errors or omissions on monitoring schedules do not prohibit the Water Quality Control Division from enforcing monitoring requirements set forth by the Regulations.

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INORGANICS GROUP Sample Schedule:	Collection Period:
1 sample(s) per Year	January 1, 2021 to December 31, 2021
NITRATE Sample Schedule:	Collection Period:
1 sample(s) per Year	January 1, 2021 to December 31, 2021
VOLATILE ORGANICS GROUP Sample Schedule:	Collection Period:
1 sample(s) per Year	January 1, 2021 to December 31, 2021
3 Year Schedules	
SYNTHETIC ORGANICS GROUP Sample Schedule:	Collection Period:
1 sample(s) per 3 Years	January 1, 2020 to December 31, 2022
6 Year Schedules	
COMBINED RADIUM (-226 & -228) Sample Schedule:	Collection Period:
1 sample(s) per 6 Years	January 1, 2020 to December 31, 2025
9 Year Schedules	
COMBINED URANIUM Sample Schedule:	Collection Period:
1 sample(s) per 9 Years	January 1, 2020 to December 31, 2028
GROSS ALPHA, WITHOUT RADON & URANIUM Sample Schedule:	*Collection Period:*
1 sample(s) per 9 Years	January 1, 2020 to December 31, 2028
Collection Restriction: Sample(s) must be collected at the same time as the COMBINED URANIUM sample(s)	
NITRITE Sample Schedule:	Collection Period:
1 sample(s) per 9 Years	January 1, 2020 to December 31, 2028

Compliance and Public Notice Schedules		
Public Notice Schedules - Certificate of Delivery and Notice must be submitted within 10 days after providing notification Forms available at wqcdcompliance.com/pn		
Activity Name	Activity Due Date	Activity Completion Date
MAIL/HAND DELIVER NOTICE TO CONSUMERS: FAILURE TO MEET CROSS CONNECTION CONTROL AND/OR BACKFLOW PREVENTION REQUIREMENTS - CROSS CONNECTION RULE	January 6, 2020	Activity Not Completed
MAIL/HAND DELIVER NOTICE TO CONSUMERS: FAILURE TO MEET CROSS CONNECTION CONTROL AND/OR BACKFLOW PREVENTION REQUIREMENTS - CROSS CONNECTION RULE	April 6, 2020	Activity Not Completed

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Compliance and Public Notice Schedules		
Lead Consumer Notification - Delivery to consumers is required within 30 days after receipt of data from laboratory - Schedule Closed		
Activity Name	Activity Due Date	Activity Completion Date
SUBMIT ONE (1) LEAD CONSUMER NOTICE AND CERTIFICATE OF DELIVERY	September 30, 2020	January 27, 2021
SUBMIT ONE (1) LEAD CONSUMER NOTICE AND CERTIFICATE OF DELIVERY	March 31, 2021	January 26, 2021
Lead and Copper Compliance Schedule Visit wqcdcompliance.com/lcr for more information		
Activity Name	Activity Due Date	Activity Completion Date
OP MONITORING	December 31, 2020	Activity Not Completed
PUBLIC EDUCATION	February 28, 2021	February 11, 2021
SOURCE WATER PB/CU DATA SUBMITTAL	June 30, 2021	Activity Not Completed
TREATMENT RECOMMENDATIONS	June 30, 2021	Activity Not Completed
Sanitary Survey Significant Deficiency		
Activity Name	Activity Due Date	Activity Completion Date
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - F310	February 5, 2021	December 22, 2020
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - F310	February 5, 2021	January 27, 2021
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - R514	February 5, 2021	February 8, 2021
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - R520	February 5, 2021	December 22, 2020
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - R531	February 5, 2021	December 8, 2020
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - T901	February 5, 2021	January 28, 2021
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - M613	April 30, 2021	Activity Not Completed
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - T119	April 30, 2021	Activity Not Completed
RESOLVE SIGNIFICANT DEFICIENCY/VIOLATION - T119	April 30, 2021	Activity Not Completed
CCR Compliance Schedule Your 2021 <i>DRAFT</i> CCR will be posted at wqcdcompliance.com/ccr in March		
Activity Name	Activity Due Date	Activity Completion Date
SUBMIT CCR REPORT TO STATE	June 30, 2021	Activity Not Completed
SUBMIT CERTIFICATE OF DELIVERY	June 30, 2021	Activity Not Completed
Lead Consumer Notification - Delivery to consumers is required within 30 days after receipt of data from laboratory		
Activity Name	Activity Due Date	Activity Completion Date
SUBMIT ONE (1) LEAD CONSUMER NOTICE AND CERTIFICATE OF DELIVERY	September 30, 2021	Activity Not Completed
SUBMIT ONE (1) LEAD CONSUMER NOTICE AND CERTIFICATE OF DELIVERY	March 31, 2022	Activity Not Completed

This monitoring schedule is based on the system's current inventory and is subject to change. *Water systems are responsible for promptly reporting schedule errors or omissions.* Errors or omissions on monitoring schedules do not prohibit the Water Quality Control Division from enforcing monitoring requirements set forth by the Regulations.

Facility Specific Levels		
Facility ID DS001	Facility Name DISTRIBUTION SYSTEM	Facility Type Distribution System
Analyte Name	Level	Level Type
FREE CHLORINE	0.2 mg/L	Minimum
FREE CHLORINE	4.0 mg/L	Maximum
Facility ID 001	Facility Name LAMBORN MESA UPPER WTP	Facility Type Treatment Plant
Analyte Name	Level	Level Type
TURBIDITY	0.5 NTU	Maximum
TURBIDITY	0.1 NTU	95th Percentile
FREE CHLORINE (MICROBIAL INACTIVATION AND ENTRY POINT RESIDUAL)	0.5 mg/L	Minimum
Facility ID 002	Facility Name CLOCK YWTP01	Facility Type Treatment Plant
Analyte Name	Level	Level Type
TURBIDITY	0.5 NTU	Maximum
TURBIDITY	0.1 NTU	95th Percentile
FREE CHLORINE (MICROBIAL INACTIVATION AND ENTRY POINT RESIDUAL)	0.2 mg/L	Minimum

Backflow Prevention and Cross-connection Control (BPCCC) Reminders:

- Annual BPCCC Reports need to be completed by May 1, 2021 for activities completed in 2020.
- The required survey compliance ratio for 2020 is 0.90, unless you have a CDPHE approved alternate ratio.
- The required assembly testing ratio for 2020 is 0.80 and the required method inspection ratio is 0.90.
- Annual BPCCC reports should only be submitted to us if a violation occurred. Reports and supporting calculations will be reviewed during your next sanitary survey, however, we can request this information at any time.
- The 2021 required survey compliance ratio is 1.0 and will need to be documented in the May 1, 2022 BPCCC annual report.
- The 2021 required assembly testing ratio is 0.90, and will need to be documented in the May 1, 2022 BPCCC annual report.
- For more information regarding the requirements and how to compile a report please visit wqcdcompliance.com/forms or submit specific questions to cdphe_wqcd_fss_questions@state.co.us.

Storage Tank Reminders:

All storage tanks within the distribution must be inspected twice per year unless an alternative storage tank inspection schedule has been established and included in the written inspection plan. An alternative storage tank inspection schedule is subject to our review and revision, generally during a sanitary survey, but alternative inspection schedules can be requested by us at any time. All storage tanks within the distribution are required to undergo a comprehensive tank inspection every five years. The first five year cycle for completion of comprehensive tank inspections is due by the end of 2021.

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Facility Information				Sample Point Information	
Facility ID	Active Status	Facility Name	Facility Type	Sample Point ID	Sample Point Name
001	A	LAMBORN MESA UPPER WTP	Treatment Plant	001	ENTRY POINT
002	A	CLOCK YWTP01	Treatment Plant	002	ENTRY POINT
003	A	GERMAN CREEK NO 3	Well	003	RAW
004	A	SPRING NO 4 OLD ORIG	Well	004	RAW
005	A	SPRING NO 5 OLD ORIG	Well	005	RAW
006	A	SPRING NO 6 OLD ORIG	Well	006	RAW
007	A	SPRING NO 7 OLD ORIG	Well	007	RAW
008	A	SPRING NO 8 OLD ORIG	Well	008	RAW
009	A	SPRING NO 9 OLD ORIG	Well	009	RAW
010	A	SPRING NO 10 OLD ORIG	Well	010	RAW
011	A	SPRING NO 11 OLD ORIG	Well	011	RAW
012	A	SPRING NO 12 OLD ORIG	Well	012	RAW
013	A	SPRING NO 13 REYNOLDS	Well	013	RAW
014	A	SPRING NO 14 REYNOLDS	Well	014	RAW
015	A	SPRING NO 15 REYNOLDS	Well	015	RAW
016	A	SPRING NO 16 MERRT METER	Well	016	RAW
017	A	SPRING NO 17 MERRT METER	Well	017	RAW
018	A	SPRING NO 18 MERRT METER	Well	018	RAW
019	A	SPRING NO 19 MERRT METER	Well		RAW
020	A	SPRING NO 20 MERRT METER	Well	020	RAW
021	A	SPRING NO 21 MERRT METER	Well	021	RAW
022	A	SPRING NO 22 MERRT METER	Well	022	RAW
023	A	SPRING NO 23 KAUER	Well	023	RAW
024	A	SPRING NO 24 CORRAL 1	Well	024	RAW
025	A	SPRING NO 25 CORRAL 2	Well	025	RAW
026	A	SPRING NO 26 CLARK 1	Well	026	RAW
027	A	SPRING NO 27 CLARK 2	Well	027	RAW

Preliminary Draft - Not for use as determination of Water Moratorium action or improvement planning

This monitoring schedule is based on the system's current inventory and is subject to change. *Water systems are responsible for promptly reporting schedule errors or omissions.* Errors or omissions on monitoring schedules do not prohibit the Water Quality Control Division from enforcing monitoring requirements set forth by the Regulations.

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028	A	SPRING NO 28 MAYS	Well	028	RAW
029	A	SPRING NO 29 MAYS	Well	029	RAW
030	A	SPRING NO 30 TODD	Well	030	RAW
031	A	SPRING NO 31 TODD	Well	031	RAW
032	A	SPRING NO 32 TODD	Well	032	RAW
033	A	SPRING NO 33 GILWICK 1	Well	033	RAW
034	A	SPRING NO 34 GILWICK 2	Well	034	RAW
035	A	SPRING NO 35 TODD RES	Well	035	RAW
036	A	SPRING NO 36 POLE PATCH	Well	036	RAW
037	A	SPRING NO 37	Well	037	RAW
038	A	SPRING NO 38	Well	038	RAW
039	A	SPRING NO 39	Well	039	RAW
040	A	LAKE FORK SPRING	Well	040	RAW
041	A	GERMAN CREEK NO 1 LOW	Well	041	RAW
042	A	GERMAN CREEK NO 3 UP	Well	042	RAW
045	A	2 MG TANK	Storage	045	DIST TANK
DS001	A	DISTRIBUTION SYSTEM	Dist System/Zone	DBP001	MINNESOTA CREEK RD
				RPDN	REPEAT DOWNSTREAM
				RPOR	REPEAT ORIGINAL
				RPOT	REPEAT OTHER
				RPUP	REPEAT UPSTREAM
				RTOR	ROUTINE ORIGINAL
				TCR001	RTOR001
				TCR002	RPDN001
				TCR003	RPUP001
				TCR004	RTOR002
				TCR005	RPDN002
				TCR006	RPUP002
TCR007	RTOR003				
TCR008	RPDN003				
TCR009	RPUP003				
TCR010	RTOR004				
TCR011	RPDN004				

This monitoring schedule is based on the system's current inventory and is subject to change. *Water systems are responsible for promptly reporting schedule errors or omissions.* Errors or omissions on monitoring schedules do not prohibit the Water Quality Control Division from enforcing monitoring requirements set forth by the Regulations.

DRAFT - NOT For Official Use

DS001	A	DISTRIBUTION SYSTEM	Dist System/Zone	TCR012	RPUP004
				TCR013	RTOR005
				TCR014	RPDN005
				TCR015	RPUP005
				TCR016	RTOR006
				TCR017	RPDN006
				TCR018	RPUP006
				TCR019	RTOR007
				TCR020	RPUP007
				TCR021	RPDN007
				TCR022	RPOR008
				TCR023	RPDN008
				TCR024	RPUP008
				TCR025	RTOR009
TCR026	RPDN009				
TCR027	RPUP009				
TCR028	RTOR010				
TCR029	RPDN010				
TCR030	RPUP010				
SS001	A	COMBINED RAW SOURCE 001	Sampling Station	CRS001	COMBINED RAW SOURCE
SS002	A	COMBINED RAW SOURCE 002	Sampling Station	CRS002	COMBINED RAW SOURCE
043	I	0.5 MG TANK	Storage	043	NOT ENTRY POINT
044	I	1 MG TANK FOR CT	Storage	044	DIST TANK

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

Lead and Copper Sample Pool Information

The supplier must collect lead and copper samples from different **Department - approved** sample sites below until the minimum number of samples required is collected. Contact your compliance specialist if there are questions about unapproved sites. The supplier can add, manage, or inactivate unavailable sample sites on the Data Portal at wqcdcompliance.com/login under My...Sample Sites. Sites have been grouped by sampling priority based on tier level:

- If present, **Tier 1** sites must be sampled unless reported as an unavailable high risk site.
- If present, **Tier 2** sites must only be sampled after all Tier 1 sites have been sampled or have been reported as an unavailable high risk site.
- If present, **Tier 3** sites must only be sampled after all Tier 1 and 2 sites have been sampled or have been reported as an unavailable high risk site.
- If present, **Non-Tier, Representative** sites must only be sampled after all Tier 1, 2, and 3 sites have been sampled or have been reported as an unavailable high risk site.

Unavailable high risk site reporting form is available at wqcdcompliance.com/lcr

TIER 1 - HIGHEST RISK SITES

State Assigned Sample Site ID (Required on Lab Chain of Custody)	Location Identifier	Current Status
LCR005	LCR005	Active - Sampling - Approved
LCR008	LCR008	Active - Sampling - Approved
LCR009	LCR009	Active - Sampling - Approved
LCR013	LCR013	Active - Sampling - Approved

NO TIER 2 - SECOND HIGHEST RISK SITES HAVE BEEN IDENTIFIED

TIER 3 - THIRD HIGHEST RISK SITES

State Assigned Sample Site ID (Required on Lab Chain of Custody)	Location Identifier	Current Status
LCR003	LCR003	Active - Sampling - Approved
LCR006	LCR006	Active - Sampling - Approved
LCR011	LCR011	Active - Sampling - Approved
LCR014	LCR014	Active - Sampling - Approved
LCR016	LCR016	Active - Sampling - Approved
LCR018	LCR018	Active - Sampling - Approved

DRAFT - NOT For Official Use

NON-TIER, REPRESENTATIVE - FOURTH HIGHEST RISK SITES		
State Assigned Sample Site ID (Required on Lab Chain of Custody)	Location Identifier	Current Status
LCR001	LCR001	Active - Sampling - Approved
LCR002	LCR002	Active - Sampling - Approved
LCR004	LCR004	Active - Sampling - Approved
LCR007	LCR007	Active - Sampling - Approved
LCR010	LCR010	Active - Sampling - Approved
LCR012	LCR012	Active - Sampling - Approved
LCR015	LCR015	Active - Sampling - Approved
LCR017	LCR017	Active - Sampling - Approved
LCR019	LCR019	Active - Sampling - Approved
LCR020	LCR020	Active - Sampling - Approved

Time Period Definitions		
Time Period	Start Date	End Date
First Quarter	January 1, 2021	March 31, 2021
Second Quarter	April 1, 2021	June 30, 2021
Third Quarter	July 1, 2021	September 30, 2021
Fourth Quarter	October 1, 2021	December 31, 2021
First 6 Months	January 1, 2021	June 30, 2021
Second 6 Months	July 1, 2021	December 31, 2021
Year	January 1, 2021	December 31, 2021

Analyte Group Definitions		
Analyte Group Name	Analytes in Group	Number of Analytes in Group
INORGANICS GROUP	ANTIMONY ARSENIC BARIUM BERYLLIUM CADMIUM CHROMIUM MERCURY NICKEL SELENIUM SODIUM THALLIUM	11
SYNTHETIC ORGANICS GROUP	1,2-DIBROMO-3-CHLOROPROPANE 2,4,5-TP 2,4-D ALDICARB ALDICARB SULFONE ALDICARB SULFOXIDE ATRAZINE BENZO(A)PYRENE BHC-GAMMA CARBOFURAN CHLORDANE DALAPON DI(2-ETHYLHEXYL) ADIPATE DI(2-ETHYLHEXYL) PHTHALATE DINOSEB DIQUAT ENDOTHALL ENDRIN ETHYLENE DIBROMIDE HEPTACHLOR HEPTACHLOR EPOXIDE HEXACHLOROBENZENE HEXACHLOROCYCLOPENTADIENE LASSO METHOXYCHLOR OXAMYL PENTACHLOROPHENOL PICLORAM SIMAZINE POLYCHLORINATED BIPHENYLS (PCB) TOXAPHENE	31

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Analyte Group Definitions		
Analyte Group Name	Analytes in Group	Number of Analytes in Group
VOLATILE ORGANICS GROUP	1,1,1-TRICHLOROETHANE 1,1,2-TRICHLOROETHANE 1,1-DICHLOROETHYLENE 1,2,4-TRICHLOROBENZENE 1,2-DICHLOROETHANE 1,2-DICHLOROPROPANE BENZENE CARBON TETRACHLORIDE CHLOROBENZENE CIS-1,2-DICHLOROETHYLENE DICHLOROMETHANE ETHYLBENZENE O-DICHLOROBENZENE P-DICHLOROBENZENE STYRENE TETRACHLOROETHYLENE TOLUENE TRANS-1,2-DICHLOROETHYLENE TRICHLOROETHYLENE VINYL CHLORIDE XYLENES (TOTAL)	21

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

This monitoring schedule is based on the system's current inventory and is subject to change. *Water systems are responsible for promptly reporting schedule errors or omissions.* Errors or omissions on monitoring schedules do not prohibit the Water Quality Control Division from enforcing monitoring requirements set forth by the Regulations.

Preliminary Draft - Not for use or determination of Water Moratorium action or improvement planning

Appendix I

Town of Paonia

Water System


Operations and Maintenance

Preliminary List of Recommend Standard Operating Procedures

Generic water break form – what, where, suspected cause, detailed repair notes

- Sampling and testing for monitoring plan
- Treatment facilities start and stop (auto and manual)
- Backwashing
- Membrane testing
- Chemical batching for process and membrane cleaning (if necessary)
- Spring operation and data collection
- PRV operations and settings
- Valve operations including normally closed valves (and why they are NC)
- Hydrant flushing
- SCADA operations
- Distribution System Meter reading (monthly and individual)

Preliminary Draft - Not for use or determination of Water Management action or improvement planning

	Board Consideration Of: Clock Treatment Valve Vault Engineering Proposal		
Summary: Staff request for Board approval to complete engineering for installation of valve vault for the Clock treatment facility (1MG).			
Notes: The SGM estimated costs of designing a valve vault (electric actuated or altitude valve TBD) is \$7,500 - \$10,000. The Board budgeted \$20,000 for the 2021 budget for the valve vault project. An estimate to complete fabrication and installation has been requested. Additional miscellaneous costs not included may be: Land survey Easement agreement update The valve vault and components are the necessary equipment needed so the water from the 1MG system can be fed to the 2MG. This will give the Town 3 million gallons of accessible storage that can reach anyone on the system and will provide the critical 1 million gallons of storage while the 2MG tank is offline for relining in the next 18 – 24 months. Altitude Valve Information (not specific to the Town): Altitude control valves are automatic control valves used for controlling water levels in tanks and elevated storage reservoirs. They are equipped with separate adjustable opening and closing speed controls. Link to article about gravity fed systems (not specific to this project – Informational only): https://thisnzlife.co.nz/guide-gravity-fed-water-systems/			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

AGENDA SUMMARY FORM



FIRST READING: Ordinance 2021-06 Municipal Code Modification of Chapter 6 Article 1. - Alcoholic Beverage Licensing and Distance from Public Schools

Summary:

Introduction and first reading of liquor code modifications ad directed by Board at 6/22/21 Board meeting.

Notes:

The modification ordinance removes the 500 ft restriction for on-premises facilities and allows for issuance of bed and breakfast permits.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**TOWN OF PAONIA, COLORADO
ORDINANCE NO. 2021-06**

**AN ORDINANCE OF THE TOWN OF PAONIA, COLORADO AMENDING THE
PAONIA MUNICIPAL CODE TO WITH THE ADDITION OF CERTAIN SECTIONS
TO CHAPTER 6, ARTICLE 1**

WHEREAS, C.R.S. 44-3-313 (1)(d)(I). requires any building where the malt, vinous, or spirituous liquor is to be sold to be located at least five hundred feet (500') from any public or parochial school or the principal campus of any college, university or seminary.

WHEREAS, C.R.S. 44-3-313 (1)(d)(III) provides that “The local licensing authority of any city and county, by rule or regulation, the governing body of any other municipality, by ordinance and the governing body of any other county, by resolution, may eliminate or reduce the distance restrictions imposed by this paragraph (1)(d) for any class of license, or may eliminate one or more types of schools or campuses from the application of any distance restrictions...”

WHEREAS, The Bross Hotel - Bed and Breakfast made a request before the Town Board of Trustees on June 22, 2021, to reduce the distance for certain licenses which require on site consumption of alcohol from any public or parochial school or the principal campus of any college, university, or seminary.

WHEREAS, The Bross Hotel – Bed and Breakfast made a request before the Town Board of Trustees on June 22, 2021, to allow for the Town to authorize bed and breakfast permits to allow for the provision of complimentary alcohol beverages for guests;

WHEREAS, the Trustees having duly considered the request of The Bross Hotel - Bed and Breakfast does hereby eliminate the required distance as provided by with this ordinance, and the allowance of bed and breakfast permits.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, as follows:

Section 1. Code Amendment. Chapter 6, Article 1, Section 80 of the Paonia Municipal Code is hereby added to the Paonia Municipal Code to read as follows:

Sec. 6-1-80: There shall be no distance requirement from a public or parochial school or the principal campus of any college, university or seminary, and a licensed premises where the consumption of alcohol is wholly contained onsite, explicitly omitting a retail liquor store license.

Sec. 6-1-90: Bed and breakfast permits are authorized within the Town of Paonia, subject to the provisions of C.R.S. 44-3-412, as amay be amended from time to time.

Section 2. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 3. Repeal of Prior Ordinances.

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed; provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 5. Effective Date.

This Ordinance shall take effect thirty (30) days after passage and publication.

INTRODUCED, READ, AND REFERRED before the Board of Trustees for the Town of Paonia, Colorado, on the 13th day of July 2021.

HEARD AND FINALLY ADOPTED by the Town of Paonia Board of Trustees for the Town of Paonia, Colorado, on the ___ day of July 2021.

TOWN OF PAONIA

By: _____
Mary Bachran, Mayor

ATTEST:

Corinne Ferguson, Town/Administrator Clerk

AGENDA SUMMARY FORM



FIRST READING: Ordinance 2021-05 Imposition of Marijuana Occupational Tax

Summary:

Introduction and first reading of marijuana occupational tax language for commercial and medical marijuana licensed locations within town of Paonia.

Notes:

The proposed ordinance implements the assessment and collection of the \$5 per transaction occupational tax passed in the November 2020 election.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

July 10, 2021

**TOWN OF PAONIA, COLORADO
ORDINANCE NO. 2021-05**

**AN ORDINANCE OF THE TOWN OF PAONIA, COLORADO AMENDING THE
PAONIA MUNICIPAL CODE WITH THE ADDITION OF CHAPTER 4 ARTICLE 5
CONCERNING THE IMPOSITION OF AN OCCUPATIONAL TAX ON THE SALE OF
MARIJUANA**

WHEREAS, at the Special Election held on November 3, 2020 , a majority of the voters of Paonia approved the following ballot question:

TOWN OF PAONIA BALLOT ISSUE 2D

SHALL TOWN OF PAONIA TAXES BE INCREASED BY \$200,000.00 ANNUALLY IN THE FIRST FISCAL YEAR, AND SUCH AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER, WITH THE LEVY OF AN OCCUPATIONAL TAX OF \$5.00 PER SALES TRANSACTION, EFFECTIVE JANUARY 1, 2021, ON THE SALE OF RETAIL AND MEDICAL MARIJUANA AND MARIJUANA PRODUCTS WITHIN THE TOWN OF PAONIA, WITH THE RESULTING TAX REVENUE USED FOR INFRASTRUCTURE REPAIR AND IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO TOWN STREETS, SIDEWALKS, CURB, GUTTER, DRAINAGE, LANDSCAPING, LIGHTING AND STREETScape AMENITIES, THROUGH 2025, AND THEREAFTER ALLOCATED ANNUALLY BY THE BOARD OF TRUSTEES?

WHEREAS, The Board determines that every person that furnishes a marijuana product in the Town is exercising a taxable privilege. The purpose of this Ordinance is to impose a tax which will be paid by every Retail Marijuana Store and every Medical Marijuana Store, providing such retail and medical marijuana products in the Town, which tax will provide revenues to be used for municipal infrastructure.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, as follows:

Section 1. Chapter 4 of the Paonia Municipal Code is hereby amended to add a new Article 5 to read as follows:

**ARTICLE 4
MARIJUANA OCCUPATIONAL TAX**

Sec. 4-5-10 Levy of Tax. Effective August 18, 2021, there is hereby levied and shall be paid and collected a flat occupational tax of five dollars (\$5.00) per transaction on the price paid for retail or medical marijuana, in addition to the sales taxes levied pursuant to Sec. 4-3-10 et. sec. of the Town Code.

Sec. 4-5-20 Exemptions. There shall be no exemptions on the collection or payment of this tax.

Sec. 4-5-30. Collection of Tax.

A. Every Retail Marijuana Store and every Medical Marijuana Store providing retail and/or medical marijuana taxable under this Article shall remit such tax on or before the 20th day of each month on account of retail and medical marijuana provided in the preceding month. Said payment shall be accompanied by a return which shall contain such information and be in such form as the Town Clerk may prescribe.

B. It shall be the duty of every retail marijuana provider to maintain, keep and preserve suitable records of all sales made by the retail marijuana provider and such other books or accounts as may be required by the Town Clerk in order to determine the amount of the tax of which the Retail Marijuana Store or Medical Marijuana Store is liable under this Article. It shall be the duty of every such Retail Marijuana Store or Medical Marijuana Store to keep and preserve for a period of three (3) years all such books, invoices, and other records, and the same shall be open for examination by the Town Clerk or the Clerk's designee.

C. The tax to be paid by a Retail Marijuana Store or a Medical Marijuana Store shall not be stated and charged separately from the sales price of marijuana, or on any record thereof at the time when the sale is made or at the time when evidence of the sale is issued, provided that the Retail Marijuana Store or Medical Marijuana Store may indicate the sales price "includes a five dollar (\$5.00) Town Marijuana Occupational Tax."

Sec. 4-5-40. Audit of Records.

A. For the purpose of ascertaining the correct amount of the occupational tax on the provision of the retail or medical marijuana due from any person engaged in such business in the Town under this Article, the Town Clerk or an authorized agent may conduct an audit by examining any relevant books, accounts, and records of such person.

B. All books, invoices, accounts and other records shall be made available within the Town limits and be open at any time during regular business hours for examination by the Town Clerk or an authorized agent. If any Retail Marijuana Store or Medical Marijuana Store refuses to voluntarily furnish any of the foregoing information when requested, the Town Clerk may issue a subpoena to require that the taxpayer or its representative attend a hearing or produce any such books, accounts and records for examination.

Sec. 4-5-50. Overpayment and Deficiencies. An application for refund of tax monies paid in error or by mistake shall be made within three (3) years after the date of payment for which the refund is claimed. If the Town Clerk determines that within three (3) years of the due date, a Retail Marijuana Store or Medical Marijuana Store provider overpaid the occupational tax, the Town Clerk shall process a refund or allow a credit against a future remittance from the same taxpayer. If at any time the Town Clerk determines the amount paid is less than the amount due under this Article, the difference together with the interest shall be paid by the Retail Marijuana Store or the Medical Marijuana Store within thirty (30) days after receiving written

notice and demand from the Town Clerk. The Retail Marijuana Store or the Medical Marijuana Store owner may apply directly to the Board of Trustees to request an extension of that time for good cause shown.

Sec. 4-5-60. Tax Information Confidential. The specific information gained under the provisions of this Article which is used to determine the tax due from a Retail Marijuana Store or a Medical Marijuana Store, whether furnished by the store or obtained through audit, shall be treated by the Town and its officers, employees or legal representative as confidential. Except as directed by judicial order, no Town officer, employee or legal representative shall divulge any confidential information. If directed by judicial order, the officials charged with the custody of such information shall be required to provide only such information as is directly involved in the action or proceeding. The Town Clerk may furnish to officials of any other governmental entity who may be owed sales tax, any confidential information, provided that such jurisdiction enters into an agreement with the Town to grant reciprocal privileges to the Town. Nothing contained in this Section shall be construed to prohibit the delivery to a Retail Marijuana Store or a Medical Marijuana Store, they or their duly authorized representative a copy of such confidential information relating to such store, the publication of statistics so classified as to prevent the identification of particular Retail Marijuana Store or a Medical Marijuana Store, or the inspection of such confidential information by an officer, employee or legal representative of the Town.

Sec. 4-5-70. Forms and Regulations. The Town Clerk is hereby authorized to prescribe forms and promulgate rules and regulations to aid in the making of returns, the ascertainment, assessment and collection of said occupational tax on the provision of retail and medical marijuana and in particular and without limiting the general language of this Article, to provide for:

- (i) A form of report on the provision of retail and medical marijuana to be supplied to all Retail Marijuana Store and Medical Marijuana Stores;
- (ii) The records which Retail Marijuana Stores and Medical Marijuana Stores providing retail and medical marijuana are to keep concerning the tax imposed by this Article.

Sec. 4-5-80. Penalties. Failure to comply with the provisions of this Chapter 4, Article 5, shall constitute a violation, and in addition to being grounds for denial, suspension or revocation of a license, such violation may be punished by a civil penalty of not less than Two Thousand Dollars (\$2,000.00) nor more than Five Thousand Dollars (\$5,000.00), per violation. Each day of noncompliance may constitute a separate violation.

Sec. 4-5-90. Disposition of Funds. From the initial levy of the Occupational Tax as provided by this Article 5, through December 31, 2025, all the revenues derived from the excise tax on the provision of retail and medical marijuana imposed by this Article shall be placed in the Town's Street Capital Improvements fund to be used for the following purposes: infrastructure repair and improvements, including but not limited to Town streets, sidewalks, curb, gutter, drainage, landscaping, lighting, and streetscape amenities. Thereafter, beginning January

1, 2026, all the revenues derived from the excise tax on the provision of retail and medical marijuana imposed by this Article shall be placed in the Town's general fund.

Section 2. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 3. Repeal of Prior Ordinances.

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed; provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 5. Effective Date.

This Ordinance shall take effect thirty (30) days after passage and publication.

INTRODUCED, READ, AND REFERRED before the Board of Trustees for the Town of Paonia, Colorado, on the 13th day of July 2021.

HEARD AND FINALLY ADOPTED by the Town of Paonia Board of Trustees for the Town of Paonia, Colorado, on the ___ day of July 2021.

TOWN OF PAONIA

By: _____
Mary Bachran, Mayor

ATTEST:

Corinne Ferguson, Town/Administrator Clerk

AGENDA SUMMARY FORM



Board Consideration Of: Streetlight Review Committee Member Appointment Clarification

Summary:
Clarification of alternate committee review person.

Notes:

At the 9/8/2020 Board meeting the trustees passed a streetlight review process that included the list of reviewers. One reviewer is identified as the Dark Skies Committee Trustee Liaison – which currently is Trustee Knutson. Staff requests Board clarification of an alternate, should there be a conflict with the liaison.

Alternative:

Another Trustee (recommended approach from staff)
Another Dark Skies Committee member

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

AGENDA SUMMARY FORM



Advisory Water Committee Recommendations for Water Project Priority List and Budgetary Expenditures of American Rescue Plan Act (ARPA) Funds

Summary:
As defined by agenda topic.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

July 10, 2021

Based on its June 30 meeting, the Advisory Water Committee presents the following project recommendations to the Paonia Board of Trustees based on the draft May, 2021, JDS-Hydro water study recommendations. Some of the projects can potentially be paid for with American Rescue Plan Act grant funds.

1. Committee recommended staff and board consider hiring an engineer. Per the JDS-Hydro study, "Even relative to a less complex system, existing staffing levels are below what would be recommended by industry benchmarking references." Administrator Ferguson will explore retaining an engineering firm to be on call as opposed to contracting each individual project. Cost estimate TBD.
2. 1 million gallon tank -- get online and in continuous operation as recommended by JDS-Hydro.
3. Pressure Reducing Valve (PRV) overhaul as recommended by JDS-Hydro. Cost estimate: \$75,000-\$250,000. (Per Public Works Director Loberg, a new flow meter for measuring German Creek raw water flow has been ordered at a cost of about \$3,500, which was approved in 2021 budget; no estimated time of delivery or installation.)
4. Water loss analysis -- Administrator Ferguson will request a cost estimate from SGM for an analysis and is researching funding options and opportunities.
5. Calibrate master water meters to ensure accurate usage data. Cost TBD
6. Lining of 2 million gallon tank. A 2016 inspection revealed that the lining must be replaced within the next 18-24 months. Failure to do so could result in the town needing to replace the tank. Cost estimate is \$500,000. The town is currently budgeting \$125,000 annually for this project. Grant money could help the town complete this necessary project early (the 1 million gallon plant must be fully operational for that project to happen.)

Other projects/actions the committee agree are important and should be addressed in long-range master plans include:

- Obtain Legal opinion of town water rights. A 2009 decree list is attached. Attorney Nerlin asked about civil action numbers tied to decrees as a basis for research.
- Installation of Parshall Flumes and V-notch weirs at unmonitored springs (11 spill metering locations, 6 parshall flume locations per JDS-Hydro study. Estimated cost per flume, \$7,500 installed for a total of \$45,000; V-notch weirs est. \$500 installed for a total of \$5,500) and installation of monitoring equipment to allow for year-round monitoring (cost TBD). Ceriani recommends asking Chris Lansey of Brown's Hill to perform a site visit and advise AWC/town on best plan to allow for remote monitoring of springs

(estimated cost: \$1,000-\$2,500). This would also assist the District 40 water commissioner in measuring water flows.

- Replacement of remaining 8-inch line on east loop into town with larger lines to improve pressure/hydraulics.

Respectfully submitted,

Tamie Meck, Trustee, AWC Chair

**TOWN OF PAONIA, COLORADO
WATER INTERESTS; DECREES:**

<u>SEQ. #</u>	<u>STRUCTURE</u>	<u>CFS</u>	<u>CIVIL ACTION</u>
3725	Beaver Dam Ditch	.50	567
1284	Corral Spring	.50	4808
1285	Corral Spring	.50	4808
3700	German Creek Spring	4.00	3188
3701	German Creek	alt.pt	2693
2703	Paonia Pipeline	.50	2574
2704	Paonia Pipeline	.50	2574
1192	Paonia Pipeline	.50	3695
1200	Paonia Pipeline	.90	475
2284	Paonia Pipeline	3.10	475
2608	Paonia Pipeline	.60	5625
2610	Paonia Pipeline	1.25	5625
0060	Spore Spring	.25	617
	a/k/a Mt. Lambert		

ARPA fund uses
Interim Final Rule document beginning on page 17

The interim final rule does this by aligning eligible uses of the Fiscal Recovery Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's (EPA) Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).¹²⁶

¹²⁶ Environmental Protection Agency, Drinking Water State Revolving fund, <https://www.epa.gov/dwsrf> (last visited Apr. 30, 2021); Environmental Protection Agency, Clean Water State Revolving Fund, <https://www.epa.gov/cwsrf> (last visited Apr.30, 2021).

Recipients may use Fiscal Recovery Funds to invest in a broad range of projects that improve drinking water infrastructure, such as building or upgrading facilities and transmission, distribution, and **storage systems, including replacement of lead service lines**. Fiscal Recovery Funds may also be used to support the consolidation or establishment of drinking water systems.

DWSRF Eligibilities

Read [EPA's DWSRF Eligibilities Handbook](#).

DWSRFs fund a wide range of drinking water infrastructure projects. Six categories of projects are eligible to receive DWSRF assistance. These categories and examples of projects within them are:

- **Treatment:** Projects to install or upgrade facilities to improve drinking water quality to comply with SDWA regulations
- **Transmission and distribution:** Rehabilitation, replacement, or installation of pipes to improve water pressure to safe levels or to prevent contamination caused by leaky or broken pipes
- **Source:** Rehabilitation of wells or development of eligible sources to replace contaminated sources
- **Storage:** Installation or upgrade of finished water storage tanks to prevent microbiological contamination from entering the distribution system
- **Consolidation:** Interconnecting two or more water systems
- **Creation of new systems:** Construct a new system to serve homes with contaminated individual wells or consolidate existing systems into a new regional water system

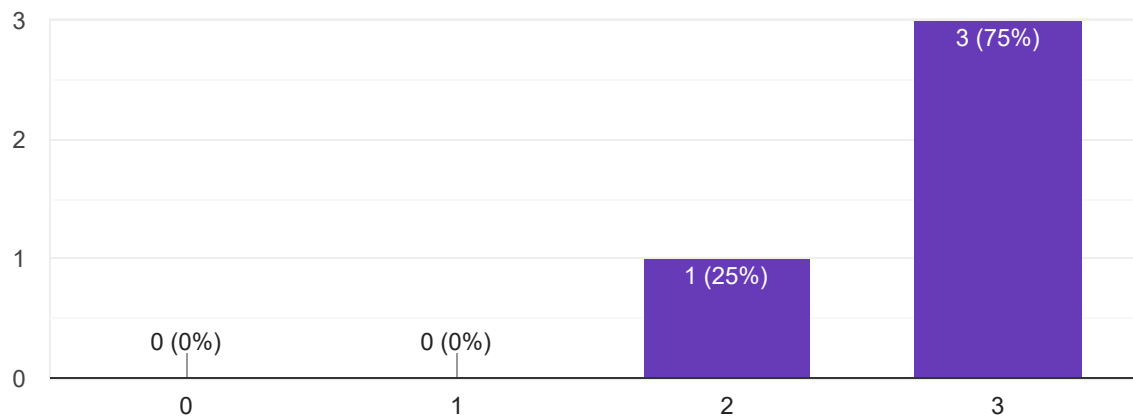
JDS-Hydro Recommendation Priorities

4 responses

[Publish analytics](#)

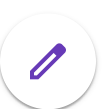
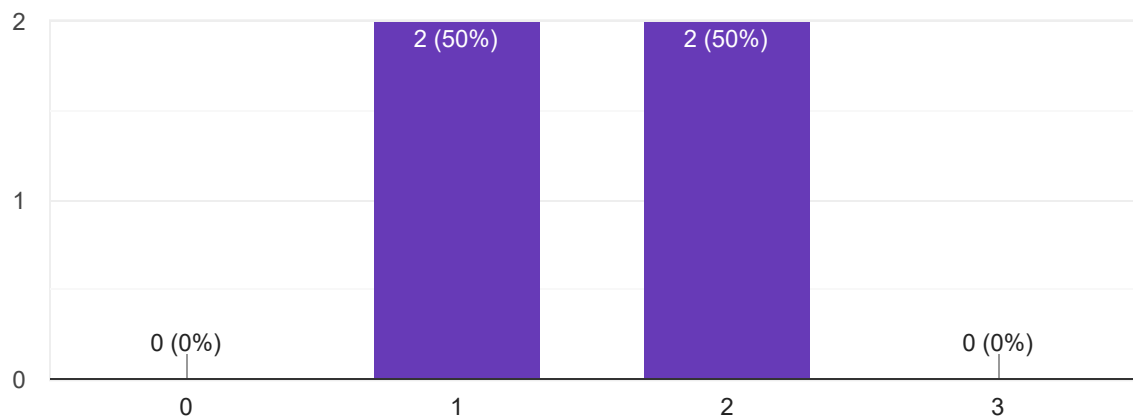
Staffing

4 responses



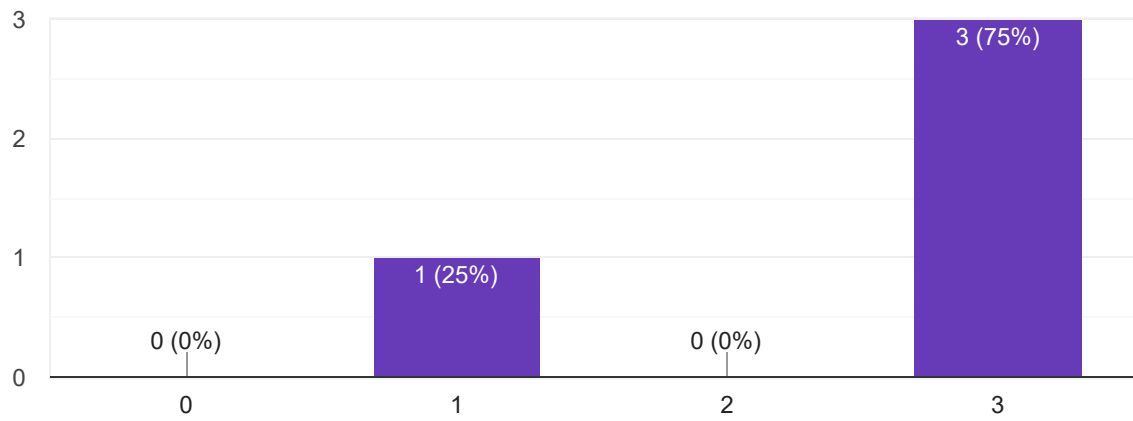
Finished Water Storage

4 responses



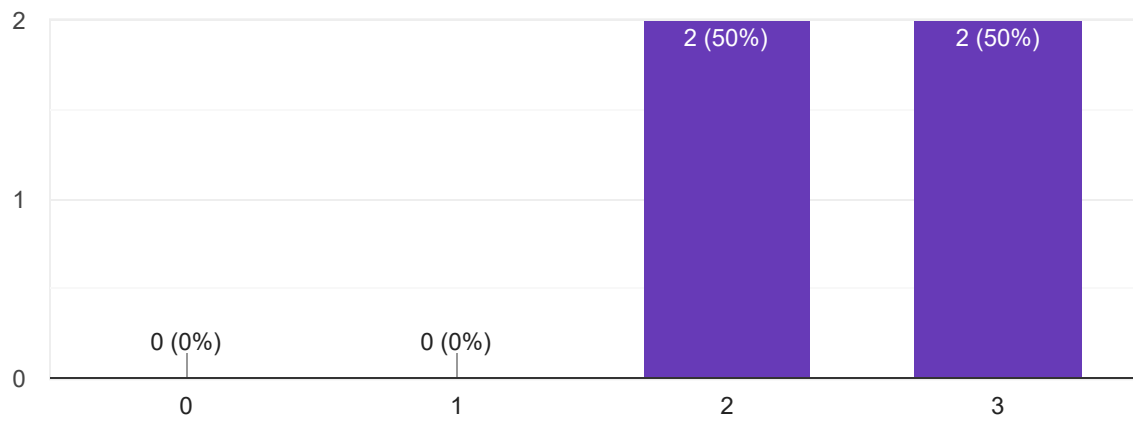
Raw Water Data Collection

4 responses



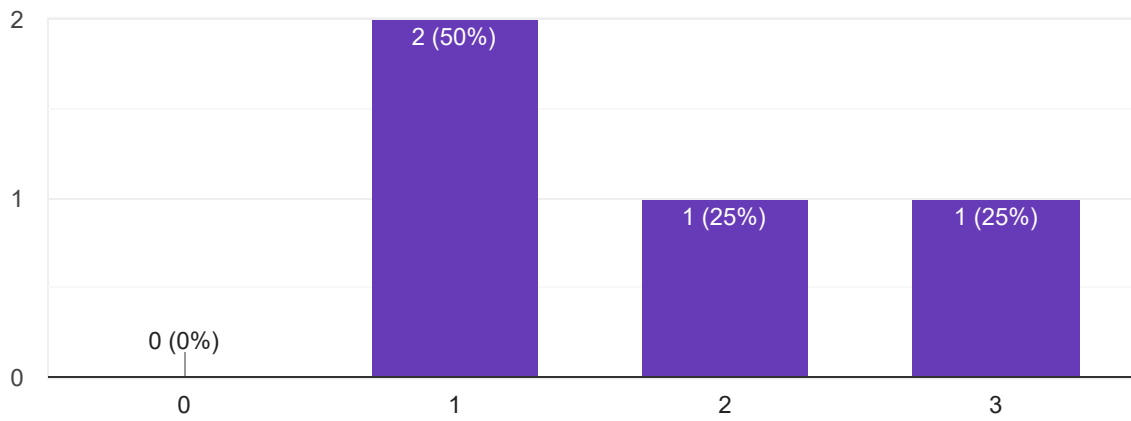
Identify and Repair Broken Spring Lines

4 responses



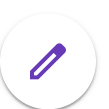
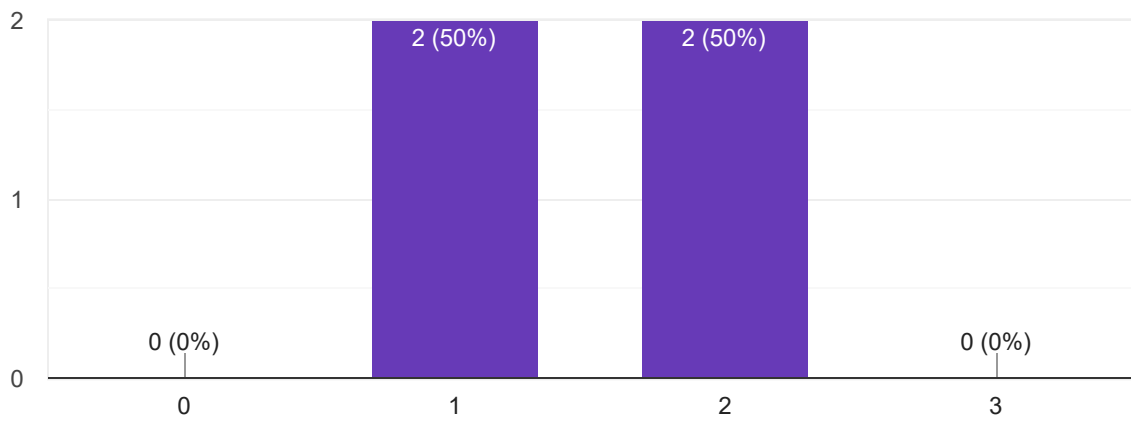
Shared Storage in Roeber Reservoir

4 responses



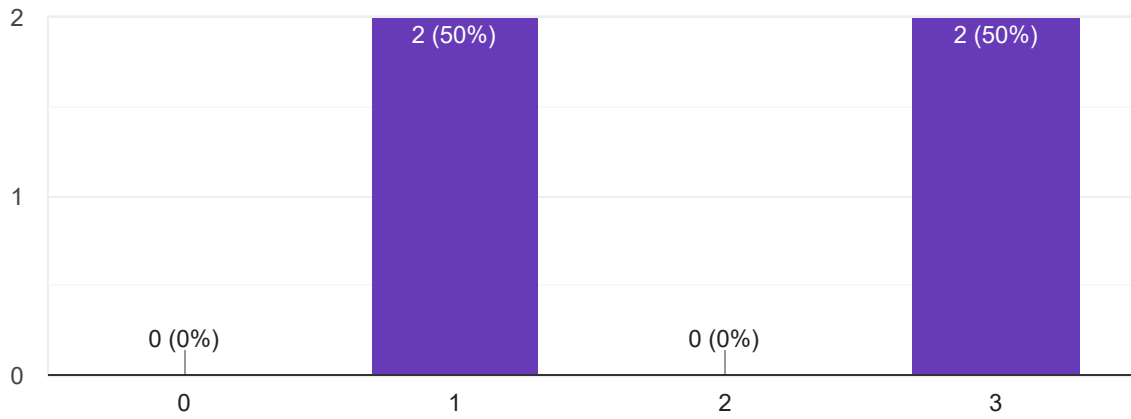
Spring Water Transfer Lines

4 responses



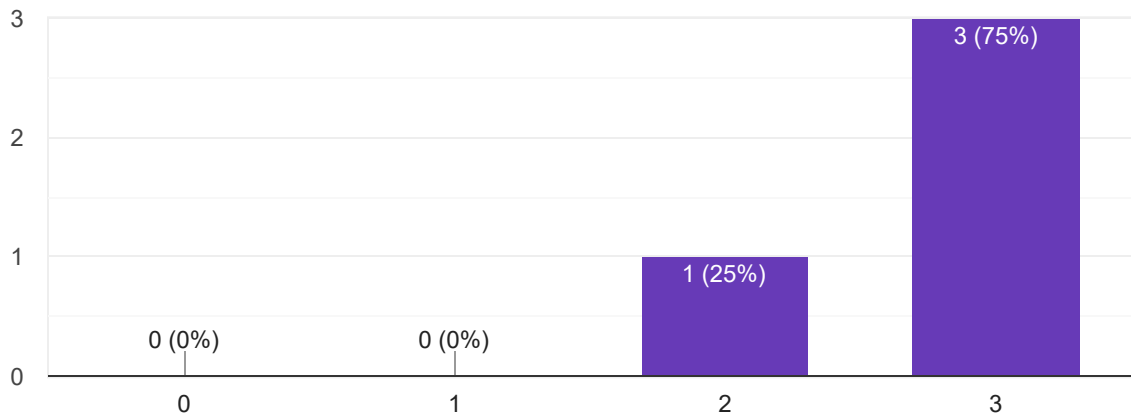
Finished Water Treatment and Storage

4 responses



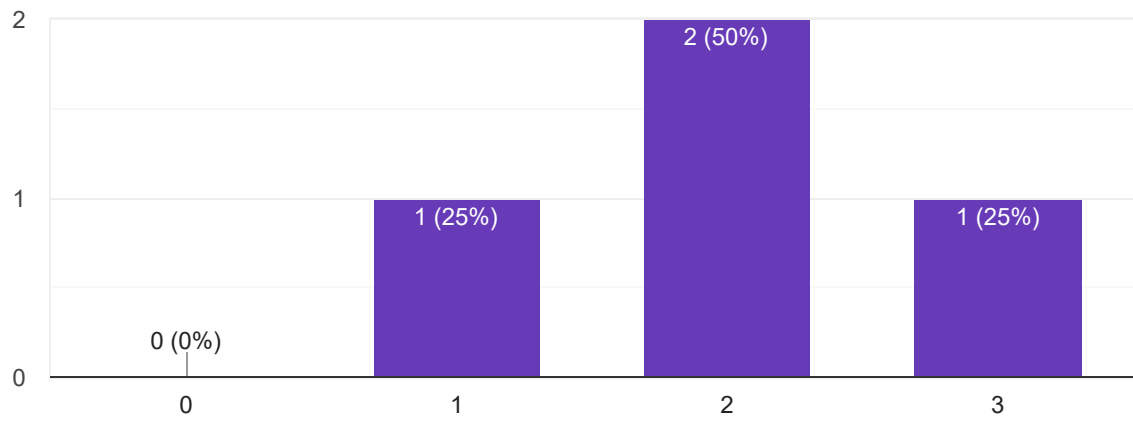
PRV improvements

4 responses



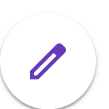
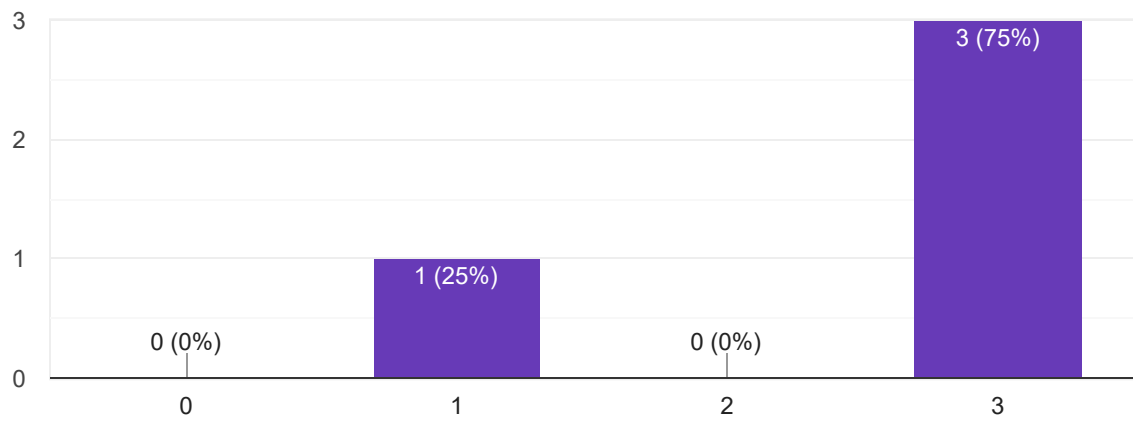
8" Steel Line Replacement

4 responses



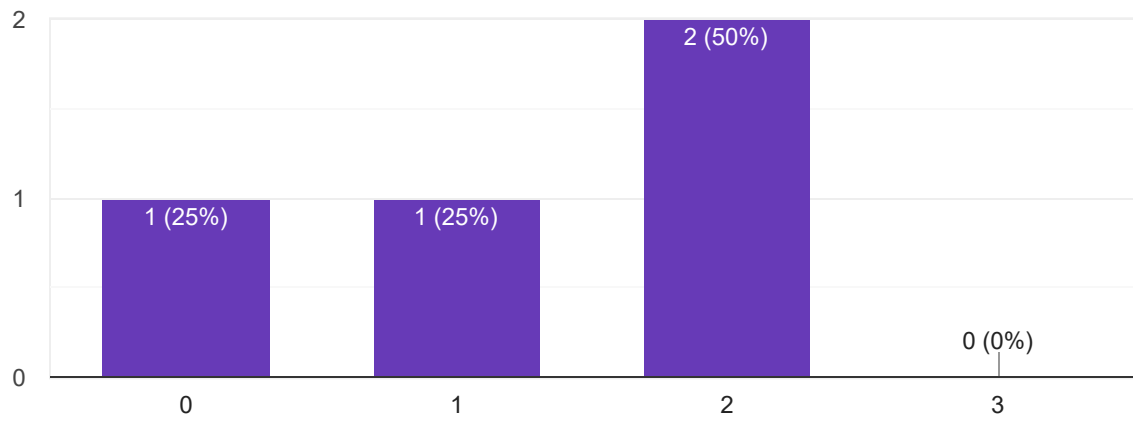
Water Loss Analysis

4 responses



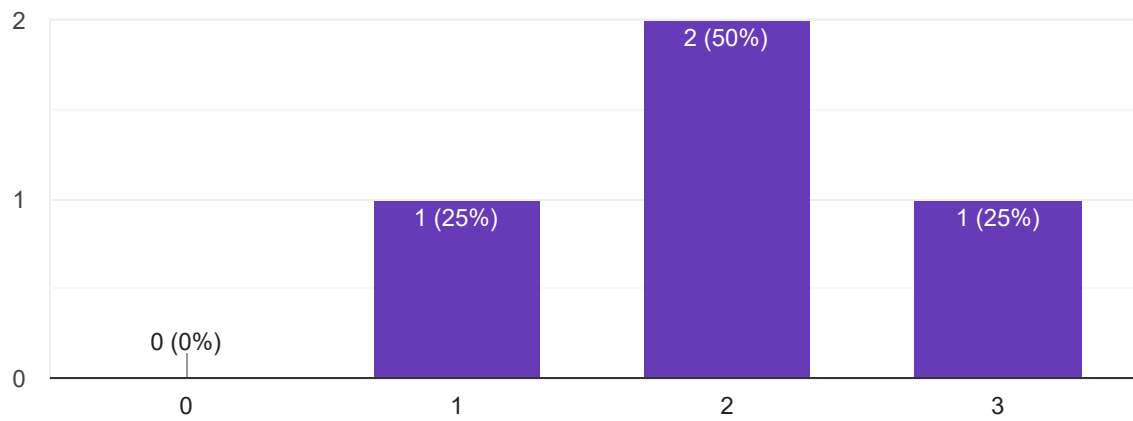
Transient Analysis

4 responses



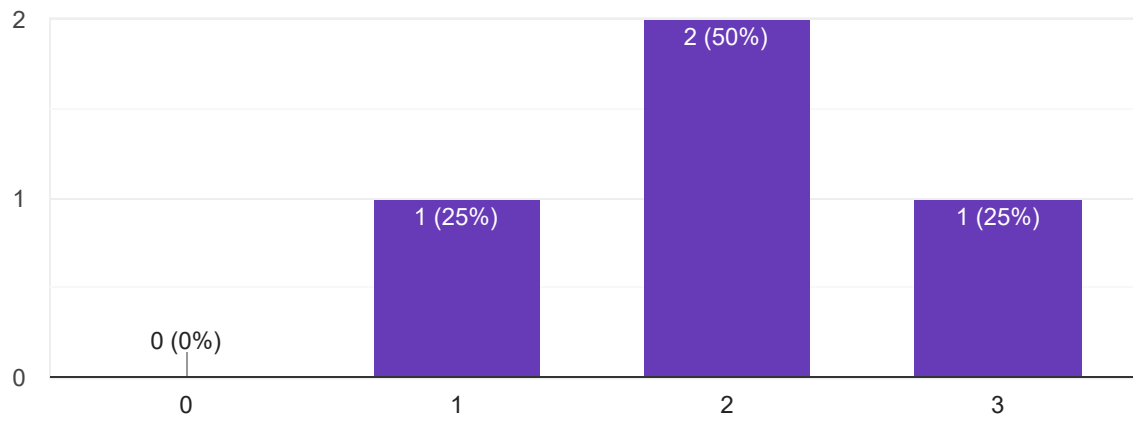
Rate Study

4 responses



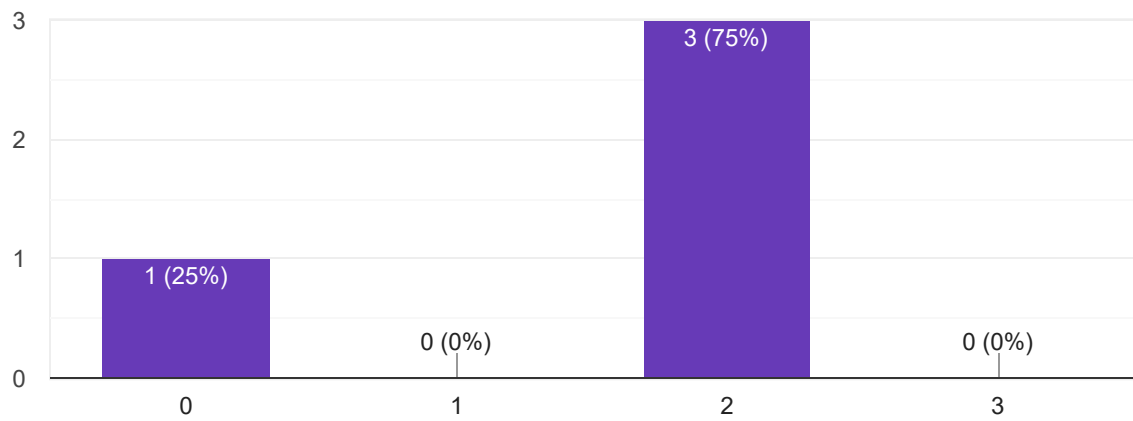
Master Planning

4 responses



Develop SOPs

4 responses



Other Ideas?



Any other ideas or items that may have been omitted?

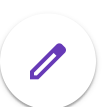
2 responses


Legal opinion of water rights.

Bring Gelwick and mays spring lines to upper plant, Repair or replace spring collection boxes, looping of line from price rd to high school, annual leak detection on system, upgrade firer hydrants, PRV vault on third and Minnesota, replace 12" PRV

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Google Forms



	Review of Town of Paonia Purchasing Policy		
Summary: A review and opportunity for clarification of the current Board purchasing policy.			
Notes: Included with the Town policy is an example of a purchasing policy from Superior Colorado. This was received upon a request of how other jurisdictions handle serial purchases. The Superior policy includes a statement that “Splitting purchases to circumvent this Policy is prohibited.” Reminder: The Town purchasing policy needs updated to include requirements stipulated by FEMA, should the Town ever be eligible to apply for funds in a disaster situation.			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

July 10, 2021

TOWN OF SUPERIOR PURCHASING POLICY

1. PURPOSE:

To provide guidance to the Town Board and staff in an effort to set forth a standard of integrity when purchasing goods and services on behalf of the Town, provide for the most efficient use of taxpayer's dollars, provide for timely purchases, and follow common sense and good business practices. This policy applies to purchases for the Town of Superior, Superior Metropolitan District No. 1 and the Superior/McCaslin Interchange Metropolitan District (collectively, the "Town").

2. PRIORITIES:

In selecting products and service providers, the Town considers and weighs all of the following criteria:

A. Pricing: Ensure that the Town receives the required product or service at the lowest possible cost and highest value.

B. Competition: Provide vendors an equal opportunity to sell to the Town.

C. Quality: Using the purchasing and bidding parameters identified within this policy document, it will be the intent to acquire the highest quality product and service for the Town.

D. Environmentally preferable purchasing (EPP): This policy will give preference to products that minimize environmental impacts over the lifetime of the product. At a minimum, the Town will consider a product's energy profile and recycled material content, toxicity, and impact on air and water resources, and the purchase of Energy-Star® certified products (or equivalent) when available.

EPP is the purchase of products and services that have a lesser or reduced effect on human health and the environment when compared to competing products and services that serve the same purpose. This comparison will take into consideration the "life cycle costs" of the product, such as raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, disposal, energy efficiency, product performance, durability, safety, the needs of the purchaser, and cost.

The Town will use the following action steps to move toward sustainable purchasing practices:

- Purchase products that are made from recycled content.
- Conserve energy and reduce electricity costs.
- Conserve energy and reduce electricity costs
- Purchase durable products that do not have to be replaced as often as their competition.
- Ask all bidders to submit proposals on recycled paper, double sided copies, and without extra materials not requested. Where electronic submittals are possible, request bids in this format.
- Purchase products in bulk to reduce costs, packaging, and transportation impacts.
- Purchase electric vehicles and equipment when financially viable.

3. PROCESS:

In an attempt to acquire the highest quality products and services at the lowest cost, the following purchasing processes will be used:

A. **Quotes**: For purchases between \$2,000 and \$15,000, a minimum of three (3) quotes will be solicited/received from qualified vendors. If, despite solicitation for quotes, less than three (3) quotes are received, the Town Manager may chose a vendor from the quotes that were received.

B. **Request for Bids and Proposals**: For purchases greater than \$15,000, a bidding process soliciting formal bids or a request for proposals ("RFP") will be used. Specifications or a scope of services will be developed and included in the bid or RFP.

C. **Advertising**: At a minimum, all formal bids and RFPs will be advertised in at least one of the following locations:

- A newspaper of general circulation in the Town
- Other publications of limited circulation or trade journals
- Electronic purchasing web sites

In addition, all formal bids and RFPs will be posted on the Town's website. Also, any vendor who requests to be included on the Town's bid list will receive copies of relevant solicitations.

D. **Term/Duration**: For non-recurring and one-time acquisitions, depending on the monetary level of the purchases (see table in Section 4.A.), a competitive procurement process will be used. For the purchase of recurring products and services, formal bids will be solicited at least every four (4) years, if not more frequently, as determined by the Town Manager.

4. POLICIES:

A. **Purchasing Levels/Approval Requirements**: Find below a table which establishes purchasing/bidding levels and approval requirements for all budgeted acquisitions:

THRESHOLDS FOR PROCUREMENTS

Dollar Limit	Bids/Proposal	Approvals
Up to \$2,000	None Required	- Department Head
\$2,001 - \$15,000	A Minimum of Three (3) Required Quotes	- Department Head
\$15,001 - \$25,000	Formal Bid or Proposal Required	- Department Head
\$25,001 - \$100,000	Formal Bid or Proposal Required	- Department Head - Town Manager
Over \$100,000	Formal Bid or Proposal Required	- Department Head - Town Manager - Town Board

Splitting purchases to circumvent this Policy is prohibited.

B. Change Orders: Any change order which in total increases the aggregate acquisition cost by more than 15%, will require approval by the party who originally approved the purchase. Additionally, any change order which increases the cost to the next dollar limit threshold, will require approvals of the appropriate individual/entity at that threshold.

C. Contracts/Record Maintenance: All original agreements/contracts shall be provided to the Town Clerk for maintenance with the Town records.

5. EXCEPTIONS:

A. Cooperative Purchasing: Products or services for which other public agencies have gone through a competitive bidding process and are able to have their bid prices extended to the Town are exempt from the competitive bidding guidelines. The Town may also participate in joint bidding with other agencies if it is in the best interest of Superior to do so.

B. Sole Source Purchases: Purchase of products or services which can be provided by only one (1) supplier or only from one (1) source due to patent, copyright or other issues are exempt from the competitive bidding guidelines. Examples would include utility providers, upgrade to existing software, water share/ditch assessments, travel and education expenses.

C. Emergencies: The provisions of the Purchasing Policy may be suspended by the Town Manager for emergency needs. Emergency needs are those unforeseeable purchases necessary to be made on the day of the need to continue uninterrupted service to the citizens of Superior. In the event of an emergency need, the Board of Trustees will be notified if the purchase exceeds \$100,000.

D. Non-Budgeted Purchases: Any non-budgeted purchases in excess of \$100,000 will require Board of Trustees approval. For purposes of this subsection, “non-budgeted” means operating or capital expenses not included in the Town’s annual budget.

E. Severance and Settlement Payments: All settlement and severance payments, regardless of the amount, require Board of Trustees review prior to execution.

PURCHASING POLICY

Use of Policy

This policy and the award of bid and other provisions herein are promulgated solely in support of the proper exercise of the Town's fiscal responsibilities, including administration of annually appropriated funds, and solely for the benefit of the Town of Paonia, and confer no rights, duties or entitlements to any bidders or proposers.

PURCHASING GUIDELINES

- 1) Vendor relations - Town employees will conduct all purchasing functions in a professional manner and shall promote equal opportunity and fairness in all vendor relations.
- 2) Ethics and standards of behavior - All purchasing functions shall be conducted impartially to assure fair competitive access by responsible vendors. In addition, public employees should conduct themselves in a manner that will foster public confidence in the procurement process.
- 3) Local preference - Purchasing goods and services from local vendors is desired because it stimulates the local economy and recognizes that our local vendors are valued members of our community. If factors such as quality, previous performance, and availability are equal among vendors, a vendor whose business is located in Paonia shall be awarded a contract if their quote or bid is within 5% of the low bid.
- 4) Multi-year contracts - A contract for supplies or services may be entered into for any period of time deemed to be in the best interest of the Town, provided that the term of the contract and renewal provisions are included in the original solicitation process. Adequate funds must be available to fulfill the first fiscal year's obligation at the time of contract execution. Subsequent years' appropriations are subject to authorization by the Town Board of Trustees.
- 5) Purchasing authority - The Town Administrator, or his or her designee, is authorized to enter into and sign on behalf of the town. At the discretion of the Town Administrator, any contract may be submitted to the Council for its approval.

BIDDING

Bidding procedures are used to provide vendors the opportunity to bid, to elicit greater vendor response, to meet competitive bid requirements when imposed by state or federal law, and to promote competitive prices from vendors for the purchase of capital equipment and other items of significant monetary value. The Board of Trustees and/or Town Administrator may direct the use of a higher-level bidding process on the purchase of any product or service regardless of the amount to be spent. As used herein, "bid" and "bidding" shall include requests for bids, requests for proposals, or requests for qualifications. The responsible department head, in consultation with the Finance Officer and Town Administrator, shall determine when bidding procedures shall utilize a request for bids, request for proposals or request for qualifications, as appropriate.

All purchases of goods or acquisition of services of \$10,001 and over and all purchases of cars, trucks, and heavy equipment shall require formal bidding procedures unless otherwise required by statute.

Petty Cash & Small Non-Bid Purchases

Less than \$50.00 Complete a "Petty Cash" request form. Receipts and excess petty cash must be returned to the Finance Department within three business days of purchase.

Minor Purchases

Purchases of \$50 to \$1,500 must be approved in advance by the Department Head. The Department Head is expected to not approve purchases that are outside the scope of the approved budget.

Purchases

Purchases between \$1,501 and \$5,000 must be approved in advance by the Department Head, the Finance Officer and the Town Administrator. Quotations are required from a minimum of 3 vendors. Town Administrator may waive quotation requirements if it is determined that it is not practical or advantageous to the interests of the Town.

Informal Bidding

Purchase requests of \$5,000 to \$25,000 must be approved in advance by the Department Head, the Finance Officer and the Town Administrator. Written quotes are required from a minimum of 3 vendors. Town Administrator may waive written quotation requirements if it is determined that it is not practical or advantageous to the interests of the Town. Proposals in this range must be submitted to the Town Board for approval before the purchase can be made.

Steps to complete an informal bid: (unless otherwise stated, responsibility falls on requesting department):

- 1) Develop specifications. Upon finalization of the specifications, prepare any documents required by the informal bid.
- 2) Disseminate specifications to identified vendors, including dissemination by email, mail or other method as appropriate.
- 3) Evaluate the bid results and determine which bid serves the Town's best interests.
- 4) Prepare a Purchase Requisition and obtain required approval for the level of purchasing.

Formal Bidding

Purchases of \$10,001 and above must be approved by the Board of Trustees. Written quotations are required from a minimum of 3 vendors and the procurement must follow applicable provisions of the "Formal Bidding Requirements". The Town Administrator may reduce the number of required bids and waive otherwise applicable formal bidding requirements if it is determined that it is not practical or advantageous to the interests of the Town. Proposals in this range must be submitted to the Town Board for approval before the purchase can be made.

Requests for formal bids shall be distributed to qualified/identified vendors in the manner determined by the requesting department. In requests for formal bids shall be posted to the Town website and may be published in a newspaper of general circulation in the Town, in other publications of limited circulation, or in trade journals, but such publication is not required by the Policy. If publication of a request for formal bids is required for a particular procurement by federal or state law or by a funding agency, the requesting department shall prepare and arrange for publication of the required notice.

Notices, general instructions, conditions, and specifications shall be mailed, posted to the Town website and otherwise made available to qualified/identified vendors.

All requests for formal bids shall be reviewed and approved by the Town Administrator or designee prior to distribution.

Steps to complete a formal bid (unless otherwise stated, responsibility falls on requesting department):

- 1) Develop specifications. Upon finalization of the specifications, determine any special requirements, such as bid, performance, and payment bonds; insurance; retainage; and any special requirements the requesting department may need. See bonding and insurance requirements listed below.
- 2) Prepare all documents required for the request for formal bid. Bid documents shall contain the following information, as applicable to the particular procurement (a request for bids for a vehicle purchase typically would not include bond and/or insurance requirements.) and shall be determined by the requesting department head upon consultation with the Town Administrator:
 - a. Where the bidder can obtain bid documents
 - b. Bid submittal deadline
 - c. Date, time and location of bid openings
 - d. Any bond and/or insurance requirements
 - e. Any special requirements
 - f. A statement to the effect that the Town reserves the right to reject any and all bids, and to accept the bid deemed to be the lowest reliable and responsible bid
 - g. A statement to the effect that all bids submitted become public information upon bid opening
 - h. General conditions
 - i. Minimum specifications
 - j. Bid proposal form
 - k. Delivery date or completion date
 - l. Period of bid validity
- 3) Determine bond, insurance, contract requirements. If any bonds, insurance, or contracts are required or are waived, obtain Town Attorney's approval. See bonding and insurance requirements listed below.
- 4) Distribute requests for bids. Make available a complete set of bid documents to all qualified/identified vendors or request vendors to pick up bid documents.
- 5) Conduct the public bid opening per the identified bid opening date.
- 6) Any bids received after the specified time will be returned to the bidder unopened. All bids/quotes/proposals should be retained for the minimum period required by the Town's records retention schedule (generally three years after contract is awarded).
- 7) Evaluate bids. Evaluate the bid results and determine which bid serves the Town's best interests. If the recommended vendor has not submitted the low bid, the department must demonstrate how the higher bid serves the best interests of the Town.
- 8) Prepare report to Board of Trustees for its review and action on the proposed procurement.
- 9) Complete draft documents for Board packet. Obtain Town Attorney's approval on all bid documents requiring bonds, insurance, or contracts prior to the Board of Trustees meeting.
- 10) Upon Board of Trustees' award of bid, notify successful bidder and notify other bidders of the results as requested.
- 11) Obtain signatures on all contracts and any additional required documents from vendor. One original signed contract with all exhibits must be submitted to the Town Clerk for central filing.

Emergency Purchases

Emergency purchases shall be allowed in the case of health and welfare of the citizens of the Town is threatened upon the direction and approval of the Town Administrator and with the recommendation of the appropriate Department Head with notice and advice of the Town Finance Officer to insure the availability of funds. An immediate report to the Board of Trustees shall be made detailing the purchase and cause of the emergency.

Professional Services

Professional services include consultants such as accountants, architects, attorneys, engineers, lab services, and surveyors. For multi-year contracts and contracts anticipated to exceed \$20,000 per year a Request for Qualifications (RFQ). RFQs will be developed on a case-by-case basis outlining the general needs, education and experience desired. For single year contracts of less than \$20,000 the Town Board may authorize the Town Administrator to negotiate such contracts. Upon completion of the negotiations the Town Administrator shall present a proposal to the Town Board for their consideration. The Town Administrator is authorized to enter into agreement for professional services not exceeding \$2,500.

Bonding Requirements

Bonds shall be executed on forms prescribed or approved by the Town Administrator based on review by the Town Attorney as to form and State of Colorado law. Normally, bonds are used only on critical or complex procurement actions, such as projects for completion of public works or public buildings. Bonds generally are not required for purchases of vehicles, equipment, or standard commercial goods and services, particularly when the goods are not altered or customized to unique Town specifications, but may be required if deemed by the procuring department to be in the interests of the Town. Some examples of bonds are:

- *Bid Bonds*: This bond is intended to protect the Town against a bidder's failure to honor its bid. The bid bond requirement may be satisfied by receipt of a certified bank check or a bid bond. The bid security is submitted as guarantee that the bid will be maintained in full force and effect for a period of thirty (30) calendar days after the opening of bids or as specified in the solicitation documents. If the bidder fails to provide the bid security with the bid when required by the bid documents, the bid shall be deemed non-responsive. The bid bond should be in an amount equal to at least 5% of the vendor's bid price.
- *Performance Bonds*: This bond is intended to secure performance of the vendor's performance of its obligations. A performance bond, satisfactory to the Town, may be required for all capital projects contracts awarded in excess of \$50,000. Unless the Town is legally required to accept a bond in lesser amount, the performance bond shall be in amount equal to one hundred percent (100%) of the price specified in the contract.
- *Payment Bonds*: This bond is intended to secure payment of subcontractors and suppliers. A payment bond for the protection of all persons supplying labor and material to the contractor or its subcontractors may be required for all capital projects contracts awarded in excess of \$50,000. Unless the Town is legally required to accept a bond in lesser amount, the payment bond shall be in an amount equal to at least one hundred percent (100%) of the price specified in the contract.

Insurance Requirement

Contracts entered by the Town will require the selected contractor to carry the types and minimum amounts of insurance coverage as required by the Town. The contracts shall also contain other provisions regarding insurance as the Town shall require. Unless different types and/or amounts of coverage are determined appropriate during the development of the specifications, general conditions and/or final contract, the following are the types and minimum amounts of insurance that should be required:

- 1) Workers' Compensation in statutory limits (if applicable).
- 2) Employer's Liability Insurance: \$100,000/ each accident, \$500,000/ policy limit, and \$100,000/ each employee.

- 3) Comprehensive General Liability Insurance: \$1,000,000/Occurrence
- 4) Automobile Liability or Hired & Non-Owned Vehicle Liability Insurance: \$1,000,000/each accident (if applicable).
- 5) Professional Liability Insurance: \$1,000,000/Occurrence.

Certain types of insurance may not be applicable to a particular contract. Whether a particular type of insurance is applicable shall be determined by the requesting department head in consultation with the Town Administrator and Town Attorney.

Bid documents should state the Town's anticipated insurance and bond requirements for the contract to be awarded. Bidders should be advised that the successful bidder shall be required to provide certificates of insurance with the Town named as additional insured, and that the contractor shall not commence work until it has obtained all insurance required by the contract documents and such insurance has been approved by Town.

Bidders' lists may be established and maintained by the Town as an effort to promote competitive bidding from qualified vendors and to establish a source of suppliers.

Evaluation of Bids: In addition to the bid amount, additional factors will be considered as an integral part of the bid evaluation process, including, but not limited to:

- The bidder's ability, capacity and skill to perform within the specified time limits;
- The bidder's experience, reputation, efficiency, judgment, and integrity;
- The quality, availability, and adaptability of the supplies or materials bid;
- Bidder's past performance;
- Sufficiency of bidder's financial resources to fulfill the contract;
- Bidder's ability to provide future maintenance and/or service;
- Other applicable factors as the Town determines necessary or appropriate (such as compatibility with existing facilities, equipment or hardware); and
- If a bid other than the lowest bid is recommended, the requesting department must demonstrate how the higher bid serves the best interests of the Town.

State Bids

State Bids are quotations or bids solicited by and through the State of Colorado (Bid Information and Distribution System). Use of State Bids is permitted for any equipment or vehicle purchases on items priced from \$10,000 to \$150,000. Use of State Bids must be in accordance with applicable procedures and only current State Bids may be used. Use of State Bids would override the formal bidding process and procedures listed above. The determination of whether to use State Bids shall be made by the Town Administrator upon consultation with the requesting department and the Director of Finance and Administration.

OPEN ACCOUNTS

Open accounts are created by the Finance Department and are entered into with vendors that are expected to supply products or services to the Town on an ongoing and/or regular basis where the total volume or total dollar amount cannot be reasonably estimated. An open account may be requested by a department by contacting the Finance Department. When an employee purchases an item on an open account, he/she should sign the receipt (legibly) and a copy of the receipt shall be given to the Finance Department.

CREDIT CARD PURCHASES

Town credit cards are issued by the Finance Department at the request of the Department Head and shall be used for Town business only - no cash withdrawals are allowed.

Whenever possible, Town credit cards are NOT to be used to pay for either general or professional services to the Town (maintenance agreements, rentals, etc.). This is because the IRS requires us to send 1099's to many service providers, and the 1099 process in the Accounts Payable (A/P) system works only for payments made by check directly to the service provider. Payments charged to a credit card bypass A/P. We recommend that all services be invoiced and paid for by Town checks to the vendors, not charged to Town credit cards. Any exceptions must be preapproved by the Town Administrator.

Retain a receipt for every payment or purchase made in person with your Town credit card, and turn the original receipt over to Finance Department as soon as possible after your trip or purchase with a clarification of the item purchased, the meeting attended, etc.

Whenever meals are charged, write on the receipt the names of those attending and the business purpose of the meal. If the card was used for a phone or Internet order, provide a copy of the order confirmation, registration form, flyer, catalog page, or other documentation describing the purchase and the price. The original receipts and other documents will be held until the monthly bill comes in.

When the bill arrives, the Finance Department will match it to the receipts and other documents being held. Then it will be coded to the appropriate departmental expenditure account and description to use for each purchase. The original receipts will remain attached to the statement.

DISPOSAL OF SURPLUS PROPERTY

The Town Administrator shall be empowered to take the following measures concerning items deemed obsolete or excess property (excluding real estate and vehicles) by the Department Heads:

Transfer property from one department to another.

Include surplus equipment as trades on replacement equipment.

Sell property by public auction or sealed bid. Said auction or sealed bid to be advertised seven days in advance. Sell for salvage or dispose of in an appropriate manner any items that are unsaleable or unwanted. The Town Administrator may waive the requirements of this policy if Town interests are better served through other negotiations or processes.

The Town Administrator will be responsible for tracking the disposal of surplus property.

AGENDA SUMMARY FORM

	Mayor's Report		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

July 7, 2021

Mayor's Report

Local Government Coordination Call 7-7-21

- DOLA
 - ARPA coordination calls initiated
 - Master funding spreadsheet on website
 - NEU funds all distributed
 - Census 2020 data released August 16, 2021
- CDPHE
 - Vaccine
 - 70% of adults with one shot
 - Work to close gap with under 17 ages and higher ed
 - All vaccines have high protection against Delta variant
 - No information right now on the need for booster shots
 - Behavioral Health (CDPHS)
 - Block grant increases for mental health and substance abuse ~ \$194 million
 - Increased funding for crisis system, including secure transportation and services to children and youth
 - Direct payments to people for food, energy, water bills
 - Community grants – primarily based on early childhood
 - Sustainability grants for childcare businesses by supporting workers
 - Prepare for end of emergency that will result in a steep loss of funds for low-income families

Region 10 Comprehensive Economic Development Strategy: Business and Industry Support & Growth. 7-7-21

- Serious impacts due to aging populations/infrastructure
 - Health care provision and services growing and a place where small business can grow
 - Aging in place is a new phenomenon which can change dynamics
- Know we are going to grow
- Young people are very valuable resource for workforce
 - Childcare is important factor for this population
 - People seem to be choosing housing below their means and taking up affordable options
- Access to capital for entrepreneurs
 - Especially for younger people who want to take over existing business
 - Finding collateral
- How to increase businesses
- Lack of employees and people who have skills in trades

- How to support people who live here to start businesses
 - How to develop workforce
 - How to move into the future
 - How to keep adequate records for future sale of business, getting funding, qualifying for support programs
 - How to find accountants who are responsive and competent
 - Utilize the retired population to mentor new businesses and younger people
 - Young professional networks – over drinks with a presentation
 - Have programs in the schools for young people who want to start businesses and stay in the area
- Industries that are growing
 - Online business is where a lot of businesses are going
 - Telecommuting for employees
 - Tech jobs where employees can live anywhere
 - Food based businesses
 - Light manufacturing
 - What about the people who will likely leave when jobs go back to the office or when the season is over and the jobs leave?
- Tourism
 - How to keep jobs and incomes throughout the year
 - Sustainable tourism
 - Lack of transportation in Delta county for tourists
- Mental health services
 - Senior and crisis services

Mayor's Report

Local Government Coordination Call 6-9-21

- DOLA
 - Housing division has paid \$52 million this year in rental assistance
 - Legislature concluded
 - Lots of housing legislation
 - HB 13-29 for gap financing for housing construction
 - Workforce housing a priority
 - Small cities and town must opt into the portal
 - Will distribute funds within the next 30 days
 - Resource guide for local governments for ARPA funds opportunities
- CDPHE
 - Epi trends
 - Downward trend of cases
 - Hospitalizations not declining as much
 - Highest incidence rates in the country probably due to emphasis on testing across state
 - Vaccine
 - Keeping up
 - 5.8 million doses administered
 - 62% for one dose, 58% for fully vaccinated
 - Huge vaccine campaign going until September
 - Bring vaccines to people
- OEDIT
 - Receiving funding for economic development and job creation
 - Community revitalization program
 - 65 million for revitalization of existing structures
 - Rural Jumpstart Ramp program
 - Tax relief for rural zones business relocation
 - \$20-\$40 thousand for business
 - County must form a Jump Start Zone
 - Meeting and events funds
 - Money for booking events and meetings
 - These monies go to counties
 - Between CTO and vendors

Mayor's Report

Municipal Quarterly 5-25-21

- American Rescue Plan Discussion
 - Everyone agreed to take a small portion of their money and give it to One Delta County for advertising
 - There is money in the State's apportionment for trails infrastructure. Maybe we can leverage some of this money for Jumbo or the Nature Connection trails
 - We need to figure out a way to get public input on any projects as this is part of these funds. Using small 5 question surveys run through Facebook has been successful for Delta. However, need to include the amount of money set aside for the project in the survey
- Delta County School District
 - Went over the process for coming to the North Fork High School location decision
 - Fiscally responsible and best solution for kids
 - Transportation was one of the key areas that weighted the decision
 - Need to find a way to keep the Paonia high school kids engaged in Paonia
- County Land Use Code and IGA updates
 - Carl, new land use planner
 - Board of Adjustments set up to address administrative decision disputes
 - Can go to BOCC if isn't resolved at Board of Adjustments
 - IGA
 - Sphere of Influence (SOI) is the area most likely to be annexed into the Town
 - Urban Growth Area is the 3 mile limits
 - IGA will set out the process by which agencies take the lead in development and subdivision issues
 - Need to keep in mind that SOI needs to be able to provide the needed infrastructure for the project
 - Need to figure out building codes in SOI to comply with Town codes, who enforces
 - Encourage Planning Commission, and a couple of Board members and a couple of community members be part of the IGA development
 - Template will be provided to all Towns, we can then add our own addendums
 - Code Compliance Officer hired
 - Will deal with land use/junk/rubbish issues
 - Environmental Health Officer hired – Daniel
 - Will look at sewage and septic issues
- Emergency Operations Plan and municipalities
 - Need to provide a municipal Emergency Operations Plan and Emergency Finance Plan to county

- Again, have a base plan for Town to work from and add an annex for the community

Local Government Coordination Call 5-26-21

- DOLA
 - Creating guidance for ARP
 - Coordinating w local governments on funds
 - Working on more local stimulus funds
 - Census figures – July figures are available if needed before August
 - 400-500 billion toward affordable housing and home ownership \$150 m
 - Gap financing
 - Remove barriers to building affordable housing
 - Special District funding for ARP is under consideration
 - Deadline for expenditure of funds is 2024, but if project is in the works, 2026
 - When funds to non-metro cities – ASAP – must attest to wanting the funds through DOLA portal
- CDPHE
 - Optimistic on case trends – declining, positivity is less than 3%
 - Hospital admissions going down
 - Death data decreasing
 - Variants mostly B1-1-7
 - Vaccinations – 5.5 million doses administered, 2.5 million completely done
- Building Back Stronger listening tours
 - State funding is to fill in the gaps from Federal funds
 - Recovery and Stimulus – economic
 - Transformative investments – education, transportation, affordable housing
 - Programmatic gaps – mental health, homelessness, housing needs in rural communities
 - Infrastructure investment

AGENDA SUMMARY FORM



Finance & Personnel
 Governmental Affairs & Public Safety
 Public Works-Utilities-Facilities
 Tree Board
 Advisory Water

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

July 7, 2021

Sec. 7-7-110. License.

- (a) *Dog license required.* Any person having custody of any dog six (6) months of age or older for fourteen (14) days or more shall procure a dog license. License fees shall be determined by Resolution from time-to-time by the Board of Trustees. All dog licenses issued hereunder shall expire **twenty (20) years after issuance.** ~~December 31 of each year, and the full amount shall be paid for any fraction of the licensing year.~~ Upon collection of the dog license fee by the Town, a dated receipt shall be issued stating the name and address of the owner, dog tag number and a description of the dog, together with a Town dog license tag stamped with a serial number and year of issuance.
- (b) *License displayed.* The license tag shall be attached to a collar, harness or other device, shall be worn with the rabies tag by the licensed dog at all times and shall not be removed from any dog by an unauthorized person. The original license receipt and rabies vaccination certificate shall be retained by the owner or harbinger for inspection by any person charged with the enforcement of this Article.
- (c) *Rabies vaccination.* No dog shall be licensed without **a written statement confirming proof of rabies vaccination and agreement to maintain vaccination compliance for the life of the animal** ~~as provided in this Section.~~
- (d) *Duplicate tags.* In the event of loss or destruction of the original license tag, the owner of the animal shall obtain a duplicate tag from the Town. The price of such duplicate tag shall be established by Resolution as determined by the Board of Trustees from time-to-time.
- (e) *False and stolen license documents.* It shall be unlawful for any person to make use of or have in his or her possession or under his or her control a stolen, counterfeit or forged dog license receipt, dog license tag, rabies vaccination certificate or other form issued in accordance with this Section.
- (f) *Transferability.* Dog licenses are not transferable, and it shall be unlawful for any person to attach any license or rabies tag to any animal other than the animal for which such tag was originally issued.
- (g) *Change in ownership or contact information.* **Any person who no longer has custody of a licensed dog or who has a change in contact information shall notify the town to update the license as appropriate.**

(Ord. No. 94-01, §§ 11-4, 11-6, 1994; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 1(L), 1-13-2015)

DIVISION 3. RABIES CONTROL

Sec. 7-7-210. Vaccination required.

Every person owning or harboring a dog or cat six (6) months of age or older for fourteen (14) days or more shall have such dog or cat vaccinated against rabies with an approved vaccine by a licensed veterinarian, **with additional vaccinations and boosters as necessary to ensure vaccination compliance for the life of the animal.** ~~Such vaccination shall regularly be performed during the months of January and February for the current calendar year, provided, however, that persons acquiring such animals between March 1 and December 31 shall, immediately following such acquirement, have such dog or cat inoculated for the remaining portion of that calendar year.~~ If other species of animals are vaccinated, such vaccination shall be with a vaccine approved by the Colorado Department of Public Health and Environment.

(Ord. No. 94-01, §§ 11-4, 11-6, 1994; Ord. No. 2014-04, § 1, 1-13-2015)

Sec. 7-7-220. Certificate of vaccination.

- (a) *Certificate of vaccination.* Upon vaccination, the **licensed** veterinarian administering the vaccine shall execute and furnish to the owner of the animal as evidence thereof a certificate of inoculation or vaccination **in compliance with all**

~~applicable statutes and laws. The veterinarian shall retain a duplicate copy, and one (1) copy thereof shall be filed with the Town. Such certificate shall contain the following information:¶¶~~

~~(1) The name, address and telephone number of the owner or harbinger of the inoculated animal.¶¶~~

~~(2) The date of inoculation.¶¶~~

~~(3) The type of vaccine used.¶¶~~

~~(4) The year and serial number of the rabies tag.¶¶~~

~~(5) Type of animal.¶¶~~

~~(6) The breed, age, color and sex of the inoculated animal.¶¶~~

- (b) *Proof.* It shall be unlawful for any person who owns or harbors any dog, cat or other animal to fail or refuse to exhibit his or her copy of the certificate of vaccination upon demand to any person charged with the enforcement of this Article, or to fail to have the rabies tag attached to the collar or harness of the dog, cat or other animal.
- (c) ~~*Designation of qualified persons.* All veterinarians who are duly registered and licensed as such by the State are hereby designated as authorized to vaccinate animals against rabies and to execute certificates of vaccination as provided by law.~~

(Ord. No. 2-9-82, § 11-4, 1982; Ord. No. 2014-04, § 1, 1-13-2015)

Cost (set by resolution, not included in ordinance)

- Town license for registered spayed or neutered dog: \$15
- Town license for registered intact dog: \$25
- Town license for registered dog, owner is eligible for LEAP: \$0
- Town tag replacement, 1st time: \$0
- Town tag replacement, thereafter: \$5

Public Works committee meeting
July 7, 2021

Public Works, Utilities and Facilities committee members Bear and Meck met with Administrator Ferguson and Public Works Director Loberg. Among items discussed:

2-million gallon Lamborn plant operation -- A new flow meter was ordered to measure German Creek raw water at an estimated cost of \$3,500. No estimate given for when it will arrive or be installed. Meters are being read at Reynolds Springs -- also known as Upper Old Original. Pressure breaks are in place. He also ordered a pressure box, which is about 6 weeks out.

Ongoing data collection: Spill data will be included on every board agenda as an action item. According to Loberg, spring flows are dropping, water production was very high over the July 4 weekend, and water is still spilling. Once water demand remains above tank capacity and tank levels are not sustained, the board will consider implementing Stage II Modified Mandatory or Stage III Mandatory restrictions under Resolution 2020-17.

Water leak: A water leak at Town Park adjacent to the skate park was repaired last week.

High School water meter: Installation of a water meter for the former Paonia Junior-Senior High School (now Paonia K-8) is expected to be complete this week. Project was delayed to allow gas company to re-route its gas line which ran alongside the water line.

Update on 1MG Clock plant: Tank disinfection process was scheduled to begin last week. Once the total coliform levels are measured, the plant will begin functioning. The timing depends on when disinfection is complete.

3rd Street paving bids: Loberg met with SGM last week regarding Requests for Proposals for the 3rd Street paving project. A paving project on Meadowbrook Boulevard (east side of town off of Second Street) is anticipated to be complete in late August.

Standard Operating Procedures (SOPs): Appendix I of the draft JDS-Hydro Water System Evaluation provides a list of recommended water plant SOPs. While plants have basic operating manuals, Loberg will work toward creating operating procedure checklists that allow anyone working at the plant to follow basic functions like data collection and logging, scheduled inspections and backwashing, and procedures for emergencies such as a waterline break. He will also create a process for logging all waterline breaks (date, time, location, cause, etc).

Fire hydrant pressure monitoring devices: Fire hydrant monitoring devices approved in 2021 budget were ordered. One is installed and working correctly, one has programming issues and

has been returned for repairs, and two monitors are on backorder. Data from the devices is stored in the cloud; Loberg will begin providing data spreadsheets to the Board.

Street sweeping: Operations are resuming now that Cherry Days/July 4 celebrations are over.

Public Works water-related projects remaining in 2021:

Replace remaining in-town connectors/tie-ins known to contain lead.

Continue installing remote-read water meters (about 125 manual-read meters still exist, according to Ferguson).

Budgeted \$20,000 for 2021, of which \$7,500-\$10,000 for engineering of an altitude vault that would allow for transmitting of raw spring water destined for 1MG plant to 2MG plant. Since it feeds the entire system, the ability to transmit water to 2MG plant will ensure 3 million gallons of total water storage. Once engineered, an installation cost estimate can be established and remaining budgeted funds can go toward that project.

Loberg has 90 days to produce action items for new hire; an additional ORC may be an eventuality.

AGENDA SUMMARY FORM



Adjournment

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

July 7, 2021